APPENDIX I

REQUEST FOR CLASSROOM ROSTER

Study of Secondary Math Teachers from Alternative Routes to Certification
Directions to Submit Class Roster for Assignment of Students to a Math Course Section

In order for Mathematica to assign students to classrooms for fall 2009, please do the following:
1. **Complete this form (one copy for each math course section that will participate in the study)**
2. **Fax the completed form back to us toll-free, along with the roster of student names**
    (fax #: ###-###-####). Please fax to _____ (school coordinator)
3. **When you print out your roster, please include the student's name and gender. Also, include**
    the student's ID, if readily available.
    (*Examples of a completed form and roster are provided on following pages*.)

A.   This information and the following roster of students is for:

   School _____ District Name _____
   Math Course _____ on day/block/family _____ at time(s): _____
   (please use a new form for every new math course section)

B.   Date the class assignment lists should be sent back to the school: _____
                                                                        (Month, day)

C.   The attached list of students is to be divided into _____classrooms, with _____ students per class.
                                                        (Indicate number)   (Indicate number)

D. Please give the first and last names of the teachers who you expect to teach these math section
    classes (write "Unknown" if you have a slot but don't yet know who the teacher will be):

1.		4.	
2.		5.	
3.		6.	

E. *Optional*: Indicate <u>one</u> or <u>two</u> criteria (such as academic ability, behavior or gender) that you
    would like used in the classroom assignment process. We will make sure the classes are balanced
    on these student characteristics. The codes need to be listed next to each student name on your
    roster. <u>Please include gender of the student on the rosters. We will automatically balance on</u>
    <u>gender if no other criteria has been specified</u>.

Criterion #1	Codes Used	Meaning
Criterion #2	Codes Used	Meaning

F. *Optional:* Describe any other special considerations or necessary exceptions to assignment lottery
    (*for example, students who must be assigned to different classes, or students who must be assigned*
    to a particular teacher). Bear in mind that such requests should not exceed 1 or 2 students per
    course section. Please clearly specify, names of the students and their assignment request:

1	
2	

- SAMPLE-
Study of Secondary Math Teachers from Alternative Routes to Certification
Directions to Submit Class Roster for Assignment of Students to a Math Course Section

In order for Mathematica to assign students to classrooms for fall 2009, please do the following:

1. **Complete this form (one copy for each grade level that will participate in the study)**
2. **Fax the completed form back to us toll-free, along with the roster of student names (fax #: 866-898-2004). Please fax to __Nancy Smith_____ (*school coordinator*)**
3. **When you print out your roster, please include the student's name, ID number, gender, if readily available.**
   (*Examples of a completed form and roster are provided on following pages*.)

A. This information and the following roster of students is for:

    School **Adams High School**　　　　District Name　　**Jefferson Co.**

    Math Course **Algebra I** on day/block/family **Block A** at time(s): **10:00 AM**
(please use a new form for every new math course section)

B. Date the class assignment lists should be sent back to the school: **June 30**
                                                        (Month, day)

C. The attached list of students is to be divided into **3** classrooms, with **15** students per class.
                                                   (Indicate number)　　　　　　　　　(Indicate number)

D. Please give the first and last names of the teachers who you expect to teach these math section classes (write "Unknown" if you have a slot but don't yet know who the teacher will be):

1.	**Maria Zuniga**	4.	
2.	**Delores Hart**	5.	
3.	**Andy Patterson**	6.	

E. *Optional*: Indicate <u>one</u> or <u>two</u> criteria (such as academic ability, behavior or gender) that you would like used in the classroom assignment process. We will make sure the classes are balanced on these student characteristics. The codes need to be listed next to each student name on your roster. <u>Please include gender of the student on the rosters. We will automatically balance on gender if no other criteria has been specified</u>

Criterion #1	Codes Used	Meaning
Academic Ability	**H,**	**High**
	M	**Medium**
	L	**Low**
Criterion #2	Codes Used	Meaning
Gender	**F**	**Female**
	M	**Male**

F. *Optional:* Describe any other special considerations or necessary exceptions to assignment lottery (*for example, students who must be assigned to different classes, or students who must be assigned to a particular teacher*). Bear in mind that such requests should not exceed 1 or 2 students per course section. Please clearly specify, names of the students and their assignment request:

1	**Bobby Brown and John Jones must be in separate classes**
2	**Frances Farmer must be placed in Ms. Zuniga's class**

SAMPLE ROSTER

Adams High School   Jefferson Co.,

Algebra I_Block A__10:00 AM_

LAST	FIRST	ABILITY	GENDER	StudentID
Austin	Allan	H	M	1000351
Aybu	Geno	H	M	1000452
Beal	Jordan	H	M	1000600
Clapp	Eugenie	H	F	1000601
Donaldson	Andrew	H	M	1000502
Howard	Kyle	H	M	1000503
Jones	John	H	M	1000901
Murphy	Caitlin	H	F	1000111
Smith	Sam	H	M	1000250
Avila	Joshiwe	L	F	1000605
Brown	Bobby	L	M	1000559
Cervantes	Matthew	L	M	1000669
Figures	Bryant	L	M	1000999
Fontaine	Marquise	L	F	1000222
Galanffy	Luis	L	M	1000332
Garcia	Gary	L	M	2000352
Grant	Alize	L	F	1000699
Hall	Scott	L	M	1000700
Jimenez	Nolan	L	M	1000801
Lofy	James	L	M	5000080
Mcdonald	Andrea	L	F	9000807
Mcfarland	Gretzel	L	F	6000991
Mcguire	Zoe	L	F	1000801
Mcintosh	Autumn	L	F	1000667
Petit	Graciela	L	F	1000553
Rodriguez	Morgan	L	F	1000523
Sauer	Tiara	L	F	2000783
Silva	Ta Kyia	L	F	9000900
Watson	Alexandra	L	F	2000352
Wilder	Tanner	L	M	3000651
Collins	Brandon	M	M	1000485
Difazio	Ana	M	F	1000145
Emery	Esmeralda	M	F	1000267
Farmer	Frances	M	F	1000167
Haston	Arianna	M	F	1000876
Hunter	Madison	M	F	1000356
Jacinto	Deanna	M	F	1000984
Jonhson	Dae'ran	M	F	1000691
Lopez	Devin	M	M	9000678
Marquez	Aaron	M	M	9000177
Maxwell	Tyler	M	M	9000168
Murphy	Ariel	M	F	9000134
Passarelli	Willis	M	M	1000143
Watson	Lauren	M	F	1000144
Weber	Devin	M	F	1000145