

Advanced Biofuels Payment Program - Section 9005

Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS - NO FORMS								
Appeals	Written	6	1	6	12	72	60	\$4,320
Succession request	Written	6	1	6	1	6	60	\$360
REPORTING REQUIREMENTS - FORMS APPROVED WITH THIS DOCKET								
Advanced Biofuel Payment Program Annual Application	RD 9005-1	300	1	300	1	300	60	\$18,000
Advanced Biofuel Payment Program Contract	RD 9005-2	285	1	285	1	285	60	\$17,100
Advanced Biofuel Payment Program - Payment Request	RD 9005-3	285	1	285	1	285	60	\$17,100
Assurance Agreement	RD 400-4	285	1	285	0.5	143	60	\$8,550
Restriction on Lobbying (>\$100,000)	RD Instruction 1940-Q, Exhibit A-1	300	1	300	0.5	150	60	\$9,000
Additional information (10% of the applicants)	Written	30	1	30	1	30	60	\$1,800
FORMS APPROVED UNDER OTHER OMB NUMBERS								
Disclosure of Lobbying Activities	SF LLL (0348-0046)	300	1	300	1	300	60	\$18,000
RECORDKEEPING REQUIREMENTS								
General records (including payment eligibility records)		285	1	285	1	285	60	\$17,100
Totals		300		2,082		1,856		\$111,330
				Number	Percent			

Item	Number	Hours per item	Rate*	Total Cost	NOTES
Determine producer eligibility	300	1.5	41	\$18,450	300 producers submit RD 9005-1
Review contract forms	285	0.5	41	\$5,843	Contracts are entered into with 28
Process payment applications	285	2	41	\$23,370	See burden for respondents tab
Determine payment application eligibility (e.g., fuel eligibility)	285	6	41	\$70,110	See burden for respondents tab
Determine annual payment amounts	1	12	41	\$492	
Review succession requests	6	8	41	\$1,968	See burden for respondents tab
Appeals	6	16	41	\$3,936	See burden for respondents tab
Conduct site visits	285	8	41	\$93,480	
Total				\$217,649	

*based on 2009 GS Grade 12, step 6 (DC location)

in April 2009 and 285 in August 2009.

15 producers in April 2009 and with 285 in August 2009