

SUPPORTING STATEMENT
Signature and Tally Record

A. JUSTIFICATION

1. Need for Information Collection

Signature and Tally Record (STR) is an integral part of the Defense Transportation System and is used for commercial movements of all sensitive and classified material. The STR provides continuous responsibility for the custody of shipment in transit and requires each person responsible for the proper handling of the cargo to sign their name at the time they assume responsibility for the shipment, from point of origin and at specified stages until delivery at destination. When two drivers are used, both drivers will sign the form when the pair assumes responsibility for the shipment.

The authority for the military services and other federal components to use the STR is contained in DoD 4500.9-R, Defense Transportation Regulation, Chapter 205, and DoD 5100.76-M, Physical Security of Sensitive Conventional Arms, Ammunition and Explosives. Carrier traffic tenders specify this transportation service as Signature and Tally Record. The legal authority for acquisition of rates for transportation of freight is 10 USC, Section 2301, et seq.

2. Use of Information

The destination transportation officer uses the DD Form 1907 to assure that carriers utilize the STR and provide the transportation vice as requested by origin shipper. A copy of the STR, along with other transportation documentation, is forwarded by the carrier to the appropriate finance center for payment. The DD Form 1907 verifies the protected service requested in the Bill of Lading was provided.

3. Improved Information Technology

Original documents/signatures must accompany shipment. The present reporting system meets the organization's needs. The DD Form 1907 is available electronically on the DoD Forms Program website.

4. Efforts to Identify Duplication

There is no duplication of effort.

5. Methods Used to Minimize Burden on Small Entities

The collection of information does not have a significant impact on small businesses or other entities.

6. Consequences of Not Collecting the Information

For shipments requiring Transportation Protective Services (TPS), someone must be responsible for safeguarding at all times. DD Form 1907 is certification of responsibility. DD Form 1907 verifies the services requested by origin transportation office were provided. It is used on each shipment requiring TPS and provides an audit trail as necessary. A single failure to complete the form could result in loss of accountability on a sensitive shipment, such as arms, ammunition and explosives or missiles. The lack of accountability for these items has been the subject of a recent GAO survey of munitions transportation. This form enhances accountability during transportation.

7. Special Circumstances

There are no special circumstances. The collection of information will be conducted in a manner consistent with the guidelines in 5 CFR 1320.5(d) (2).

8. Agency 60-Day Federal Register Notice and Consultations Outside of the Agency

The 60-day Federal Register notice was published on October 31, 2008 (Volume 73, Number 212) page 64926. No comments were received. There are 12 opportunities (workshop, conference, or meeting) per year where carriers can discuss this form. Also, there is a National Defense Transportation Association committee and subcommittees that meet several times a year that provide an opportunity to discuss topics involving this form and its process.

9. Payments to Respondents

No payments or gifts will be made to respondents.

10. Assurance of Confidentiality

No confidential information is made.

11. Sensitive Questions

No sensitive questions are asked.

12. Estimates of Response Burden and Annual Cost to the Respondent

Annual burden on carriers: Total hours 3,750
Responses: 75,000
Number of respondents: 130
Average hours per response: 3 minutes
Required to: On Occasion
Annual cost to carriers: \$90,000

Average driver salary: \$24 per hour
3,750 hours times \$ 24 per hour = \$ 90,000

13. Estimates of Cost Burden to the Respondent for Collection of Information

There are no capital or start-up costs associated with this information collection.

14. Estimated Annualized Cost to the Federal Government

Annual cost to Government: Negligible.

15. Changes in Burden

This is to extend a previously approved collection of information for which approval expires on 30 April 2009.

16. Publication Plans/Time Schedule

Results will not be published for statistical purposes.

17. Approval Not to Display Expiration Date

Approval not to display the expiration date is not being sought.

18. Exceptions to the Certification Statement

No exceptions to the certification statement are being sought.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

This collection will not employ statistical methods.