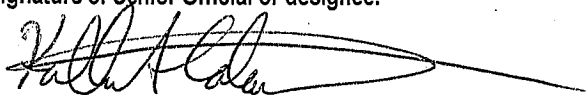


## PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Agency/subagency  Department of Homeland Security, U.S. Citizenship and Immigration Services		OMB Control Number  1615 . 0082
<i>Enter only items that change</i>		
	Current record	New record
Agency form number (s)  I-90		
Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference		
Program change		
Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference		
Program change		
Adjustment		
Other changes** USCIS is changing the filing location on Form I-90. See attached table of changes. All new changes are in italics.		
Signature of Senior Official or designee: 	Date:  3-12-09	For OIRA Use  _____ _____

\*\* This form cannot be used to extend an expiration date.

**TABLE OF CHANGES – INSTRUCTIONS**

**FORM I-90**

**03-5-2009**

Form I-90 Instructions	Current Version	Proposed Version
<p><b>Page 1, General Instructions</b></p>	<p><b>What Initial Evidence Is Required?</b></p> <p>You must submit all required initial evidence as well as all supporting documentation when you appear in person at your local ASC. This includes:</p> <p><b>1. Your Prior Card or Other Evidence of Identity</b></p> <p><b>Renewing Expiring or Expired Card.</b> If your card has already expired or will expire in the next six months, you will be required to submit your card when you appear in person at your local ASC.</p> <p><b>Replacing Lost or Damaged Card.</b> If your card has been lost, stolen, damaged or you never received it, bring a copy of your card, if you have one, when you appear in person at your local ASC. If you do not have a copy and are at least 18 years of age, you must bring an identity document, such as a driver's license, passport or a copy of another document containing your name, date of birth, photograph, and signature when you appear in person at your local ASC.</p>	<p><b>What Initial Evidence Is Required?</b></p> <p>You must submit all required initial evidence as well as all supporting documentation <i>when you file your application.</i></p> <p><b>1. Your Prior Card or Other Evidence of Identity</b></p> <p><b>A. Renewing Expiring or Expired Card.</b> If your card has already expired or will expire in the next six months, <i>submit a copy of your card.</i></p> <p><b>B. Replacing Lost or Damaged Card.</b> If your card has been lost, stolen, damaged, or you never received it, <i>submit a copy of your card</i>, if you have one. If you do not have a copy and are at least 18 years of age, <i>you must submit a copy of an identity document, such as a driver's license, passport, or a copy of another document containing your name, date of birth, photograph, and signature.</i></p> <p>If you have been automatically converted to permanent residence status, you are considered to be replacing your card. <i>Submit</i></p>

**TABLE OF CHANGES – INSTRUCTIONS**

**FORM I-90**

**03-5-2009**

<p><b>Page 2, General Instructions</b></p>	<p>If you have been automatically converted to permanent residence status, you are considered to be replacing your card. In such case, you must bring your original temporary status document with you when you appear in person at your local ASC.</p> <p><b>2. Correction or Change in Biographical Data</b></p> <p>All supporting documentation must be submitted when you appear at your local ASC. If you are applying to replace a card because of a name change, you must bring the original court order or a certified copy of your marriage certificate reflecting the new name when you appear at the ASC. To replace a card because a change of any other biographic data, you must bring copies of documentation to prove that the new data is correct.</p>	<p><i>a copy of your temporary status document.</i></p> <p><b>2. Correction or Change in Biographical Data</b></p> <p>If you are applying to replace a card because of a name change, <i>you must submit a copy</i> of the original court order or a certified copy of your marriage certificate reflecting the new name. To replace a card because a change of any other biographic data, <i>you must submit</i> copies of documentation to prove that the new data is correct.</p>
<p><b>Page 2, Where to File</b></p>	<p>You have the option of filing this paper form at the Los Angeles, California, Lockbox Facility (see address below), or you may file it electronically over the internet.</p> <p><b>Replacing a Card That Was Never Received. If</b></p>	<p>You have the option of filing this paper form by mail at the <i>Phoenix, Arizona, Lockbox Facility</i> (see address below), or you may file it electronically over the Internet.</p> <p><b>Replacing a Card That Was Never Received. If</b></p>

**TABLE OF CHANGES – INSTRUCTIONS**

**FORM I-90**

**03-5-2009**

	<p>you are filing this application to replace a permanent resident card that was never received, you should do the following:</p> <ol style="list-style-type: none"><li>1. Prepare another Form I-90. On the first page of the form, under <b>Part 2, Application type., Number 2, Reason for application</b>, check box <b>b</b> that reads: "My authorized card was never received." Include any documents with your application that support your claim.</li><li>2. When completed, mail your application to the USCIS service center or National Benefits Center (NBC) that processed your Form I-551 permanent resident card or previously filed Form I-90 application.</li></ol> <p>To find the service center or NBC mailing address, refer to the Form I-797, Notice of Action, and/or e-Filing confirmation receipt that you received for your previously filed Form I-485 (adjustment of status), I-751 (removal of conditions) or I-90 application. In addition to the new Form I-90 application, you should send a copy of the Form I-797 and/or e-Filing confirmation receipt issued for your previously filed application.</p>	<p>you are filing this application to replace a permanent resident card that was never received, you must prepare another Form I-90. On the first page of the form, under <b>Part 2, Application type, Number 2, Reason for application</b>, check box <b>b</b> that reads: "My authorized card was never received." Include any documents with your application that support your claim.</p> <p>In addition to the new Form I-90, you must send a copy of Form I-797, Notice of Action, that you received for your previously filed Form I-485 (adjustment of status), Form I-751 (removal of conditions), or Form I-90.</p> <p>If you electronically filed your previous Form I-90, you must send a copy of the e-Filing confirmation receipt issued for your previously filed application.</p>
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TABLE OF CHANGES – INSTRUCTIONS

FORM I-90

03-5-2009

	<p>...</p> <p><b>Replacing a Card That Was Issued With Incorrect Data on Account of a USCIS Error.</b> If you are submitting your application because of this situation, you should do the following:</p> <ol style="list-style-type: none"><li>1. Prepare another Form I-90 application. On the first page of the form, under <b>Part 2., Application type., Number 2, Reason for application</b>, check box <b>d</b> that reads: "My card was issued with incorrect information because of a USCIS administrative error." Include any documents with your application that support your claim.</li><li>2. When completed, mail your application to the USCIS service center or NBC that processed your previously filed Form I-485, I-751 or I-90 application.</li></ol> <p>To find the service center or NBC mailing address, refer to the USCIS letter that came with your Form I-551 permanent resident card, also known as the "Green Card." The letter lists the address of the service center or NBC that processed your previously filed Form I-485,</p>	<p>...</p> <p><b>Replacing a Card That Was Issued With Incorrect Data on Account of a USCIS Error.</b> If you are submitting your application because of this situation, <i>you must</i> prepare another Form I-90. On the first page of the form, under <b>Part 2, Application type, Number 2, Reason for application</b>, check box <b>d</b> that reads: "My card was issued with incorrect information because of a USCIS administrative error." Include any documents with your application that support your claim.</p>
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**TABLE OF CHANGES – INSTRUCTIONS**  
**FORM I-90**  
**03-5-2009**

	<p>I-751 or I-90 application. The service center or NBC address can also be found on the Form I-797 issued for your previously filed Form I-485, I-751 or I-90 application.</p> <p>...</p> <p><b>NOTE:</b> Do not include any initial evidence when submitting your application for reasons other than <b>b</b> or <b>d</b> under Part 2., Application type, Number 2, Reason for Application. See detailed instructions under the section titled, <b>Where to File.</b></p> <p>You must submit all required initial evidence, including your prior permanent resident card or other evidence of identity, and any supporting documentation when you appear in person at your local ASC.</p> <p>...</p> <p>File this application with appropriate fees directly at the following Lockbox address:</p> <p><b>U.S. Citizenship and Immigration Services</b>  <b>P.O. Box 54870</b>  <b>Los Angeles, CA 90054-</b></p>	<p>...</p> <p>You must submit all required initial evidence, including your prior permanent resident card or other evidence of identity, and any supporting documentation <i>when you submit your application.</i></p> <p>...</p> <p>File this application with appropriate fees to the following Lockbox address:</p> <p><b>USCIS</b>  <b>P.O. Box 21262</b>  <b>Phoenix, AZ 85036</b></p> <p><i>For express/courier</i></p>
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**TABLE OF CHANGES – INSTRUCTIONS**

**FORM I-90**

**03-5-2009**

	<p><b>0870</b></p> <p>Or, for non-U.S. Postal Service deliveries:</p> <p><b>U.S. Citizenship and Immigration Services Attention I-90 16420 Valley View Avenue La Mirada, CA 90638-5821</b></p>	<p><i>deliveries, use the following address:</i></p> <p><b><i>USCIS ATTN: I-90 1820 Skyharbor, Circle S Floor 1 Phoenix, AZ 85034</i></b></p>
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\* No changes to form portion.