

**Attachment I**  
**Individual Student Records**

# Individual Student Records

School: \_\_\_\_\_ District: \_\_\_\_\_

Data for time period: \_\_\_\_\_ 20 \_\_\_\_\_ to \_\_\_\_\_ 20 \_\_\_\_\_  
 (beginning month) (year) (ending month) (year)

Student's ID #: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_ Date of enrollment in school: \_\_\_/\_\_\_/\_\_\_

# of unexcused absences: \_\_\_\_\_ # of excused absences: \_\_\_\_\_ # of days tardy: \_\_\_\_\_

**Please complete the table below by indicating the number of times the student committed any of the Policy Violations listed. If a disciplinary action was taken but the violation is unknown or not clear, please enter information under "Unknown" policy violations. Also, please indicate the type and number of times a disciplinary action was taken or not taken for each violation. The total number of disciplinary actions should equal the number of violations committed.**

Policy Violations	Number of Times Committed Violation in Targeted School Year	Disciplinary Action								
		No Disciplinary Action Taken	Detention	In-School Suspension	# of days	Out-of-School Suspension	# of days	Expulsion	Transferred (e.g., to Alternative School)	Other Disciplinary Action (Please Specify)
Vandalism										
Bullying										
Bias/hate incident										
Theft										
Physical attack on another person										
Threat of physical attack on another person										
Robbery										
Possession of a weapon										
Possession, distribution, or use of alcohol or illegal drugs										
Gang activity										
Sexual harassment										
Unknown										
Other (specify):										