

UNITED STATES DEPARTMENT OF EDUCATION

MEMORANDUM

Washington, DC 20006-8521

TO: Sharon Mar
Office of Information and Regulatory Affairs
Office of Management and Budget

THROUGH: Vickie L. Schray
Acting Deputy Assistant Secretary for Higher
Education Programs
Office of Postsecondary Education

FROM: Lynn B. Mahaffie
Director
Teacher and Student Development Programs Service

SUBJECT: [Request for Reinstatement](#)[Revision of the](#)[Currently](#) Approved Annual and Final
Performance Report Collection Package for the Graduate Assistance in Areas of
National Need (GAANN) Program – CFDA No. 84.200A

Attached please find the information clearance collection for OMB 1840-0748, the Annual and Final Performance Report collection package for the GAANN Program. The currently approved collection package is set to expire on May 31, 2009. The information collected in these reports provides Program Staff with an opportunity to monitor the progress of grantee institutions and to collect Annual and Final programmatic data as required under the provisions of the GAANN Program regulations (34 CFR 648) and the Government Performance and Results Act.

The Annual and Final Performance Reports have been revised as a result of the feedback received from Program Oversight and grantee institutions. The Annual and Final Performance Report documents are essentially the same except that the Final Performance Report requires grantee institutions to update the educational status of all students who have received GAANN funding over the life of the grant. As a result of these revisions, Program Staff will have an opportunity to track graduation rates and the employment status of GAANN students while monitoring and reporting on the progress of grantee institutions.

The Information Collection Submission Worksheets Part I and Part II have been included in this collection package along with other required documentation.

Please review these documents. If additional information is needed, please contact [Gary Thomas](#) at [502-7767](#).

- ~~Attachments:~~
- ~~A. Information Collection Submission Worksheet: Part I~~
 - ~~B. Information Collection Submission Worksheet: Part II~~
 - ~~C. Supporting Statement for Paperwork Reduction Act Submission~~
 - ~~D. GAANN Annual Performance Report~~
 - ~~E. GAANN Final Performance Report~~
 - ~~F. GAANN Program Statute~~
 - ~~G. GAANN Program Regulations~~
 - ~~H. GAANN Annual Performance Report Letter~~
 - ~~I. GAANN Final Performance Report Letter~~