

**7 CFR 1944-N "Housing Preservation Grant"
OMB No. 0575-0115**

Reports Filed: Annually/Semi-Annally/Quarterly
Date Prepared: May 8, 2009

Section of Regulation (A)	Title (B)	Form Number (C)	Estimated No. of Respondents (D)	Reports Filed Annually (D) x (E) (E)	Total Annual Responses (F)	Hours Per Response (G)	Total Annual Hours (F) x (G) (H)	Wage Class (per hour) (I)	Cost to the Public (H) x (J) (J)
REPORTING REQUIREMENTS – NO FORMS									
1944.651(d)	Applicants must inform Agency if there is any known relationship of association with a RHS employee. - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Narrative	2	1	2	0.16	0.32	\$10.00	\$10.00
			3	1	3	0.16	0.48	\$10.00	\$10.00
1944.658(a)(3) 1944.666(b)(7) 1944.666(e) 1944.670(a) 1944.676(b)(1)(x) 1944.688(e) 1944.689(a)(3)	7 CFR 3015, 7 CFR 3016, and OMB Circular A-122 - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Narrative	74	1	74	8	592	\$10.00	\$5,920
			79	1	79	8	632	\$10.00	\$6,320
1944.661(a) 1944.661(b)	HPG recipient (individual Homeowners) evidence of income and ownership - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Grantee form documentation	1,092	2	2,184	1	2,184	\$10.00	\$21,840
			1,166	2	2,332	1	2,332	\$10.00	\$23,320
1944.662(a)	HPG recipient (rental property owner or Co-op) requirements of evidence of ownership - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Grantee form documentation	74	1	74	0.5	37	\$10.00	\$370
			79	1	79	0.5	40	\$10.00	\$400

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REPORTING REQUIREMENTS – NO FORMS									
1944.662(b)	HPG recipient (tenant in rental property or co-op owner) of income eligibility	Grantee from and/or documentation							
	- Local/State Governments (Native American Indian Tribes)		1,092	1	1,092	0.5	546	\$10.00	\$5,460
	- Nonprofit organization		1,166	1	1,166	0.5	583	\$10.00	\$5,830
1944.663	Ownership agreement between HPC Grantee and Rental Property Owner or Co-op	Non-standard form by grantee							
	- Local/State Governments (Native American Indian Tribes)		24	1	24	1	24	\$10.00	\$240
	- Nonprofit organization		26	1	26	1	26	\$10.00	\$260
1944.665	Final Inspection Report	Non-standard							
	- Local/State Governments (Native American Indian Tribes)		1,092	1	1,092	0.5	546	\$10.00	\$5,460
	- Nonprofit organization		1,166	1	1,166	0.5	583	\$10.00	\$5,830
1944.667	Relocation and displacement	Narrative in statement of activities							
	- Local/State Governments (Native American Indian Tribes)		74	1	74	0.33	24	\$10.00	\$240
	- Nonprofit organization		79	1	79	0.33	26	\$10.00	\$260

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REPORTING REQUIREMENTS – NO FORMS									
1944.672(e) 1944.673 1944.676(d)(e)	Documentation of historic preservation process, determination if unit is located in floodplain/wetland, or an archeological property	Narrative and Exhibit F-2							
	- Local/State Governments (Native American Indian Tribes)		1,092	1	1,092	0.16	175	\$10.00	\$1,750
	- Nonprofit organization		1,166	1	1,166	0.16	186	\$10.00	\$1,860
1944.674(c) 1944.676(e-g)	Documentation that statement of activities submitted to State single point of contact	Narrative							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	0.16	16	\$10.00	\$160
	- Nonprofit organization		103	1	103	0.16	16	\$10.00	\$160
1944.676(b)	Statement of Activities (Pre-application Requirement)	Narrative							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	8	776	\$10.00	\$7,760
	- Nonprofit organization		103	1	103	8	824	\$10.00	\$8,240
1944.683(b) 1944.688(a)	Quarterly and Final Performance Reports	Exhibit E-1							
	- Local/State Governments (Native American Indian Tribes)		74	4	296	2	592	\$10.00	\$5,920
	- Nonprofit organization		79	4	316	2	632	\$10.00	\$6,320

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REPORTING REQUIREMENTS – NO FORMS									
1944.684(d)	Amendment to Grant Agreement Extension and/or Revision	Exhibit B							
	- Local/State Governments (Native American Indian Tribes)		18	1	18	0.5	9	\$10.00	\$90
	- Nonprofit organization		20	1	20	0.5	10	\$10.00	\$100
1944.654(b)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – for Grantees Other Than Individuals	AD 1049							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	0.16	16	\$10.00	\$160
	- Nonprofit organization		103	1	103	0.16	16	\$10.00	\$160
	REPORTING TOTAL				13,054		11,444		
BURDENS AND FORMS APPROVED UNDER OTHER OMB NUMBERS									
1944.672(a) 1944.676(c)	Request for Environmental Information	Form 1940-20 (0575-0094)							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	0.25	24	\$10.00	\$500
	- Nonprofit organization		103	1	103	0.25	26	\$10.00	\$500

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BURDENS AND FORMS APPROVED UNDER OTHER OMB NUMBERS									
1944.676(a)	Pre-Application for Federal Assistance	SF 424 (4040-0004)							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	0.5	49	\$10.00	\$490
	- Nonprofit organization		103	1	103	0.5	51	\$10.00	\$510
1944.676(h)	Equal Opportunity Agreement	Form RD 400-1 (0575-0018)							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	0.16	16	\$10.00	\$160
	- Nonprofit organization		103	1	103	0.16	16	\$10.00	\$160
1944.6769(h)	Assurance Agreement	Form RD 400-4 (0575-0018)							
	- Local/State Governments (Native American Indian Tribes)		97	1	97	.25	24	\$10.00	\$240
	- Nonprofit organization		103	1	103	.25	26	\$10.00	\$260
1944.681	Application for Federal Assistance	SF 424 (4040-0004)							
	- Local/State Governments (Native American Indian Tribes)		74	1	74	0.5	37	\$10.00	\$370
	- Nonprofit organization		79	1	79	0.5	40	\$10.00	\$400

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BURDENS AND FORMS APPROVED UNDER OTHER OMB NUMBERS									
1944.682(c)	Request for Advance or Reimbursement	SF 270 (0348-0004)							
	- Local/State Governments (Native American Indian Tribes)		74	4	296	0.5	148	\$10.00	\$1,480
	- Nonprofit organization		79	4	316	0.5	158	\$10.00	\$1,580
1944.682(c)	Federal Cash Transactions Report	SF 272 (0348-0003)							
	- Local/State Governments (Native American Indian Tribes)		74	4	296	0.5	148	\$10.00	\$1,480
	- Nonprofit organization		79	4	316	0.5	158	\$10.00	\$1,580
1944.683(a-b)	Financial Status Report	SF 269 (0348-0039)							
	- Local/State Governments (Native American Indian Tribes)		74	4	296	0.5	148	\$10.00	\$1,480
	- Nonprofit organization		79	4	316	0.5	158	\$10.00	\$1,580
RECORDKEEPING REQUIREMENTS									
1944.682(a)	Grant Agreement	Exhibit A							
	- Local/State Governments (Native American Indian Tribes)		74	1	74	0.5	37	\$10.00	\$370
	- Nonprofit organization		79	1	79	0.5	40	\$10.00	\$400
	RECORDKEEPING TOTAL				153		77		
	TOTAL DOCKET				15,043		12,439		

