

Survey Instrument

[Note: This document will be mailed to potential interviewees and will also be used as a transcript for interviewers conducting the telephone survey.]

Date:

BLM/USFS:
Region/State:
Project:
Who:

- ☐ **Agency person**
☐ **Community member**
☐ **Contractor**
☐ **Other:**
☐ **State agency**
☐ **NGO** _____
☐ _____

**Why don't you list state agency and
NGO as regular categories as opposed to
sticking them under other?**

FY_____ PROGRAMMATIC MONITORING:

The Role of Local Communities in Development of Stewardship Contracting Agreements or Contract Plans

Participants: When Congress authorized the Forest Service and the Bureau of Land Management to use stewardship contracting, it also required that the agencies provide an annual report on the role of local communities in the development of agreements or contract plans under that authority. In the preparation of this report, a stratified random sample among existing stewardship contracting projects is surveyed each year, and the _____ stewardship contracting project you are involved in was one of those selected for review. We anticipate that your involvement in this telephone survey/interview will take no longer than 30-minutes. But the docket says 30 - 45 minutes!

A sample survey form has been included with this e-mail, so that you may have the opportunity to review the questions prior to the telephone survey/interview. Plans are to conduct the telephone surveys/interviews from [insert Month xx, year xxxx through Month xx, year xxxx].

The Pinchot Institute for Conservation is coordinating this study under contract with the Forest Service and the BLM - should be written out not initialized- Your name will not be associated with the interviewer's notes from the phone survey and the names of those interviewed will not be retained. The information collected in this interview will be analyzed and used by both the Forest Service and Bureau of Land Management to inform the agencies' yearly report to Congress on stewardship contracting implementation. The survey responses will not be shared with other organizations inside and outside the government but the results of the

analysis of the survey responses, through their ~~its~~ inclusion in the FS and BLM this is the only spot they are initialized, so should they be written out here too report to Congress, will be available for use by organizations both inside and outside the government.

Participating in the interview is completely voluntary. Your participation assumes your understanding and acceptance of this voluntary agreement. Your decision to participate or not will not affect your current or future relations with the Forest Service, Bureau of Land Management, the Pinchot Institute for Conservation or ____(*insert local/regional subcontractor name here*).

On behalf of the Forest Service and Bureau of Land Management, the Pinchot Institute would like to thank you in advance for your thoughtful and candid responses to the following questions related to stewardship contracting in your community.

You are/have been involved in the ____ stewardship contracting project.

1a. If someone asked you to explain stewardship contracting, what would you say? Please check all that apply.

- ☐ A new contracting mechanism
- ☐ Goods for services
- ☐ A way to get work done on the ground
- ☐ Collaboration with local communities
- ☐ Benefits to local communities
- ☐ Other. Please specify.

You may want to consider adding blank lines next to all of your “Other. Please specify.” entries.

1b. Has your view of stewardship contracting changed since you became involved in this project? ☐ Yes ☐ No ☐ Maybe ☐ Don't know

If yes, how has it changed? Please check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Perceive stewardship contracting to be more complicated | <input type="checkbox"/> View stewardship contracting as required by the agency |
| <input type="checkbox"/> More positive and encouraged about stewardship contracting | <input type="checkbox"/> Stewardship contracting is too bureaucratic |
| <input type="checkbox"/> Less optimistic about stewardship contracting | <input type="checkbox"/> Believe stewardship contracting is way to get work done |
| <input type="checkbox"/> Positive about community collaboration | <input type="checkbox"/> Perceive local benefits |
| <input type="checkbox"/> Understand it better | <input type="checkbox"/> Didn't know anything before |
| | <input type="checkbox"/> Other. Please specify. |

I want to ask about community involvement in your project.

2. Who initiated the project? ☐ Agency ☐ Non-agency ☐ Joint ☐ Don't know

3. Who has been involved? _____

I think the font is too small in the tables throughout the questionnaire. If it is being sent by email it isn't a big deal (you can always zoom in, but it would be better increase font to just the size.

	Check all that apply	What is the scale of involvement			
		Local	State	Regional	National
USDA Forest Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bureau of Land Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Federal agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tribal interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local governmental interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community business interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental conservation groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire interests/organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adjacent landowners/residents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreation interests/users	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Educators/educational interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wildlife and fisheries groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Right to access groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project contractors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4a. the local community in the _____ stewardship contracting project? What is/was role of

	Check all that apply.
Planning and design.	<input type="checkbox"/>
Development of alternatives.	<input type="checkbox"/>
Comments and recommendations.	<input type="checkbox"/>
Public outreach and education.	<input type="checkbox"/>
Participation in NEPA process.	<input type="checkbox"/>
Implementation.	<input type="checkbox"/>
Provision of technical information.	<input type="checkbox"/>
Becoming informed.	<input type="checkbox"/>
Providing and/or acquiring funding.	<input type="checkbox"/>

Monitoring.	<input type="checkbox"/>
Representation of concerned/affected local interests	<input type="checkbox"/>
Other: (Please specify)	<input type="checkbox"/>

4b. What did you use as a definition of “local community” when you answered this question?

- | | |
|--|---|
| <input type="checkbox"/> Counties/Parishes around the forest | <input type="checkbox"/> Forest users |
| <input type="checkbox"/> Communities/towns around the forest | <input type="checkbox"/> Tribal nations |
| <input type="checkbox"/> Whole state/large region of state | <input type="checkbox"/> Other agencies |
| <input type="checkbox"/> Adjacent landowners/neighbors | <input type="checkbox"/> All affected people/areas |
| | <input type="checkbox"/> Other: <i>Please specify</i> |

Make sure the spacing of the response options is equal. For example below, “Discussions with local government” is too close to “Media”.

5. What outreach efforts are being/have been used specifically by the Forest Service, BLM, or others to get people involved in the project? Please check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Traditional public meetings | <input type="checkbox"/> Field tours |
| <input type="checkbox"/> Collaborative process meetings | <input type="checkbox"/> Presentations to existing community groups |
| <input type="checkbox"/> Direct mail | <input type="checkbox"/> Presentations to other organizations <u>other</u> than existing community groups |
| <input type="checkbox"/> Email | <input type="checkbox"/> New Collaborative Group |
| <input type="checkbox"/> Personal contacts | <input type="checkbox"/> Meetings with existing collaborative groups |
| <input type="checkbox"/> Media (newspaper, radio, television) | <input type="checkbox"/> Other: Please specify |
| <input type="checkbox"/> Discussions with local government | |
| <input type="checkbox"/> Workshops | |

6a. To what degree would you consider community involvement in the _____ stewardship contracting project to be collaborative?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Very collaborative		Somewhat collaborative		Not collaborative		Don't Know

I think the labels would be better if they were formatted on two lines so they were really right below the appropriate box. For example, the box would be on one line, “very” would be right below it on the next line, and “collaborative” would be right below that on the third line.

6b. How did you define collaborative collaboration when you were answering this question?

- | | |
|--|---|
| <input type="checkbox"/> Working with others | <input type="checkbox"/> Including diverse people and interests |
| <input type="checkbox"/> Achieving a common goal | <input type="checkbox"/> Having meetings |
| <input type="checkbox"/> Commenting on a proposed project | <input type="checkbox"/> Negative about collaboration_ |
| <input type="checkbox"/> Working with other agencies | <u>(This response category is very unclear and doesn't seem consistent with the other options.)</u> |
| <input type="checkbox"/> Increased level of public participation | <input type="checkbox"/> Other: <i>Please specify.</i> |
| <input type="checkbox"/> <u>(You need a verb here)</u> Long term relationships | |

7. What were the reasons you personally decided to become involved with this project (what were the circumstances)? *Please check all that apply.*

- | | |
|--|---|
| <input type="checkbox"/> Part of your job responsibilities | <input type="checkbox"/> Live near the project |
| <input type="checkbox"/> Interested in accomplishing work on the ground | <input type="checkbox"/> Own property near the project |
| <input type="checkbox"/> Initiated the project | <input type="checkbox"/> A business opportunity |
| <input type="checkbox"/> Contacted to bid on the project | <input type="checkbox"/> Interested in collaboration |
| <input type="checkbox"/> Due to experiences with previous stewardship contracting projects | <input type="checkbox"/> Interested in using /trying stewardship contracting tool |
| <input type="checkbox"/> Due to your role in the community | <input type="checkbox"/> There was a problem to solve |
| | <input type="checkbox"/> Other: <i>Please specify</i> |

8a. Are there individuals or interests you believe should be/should have been involved in the missing the title box blank here stewardship contracting project that aren't/weren't?

- ☐ Yes
☐ No
☐ Don't know

8b. If yes, who?

	Check all that apply.	At what scale should these individuals or interests be involved?				Why should they be involved? <i>See list below for options -Include all that apply.</i>
		Local	State	Regional	National	
USDA Forest Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Bureau of Land Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other Federal agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Tribal interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
State agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Local government interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Community business interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Environmental/conservation groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fire interests/organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Adjacent landowners and residents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Recreation interests/users	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Educators/educational interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wildlife and fisheries groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Right to access groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Project contractors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other <u>(Please specify)</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- (a) To avoid misunderstanding.
- (b) Because they are users of the area
- (c) To avoid appeals and/or litigation
- (d) Because they are a constraint to implementation

- (e) A need to be inclusive
- (f) Because they have valuable expertise to share
- (g) A need for local knowledge
- (h) Because they are potentially affected by the project
- (i) Other *(please explain)*

9. Are there resources that community members needed to facilitate their participation in the project? This is not clear to me if you are seeking to know all resources community members need or just the ones they need and didn't get.

- ☐ Yes
☐ No
☐ Don't know

If yes, please check the appropriate boxes in the table below:

	Check if needed	Check if received	From whom	<i>For what specific purpose</i>
Financial	<input type="checkbox"/>	<input type="checkbox"/>		
Training	<input type="checkbox"/>	<input type="checkbox"/>		
In-kind time, services, facilities	<input type="checkbox"/>	<input type="checkbox"/>		
Technical	<input type="checkbox"/>	<input type="checkbox"/>		
Other (Please describe)_	<input type="checkbox"/>	<input type="checkbox"/>		

10. Please rate the local benefits of the ____ stewardship contracting project on a scale of 1-5 with 1 being very high and 5 being very low.

these boxes should be the same width

	Very High				Very Low	Don't Know
	1	2	3	4	5	
Economic benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>More local jobs</i> <u><i>I don't think these responses need italics.</i></u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>More on-the-ground work accomplished</i> _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Greater opportunity to use local contractors</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other: please specify</i>						
Increased collaboration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved efficiency and effectiveness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved public trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specific project outcomes (Please identify & rate each)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: <i>Please describe</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Please rate the benefits of community involvement in the _____ stewardship contracting project on a scale of 1-5 with 1 being very high and 5 being very low.

these boxes should be the same width

	Very High				Very Low	Don't Know
	1	2	3	4	5	
Broader understanding and consideration of diverse interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Increased opportunity for public input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved sense of project ownership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Increased support for the agency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: <i>Please describe</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I'm not sure about adding "or opposed" to the questions below, but it seems more balanced. You may want to check with someone who knows more about questionnaire design and question wording.

12. How widely supported or opposed do you believe this stewardship contracting project is/was in the community?

- ☐ Widely supported
- ☐ Somewhat supported
- ☐ Indifferent
- ☐ Somewhat opposed
- ☐ Widely opposed
- ☐ Generally unaware
- ☐ I don't know

13. How widely supported or opposed do you believe this stewardship contracting project is/was in the agency [Forest Service and/or BLM]?

- ☐ Widely supported

- ☐ Somewhat supported
- ☐ Indifferent
- ☐ Somewhat opposed
- ☐ Widely opposed
- ☐ Generally unaware
- ☐ I don't know

14. Are there any lessons that you learned about community involvement through this project that you would like to share?

I'd recommend displaying more space here, or omitting the specific gray box altogether.

15. Based on your experience in this project, would you participate in another stewardship contracting project? ☐ Yes ☐ No ☐ Maybe

Please explain. I'd recommend displaying more space here, or omitting the specific gray box altogether.

16. Are there any additional comments you want to make about either stewardship contracting generally or your personal experience with it? I'd recommend displaying more space here, or omitting the specific gray box altogether.

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