# United States Department of Education
## Federal Family Education Loan Program

## Loan Participation Program Under a
## Master Participation Agreement

## LOAN SCHEDULE AND CUSTODIAL CERTIFICATION
## DATA FILE FIELDS - DEFINITIONS AND
## SUBMISSION PROCEDURES

This document provides information and guidance to FFEL Custodians under a Master Participation Agreement with the U.S. Department of Education (the Department).

In conjunction with the Loan Schedule and Custodial Certification data file transmission, this document defines the data fields that should appear in the data file transmission. Capitalized words in the body of the definitions are defined in the Master Participation Agreement (MPA). The format of Loan Schedule and Custodial Certification will be used for two reporting purposes: 1) as a part of the Participation Purchase Funding Requests (the "Weekly Loan Schedule"), and 2) to report the total pool of loans supporting the Class A Participation Certificate held by the Department as of month end (the "Month-End Loan Schedule"). The Month-End Loan Schedule may not be used to request funding. If funding is requested on the last day of a month, please use a separate Weekly Loan Schedule.

The revised file format for the Loan Schedule and Custodial Certification attached to this Electronic Announcement should be used for all submissions, either for the Weekly Loan Schedule or the Month-End Loan Schedule beginning October 6, 2008. Servicers may submit a test file of the revised file format beginning October 3, 2008.

In order to assist Sponsors, Custodians and their designated Servicers in reporting the data on the Weekly Loan Schedule and the Month-End Loan Schedule, Federal Student Aid has established two new message classes on the Student Aid Internet Gateway (SAIG). They are: Weekly Part Funding Request (WKPARTIN) and Monthly Participation Report (MOPARTIN). Custodians and Servicers should use these message classes when reporting to FSA. Please send the file(s) to FMS Mailbox # TG79363 using the message classes.

The Custodian and Servicer must determine how they wish to communicate with Federal Student Aid (FSA) within SAIG.  This can be done in two ways:

1.  To Use an Established SAIG TG Mailbox (for example: LaRS reporting TG mailbox):
    a.  The Servicer must go to www.fsawebenroll.ed.gov and add the new Custodian Lender ID (LID) to the TG mailbox.  Once at the website, the Servicer will select "Enroll for SAIG Mailbox" and then select "Modify existing services for a Destination Point" to add the new Custodian LID.

2.  To Establish a New SAIG TG Mailbox for the Loan Participation program:
    a.  The Servicer will go to www.fsawebenroll.ed.gov and select "Enroll for SAIG Mailbox" and then select "Initial application" to create the relationship and TG mailbox.

In order to submit the Weekly Loan Schedule or the Month-End Loan Schedule, either EDconnect v7.2 software for Windows systems or TDClient software on a mainframe or midrange system can be used.  To download the EDconnect software, go to the following location:
https://www.fsadownload.ed.gov/softedconnect.htm.

For further assistance with the EDconnect or TDClient software, call CPS/SAIG Technical Support at (800) 330-5947 (TDD/TTY (800) 511-5806), or contact by e-mail at CPSSAIG@ed.gov.


**Data File Transmission of the Loan Schedule and Custodial Certification**

**Electronic Data File Name:**  When naming the data file, the Custodian must use the following file naming convention:

> LSR########DDMMYYYY999
>
> LSR = Loan Schedule Report
> ######## = LID/RID for the Sponsor (8 digits)
> DDMMYYYY = Day, month, year the file was created
> 999 = Batch number
>
> Example:  LSR8765430009292008001
> Batch number 001 for Sponsor 00876543 on 9/29/2008

The batch in the file name should match the unique identifier in the subject line.

The file name is for transmission/identification purposes only and should not appear as a value in the data file.

## Header Record Layout

**Field 0     RecordTypeIndicator**

A one character code to distinguish between a Header Record and a Loan Level detail record.  The Header Record indicator = H.

**Field 1     BatchID**

The unique 3-digit number assigned by the Custodian for each new data transmission.  Each new transmission will use the next sequential number.

For example – first batch is numbered 001; next batch is 002; next is 003, etc.

**Field 2     CustodianIDNumber(LID/RID)**

The unique LID/RID assigned by the Department to the Custodian for this program and Sponsor.

**Field 3     ServicerID**

The unique LID/RID of to the Servicer for the loans in this submission.  If the loans are self-serviced, fill field with eight zeros.

**Field 4     PCFundingRequest (US$)**

Amount of initial or additional Participation Certificate funding requested for new or reissued disbursements.  This is the total of all amounts entered into Field 18 of the Loan Level detail.  Do not round as the cents (¢) information is needed.  For the Month-End Loan Schedule, this will be zero-filled.  This field and Field 5 should not be netted.  Maximum amount per each PC Funding Request is $99,999,999.99.

**Field 5     CashCollections (US$)**

Amounts received by the Custodian/Sponsor that represent cash payments and collections generated from the student loans.  This amount ties to the total available cash in the collection account to be used for distributions.  This field should be the total of the amounts from Loan Level Fields 32, 34, 37, 38, 39, 40, and 41.  This field and Field 4 should not be netted.  This field does not include SAP, interest subsidies and other payments made by the Department.  In addition, this field does not include investment income received on investment in Permitted Investments of funds in the Collection Account.

**Field 6    FileCreationDate**

The date the Custodian created the file.  For Monthly loan schedule files, this date should be the last date of the reporting month.  Please generate this file on that exact date.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081130 (November 30, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 7    RecordCount**

The total count of loans in the file submission.

**Field 8    FundingYear**

The funding year the Custodian has been approved to submit the file.   This data is required.

| Loan Program | Funding Year |
|---|---|
| 2008-2009 academic year loan | 2009 |
| 2009-2010 academic year loan | 2010 |

**Field 9    ReportingPeriod**

The reporting period the Custodian submitted the file.  This data is required.

The period must be in the following format:

> **YYYYMM**
> YYYY = Year
> MM = Month
> Example: 200903 (March 2009)

## Loan Level Layout

### Field 0    RecordTypeIndicator

A one character code to distinguish between a Header Record and a Loan Level detail record.  The Loan Level detail record indicator = L.

### Field 1    LoanNumber

This data is required and is the Commonline Unique Identifier.  It is the unique code (maximum of 17 characters) identifying each loan by the Sponsor/Servicer.  It also includes the Commonline Loan Sequence number which is a unique 2-digit identification number assigned by the guarantor at the time of guarantee.  This field is a total of 19 alphanumeric characters.

### Field 2    DataFlag

This data is required.

| Table (1) | |
| --- | --- |
| **Data Flag** | **Code** |
| New Loan | N |
| Updated Loan: New or additional information from prior Loan Schedule submission (e.g., increases in accrued interest, changes to borrower information (such as name change) or  change in terms (such as reallocation between subsidized and unsubsidized)) | U |
| No change to this loan for this report | I |

### Field 3    SSN

The borrower's 9-digit Social Security Number.  For parent PLUS loans, this is the parent's SSN.  This data is required.

NOTE:  This must be a valid SSN (do not send pseudo SSN's).  It must not begin with an 8 or 9, and the first three numbers must not be 000.

**Field 4    BirthDate**

The date of birth of the borrower.  For parent PLUS loans, this is the parent.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 5    LastName**

The last name of the borrower identified in SSN (Field 3).  For parent PLUS loans, this is the parent.  Do not include an endorser name.

> Examples:    SMITH JR (John W. Smith, Jr.)
> JONES (Mark Jones, M.D.)
> ST THOMAS (Susan H. St. Thomas)
> JOHNSON-HALL (Laura Johnson-Hall)
> O'CONNER (Patrick O'Conner)

NOTE**:**  Hyphens, apostrophes, and spaces are acceptable data.  Periods and commas should not be used.  The first character of the name must be alphabetic and cannot be blank.

This data is required if First Name (Field 6) does not contain a name. If the borrower's last name is not provided and there is a first name given in Field 6, then populate this field with **NLN** (no last name).

**Field 6    FirstName**

The first name of the borrower identified in SSN (Field 3).  For parent PLUS loans, this is the parent.

> Examples:    JOHN (John W. Smith, Jr.)
> MARK (Mark Jones, M.D.)
> SUSAN (Susan H. St. Thomas)
> LAURA (Laura Johnson-Hall)
> PATRICK (Patrick O'Conner)

NOTE**:**  Hyphens, apostrophes, and spaces are acceptable data.  Periods and commas should not be used.  The first character of the name must be alphabetic and cannot be blank.

This data is required if Last Name (Field 5) does not contain a name. If the borrower's first name is not provided and there is a last name given in Field 5, then populate this field with **NFN** (no first name).

**Field 7    PLUS/AlternativeSSN**

This is the nine-digit Social Security Number of the student on whose behalf the parent PLUS borrower is taking a PLUS loan. This data is required for parent PLUS loans. Fill the field with zeros if it is not needed. If included, this must be a valid SSN and must not begin with an 8 or 9, and the first three numbers must not be 000.

**Field 8    PLUS/AlternativeBirthDate**

The date of birth of the student on whose behalf the parent PLUS borrower is taking a PLUS loan. This data is required for parent PLUS loans, otherwise fill in with zeroes.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 9    PLUS/AlternativeStudentLastName**

The last name of the student on whose behalf the parent PLUS borrower is taking a PLUS loan. This data is required for parent PLUS loans, otherwise leave blank.

> Examples:    SMITH JR (John W. Smith, Jr.)
> JONES (Mark Jones, M.D.)
> ST THOMAS (Susan H. St. Thomas)
> JOHNSON-HALL (Laura Johnson-Hall)
> O'CONNER (Patrick O'Conner)

NOTE**:** Hyphens, apostrophes, and spaces are acceptable data. Periods and commas should not be used. The first character of the name must be alphabetic and cannot be blank.

This data is required if this is a PLUS loan, and if the student's First Name (Field 10) does not contain a name. If the student's last name is not provided and there is a first name given in Field 10, then populate this field with **NLN** (no last name).

**Field 10    PLUS/AlternativeStudentFirstName**

The first name of the student on whose behalf the parent PLUS borrower is taking a PLUS loan.  This data is required for parent PLUS loans, otherwise leave blank.

> Examples:    JOHN (John W. Smith, Jr.)
> MARK (Mark Jones, M.D.)
> SUSAN (Susan H. St. Thomas)
> LAURA (Laura Johnson-Hall)
> PATRICK (Patrick O'Conner)

NOTE**:**  Hyphens, apostrophes, and spaces are acceptable data.  Periods and commas should not be used.  The first character of the name must be alphabetic and cannot be blank.

This data is required if student's Last Name (Field 9) does not contain a name. If the borrower's first name is not provided and there is a last name given in Field 9, then populate this field with **NFN** (no first name).

**Field 11    SchoolID**

The unique 8-digit Office of Postsecondary Education (OPE) identification number assigned by ED to the school associated with the loan.  The last 2 digits identify the branch campus, if any.  This data is required.

**Field 12    GuarantyAgencyCode**

The 3-digit code assigned by the Department and used to identify the guarantor associated with the loan. This data is required.

**Field 13    GuarantyDate**

The date of the guaranty.  This data is required.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 14    TotalNumberOfScheduledDisbursements**

A two-digit code indicating the number of disbursements originally scheduled for the loan.  This data is required.

NOTE:  The number of disbursements is established at the time of the school certification and may be altered due to subsequent changes (e.g., reissues or reinstatements).

**Field 15    FirstDisbursementDate**

Date of the first disbursement of the loan.  This data is required.

The date must be in the following format:

>    **CCYYMMDD**
>        CC = Century
>        YY = Year
>        MM = Month
>        DD = Day
>    Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 16    MostRecentDisbursementDate**

Date of the most recent disbursement on the loan.  This data is required – complete this field even if Field 15 is the same.

The date must be in the following format:

>    **CCYYMMDD**
>        CC = Century
>        YY = Year
>        MM = Month
>        DD = Day
>    Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 17    DisbursementNumber**

A two-digit code to identify the actual disbursement for which the Custodian, on behalf of the Sponsor, is requesting new funding from the Department.  This data is required for new or reissued disbursements, when requesting funding from the Department. If the request for funding in a single file submission is for multiple disbursements of one loan, aggregate the disbursement amount in Field 18 and list the most recent disbursement number in this field.

On a Weekly Loan Schedule, fill the field with zeros if no funds are being requested for a loan in Field 18.  Fill this field with zeros for the Month-End Loan Schedule.

**Field 18    DisbursementAmount (US$)**

The gross amount of the most recent disbursement, including all borrower fees.  This field is not cumulative.  This data is required for new or reissued disbursements for which the Custodian, on behalf of the Sponsor, is requesting new funding from the Department with the file submission. If the request for funding in a single file submission is for multiple disbursements of one loan, aggregate the disbursement amount in this field and list the most recent disbursement number in Field 17.  Maximum disbursement amount that can be entered is $99,999.99 (due to restricted field length of 8 digits, including the decimal place).

On a Weekly Loan Schedule, fill the field with zeros if no funds are being requested for a loan in this field.  Fill this field with zeros for the Month-End Loan Schedule.

**Field 19    AnticipatedFinalDisbursementDate**

The date that is, or is anticipated to be, the final disbursement of the loan.  This date may be the same as Field 15 or Field 16.  This data is required.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 20    LoanType**

This data is required.

| Table (2) | |
|---|---|
| **Loan Type** | **Code** |
| FFEL Stafford Subsidized Loan | SF |
| FFEL Stafford Unsubsidized Loan | SU |
| PLUS Loan - Parent | PL |
| PLUS Loan - Graduate/Professional | GB |

**Field 21    OriginalLenderID(LID/RID)**

This is the lender who made the initial disbursement of the loan to the borrower.  It is the unique 8-character identification number assigned by the Department to this lender.  This data is required.

**Field 22    SponsorID(LID/RID)**

This is the current holder/Sponsor who has placed or will place this loan in the Participation.  It is the unique 8-character identification number assigned by the Department to the Sponsor.  If the original lender is still the current lender, then this will be the same as Field 21.  This is not the Custodian LID/RID.

**Field 23    OriginationFee (US$)**

The total amount of borrower origination fee paid or due, as of the file creation date. This data is required for new or reissued disbursements.  Report this fee as a cumulative amount.

**Field 24    GuaranteeFee (US$)**

The total amount of the default fee paid or due, as of the file creation date.  This data is required for new or reissued disbursements.  Report this fee as a cumulative amount.

**Field 25    OriginalLoanAmount (US$)**

The original principal amount of the loan, net of cancellations, as of the file creation date. This includes increases in the original amount of loans, such as reallocations between subsidized loans and unsubsidized loans which will decrease one and increase the other. This data is required.

**Field 26    LenderFeeAmount (US$)**

The total amount of the 1% lender fee paid or due, as of the file creation date.  This data is required for new or reissued disbursements. Report this fee as a cumulative amount.

**Field 27    ActualInterestRate**

Actual Interest Rate on the loan as charged to the borrower.  Submit with five digits after the decimal.  Pad with zeros if not reporting to five digits. This data is required.

**Field 28    OutstandingPrincipalBalance (US$)**

Outstanding borrower principal balance on the loan, as of the file creation date.   Include capitalized interest in this balance.  This data is required.

**Field 29    OutstandingInterestBalance (US$)**

Outstanding borrower interest balance on the loan, as of the file creation date.  This data is required.

**Field 30    LoanPeriodBeginDate**

The beginning date of the loan period as provided by the school in its loan certification. This data is required.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 31    LoanStatus**

Please use the established NSLDS Loan Status Codes per Appendix B of the NSLDS Guaranty Agency Data Provider Instructions.  This data is required.

**Field 32    ReductionAmountSchool**

New reductions in the outstanding loan principal balance since the last submission of this loan on the Month-End Loan Schedule for the reasons listed in the table of codes to be used in Field 33.  Collections of cancellations or school refunds should be reported as a positive number.  A reversal of a cancellation or refund (due to error and not a cancellation and reissue) should be reported as a negative number.  The use of negative numbers for reversals is expected to be rare.  This field is only used on the Month-End Loan Schedule.  Please fill with zeroes if there are no reductions to report and for the Weekly Loan Schedule.

**Field 33    ReductionReasonCodeSchool**

This data is required for any reduction in outstanding loan principal balance resulting from school payments to the lender.

| Table (3) | |
|---|---|
| **Reduction Reason Code School** | **Code** |
| Cancellation | CA |
| School Refund | RF |

**Field 34    GuarantyAgencyClaims**

New reductions in the outstanding loan principal balance due to claim payment amounts made by the guaranty agency to the lender, since the last submission of this loan on the Month-End Loan Schedule.  Collections of claims paid should be reported as a positive number.  A reversal of a guaranty agency claim payment should be reported as a negative number.  The use of negative numbers for reversals is expected to be rare.  This field is

only used on the Month-End Loan Schedule.  Please fill with zeroes if there are no claims to report and for the Weekly Loan Schedule.

**Field 35        ReductionReasonCodeGA**

This data is required for any reduction in outstanding loan principal balance resulting from claims paid to the lender.  Otherwise, pad this field with "AA."

| Table (4) | |
|---|---|
| **Reduction Reason Code GA** | **Code** |
| Claims paid to Lender for Bankruptcy | BK |
| Claims paid to Lender for Closed School/False Certification | FC |
| Claims paid to Lender for Death | DE |
| Claims paid to Lender for Disability | DI |
| Claims paid to Lender for Discharged or Forgiven | DH |
| Claims paid to Lender for Unpaid Refund | UR |
| Guaranty fee reimbursement paid by Guarantor | GF |

**Field 36    DateLoanRemovedFromPC**

The date the loan balance was redeemed from the Participation Certificate through a loan sale or exercise of a put option, if applicable.  If no date to report, fill the field with zeros.

The date must be in the following format:

> **CCYYMMDD**
> CC = Century
> YY = Year
> MM = Month
> DD = Day
> Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 37    LoanProceeds**

Proceeds from loan sales to third parties and proceeds from redemptions from the Sponsor, since the last submission of this loan on the Month-End Loan Schedule. Proceeds should be reported as a positive number.  A reversal of proceeds should be reported as a negative number.  The use of negative numbers for reversals is expected to be rare.  This field is only used on the Month-End Loan Schedule.  Please fill with zeroes if there are no proceeds to report and for the Weekly Loan Schedule.

**Field 38    LoanPutToDepartment (US$)**

Total proceeds received from the Department for a loan Put to the Department, since the last submission of this loan on the Month-End Loan Schedule.  The Put amount should be reported as a positive number.  A reversal of a Put amount should be reported as a negative number.  The use of negative numbers for reversals is expected to be rare.  This field is only used on the Month-End Loan Schedule.  Please fill with zeroes if there are no puts to report and for the Weekly Loan Schedule.

**Field 39    BorrowerPrincipalCollection**

Amount of principal paid by the borrower or a third party (such as for loan forgiveness programs), or payoffs or consolidations for this loan since the last Month-End Loan Schedule.  This amount should be reported as a positive number.  A reversal, such as for a NSF charge, should be reported as a negative number.  The use of negative numbers for reversals is expected to be rare.  This field is only used on the Month-End Loan Schedule.  Please fill with zeroes if there are no principal collections to report and for the Weekly Loan Schedule.

**Field 40       BorrowerInterestCollection**

Amount of interest paid by the borrower or a third party (such as for loan forgiveness programs), or payoffs or consolidations for this loan since the last Month-End Loan Schedule.  This amount should be reported as a positive number.  A reversal, such as for a NSF charge, should be reported as a negative number.  The use of negative numbers for reversals is expected to be rare.  This field is only used on the Month-End Loan Schedule.  Please fill with zeroes if there are no interest collections to report and for the Weekly Loan Schedule.

**Field 41    OtherCash**

Cash transactions affecting the loan made by the servicer (e.g., late fees, attorney fees, collection fees) since the last submission of this loan on the Month-End Loan Schedule.  This can be reported as a negative number. In Field 43, provide a brief description of this amount.  This field is only used on the Month-End Loan Schedule.  Please fill with zeroes if there is no other cash to report and for the Weekly Loan Schedule.

**Field 42    Lienholder**

This data is required.

| Table (5) | |
|---|---|
| **Lienholder** | **Code** |
| If the Eligible Loan is subject to a lien due to financing | Y |
| If the Eligible Loan is not subject to a lien | N |

**Field 43    OtherCashExplanation**

If an amount is reported in Field 41 "OtherCash", please provide a brief description of this amount.

**Field 44    ClaimDate**

This data is required.

The date must be in the following format:

        **CCYYMMDD**
            CC = Century
            YY = Year
            MM = Month
            DD = Day
            Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 45    CancelDate**

This data is required.

The date must be in the following format:

        **CCYYMMDD**
            CC = Century
            YY = Year
            MM = Month
            DD = Day
            Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 46    RefundDate**

This data is required.

The date must be in the following format:

        **CCYYMMDD**
            CC = Century
            YY = Year
            MM = Month
            DD = Day
            Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 47    LoanPeriodEndDate**

The date must be in the following format:

> **CCYYMMDD**
> > CC = Century
> > YY = Year
> > MM = Month
> > DD = Day
> > Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 48    LoanStatusDate**

This data is required.

The date must be in the following format:

> **CCYYMMDD**
> > CC = Century
> > YY = Year
> > MM = Month
> > DD = Day
> > Example: 20081105 (November 5, 2008)

Single-digit years, months, and days must be padded with a leading zero.

**Field 49    Filler**

## Paperwork Burden Statement

According to the Paperwork reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1845-NEW. The time required to complete this information collection is estimated to average 2 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, D.C. 20202-4537. **If you have comments or concerns regarding the status of your individual submission of this form, write directly to:** Policy Liaison and Implementation, Federal Student Aid, U.S. Department of Education, 400 Maryland Avenue, S.W., UCP3, 11th floor, Washington D.C. 20202-4537.

# *DRAFT*

**United States Department of Education**
**Federal Family Education Loan Program**
*Loan Participation Program Under a Master Participation Agreement*

**Loan Schedule and Custodial Certification**

*See "Loan Schedule Data File Definitions" for definitions and guidance on the field names, formats and purpose, and for submission instructions.*
<u>All negative numbers must contain a negative sign.  For Example:  -$1,123.55 = -00000001123.55 (for a Field length of 15).</u>
<u>Only Fields 32, 34 and 37-41 can be negative.</u>
<u>When submitting cents, a decimal point must be used.</u>

**Header Record**

| Field | Field Name | Start Position | Length | Data Type | Justify | Padding | Required? |
|---|---|---|---|---|---|---|---|
| 0 | RecordTypeIndicator | 1 | 1 | X(001) | Left | | Yes; H = Header Record |
| 1 | BatchID | 2 | 3 | 9(003) | Left | Zeroes to Left | Yes; Unique to each transmission.  The first batch would be 001. |
| 2 | CustodianIDNumber(LID/RID) | 5 | 8 | X(008) | Left | Spaces to Right | Yes |
| 3 | ServicerID (LID/RID) | 13 | 8 | X(008) | Left | Spaces to Right | Yes |
| 4 | PCFundingRequest | 21 | 11 | 9(08).99 | Right | Zeroes to Left | Yes, even if zero.  Maximum amount is 99999999.99 (Field length of 11) |
| 5 | CashCollections | 32 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, even if zero. Example:  $1,233.55 would be submitted as 000000001233.55 |
| 6 | FileCreationDate | 47 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD |
| 7 | RecordCount | 55 | 7 | 9(007) | Right | Zeroes to Left | Yes |
| 8 | FundingYear | 62 | 4 | 9(004) | | | Yes; YYYY |
| 9 | ReportingPeriod | 66 | 6 | 9(006) | | | Yes; YYYYMM |

**Loan Level Detailed Record**

| Field | Field Name | Start Position | Length | Data Type | Justify | Padding | Required? |
|---|---|---|---|---|---|---|---|
| 0 | RecordTypeIndicator | 1 | 1 | X(001) | Left | | Yes; L = Loan Level Detail |
| 1 | LoanNumber | 2 | 19 | X(019) | Left | Spaces to Right | Yes |
| 2 | DataFlag | 21 | 1 | X(001) | Left | | Yes; See Table (1) |
| 3 | SSN | 22 | 9 | 9(009) | Right | | Yes |
| 4 | BirthDate | 31 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD  [Must be 8 digits] |
| 5 | LastName | 39 | 35 | X(035) | Left | Spaces to Right | Yes |
| 6 | FirstName | 74 | 20 | X(020) | Left | Spaces to Right | Yes |

| Field | Field Name | Start Position | Length | Data Type | Justify | Padding | Required? |
|---|---|---|---|---|---|---|---|
| 7 | PLUS/AlternativeSSN | 94 | 9 | 9(009) | Right | | Yes, if this is a PLUS loan. Otherwise fill with zeroes. |
| 8 | PLUS/AlternativeBirthDate | 103 | 8 | 9(008) | Left | Zeroes to Right | Yes, if this is a PLUS loan (CCYYMMDD), otherwise, fill with zeroes. |
| 9 | PLUS/AlternativeStudentLastName | 111 | 35 | X(035) | Left | Spaces to Right | Yes, if this is a PLUS loan. Otherwise leave blank. |
| 10 | PLUS/AlternativeStudentFirstName | 146 | 20 | X(020) | Left | Spaces to Right | Yes, if this is a PLUS loan. Otherwise leave blank. |
| 11 | SchoolID | 166 | 8 | 9(008) | Left | | Yes |
| 12 | GuarantyAgencyCode | 174 | 3 | 9(003) | Left | | Yes |
| 13 | GuarantyDate | 177 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD [Must be 8 digits] |
| 14 | TotalNumberOfScheduledDisbursements | 185 | 2 | 9(002) | Right | Zeroes to Left | Yes |
| 15 | FirstDisbursementDate | 187 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD [Must be 8 digits] |
| 16 | MostRecentDisbursementDate | 195 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD [Must be 8 digits] |
| 17 | DisbursementNumber | 203 | 2 | 9(002) | Right | Zeroes to Left | Yes, if requesting funding with this submission. |
| 18 | DisbursementAmount | 205 | 8 | 9(05).99 | Right | Zeroes to Left | Yes, if requesting funding with this submission. Maximum amount is 99999.99 (Field length of 8) |
| 19 | AnticipatedFinalDisbursementDate | 213 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD [Must be 8 digits] |
| 20 | LoanType | 221 | 2 | X(002) | Left | | Yes; See Table (2) |
| 21 | OriginalLenderID(LID/RID) | 223 | 8 | X(008) | Left | Spaces to Right | Yes |
| 22 | SponsorID(LID/RID) | 231 | 8 | X(008) | Left | Spaces to Right | Yes |
| 23 | OriginationFee | 239 | 15 | 9(012).99 | Right | Zeroes to Left | Yes. Example: $10.12 should be submitted as 000000000010.12 |
| 24 | GuarantyFee | 254 | 15 | 9(012).99 | Right | Zeroes to Left | Yes |
| 25 | OriginalLoanAmount | 269 | 15 | 9(012).99 | Right | Zeroes to Left | Yes |
| 26 | LenderFeeAmount | 284 | 15 | 9(012).99 | Right | Zeroes to Left | Yes |
| 27 | ActualInterestRate | 299 | 7 | 9(001).99999 | Right | Zeroes to Left | Yes; Example: 6.8% should be submitted as 0.06800 |
| 28 | OutstandingPrincipalBalance | 306 | 15 | 9(012).99 | Right | Zeroes to Left | Yes |
| 29 | OutstandingInterestBalance | 321 | 15 | 9(012).99 | Right | Zeroes to Left | Yes |
| 30 | LoanPeriodBeginDate | 336 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD |
| 31 | LoanStatus | 344 | 2 | X(002) | Left | | Yes |

| Field | Field Name | Start Position | Length | Data Type | Justify | Padding | Required? |
|---|---|---|---|---|---|---|---|
| 32 | ReductionAmountSchool | 346 | 15 | 9(012).99 | Right | Zeroes to Left | Yes. Report cash collections for reductions as a positive number. Only reversals should be reported as a negative number. |
| 33 | ReductionReasonCodeSchool | 361 | 2 | X(002) | Left | Spaces to Right | Yes, if the Participation Certificate balance has been reduced for this loan. See Table (3) |
| 34 | GuarantyAgencyClaims | 363 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, if there are GA claims. Report cash collections for claims as a positive number. Only reversals should be submitted as a negative number. |
| 35 | ReductionReasonCodeGA | 378 | 2 | X(002) | Left | Spaces to Right | Yes, if the Participation Certificate balance has been reduced for this loan. See Table (4) |
| 36 | DateLoanRemovedFromPC | 380 | 8 | 9(008) | Right | Zeroes to Left | Yes, if the loan has or is being removed from the corpus of the Participation Certificate. CCYYMMDD |
| 37 | LoanProceeds | 388 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, if funds are being returned. Report cash collections for proceeds as a positive number. Only reversals should be submitted as a negative number. |
| 38 | LoanPutToDepartment | 403 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, if loans are sold to the Department under the Put Option. Report Put amount as a positive number. Only reversals should be submitted as a negative number. |
| 39 | BorrowerPrincipalCollection | 418 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, if the borrower has made principal payments. Report collection amount as a positive number. Only reversals should be submitted as a negative number. |
| 40 | BorrowerInterestCollection | 433 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, if the borrower has made interest payments. Report collection amount as a positive number. Only reversals should be submitted as a negative number. |
| 41 | OtherCash | 448 | 15 | 9(012).99 | Right | Zeroes to Left | Yes, if there are adjustments. Provide a brief explanation in Field 43. |
| 42 | Lienholder | 463 | 1 | X(001) | Left | | Yes. See Table (5) |
| 43 | OtherCashExplanation | 464 | 15 | X(015) | Left | Spaces to Right | If amount reported in Field #41, provide a brief explanation here. |
| 44 | ClaimDate | 479 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD  [Must be 8 digits] |
| 45 | CancelDate | 487 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD  [Must be 8 digits] |
| 46 | RefundDate | 495 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD  [Must be 8 digits] |
| 47 | LoanPeriodEndDate | 503 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD  [Must be 8 digits] |
| 48 | LoanStatusDate | 511 | 8 | 9(008) | Left | Zeroes to Right | Yes; CCYYMMDD  [Must be 8 digits] |
| 49 | Filler | 519 | 10 | X(010) | Left | Spaces to Right | |

| For Field 2 - Loan Level Detail Table (1) | |
|---|---|
| **Data Flag** | **Code** |
| New Loan | N |
| Updated Loan: New or additional information from prior Loan Schedule submission (e.g., increases in accrued interest, changes to borrower information (such as name change) or change in terms (such as reallocation between subsidized and unsubsidized)) | U |
| No change to this loan for this report | I |

| For Field 20 - Loan Level Detail Table (2) | |
|---|---|
| **Loan Type** | **Code** |
| FFEL Stafford Subsidized Loan | SF |
| FFEL Stafford Unsubsidized Loan | SU |
| PLUS Loan - Parent | PL |
| PLUS Loan - Graduate/Professional | GB |

| For Field 33 - Loan Level Detail Table (3) | |
|---|---|
| **Reduction Reason Code School** | **Code** |
| Cancellation | CA |
| School Refund | RF |

| For Field 35 - Loan Level Detail Table (4) | |
|---|---|
| **Reduction Reason Code GA** | **Code** |
| GA Claim for Bankruptcy | BK |
| GA Claim for Closed School/False Certification | FC |
| GA Claim for Death | DE |
| GA Claim for Disability | DI |
| GA Claim for Discharged or Forgiven | DH |
| GA Claim for Unpaid Refund | UR |
| Guaranty Fee Reimbursement | GF |

| For Field 42 - Loan Level Detail Table (5) | |
|---|---|
| **Lienholder** | **Code** |
| If the Eligible Loan is subject to a lien due to financing | Y |
| If the Eligible Loan is not subject to a lien | N |