1.1 Web Impacts

1.1.1 Create Person Page

The Create Person page will allow an authorized user to create an ACG recipient. The Create Person page will default the Citizenship field to blank.

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The fields marked with an a students data on this page.	sterisk (*) are required. If creating a PLUS Award Loan enter the	
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*Address Line 1		
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Figure 1 Existing Create Person Page (Part I).

COD Academic Competitiveness Grant (ACG)

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Figure 2 Existing Create Person Page (Part II).

COD Academic Competitiveness Grant (ACG)

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Figure 3 Enhanced Create Person Page (Part I).

COD Academic Competitiveness Grant (ACG)

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Figure 4 Enhanced Create Person Page (Part II)



Figure 5 Existing Help Text for Create Person Page.

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Create Person page	
Allows authorized users to create a new person from the web by entering their Name, Date of Birth, Social Security Number, and demographic information. Only Full Participants can create records, Release for Funding, or Work Rejects from the Web. Student must a US Citizen for ACG/National SMART Grants.	be
🕘 Done 🤤 My Computer	

Figure 6 Enhanced Help Text for Create Person Page.

1.1.2 Award Type Selection Page

When creating a new award for a person that already exists on the COD System authorized users will first choose which type of award they will create. On this page the Type dropdown will display ACG.

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	The fields marked with an	asterisk (*) are required.				
	-	Person				
	Name	KATIA B ADON				
	Date Of Birth	10/04/1968				
	**	Award Information				
	PELL PELL DIRECT L	OAN NEXT				
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Figure 7 Existing Award Type Selection page.

COD Academic Competitiveness Grant (ACG)

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Figure 8 Enhanced Award Type Selection page.

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	Close Window
Award Type Selection page	
Allows authorized users to select between PELL or DIRECT LOAN programs to create an award. If the user dropdown appears allowing the user to choose to create a SUBSIDIZED, UNSUBSIDIZED or PLUS award. I award uses this award as:" drop down appears with the following choices:	selects "DIRECT LOAN" a second f the user selects "PLUS" a "*New
 Student Borrower Student and Borrower are Same Do not use this Person - Create a new Student 	
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Figure 9 Existing Help Text for Award Type Selection Page.

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U.S. DEPARTMENT OF EDUCATION COMMON ORIGINATION & DISBURSEMENT	A RAL NTAID
	Close Window
Award Type Selection page	
Allows authorized users to select between PELL, ACG, National SMART or DIRECT LOAN programs to create an awa selects "DIRECT LOAN" a second drop down appears allowing the user to choose to create a SUBSIDIZED, UNSUBS award. If the user selects "PLUS" a "*New award uses this award as:" drop down appears with the following choices • Student • Borrower • Student and Borrower are Same • Do not use this Person - Create a new Student	rrd. If the user SIDIZED or PLUS s:
🗃 Done	My Computer

Figure 10 Enhanced Help Text for Award Type Selection Page.

1.1.3 Create Award Page

The Create Award page will allow authorized users to create ACG Award. Valid values for Eligibility/ Payment Reason are:

- High School Program (Reason 01)
- AP/International Baccalaureate Coursework (Reason 02)
- Coursework (Reason 03)

Valid values for College Year field are:

- 1st year undergraduate/never attended college
- 1st year, undergraduate/attended college before
- 2nd year undergraduate/sophomore

When the user clicks on the "LIST OF CODES" link, a new window will open displaying the valid High School Program Codes. The user will choose the correct High School Program Code for the student and the pop-up window will close and auto populate the High School Program Code field.

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		Student	
	Student Name	Perfanis Alavaro	
	SSN	832090809	
	Date of Birth	03/20/1960	
	•	Award Information	
	~lype	ACG 💌	=
	*Award ID	PELL	
	*Award Number	NATIONAL SMART DIRECT LOAN	
	*Award Year	'06-'07 🗸	
	*Award Amount	\$0.00	
	*College Year	1st year, undergraduate/never attended college	~
	*CPS Transaction Number	r	
	*Enrollment Date	July 💙 3 💙 2006 💙	
	*Eligibility/Payment Reas	on Coursework	
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Figure 11 New Create Award page for ACG.

COD Academic Competitiveness Grant (ACG)

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		Studen	ıt		
	Student Name	Biraima Adam			
	SSN	123456789			
	Date of Birth	11/11/1977			
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Figure 12 Create Award page with Eligibility set to High School Program..

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Co	ode	Description	
W	V0001	High Schools That Work Award of Educational Achievement	
W	V0002	West Virginia PROMISE	
W	V0003	West Virginia Earn A Degree-Graduate Early (EDGE)	
W	V0004	West Virginia Dual Credit Program	
W	V6001	West Virginia State Scholars Initiative	
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Figure 13 Popup window displays High School Program codes.

COD Academic Competitiveness Grant (ACG)

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U.S. DEPARTMENT OF EDUCATION COMMON ORIGINATION & DISBURSEMENT	~
Close W	indow
Create ACG Award page	
Allow authorized users to create awards for ACG from the web by entering their award information here. The Award ID format must be: SSN (9 characters), Award Type (A), Award Year (2 characters), Pell School ID (6 characters), and Award Sequence Number (3 characters). Characters must be numeric, but there are no checks done to make sure it's the student's actual SSN. Position 10 represents the Award Type and must have value of 'A' for ACG awards. Positions 11-12 must be numeric and represent the award year submitted. Positions 13-18 must be numeric, but the no checks done to make sure it's a valid Pell School ID. Positions 19-21 must be numeric but schools have the flexibility to populate this field how they like (i.e. '001', '101', '002', '202', etc.) COD will reject a ACG award record if the Award ID is not 21 digits in length. COD will also reject AC award if the Award ID field is blank or does not follow the required format. The following is an example of a valid Award ID: '123456789 A 07 123456 001' submitted as '123456789A07123456001'. Click on the "LIST OF CODES" link, a new window opens with High Scho Codes, user can choose the High School Code and the pop-up window closes and auto populate the High School Program Code field.	1-9 9 a vere are vever G vol
🙆 Done	

Figure 14 New Help Text for ACG Create Award Page.

1.1.4 Create Award Page for Rejected Award

The Create Award page for Rejected Award will allow authorized users to update award information to correct any edits. The School Use Only and Response Type fields will be optional. The College Year field will be able to be updated.

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	*Attending Entity ID En	ntity ID Type COD Entity ID 10001090
		Student
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	SSN	773500750
	Date of Birth	01/20/1962
		Award Information
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	*Award Number	
	*Award Year	06-07 💌
	*Award Amount	\$0.00
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Figure 15 New Create Award Page for Rejected Awards.

COD Academic Competitiveness Grant (ACG)

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Common Record Informatio	on		ACI 🕕		
Batch ID	2006-11-16T16:30	:17.604			
· Accenting Entity 1D	Entity ID Type	COD 💌	Entity ID	10001090	
Student Name		UDECDIN			
SSN	773500750	LLEGRIN			
Date of Birth	01/20/1962				
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Figure 16 New Create Award Page for Rejected Awards with eligibility set to Hight School Program .

COD Academic Competitiveness Grant (ACG)

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Close W Create ACG Award page	indow
Allow authorized users to create awards for ACG from the web by entering their award information here. The Award ID format must be: SSN (9 characters), Award Type (A), Award Year (2 characters), Pell School ID (6 characters), and Award Sequence Number (3 characters). Characters must be numeric, but there are no checks done to make sure it's the student's actual SSN. Position 10 represents the Award Type and must have value of 'A' for ACG awards. Positions 11-12 must be numeric and represent the award year submitted. Positions 13-18 must be numeric, but the no checks done to make sure it's a valid Pell School ID. Positions 19-21 must be numeric but schools have the flexibility to populate this field how they like (i.e. '001', '101', '002', '202', etc.) COD will reject a ACG award record if the Award ID is not 21 digits in length. COD will also reject AC award if the Award ID field is blank or does not follow the required format. The following is an example of a valid Award ID: '123456789 A 07 123456 001' submitted as '123456789A07123456001'. Click on the "LIST OF CODES" link, a new window opens with High School Code and the pop-up window closes and auto populate the High School Program Code field.	1-9 a reare lever 3 ol
E Done	

Figure 17 New Help Text for ACG Create Award Page for Rejected Awards.

1.1.5 Update Award Information Page

The Update Award Information page will allow authorized users to update an existing ACG Award. The Award ID, Award Number, Award Year and College Year will be displayed and will not be able to be updated. The Update Award Information page will display School Use Only as an optional field.

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Batch ID	2006-11-16T15:43:01.789	
Attending Entity ID	10001017	
	Student	
Student Name	KATIA B ADON	
SSN	222993199	
Date of Birth	10/04/1968	
	Award Information	
Award ID	836130813A07001093001	
Award Number	001	
Award Year *Award Amount	06-07	
A#aru Ambunt	\$750.00	
College Year	1st year, undergraduate/never attended college	
*CPS Transaction Number	1	
*Enrollment Date	July 💙 3 💙 2006 💙	
*Eligibility/Payment Reason	High School Program	
*High School Program Code	VA0001 LIST OF CODES	
School Use Only		
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Figure 18 New Update Award Information Page.

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		Close Window
Update ACG Award page		
Allows authorized users to update existing awards for ACG from the web by entering their awa ID, Award Number and Award Year will not be able to be updated.	ard information here. The College Yea	ar fields, Award
Done	1 😨	Ay Computer

Figure 19 New Help Text for Update Award Information Page.

1.1.6 Create Disbursement Page

The Create Disbursement page will allow authorized users to create ACG disbursement. The Payment Start Date and School Use Only fields will be optional.

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Batch ID	2006-11-16T16:19:40.997
Attending Entity ID	10001017
Disbursement Informatio	n
Name	KATIA B ADON
SSN	222993199
*Disbursement Number	3
Sequence Number	1
*Disbursement Date	November 💙 16 💙 2006 💙
*Accepted Amount	\$0.00
Payment Start Date	November 💙 16 💙 2006 💙
*Disbursement Release Indicator Flag	True 💌
School Use Only	
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Figure 20 New Create Disbursement Page.

COD Academic Competitiveness Grant (ACG)

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	Close Window
New ACG Disbursement Information page	
This page displays the following updateable fields, drop-down lists, and buttons to allow a disbursement.	uthorized users to create information for a selected
Done	🔮 My Computer

Figure 21 New Help Text for Create Disbursement Page.

1.1.7 Create Disbursement Page for Rejected Disbursement

The Create Disbursement page for Rejected Disbursement will allow authorized users to correct any edits. The Payment Start Date and School Use Only fields will be optional.

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Create Disbursemen	t ?	HELP
ACI 🕕		
One or More Edits Rejecte	d:	
One or More Messages for .	Award. [See Award Page]	
The fields marked with an ast	erisk (*) are required.	
Common Record Informa	tion ACI 🖲	
Batch ID	2006-11-16T16:30:17.604	
Attending Entity ID	10001090	
Disbursement Informatio	n	
Name	ALETHIA Z PELLEGRIN	
SSN	773500750	
*Disbursement Number	1	
Sequence Number	1	
*Disbursement Date	November 💙 16 💙 2006 💙	
*Accepted Amount	\$0.00	
Payment Start Date	November 💌 16 💌 2006 💌	
*Disbursement Release Indicator Flag	~	
School Use Only		
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Figure 22 Create Disbursement Rejected Page.

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New ACG Disbursement Information page		
This page displays the following updateable fields, drop-down lists, and buttons to allow authori disbursement.	zed users to create information for a sele	cted 🗸
a Done	📃 🔤 My Corr	nputer 🚲

Figure 22 New Help Text for Create Disbursement Page.

1.1.8 Update Disbursement Page

Update Disbursement page will allow authorized users to update an existing ACG disbursement. The Payment Start Date field is required if a school regained eligibility during the payment period, otherwise it will be optional.

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Person School Batch Award	Services User Program Admin
Update Disbursemen	t Information
AMERICAN UNIVERSITY 🖲	
<u>836130813A07001093001</u>	
Disbursement 1	
The fields marked with an aste	erisk (*) are required.
Common Record Informat	tion
Batch ID	2006-11-16T17:16:17.318
Attending Entity ID	10001017
Disbursement Information	1
Name	KATIA B ADON
SSN	222993199
Award Amount Approved	\$750.00
Disbursement Number	1
Sequence Number	66
*Disbursement Date	October 👻 3 👻 2006 💌
*Accepted Amount	\$750.00
Payment Start Date	November V 16 V 2006 V
Disbursement Release Indicator	True
VIEW PERSON DATA VIEW A	WARD DATA CANCEL COMMON RECORD SUBMIT
Nov 16 2006 17:16 EST Home Privacy Act	Links Contact Us Today's Update Help Glossary Log Off
ê	My Computer .:

Figure 23 New Update Disbursement Page.

COD Academic Competitiveness Grant (ACG)

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U.S. DEPARTMENT OF EDUCATION COMMON ORIGINATION & DISBURSEMENT	~
Close	Window
Update ACG Disbursement Information page	
This page allows authorized users to update information for a selected ACG disbursement. The Disbursement Date and Accepted Amount can be updated. The Name, SSN, Award Amount Approved, Disbursement Number, Sequence Number and Disbursement Release Indica will be displayed on the page and cannot be updated. The Payment Start Date field is required if a school regained eligibility during the p periord, otherwise it will be optional.	fields fields ayment
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Figure 24 New Help Text for Update Disbursement Page.

1.1.9 View Person Information Page

The View Person Information page will display a link for the ACG program, if the person has an ACG grant. In addition, the ACG link will appear in Detail page, All Awards page, Direct Loan page, Pell page, ACG page, National SMART page, Promissory Note page, Credit Check page, Memo page, and DL Additional Eligibility page. The ACG link will not appear on Person Event Search and Person Correspondence pages.

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Person Search	Return to:	Person List	USEI	Program	Autom		
▼ Person Info	View Pe	rson Information			BHELP		
Detail All Awards Direct Loan Pell Promissory Notes Credit Check	KATIA B <u>2229931</u> 10/04/19	ADON <u>99</u> 968					
Correspondence	Permaner	nt Information					
Memo DL Additional Eligibility	Address	3200 SPEED DR					
Pnote Search		VALE CITY, VA 41766 USA					
Credit Check Search	Email	Citizenship	us o	itizen			
Archived Prog Year	Telephone	Previous SSN					
P Applicant Search	No Local A	ddress					
		UPDATE PERSON	CREATE NEW AWARD				
	Action	Resu	llt	~	SUBMIT		
	oodo						
Nov 16 2006 11:02 EST	Home	I Privacy Act Links Contact Us	I Today's Update	I Help I Glossary	I Log Off		
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Figure 25 Existing View Person Information Page.

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Person School	Batc	1 A	ward	Se	rvices	Use	r i i	Program		Admin	
Person Search	Return to:	Person List									
▼ Person Info	View Pe	son Infor	mation							PHELP	
Detail All Awards Direct Loan	KATIA B	ADON									
Pell	2229931 10/04/19	<u>99</u> 168									
National SMART											
Credit Check	Permaner	it Informati	on								
Cvents Correspondence Memo DL Additional Eligibility	Address	3200 SPEED VALE CITY,) DR VA 41766	USA							
Pnote Search	Email	Citizens	hip				US Citiz	en			
Credit Check Search	Telephone	Previou	s SSN								
Archived Prog Year	Local Info	rmation									
Applicant Search	No Local A	Idress									
UPDATE PERSON CREATE NEW AWARD											
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Figure 26 Enhanced View Person Information Page.

COD Academic Competitiveness Grant (ACG)

C:\cod-app\PersonInformation	HelpText.html - Microsoft Internet Explorer
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Address 🙋 C:\cod-app\PersonInformat	ionHelpText.html 🔽 🄁 Go
U.S. DEPARTMENT O COMMON ORI	DF EDUCATION GINATION & DISBURSEMENT
	Close Window
Person Detail Information pa	ge
Displays permanent and local inform	nation for a selected person. Authorized users can update this information.
Page Field Information	
Field	Description
Address	Twenty-five uppercase, A - Z, 0 - 9, hyphen, single quote, period, comma, pound, at, percentage, ampersand, slash, and spaces. Minimum length of five required.
City	Twenty uppercase, A - Z, 0 - 9, hyphen, single quote, period, comma, pound, at, percentage, ampersand, slash, and spaces. Minimum length of five required.
State	Two characters, uppercase.
Postal Code	Five digits, 0 - 9.
Telephone	(###) ###-####, 10 digits (digits only), 0 - 9.
Email	Fifty uppercase, A - Z, 0 - 9, hyphen, single quote, period, comma, at, slash, underscore, and spaces.
ど Done	S My Computer

Figure 27 Existing Help Text for View Person Information page.

The Help Text for the View Person Information page will not be updated.

1.1.10 Person All Award Information Page

The Person All Award Information page will display ACG grant data. The ACG entry in the table will be linked to the Person ACG Information page. The ACG row will only be displayed for Award Years 2006-2007 and forward.

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Person School	Batch	Award	Services	User	Program	Admin	
Person Search	Person All Award	ds Informatio	n			PHELP	
Person Info Detail All Awards Pell Credit Check Events Correspondence Memo	ALVINA H PEETERS <u>836130813</u> 03/24/1962	۵	ward Year: 106-10	17 💌			
Pnote Search	Program		Total Award	Total	Disbursement		
Credit Check Search	Pell		\$4.000.00	\$4.0	00.00		
Archived Prog Year	Direct Loan		\$ 0.00	¢0.0	0		
Applicant Search			\$0.00	\$0.00	•		
	UNSUBSIDIZED		\$0.00	\$0.00			
	PLUS		\$0.00	\$0.00			
	Campus Based		\$0.00	\$0.0	0		
	FEDERAL WORK STU	JDY	\$0.00	\$0.00			
	PERKINS		\$0.00	\$0.00			
	FSEOG		\$0.00	\$0.00			
	Totals		\$4,000.00	\$4,0	00.00		
ov 19 2006 12:49 EST	Home Privac	xy Act Links	Contact Us To	day's Update	Help Glossary	γ Log Off	
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Figure 28 Existing Person All Award Information Page.

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Person School	Batch	Award	Services	User Program	Admin
Person Search	Person All Awa	rds Informatio	n		PHEID
 Person Info Detail All Awards Pell ACG National SMART Credit Check Events 	ALETHIA Z PELLEC <u>773500750</u> 01/20/1962	GRIN	ward Year: 106-10;	7 🗸	
Correspondence	Program		Total Award	Total Disbursement	
Pnote Search	Pell		\$8.000.00	\$4.000.00	
Credit Check Search	ACG		\$0.00	\$0.00	
Archived Prog Year	National SMART		\$4 000 00	\$2,000,00	
Applicant Search	Direct Loop		\$9,000.00	\$2,000.00	
			\$0.00	\$0.00	
			\$0.00	\$0.00	
	PLUS		\$0.00	\$0.00	
	Campus Based		\$0.00	\$0.00	
	FEDERAL WORK S		\$0.00	\$0.00	
	PERKINS	1001/	\$0.00	\$0.00	
	FSEOG		\$0.00	\$0.00	
	Totals		\$12,000.00	\$6,000.00	
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Figure 29 Enhanced Person All Award Information Page.



Figure 30 Existing Help Text for Person All Award Information Page.



Figure 31 Enhanced Help Text for Person All Award Information page.

1.1.11 Person ACG Information Page

The Person ACG Information page will display the details of ACG grants received by the student. Authorized users will be able to search for ACG grants by Award Year. The Award ID will be a link to the Award Detail Page.



Figure 32 New Person ACG Information Page.

COD Academic Competitiveness Grant (ACG)

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	INT OF EDUCATION DISBURSEMENT	<u>^</u>
	Close Window	v
Person ACG Information p	page	
Displays ACG summary informa pages from this page. Only Full	ation for a selected person. Authorized users can link to the Person Detail Information and Create Award Participants can create records, release for funding, or work rejects from the Web.	
Page Field Information		
Field	Description	
Award Year	Allows user to filter by Award Year.	=
Attending School	The location where the student will be attending classes for which Federal Financial Aid funds are being used.	_
Award ID	The Award ID format must be: SSN (9 characters), Award Type (A), Award Year (2 characters), Pell School ID (6 characters), and Award Sequence Number (3 characters). Characters 1-9 must be numeric, but there are no checks done to make sure it's the student's actual SSN. Position 10 represents the Award Type and must have a value of `A' for ACG awards. Positions 11-12 must be numeric and represent the award year submitted. Positions 13-18 must be numeric, but there are no checks done to make sure it's a valid Pell School ID. Positions 19-21 must be numeric but schools have the flexibility to populate this field however they like (i.e. '001', '101', '002', '202', etc.) COD will reject an ACG award record if the Award ID is not 21 digits in length. COD will also reject an ACG award if the Award ID field is blank or does not follow the required format. The following is an example of a valid Award ID: `123456789 A 07 123456 001' submitted as `123456789A07123456001'. The Award ID will be a link to the Award Detail page.	
Award Amount Approved	The total award amount that a student is approved to receive for a period of time as determined by the school.	
Award Amount Disbursed	Displays actual disbursed award amount.	~
E Done	S My Computer	

Figure 33 New Help Text for Person ACG Information Page.

1.1.12 School Eligibility Information Page

The School Eligibility Information Page will display ACG in the program dropdown. Authorized users will be able to view ACG school eligibility information.



Figure 34 Existing School Eligibility Information Page.

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Person School	Batch	Award	Services	User	Program	Admin
School Search	School Eligibili	ty Informati	on			PHELP
 School Information School Summary Financial Aid Contact Eligibility General 	ATI ENTERPRISES, 1	NC. [®]				
Options Evoding Info	Eligibility Inform	ation				
Summary Financial Info Refunds of Cash	Program/Type			PELL	¥	
Cash Activity Events	Program Eligibilit	y Approval		ACG		
Memos	Program Eligibilit	y Effective Dat	e	NATIONAL SM	ART	994
Yearly Totals Relationships	Program Eligibilit	y Expiration D	ate	DIRECT LOAN- DIRECT LOAN-	PLUS SUBSIDIZED	
Balance Confirmation Request Post Deadline Processing Correspondence Report Selection				DIRECTEONI		1
Post Deadline Proc						
School Workflows						
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E Done						/ Computer

Figure 35 Enhanced School Eligibility Information Page.

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U.S. DEPARTMEN COMMON OF	T OF EDUCATION RIGINATION & DISBURSEMENT	
	Close	e Window
School Eligibility Info page		
Allows authorized users to view w Also, if the school has lost its eligi was lost. Authorized users can us	hen the school became eligible to receive Title IV funding and when that eligibility ex bility, this reflects the date that became effective, as well as the reason code for why e the Update button on this screen to remove/restore a school's eligibility.	pires. / eligibility
Page Field Information		
Field	Description	≡
Program Type	Authorized users can inquire about a specific program by selecting from a drop-dow	wn box.
Effective dates	When a user chooses a date range from the drop down box, the screen will refresh display the eligibility information for that period.	and
Program Eligibility Approval	Denotes if school was approved for Title IV eligibility with Y or N.	
Program Eligibility Effective Date	Denotes the date the eligibility went into effect.	
Program Eligibility Expiration Date	Denotes the date the eligibility expires.	
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Figure 36 Existing Help Text for School Eligibility Information Page.

The Help Text for School Eligibility Information Page will not be updated.

1.1.13 School General Information Page

The School General Information Page will display the ACG program in the program dropdown. Authorized users will be able to view and update a school's general information for the ACG program.



Figure 37 Existing School General Information Page (Part I).

COD Academic Competitiveness Grant (ACG)

省 COD Online - Microsoft Internet Explorer	
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Address 🗃 https://cod.qa.tsysecom.com/cod/SchoolGenInfoViewPage	🕑 🄁 Go
Pell Participation	Central Campus
School General Information	UPDATE
Entity ID	10001093
School Name	ARK STUDENT FINANCIAL AID SERVICES
School Short Name	ARK STUDENT FINANCIAL AID
Institution Type	м
Cycle Day	01
CMO Grantee DUNS Number	10001093
Title IV Eligibility Status	Y
Title IV Approval	Y
Title IV Approval Date	
Title IV Certification Type	c
Title IV Disapproval Date	
Title IV Disapproval Reason	
Manual Review	Closed Institution
Ineligible School	
System Funded Office	Y
Close Date	
Closed School	
HEAL Indicator	
GAPS Awaru Sequence Number	1093
Reinstate Date	
Secondary CSP	
Secondary Cak	
Main Campus Information	UPDATE
Mair	Campus - 10001093
Academic Calendar	CREDIT HOURS-
	NON STANDARD
Financial Control Type	Public
Program Length	08
Ethnic Code	
Assigned CAM	
Overall Eligibility Action Code	05
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Figure 38 Existing School General Information Page (Part II).

COD Academic Competitiveness Grant (ACG)

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Main Campus - 10001093		^
Academic Calendar	CREDIT HOURS- NON STANDARD	_
Financial Control Type	Public	
Program Length	08	
Ethnic Code		
Assigned CAM		
Overall Eligibility Action Code	05	
Overall Eligibility Reason	12	
Overall Eligibility Action Date	08/25/1999	
Case Management and Oversight Program Participation	10/06/1999	
Agreement Effective Date Case Management & Oversight Program Participation	03/31/2010	
Case Management & Oversight Program Participation Agreement Sent Date	05/24/1999	
Case Management & Oversight Case Team Code	09	
School Ownership Code	Public	
Tax Identification Number	000001093	
Previous Tax Identification Number		
Accrediting Agency	SACSCC	
Designation	PRI	
Accreditation Type	INS	
School Accred. End Date		
Accreditation Active Indicator	Y	_
Non-Performance Tracking Effective Date		
Non-Performance Tracking End Date		
Non-Performance Tracking Reason		
Eligibility For Single Disbursement	Y	
Stop Payment Code		
Stop Payment Reason		
Action Code 🗸 🗸 Result Code	*	
Next Work Date November 💙 16 💙 2006 💙		
Next Work Time 🔽 : 🔽 🔽	SUBMIT	
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Figure 39 Existing School General Information Page (Part III).
COD Academic Competitiveness Grant (ACG)

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School Search	School General In	formation		2 ₄₅	P
▼ School Information				0.00	
School Summary Financial Aid Contact Eligibility General	ARK STUDENT FINANCIA	L AID SERVICES			
Options Funding Info	Program	PELL	Award Year	'06-'07 💌	
Summary Financial Info		PELL			_
Cash Activity		ACG			
Events	Eligibility Information	DIRECTIOAN		UPDATE	
Message List	Eligibility Override	DIRECTEDAR			
Yearly Totals Relationships	Funding Information			UPDATE	
Balance Confirmation	Extended Processing	Status			
Request Post Deadline Processing	Extended Processing	Begin Date			
Correspondence	Extended Processing	Expiration Date			
Report Selection	Extended Processing	Action Date			
Post Deadline Proc	Extended Processing	Reason			
School Workflows	Call For Cash				
	Freeze Cash				
	QA Attribute				
	Program Relations In	formation		UPDATE	
	Reporting School ID:			10001093	
	Funding School ID:			10001093	
	Servicer:				
	Mailbox ID:			TG01093	
	Software Type:			DATASENDER	
	Software Version:	-		5.0	
	Full Darticipant Indica	atus:			
	Participant Indica Record Length for XM			Yes	
	Pell Participation	L.		U Central Campus	
	-				
	School General Infor	mation		UPDATE	
	Entity ID		10001093		
	School Name		ARK STUDENT FINAN	ICIAL AID SERVICES	
	School Short Name		ARK STUDENT FINAN	ICIAL AID	
	Institution Type		Μ		
	Cycle Day		01		
	Title TV Elizibility Charle	under	10001093		
	Title IV Approval	lus	Ť		
	Title IV Approval Date	e	ĭ		-
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Figure 40 Enhanced School General Information Page (Part I).

COD Academic Competitiveness Grant (ACG)

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Title IV Certification Type _C Title IV Disannroval Date		
Title IV Disapproval Reason		
Manual Review		
Ineliaible School		
System Funded Office		
Close Date		
Closed School		
Last Cycle Date		
HEAL Indicator		
GAPS Award Sequence Number 1093		
Reinstate Date		
Primary CSR		
Secondary CSR		
Main Campus Information	UPDATE	1
Main Campus - 10001093		
Academic Calendar	CREDIT HOURS- NON STANDARD	
Financial Control Type	Public	
Program Length	08	
Ethnic Code		
Assigned CAM		
Overall Eligibility Action Code	05	
Overall Eligibility Reason	12	
Overall Eligibility Action Date	08/25/1999	
Case Management and Oversight Program Participation	10/06/1999	
Agreement Effective Date Case Management & Oversight Program Participation Agreement Expiration Date	03/31/2010	
Case Management & Oversight Program Participation Agreement Sent Date	05/24/1999	
Case Management & Oversight Case Team Code	09	
School Ownership Code	Public	
Tax Identification Number	000001093	
Previous Tax Identification Number		
Accrediting Agency	SACSCC	
Designation	PRI	
Accreditation Type	INS	
School Accred. End Date		
Accreditation Active Indicator	Y	
Non-Performance Tracking Effective Date		
Non-Performance Tracking End Date		
Non-Performance Tracking Reason		
Eligibility For Single Disbursement	Y	
Stop Payment Code		
Stop Payment Reason		
Action Code	-	•
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Figure 41 Enhanced School General Information Page (Part II).

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Address C:\cod\HelpTextSchoolGer	ieralInfoExisting.htm 💽 🎅 G	ъ
U.S. DEPARTMENT	OF EDUCATION	-
School Ceneral Info nage	Close Window	1
Allows authorized users to view ge determines what information is av	neral information pertaining to a particular school. Depending on what program type is viewed, ailable for viewing.	
Page Field Information		
Field	Description	
Award Year	Authorized users can inquire about a specific award year by selecting from a drop-down box.	
Program	Authorized users can inquire about a specific Title IV program by selecting from a drop- down box.	
Extended Processing	An institution may request extended processing if it is unable to meet the processing deadline (also known as closeout deadline). The Department of Education grants extended processing due to either an event, such as a natural disaster, or a processing error. Noted by Y or N.	
Call For Cash	Denotes if action taken by FSA to request a return of cash received by a school.	
Freeze Cash	Denotes if action taken by FSA to eliminate a school's ability to draw additional funds.	
Program Relations Information	Lists school's program relation's information.	
Program	Authorized users can inquire about a specific program by selecting from a drop-down box.	
Reporting School ID	A unique number that identifies the reporting institution.	
Funding School ID	A unique number that identifies the funding institution.	
Servicer	Lists a school's servicing agent for funding records.	
Mailbox ID	This is a unique number, corresponding to a person at a school or school corresponding to a "mailbox." This mailbox allows the person or school to submit data and receive data or messages from the department.	
Software & Version	Attribute that indicates the software type and version number that the school is using.	
Relationship Ended Status	Signifies when a school's program relationship has ended.	
School General Information	Lists school's general financial aid information.	
Entity ID	School's COD ID number.	
School Name	Lists name of school with which entity ID matches.	
School Short Name	Shows the short name for the school listed.	
Institution Type	One character code that indicates if school is a reporting or attending campus.	
Cycle Day	Denotes the school's cycle day. Valid values for this field are 01 and 15. This field drives the creation of some school reports, such as the SAS report, on the first or fifteenth of every month.	
CMO Grantee DUNS Number	Data Universal Numbering Scheme (DUNS).Number assigned to the reporting institution.	•
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Figure 42 Existing Help Text for School General Information Page (Part I).

COD Academic Competitiveness Grant (ACG)

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<u>File E</u> dit <u>V</u> iew F <u>a</u> vorites <u>T</u> o	ools Help 🛛 🕞 Back 🗸 🕥 🖌 💌 🛃 🏠 🔎 Search 🦖 Favorites 🧭 🛛 🎽	1
Address 🙋 C:\cod\HelpTextSchoolG	ieneralInfoExisting.htm 🔄 💽 🤇	50
Title IV Eligibility Status	Indicates whether an institution is eligible to participate in Title IV programs with Y or N. A school may be eligible to participate in one program, but not eligible to participate in another. For example, a graduate school may be eligible to participate in the Direct Loan program, but would not be eligible to participate in the Pell Grant program.	•
Title IV Approval	Indicates if school is approved to award Title IV funds.	
Title IV Approval Date	Date that school was approved to award Title IV funds.	
Title IV Certification Type	The certification Status of the school	
	 Value of C indicates the school is Certified Value of P indicates the school is Provisionally Certified Value of N indicates that the school is Not Certified 	
Title IV Disapproval Date	The date the main or additional location was disapproved for Title IV eligibility.	
Title IV Disapproval Reason	Reason the main or additional location was disapproved for Title IV eligibility.	
Manual Review	Denotes the school has a Manual Review status due to being a Closed Institution. This field defaults to blank. This field will be set with a 'CI' if a valid date is received in the Close Date field. Other valid values that FSA can set manually or via programmatic file update this field to are:	
	 IG (to denote the school has a Manual Review status due to being a Pending IG investigation) OT (to denote the school has a Manual Review status due to other reasons determined by FSA). 	
	If this status is populated with one of the given reason codes then all transactions for that school will be placed in the disbursement queue with a Review status, to be manually worked before a change in funding can be authorized for that school.	
Ineligible School	Indicates if school is ineligible to receive Title IV funds.	
System Funded Office	Indicates if this entity is eligible as a funding office only; is not an attending campus.	
Close Date	Indicates the date the school closed.	
Closed School	Indicates if the school has closed and is no longer eligible for Title IV funds.	
Last Cycle Date	Date on which the school last cycled.	
HEAL Indicator	Denotes higher loan limit eligibility	
Full Participant Indicator	Indicates if school is a Full Participant that will be submitting the Common Record in the new XML format for origination and disbursement of the Pell Grant and Direct Loan processes, instead of the multiple layouts in fixed file formats.	
GAPS Award Sequence Number	The last four digits of the GAPS Document ID. For Award Year 2002-2003 and forward, the Award ID will be the same for Pell and Direct Loan, if the school participates in both programs.	
Reinstate Date	Date that the main campus Title IV eligibility was reinstated.	
Main Campus Information	Lists school's main campus information.	
Academic Calendar	Academic calendar is the academic term of the amount of academic work completed by students at a school.	
	1 = Credit Hours - Non-standard term 2 = Credit Hours - Standard terms of quarters 3 = Credit Hours - Standard terms of semesters	•
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Figure 43 Existing Help Text for School General Information Page (Part II).

COD Academic Competitiveness Grant (ACG)

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Academic Calendar	Academic calendar is the academic term of the amount of academic work completed by students at a school.	•
	 1 = Credit Hours - Non-standard term 2 = Credit Hours - Standard terms of quarters 3 = Credit Hours - Standard terms of semesters 4 = Credit Hours - Standard terms of trimesters 5 = Clock Hours 6 = Credit Hours - Without term 	
Financial Control Type	Indicates if school is a private, proprietary, or publicly funded institution.	
Program Length	Displays the school's various program lengths. They can be either:	
	1 - Less than 1 year 2 - Less than 2 year 3 - Less than 3 year 4 - Less than 4 year 5 - Less than 5 year 6 - Less than 6 year 7 - Other	
Ethnic Code	Denotes school's ethnic classification. Codes are:	
	1 = Native American 2 = Historically Black College or University 3 = Hispanic 4 = Traditionally Black College 5 = Ethnicity Not reported	
Assigned CAM	Displays school's client account manager.	
Overall Eligibility Action Code	The school's status in terms of eligibility to participate in Title IV programs.	
Overall Eligibility Reason	The reason behind the school's overall eligibility to participate in Title IV programs.	
Overall Eligibility Action Date	The date the school's overall eligibility action code went into effect.	
Case Management & Oversight Program Participation Agreement Effective Date	Denotes the date that the Department of Education countersigned the school's Program Participation Agreement.	
Case Management & Oversight Program Participation Agreement Expiration Date	Denotes the pre-determined date that the school's Program Participation Agreement expires.	
Case Management & Oversight Case Team Code	Denotes the Case Management and Oversight team member(s) assigned to that school.	
School Ownership Code	Indicates if school is public, proprietary or private.	
Tax Identification Number	Lists school's TIN# for tax purposes.	
Previous Tax Identification number	Lists school's previous TIN# for tax purposes.	
Accrediting Agency	The agency granting accreditation to the school.	
Designation	Denotes Primary or Secondary Accreditation for the school.	
Accreditation Type	Denotes Institutional or Programmatic Accreditation for the school.	
School Accreditation End Date	Indicates the ending date for accreditation for the school.	
Eligibility For Single	Indicates if a school is eligible to process a single disbursement for an award	-
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Figure 44 Existing Help Text for School General Information Page (Part III).

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Address E C:\cod\HelpTextSchoolGe	GeneralInfoExisting.htm	>
Eligibility For Single Disbursement	Indicates if a school is eligible to process a single disbursement for an award.	
Stop Payment Code	This field combined with the Stop Payment Reason field will indicate the Stop Pay status of the school and the reason that the school has been placed in the respective status.	
	 Value of '1' indicates that the school is in a Heightened Cash Monitoring 1 status Value of '2' indicates that the school is in a Heightened Cash Monitoring 2 Value of '3' indicates that the school is in a Reimbursement Status 	
	If this status is populated with one of the given status codes then all transactions for that school will be placed in the disbursement queue with a Review status, to be manually worked before a change in funding can be authorized for that school.	
Stop Payment Reason	The Stop Payment Reason Codes associated with Heightened Cash Monitoring 1, Heightened Cash Monitoring 2, or Reimbursement: 01 Accreditation Problems 02 Additional Location/Branch Lost 04 Audit Late/Missing 05 Audit - Severe Findings 06 Debarment of Owner/Official 07 Default Rate 08 Denied Recert - PPA Not Expired 09 Financial Responsibility 10 F/S Late/Missing 11 NSLDS 12 OIG 13 Outstanding Liability/Offset 14 Program Review 15 Program Review 15 Program Review 15 Program Review 20 Payment Method Changed 30 Administrative Capability 77 Downloaded from AAAD 93 Other (Common Ownership) 94 Other - CIO Problems (Eligibility)	
The Non-Performance Tracking st Tracking Effective Date and Non-1 the effective and end dates, any of those drawdown transactions from assigned for the next award year the school when the number of da status to a school from the COD of Performance Tracking status. Add assist FSA in identifying why a sch	tatus is assigned to a school in conjunction with a start date and end date (Non-Performance Performance Tracking End Date . When this status is active on a school during the date range of drawdown transactions occurring for that school will be assigned a special flag that will prevent m being counted against a school when the number of days in the strong reporting option are r. Once the date range has passed, any new drawdown transactions will be counted in the logic for lays in the strong reporting option are assigned for the next award year. FSA can assign this website. The Start/End Dates are updated manually when a school is placed in a Non- ditionally, the status field itself has three reason codes associated with it. These reason codes will shool was assigned the status. The reasons for Non-Performance Tracking status assignment are:	
School System Problems is Other reasons determined	is denoted by a value of 'SP'. I by SFA will be denoted by an 'OT'.	
Page Field Information		
Field	Description	
Non-Performance Tracking Effective Date	This is the end date for the Non-Performance Tracking Status functionality.	
Non-Performance Tracking End Date	This is the start date for the Non-Performance Tracking Status functionality.	
Non-Performance Tracking Reason	This is the Non-Performance Tracking Status used in the School Posting Process.	•
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Figure 45 Existing Help Text for School General Information Page (Part IV).

COD Academic Competitiveness Grant (ACG)

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Address C:\cod\HelpTextSchoolG	eneralInfoEnhanced.htm 🗾 🄁 Go
HEAL Indicator	Denotes higher loan limit eligibility
Full Participant Indicator	Indicates if school is a Full Participant that will be submitting the Common Record in the new XML format for origination and disbursement of the Pell Grant and Direct Loan processes, instead of the multiple layouts in fixed file formats.
GAPS Award Sequence Number	The last four digits of the GAPS Document ID. For Award Year 2002-2003 and forward, the Award ID will be the same for all programs.
Reinstate Date	Date that the main campus Title IV eligibility was reinstated.
Main Campus Information	Lists school's main campus information.
Academic Calendar	Academic calendar is the academic term of the amount of academic work completed by students at a school.
	 1 = Credit Hours - Non-standard term 2 = Credit Hours - Standard terms of quarters 3 = Credit Hours - Standard terms of semesters 4 = Credit Hours - Standard terms of trimesters 5 = Clock Hours 6 = Credit Hours - Without term
Financial Control Type	Indicates if school is a private, proprietary, or publicly funded institution.
Program Length	Displays the school's various program lengths. They can be either:
	00 - Short-Term (300-599 hours) 01 - Graduate/Professional (>= 300 hours) 02 - Non-Degree (600-899 hours) 03 - Non-Degree 1 Year (900-1799 hours) 04 - Non-Degree 2 Years (1800-2699 hours) 05 - Associate's Degree 06 - Bachelor's Degree 07 - First Professional Degree 08 - Master's Degree or Doctor's Degree 09 - Professional Certification 10 - UnderGraduate (Previous Degree Required)
Ethnic Code	Denotes school's ethnic classification. Codes are:
🙆 Done	My Computer

Figure 46 Enhanced Help Text for School General Information Page.

1.1.14 School General Information Update Page

Funding Information Section

The School General Information Update page will display ACG program in the program dropdown. Authorized users will be able to update school's extended processing information for the ACG program.

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School Summary Financial Aid Contact Eligibility	ARK STUDENT FINANCIAL AID SERVICES			
Options Euroding Tofo	Funding Information			
Summary Financial Info	Award Year '06-'07 💙	Program	PELL 💌	
Cash Activity Events			DIRECT LOAN PELL	
Memos Message List	Extended Processing Status	~		
Yearly Totals Relationships	Extended Processing Begin Date	*	*	
Balance Confirmation Request Post Deadline	Extended Processing Expiration Date	*	~	
Processing Correspondence	Extended Processing Action Date	*	~	
Report Selection Post Deadline Proc	Extended Processing Reason		~	
School Workflows	Call For Cash	~		
	Freeze Cash	~		
	QA Attribute	~		
		UPDATE		
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Figure 47 Existing School General Information Update page.

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Person School	Batch Award Services User Program	Admin
School Search School Information School Support	School General Information Update	BHELP
Financial Aid Contact Eligibility General	ARK STUDENT FINANCIAL AID SERVICES	
Options Funding Info Summary Financial Info Refunds of Cash Cash Astorium	Funding Information Award Year '06-'07 Program ACG PEL	•
Events Memos Message List Yearly Totals Relationships Balance Confirmation Request Post Deadline Processing Correspondence	Extended Processing Status ACG Extended Processing Begin Date INATIONAL SMA Extended Processing Expiration Date Image: Comparison of the system of the s	4RT
Report Selection	Extended Processing Reason	
School Workflows	UPDATE	
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Figure 48 Enhanced School General Information Update page.

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	Close Window
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Figure 49 Existing Help Text for School Information Update page.

COD Academic Competitiveness Grant (ACG)

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	Close Window
School General Information Update page	
Allows authorized users to grant extended processing for a particular Program and Award Year.	
C Done	My Computer

Figure 50 Enhanced Help Text for the School General Information Update Page.

Program Relations Information Section

The General Information Update page will allow authorized users to update the program relations information for the ACG Program.

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Eligibility	Program Relation	s Information	
Options Funding Info Summary Financial Info	Program	PELL PELL	
Refunds of Cash Cash Activity Events	Award Year	DIRECT LOAN	
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Post Deadline Proc			
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Figure 51 Existing Program Relations Information Page.

COD Academic Competitiveness Grant (ACG)

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Summary Financial Info Refunds of Cash Cash Activity Events	Award Year	PELL ACG NATIONAL S	MART				
Memos Message List Yearly Totals Relationships	Pell Participation	DIRECT LOA	pus				
Balance Confirmation Request Post Deadline Processing Correspondence	Reporting School	Entity ID T	ype COD		 Entity ID 1000109 	13	
Report Selection	Funding School	Entity ID T	ype COD		 Entity ID 1000109 	13	
Post Deadline Proc							
School Workflows	Full Participant	Yes 💌					
	XML Record Length	0					
			UPDATE				
Nov 16 2006 12:50 EST	Home <u>Priva</u>	cy Act Li <u>nks</u>	Contact Us <u> </u>	Today's Upd <u>ate</u>	Help Glossary	Log Off	
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Figure 52 Enhanced Program Relations Information Page.

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Figure 53 Existing Help Text for Program Relations Information Page.

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Schoo	ol General	Informa	tion Update page page	
Allows	authorized u	users to up	date a school's Program Relations Information.	
Pag	e Field Info	ormation		
	Fiel	ld	Description	
Prog	iram		Selects which program type is being updated.	
Awa	rd Year		Selects which award year is being updated.	
Pell	Participation		Allows authorized users to choose the type of Pell Participation.	
Rep	orting School	I	Allows authorized users to update the Reporting School.	
Fund	ling School		Allows authorized users to update the Funding School.	
Full	Participant		The Full participation flag; YES, NO and BOTH are valid values.	
XML	Record Leng	gth	Sets the XML Record Length.	
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Figure 54 Enhanced Help Text for Program Relations Information Page.

1.1.15 School Summary of Financial Information Page

The School Summary of Financial Information page will display ACG in the program dropdown. Authorized users will be able to view ACG school summary of financial information.

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Funding Ir Summary Refunds o Cash Activ Events	ifo Financial Info f Cash rity	Program PEL	L	A	ward Year	04-'05 💌		
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Request P Processing	ost Deadline	Disbursement A	diustments Arr	ount			\$4,000.00	
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Report Se		Ending Cash Ba	ance				\$4,000,00	
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Figure 55 Existing School Summary Financial Information Page.

COD Academic Competitiveness Grant (ACG)

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Refunds o Cash Activ Events Memos Message L Yearly Tot Relationsh Balance C	t Cash vity .ist .als .ips onfirmation	Entity ID Beginning (Cash Recei	ACG NATIONAL SMART DIRECT LOAN				10001093 \$0.00 \$0.00	
Request P	ost Deadline	Disburseme	ent Amount	100 M			\$10,000.00	
Correspor	g ndence		ent Adjustments Amo	unt			\$0.00	
Report Se	lection	Fording Car	udsii h Balance				\$0.00	
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Figure 56 Enhanced School Summary Financial Information Page.

COD Academic Competitiveness Grant (ACG)

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U.S. DEPARTMENT COMMON OR	T OF EDUCATION & DISBURSEMENT
	Close Window
Summary Financial Informa	ation page
This page displays a summary of s	chool financial information.
Please click the below links to get	information about Pell and DirectLoan.
Pell Information	
 DirectLoan Information 	in a state of the
Pell Information	
Page Field Information	
Field	Description
Program	Allows authorized users to inquire about a specific program by selecting from a drop-down box.
Award Year	Allows authorized users to inquire about a specific award year in relation to the program search.
Entity Id	Displays the school COD ID.
Beginning Cash Balance	Will always display \$0.
Cash Receipts	Cash Receipts = Draws (PY, DD) +/- Returns (RE) +/- Drawdown Adjustments (AD)
Disbursement Amount	Total Net Booked.
Disbursement Adjustments Amount	Total Booked Adjustments + Total Unbooked Adjustments.
Refunds of Cash	Total +/- Refunds in the Drawdown table.
Ending Cash Balance	Ending Cash Balance=Net Drawdowns/Payments - Total Net Booked Disbursements
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Figure 57 Existing Help Text for School Summary Financial Information Page (Part I).

COD Academic Competitiveness Grant (ACG)

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DirectLoan Information	
Page Field Information	
Field	Description
Program	Allows authorized users to inquire about a specific program by selecting from a drop-down box.
Award Year	Allows authorized users to inquire about a specific award year in relation to the program search.
Entity Id	Displays the school COD ID.
Beginning Cash Balance	Will always display \$0.
Cash Receipts	Cash Receipts = Draws (PY, DD) +/- Returns (RE) +/- Drawdown Adjustments (AD)
Refunds of Cash	Total +/- Refunds in the Drawdown table.
Net Drawdowns/Payments	Net Drawdowns/Payment = Draws (PY, DD) +/- Returns (RE) +/- Drawdown Adjustments (AD) +/- Refunds of Cash (RF)
Booked Disbursements	Booked Disbursements = Sum of the net disbursement amount before actual disbursement adjustments of all actual disbursements (payment trigger = true) for a specific Award Year that have a booked date. A booked date indicates that disbursement was sent to Direct Loan Servicing System (DLSS). Disbursements always have disbursement sequence numbers equal to 1.
Booked Adjustments	Booked Adjustments = sum of the net adjusted amount of ALL actual disbursement adjustments for a specific Award Year that have a booked date. A booked date indicates the disbursement adjustment was sent to Direct Loan Servicing System (DLSS).
Total Net Booked Disbursements	Total Net Booked disbursement = Booked Disbursement +/- Booked Adjustments
Ending Cash Balance	Ending Cash Balance=Net Drawdowns/Payments - Total Net Booked Disbursements
Unbooked Disbursements	Unbooked disbursements = sum of the net disbursement amount before actual disbursements adjustments of all actual disbursement (Disbursement Release Indicator = True) for a specific Award Year that don't have a booked date. No booked date indicates the disbursement hasn't been sent to Direct Loan Servicing System (DLSS). Disbursements always have disbursement sequence numbers equal to 1. (Example: Disbursement 001, Sequence #1.) Includes disbursements with future disbursement dates and disbursement that have been accepted with a Disbursement Release Indicator = true, but there is no promissory note linked to the loan.
Unbooked Adjustments	Unbooked Booked Adjustments = sum of the net adjusted amount of ALL actual disbursement adjustments for a specific Award Year that don't have booked date. No booked date indicates the disbursement adjustment hasn't been sent to Direct Loan Servicing
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Figure 58 Existing Help Text for School Summary Financial Information Page (Part II).

COD Academic Competitiveness Grant (ACG)

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	equal to 1.
Booked Adjustments	Booked Adjustments = sum of the net adjusted amount of ALL actual disbursement adjustments for a specific Award Year that have a booked date. A booked date indicates the disbursement adjustment was sent to Direct Loan Servicing System (DLSS).
Total Net Booked Disbursements	Total Net Booked disbursement = Booked Disbursement +/- Booked Adjustments
Ending Cash Balance	Ending Cash Balance=Net Drawdowns/Payments - Total Net Booked Disbursements
Unbooked Disbursements	Unbooked disbursements = sum of the net disbursement amount before actual disbursements adjustments of all actual disbursement (Disbursement Release Indicator = True) for a specific Award Year that don't have a booked date. No booked date indicates the disbursement hasn't been sent to Direct Loan Servicing System (DLSS). Disbursements always have disbursement sequence numbers equal to 1. (Example: Disbursement 001, Sequence #1.) Includes disbursements with future disbursement dates and disbursement that have been accepted with a Disbursement Release Indicator = true, but there is no promissory note linked to the loan.
Unbooked Adjustments	Unbooked Booked Adjustments = sum of the net adjusted amount of ALL actual disbursement adjustments for a specific Award Year that don't have booked date. No booked date indicates the disbursement adjustment hasn't been sent to Direct Loan Servicing System (DLSS). Adjustments have disbursement sequence number > 1 and < 91.
Total Net Unbooked Disbursements	Total Net Unbooked Disbursements = Unbooked Disbursement +/- Unbooked Adjustments.
Cash > Accepted and Posted Disbursements	This is the difference between money drawn down and actual funded disbursement records received.
Transaction Statuses	
Status	Description
DD	Drawdown / the schools draws cash from GAPS.
RF	Refund / the school submits a refund via the COD website (for DL only) or via GAPS.
PY	Payment / Cash that is pushed to the school.
RE	Return / Cash that is returned or rejected from the financial institution.
AD	Adjustment / An adjustment to a drawdown is generated via GAPS (may either increase or decrease a school's net draws).
DF	Offset / GAPS generates an offset along with a DD (this will be displayed on the Cash Activity web screen, but it does not impact a school's net draws).
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Figure 59 Existing Help Text for School Summary Financial Information Page (Part III).

COD Academic Competitiveness Grant (ACG)

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Summary Financial Information page						
This page displays a summary of school financial information.						
Please click the below links to get information about Pell, ACG, National	SMART and Direct Loan.					
Pell Information						
ACG Information						
National SMART Information						
Direct Loan Information						
Pell, ACG, National SMART Information						
Page Field Information						
Field	Description					
Program	Allows authorized users to inquire about a specific program by selecting from a drop-down box.					
Award Year Allows authorized users to inquire about a specific award year in relation to the program search.						
Entity Id	Displays the school COD ID.					
Beginning Cash Balance	Will always display \$0.					
Cash Receipts	Cash Receipts = Draws (PY, DD) +/- Returns (RE) +/- Drawdown Adjustments (AD)					
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Figure 60 Enhanced Help Text for School Summary Financial Information Page.

1.1.16 School Refunds of Cash Information Page

The School Refunds of Cash Information page will allow authorized users to view ACG school refund information.

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Figure 61 Existing School Refunds of Cash Information page.

COD Academic Competitiveness Grant (ACG)

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Message List Yearly Totals Relationships	Applied Date	DIRECT LOAN	Applied	Award Sequence	SF215/SF5515 Number	Comment	
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Figure 62 Enhanced School Refunds of Cash Information page.

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School Return Funds Info	rmation page							
This page defaults to school ret menus. To generate the input p Modify.	urned funds information for Pell. To display other programs/award year, select from the pull- age, click Add Returned Funds Transaction. To adjust information displayed on this page, clic	down k						
Page Field Information								
Field	Description							
Program	Allows authorized users to select which program's returned funds information to view.							
Award Year	Allows authorized users to select specific award year in relation to the program search.							
Add Returned Funds Transaction	Allows authorized users to enter and submit return funds transaction information for a so by program type. A memo field allows users to enter a memo on this page. A new memo creates an event for the school. Users can click information displayed on this page to link the School Financial Aid Contact Information page for the selected school. Only Full Participants can create records, release for funding, or work rejects from the Web.	hool o < to						
Award Year	Allows authorized users to enter specific award year the returned funds will apply to.							
Check Number	Allow authorized users to enter the check number that needs to be applied as returned funds.							
Amount Applied	Allows authorized users to enter the amount of the check.							
Deposit Date	Allows authorized users to enter the deposit date.							
Program Type	Allows authorized users to select which program to apply the funds to.							
SF 215 Number	Allows authorized users to enter the SF 215 (deposit) number.							
Memo	Allows authorized users to enter a memo for the transaction.							
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Figure 63 Existing Help Text for the Refunds of Cash Information Page.

The Help Text for the School Refund of Cash Information page will not be updated.

1.1.17 School Events Search Page

The School Events Search page will display ACG in the program dropdown. Authorized users will be able to search for ACG schools events.

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Figure 64 Existing School Events Search page.

COD Academic Competitiveness Grant (ACG)

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Events Memos Message List Yearly Totals	Start Date	November 💌 🧐					
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Figure 65 Enhanced School Events Search page.

COD Academic Competitiveness Grant (ACG)

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	Close Window					
School Event Search	i page					
Displays option to search	for events history and/or add new events.					
Page Field Informat	ion					
Field	Description					
Event Type	Any action on an account that is performed manually or automatically. You can search an event by start/end dates and award year, which provides a listing of event types for a school.					
Award Year	Enter award year for search criteria.					
Start Date	Allows ability to enter specific start date for an event search.					
End Date	Allows ability to enter specific end date for an event search.					
Program	Allows authorized users to chose between Pell, Direct Loans, or Campus-based events.					
Operator ID	Operator ID The User ID of the user who took the action to generate this event.					
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Figure 66 Existing Help Text for School Events Search Page.

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School Event Search page		
Displays option to search for events	history and/or add new events.	
Page Field Information		t, I
Field	Description	
Event Type	Any action on an account that is performed manually or automatically. You can search an event by start/end dates and award year, which provides a listing of event types for a school.	
Award Year	Enter award year for search criteria.	
Start Date	Allows ability to enter specific start date for an event search.	
End Date	Allows ability to enter specific end date for an event search.	
Program	Allows authorized users to chose between Pell, ACG, National SMART or Direct Loans events.	
Operator ID	The User ID of the user who took the action to generate this event.	
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Figure 67 Enhanced Help Text for School Events Search Page.

1.1.18 School Yearly Totals Page

The School Yearly Totals page will display school yearly totals for the ACG program. ACG will only appear on the School Yearly Totals page for Award Year '06-'07 and forward.



Figure 68 Existing School Yearly Totals page.

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General Options		Total Awarded	Total Disbursed	Recipients
Funding Info Summary Financial Info	Total Pell Awards	\$44,000,00	\$0.00	0
Refunds of Cash		+,	1.1.1.1	
Cash Activity Events	Total ACG Awards	\$7,500.00	\$2,500.00	10
Memos Message List				
Yearly Totals	Total National SMART Awards	\$44,000.00	\$19,000.00	11
Relationships Balance Confirmation				
Request Post Deadline	Total Direct Loan Awards	200	-	-
Processing Correspondence	Total Subsidized	-	-	-
Report Selection	Total Unsubsidized	2.94		-
Post Deadline Proc	Total PLUS	-3		-
School Workflows				
	Total Campus Based Awards	-0	-	-
	Total FSEOG	370	1.0	1
	Total FWS	.)		-
	Total Perkins	1700	-	-
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Figure 69 Enhanced School Yearly Totals page.

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	Close Window
School Yearly Totals page	
Displays the selected school's tota is not unduplicated.	al awards, total amount disbursed, and total number of recipients. The total number of recipients
Page Field Information	
Field	Description
Award Year	Allows authorized users to select which award year totals to view.
Total Pell	Gives the schools totals that they awarded and disbursed, as well as how many recipients.
Total Direct Loan Awards	Displays schools total amount of awarded Direct Loans.
Total Subsidized	Displays total amount of awarded Subsidized Direct Loans.
Total Unsubsidized	Displays total amount of awarded Unsubsidized Direct Loans.
Total Plus	Displays total amount of awarded Plus Loans.
Total Campus Based Awards	Displays total amount of Campus-based Awards.
Total FSEOG	Displays total amount of awarded Federal Supplemental Education Opportunity Grants.
Total FWS	Displays total amount of awarded Federal Work Study grants.
Total Perkins	Displays total amount of awarded Perkins Loans.
🕘 Done	My Computer

Figure 70 Existing Help Text for School Yearly Totals Page.

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	Close	Window
School Yearly Totals page		
Displays the selected school's total av unduplicated.	vards, total amount disbursed, and total number of recipients. The total number of recipients is n	ot
Page Field Information		
Field	Description	
Award Year	Allows authorized users to select which award year totals to view.	
Total Pell	Gives the schools totals that they awarded and disbursed, as well as how many recipients.	
Total ACG	Gives the schools totals that they awarded and disbursed, as well as how many recipients.	
Total National SMART	Gives the schools totals that they awarded and disbursed, as well as how many recipients.	
Total Direct Loan Awards	Displays schools total amount of awarded Direct Loans.	
Total Subsidized	Displays total amount of awarded Subsidized Direct Loans.	
Total Unsubsidized	Displays total amount of awarded Unsubsidized Direct Loans.	
Total PLUS	Displays total amount of awarded PLUS Loans.	
Total Campus Based Awards	Displays total amount of Campus-based Awards.	
Total FSEOG	Displays total amount of awarded Federal Supplemental Education Opportunity Grants.	
Total FWS	Displays total amount of awarded Federal Work Study grants.	
Total Perkins	Displays total amount of awarded Perkins Loans.	
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Figure 71 Enhanced Help Text for School Yearly Totals Page.

1.1.19 School Relationships Information Page

The School Relationships Information page will display ACG in the program dropdown. Authorized users will be able to view school relationships information for the ACG program.

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Figure 72 Existing School Relationships Information Page.

COD Academic Competitiveness Grant (ACG)

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Figure 73 Enhanced School Relationships Information Page.

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School Relationships Inform	nation page	_			
Allow authorized users to view school's relationships with main campus. Schools can be either reporting-attending, or funding attending.					
Page Field Information					
Field	Description				
Program	Allows authorized users to use a drop-down box to choose which program to view.				
School Type	Allows authorized users to use a drop-down box to choose which school type to view.	*			

Figure 74 Existing Help Text for School Relationships page.

The Help Text for the School Relationships Information page will not be updated.

1.1.20 Request Post Deadline Processing Page

The Request Post Deadline Processing page will allow authorized users to request extended processing for the ACG program.

Following codes will be displayed in Reason code drop-down for ACG program:

- Natural Disaster
- Institutional Problem
- System Failure
- Re-Entry within 180 days
- Late Disb <= 120 Days
- 'Late' Late Disb > 120 Days
- Unusual Circumstances
- Other

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School Search	Request Post Deadline F	Processing		BHELP
 School Information School Summary Financial Aid Contact Eligibility General Options Funding Info Summary Financial Info Refunds of Cash Cash Activity Events Memos Message List Yearly Totals Relationships Balance Confirmation Request Post Deadline Processing Correspondence Report Selection 	ARK STUDENT FINANCIAL AID SE Complete the fields below. Click " fields marked with an asterisk (*) *Request Extending Processing for Award Year *Request Extending Processing for Program *Requestor Name *Requestor Email Address *Requestor Phone Number *Reason Code *Explain why you will need Extended Processing	ERVICES® Submit" to submit the request for Pos are required. 105-106 • PELL • PELL • ()ext. Natural Disaster	st Deadline Processing.	The
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Figure 75 Existing Request Post Deadline Processing page.

COD Academic Competitiveness Grant (ACG)

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Person School	Batch Award	Services	User	Program	Admin	
School Search	Request Post Deadline	Processing			PHELP	
School Information School Summary	ARK STUDENT FINANCIAL AID S	ERVICES				
Financial Aid Contact Eligibility General	Complete the fields below. Click fields marked with an asterisk (*	"Submit" to submit the r) are required.	request for Post D	eadline Processin	g. The	
Options Funding Info Summary Financial Info Refunds of Cash Cash Activity Events Memos Message List Yearly Totals Relationships Balance Confirmation Request Post Deadline Processing Correspondence Report Selection	*Request Extending Processing for Award Year *Request Extending Processing for Program *Requestor Name *Requestor Email Address *Requestor Phone Number *Reason Code *Explain why you will need Extended Processing	106-107	ext.		4	
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Figure 76 Enhanced Request Post Deadline Processing page.

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Figure 77 Existing Help Text for the Request Post Deadline Processing Page.

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Request Post Deadline Processing page										
Allows authorized users to request post deadline processing for a particular program and award year. All fields are required.										
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Figure 78 Enhanced Help Text for Request Post Deadline Processing Page.

1.1.21 Post Deadline Processing Search Page

The Post Deadline Processing Search page will allow authorized users to search for post deadline processing for the ACG program.

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Figure 79 Existing Post Deadline Processing Search Page.
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School Workflows	School Name	
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Figure 80 Enhanced Grant Post Deadline Processing Search Page.

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	Close	Window
Post Deadline Processing \$	Search page	
Allows authorized users to enter : entries are allowed. Search optio search references for the user-se Deadline Processing requests for school's entity ID. Page Field Information	search criteria to search for a school's post deadline processing data. Partial school na ins are by entity ID type and entity ID, or school name. The Award Year and Status ar elected school / entity ID. When a school or entity ID is entered, a list of the school's F the chosen Award Year is displayed with links to the specific request information denc	ame re used as Post oted by the
Field	Description	
Entity ID Type	Program-specific search criteria that can be either COD, Direct, Pell, OPE, GAPS, DI Previous GAPS ID number	UNS, or
Status	Status of the post deadline processing request. Can be either "Denied", "Revoked", "Authorized", or "All". Used as a key when searching the specific school / entity ID.	
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Figure 81 Existing Help Text for Post Deadline Processing Search Page.

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are allowed. Sear search references Deadline Processi denoted by the sc Page Field Int	th options are by entity ID type and entity ID, or school name. The Award Year, Program and Status are used for the user-selected school / entity ID. When a school or entity ID is entered, a list of the school's Post ng requests for the chosen Program and Award Year is displayed with links to the specific request information nool's entity ID. Tormation	as
Fie	ld Description	
Entity ID Type	Program-specific search criteria that can be either COD, Direct, Pell, OPE, GAPS, DUNS, or Previous GAPS ID number	
Program	Allows user to search for a school's post deadline processing data by program type Pell, ACG or National SMART.	
Status	Status of the post deadline processing request. Can be either "Denied", "Revoked", "Authorized", or "All". Used as a key when searching the specific school / entity ID.	_
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Figure 82 Enhanced Help Text for Grant Post Deadline Processing Search Page.

1.1.22 Post Deadline Processing Page

The Post Deadline Processing page will allow authorized users to authorize or deny a post deadline processing request for the ACG program.

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P	Pell By Cat	egory	Request Date	11/19/2006		
Sch	Direct Loan	lows	Request Extending Processing for Award Year Requestor Name	'05-'06		
			Requestor Email Address	JOHN DOE		
			Requestor Phone Number	(123) 456-7890		
			Reason Code	System Failure		
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Figure 83 Existing Post Deadline Processing Page.

COD Academic Competitiveness Grant (ACG)

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Grant By Category Direct Loan Request Extending Processing for Program Request Date	ACG 11/19/2006			
School Workflows Processing for Award Year Requestor Name	'06-'07 JOHN DOE			
Requestor Email Address	JOHN.DOE@ACCENTU	RE.COM		
Requestor Phone Number	(123) 456-7890			
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Figure 84 Enhanced Grant Post Deadline Processing Page for the ACG program

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Figure 85 Existing Help Text for Post Deadline Processing Page.

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Grant Post Deadline Processing page	
Allows authorized users to authorize or deny post deadline processing.	
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Figure 93 Enhanced Help Text for Grant Post Deadline Processing Page.

1.1.23 Post Deadline Processing by Category

The Post Deadline Processing by Category page will allow authorized users to grant extended processing by Congressional District, State, Region and Zip Code.

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Pell Pell By Category	Award Year	Post Deadline Processing			
Direct Loan	Congressional District	-			
School Workflows	State		•		
	Region	-			
	Zip Code				
	Extended Processing Reason	Audit	•		
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Figure 86 Existing Post Deadline Processing by Category.

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Direct Loan	Award Year	ACG		
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Figure 87 Enhanced Grant Post Deadline Processing by Category.

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Figure 88 Existing Help Text for Post Deadline Processing by Category.

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	Close Window
Grant Post Deadline Processing by Category	Close Window
Grant Post Deadline Processing by Category Allows authorized users to grant extended processing for a specific Program and Award Year by Congressional D Region, or Zip Code. The user will choose an Extended Processing Reason, Extended Processing Begin Date, Ext Expiration Date and Action Date.	Close Window District, State, tended Processing

Figure 89 Enhanced Help Text for Grant Post Deadline Processing by Category.

1.1.24 Batch Search Page

The Batch Search page will allow authorized users to search for ACG batch information.

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Direct Loan Rebuild	To search for Batches for a particular School, please e	nter the Entity ID and the date range:			
Archived Prog Search	Entity ID Type COD	ntity ID			
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	Award Year				
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	Status All 🗸				
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	To search for all records for a particular Person, enter by status, enter the status:	their SSN and Award Year. To filter the list			
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	Award Year '06-'07	▼			
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Figure 90 Existing Batch Search Page.

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Batch Sparch page	Close V	Window
Allows authorized users to enter t Search Results page.	batch search criteria to search for a batch. Batches that match the search criteria display	on the
Page Field Information		
Field	Description	
Entity ID Type	Program-specific search criteria that can be either COD, Direct, Pell, OPE, GAPS, DUNS Previous GAPS ID number.	S, or
Entity ID	Program-specific search criteria where entity ID must match entity ID type for qualified match during search.	d
Batch Type	Allows authorized users to search by specific batch types.User can retrieve statuses for following batch types for Pell: Pell Statement of Account, Pell Reconciliation, Pell Phase Disbursement, Pell Phase-In System Generated Negative Disbursement, Pell MRR, Pell Phase-In Origination, Pell Phase-In Web Generated Origination Acknowledgement, Pell Request, Pell Text Message, Pell Phase-In Web Generated Disbursement Acknowledger Pell Year-To-Date or Verification Status Report. User can retrieve statuses for the follow batch types for Direct Loan: Common Record, DL Phase In Sub/Unsub Origination, DL I In PLUS Origination, DL Phase In Disbursement, DL Phase In Change, Booking Notificat Credit Decision Override, Payment to Servicing, Promissory Note or Web Initiated Resp Note: Common Record category includes all incoming (to COD) Common Record Docu IDs, including those submitted via the COD Web. Pell System Generated Negative Disbursement, Booking Notification, Credit Decision Override, Payment to Servicing, ar Promissory Note categories will return both Legacy and Common Record batches.	r the -In Data ment, wing Phase tion, ponse. jment nd
Award Year	Allows authorized users to inquire about a specific award year in relation to the batch search.	
Start Date	Allows authorized users to enter specific start date for a batch search. The search is lin to 60 days.	nited
End Date	Allows authorized users the ability to enter specific end date for a batch search.	
Status	Allows authorized users to use a drop-down box to search rejected or accepted records	s.
Document ID	Allows authorized users to search by specific document ID.	
SSN	Allow authorized users to search by a specific student's SSN and Award Year.	*
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Figure 91 Existing Help Text for Batch Search Page.

The Help Text for the Batch Search page will not be updated.

1.1.25 Batch Detail Information Page

The Batch Detail Information page will allow authorized users to view and filter data by ACG program and award type. The program dropdown will display the programs found within the batch. The Award Type dropdown will allow authorized users to filter disbursement data by program.

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Figure 92 Existing Batch Detail Information page (Part I).

COD Academic Competitiveness Grant (ACG)



Figure 93 Existing Batch Detail Information page (Part II).

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Figure 94 Enhanced Batch Detail Information page (Part I).

COD Academic Competitiveness Grant (ACG)



Figure 95 Enhanced Batch Detail Information page (Part II).

COD Academic Competitiveness Grant (ACG)

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Users access the Batch Detail Inform summary batch details and a list of r Detail and Batch Information pages f	nation page by selecting a batch from the batch Search Results page. This page allows users to view ecords in the selected batch. Users can click information displayed on this page to link to the Record for the selected batch.	
Page Field Information		
Field	Description	
School	Displays the school's name matched during search.	
Entity ID	Displays the school's entity ID matched during search.	
Date Received	Date that COD received the batch.	
Date Response Sent	Date that COD sent a response for the batch.	
Award Year	Displays award year of the batch viewed.	
Program	Displays the specific program the batch being viewed is under.	
Document ID	Displays document ID matched during search.	
Status	Displays the current status, either rejected or accepted.	
Total Students	Count of total students submitted in the batch.	
Total Number of Awards	Count of awards submitted in the batch.	
Award Amount	Total dollar amount of awards submitted in the batch.	
Total Number of Disbursements	Total number of disbursements rejected for the batch.	
Disbursement Amount	Total dollar amount of disbursements submitted in the batch.	
Total Number of Awards Accepted	Displays total awards accepted by COD.	
Award amount Accepted	Displays the total dollar amount accepted by COD.	
Total Students	Count of students contained in the batch.	
Total Number of Awards Rejected	Displays the total awards that COD has rejected.	
Award Amount Rejected	Total dollar amount of awards rejected for the batch.	
Total Number of Awards Accepted with Corrections	Displays the total awards accepted by COD with corrections from the school.	
Award Amount Accepted with Corrections	Total dollar amount of awards accepted with corrections for the batch.	•
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Figure 96 Existing Help Text for Batch Detail Information Page (Part I).

COD Academic Competitiveness Grant (ACG)

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Total Non Funded Disbursement For Pell Grant awards, the total disbursement amount accepted with a Disbursement Release Accepted Indicator of "false". For Direct Loan Awards, the total net disbursement amount accepted with a Disbursement Release Indicator of "false" and the total net disbursement amount accepted without a valid MPN with a Disbursement Release Indicator of "true." SSN Allows authorized users to filter a batch using a specific student's SSN. Status Allows authorized users to filter a batch by the batch status. Award Type Allows the user to filter by award type.	Total Funded Disbursement Accepted	For Pell Grant awards, the total disbursement amount accepted with a Disbursement Release Indicator of "true". For Direct Loan awards, the total net disbursement amount accepted and funded with a Disbursement Release Indicator of "true".	
SSN Allows authorized users to filter a batch using a specific student's SSN. Status Allows authorized users to filter a batch by the batch status. Award Type Allows the user to filter by award type.	Total Non Funded Disbursement Accepted	For Pell Grant awards, the total disbursement amount accepted with a Disbursement Release Indicator of "false". For Direct Loan Awards, the total net disbursement amount accepted with a Disbursement Release Indicator of "false" and the total net disbursement amount accepted without a valid MPN with a Disbursement Release Indicator of "true."	
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Award Type Allows the user to filter by award type.	Status	Allows authorized users to filter a batch by the batch status.	
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Figure 97 Existing Help Text for Batch Detail Information Page (Part II).

COD Academic Competitiveness Grant (ACG)

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Award Year	Displays award year that batch record is linked to.	
Name	Displays the student's name.	
SSN	Hypertext that displays student's SSN that award is linked to. Links to Person Information page and allow authorized users to update student's information.	
Award Type	Indicates type of award.	
Award No	Hypertext that allows authorized users to view award information and enter award information to create new awards.	
Disb No	Hypertext that displays the updateable fields, drop-down lists, and button to allow authorized users to update information for a selected disbursement.	
Print Batch	This link allows the user to view the printing area for the print functionality located on their web browser.	•
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Figure 98 Existing Help Text for Batch Detail Information Page (Part III).

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Total Number of Disbursements Accepted with Warnings	Total number of disbursements accepted with one or more warning edits for the batch.	^
Disbursement Amount Accepted with Warnings	Total dollar amount of disbursements accepted with one or more warning edits for the batch.	
Total Financial Award Accepted	The total dollar amount accepted in this document for Pell, ACG, National SMART or Direct Loan awards. For Pell, ACG, National SMART and Direct Loan awards, this is the accepted gross amount.	
Total Financial Disbursement Accepted	The total dollar amount accepted in this document for Pell, ACG, National SMART and Direct Loan awards. For Pell, ACG and National SMART Grants, the total disbursement amount accepted regardless of payment trigger. For Direct Loan, the total gross disbursement amount accepted, regardless of payment trigger.	
Total Funded Disbursement Accepted	For Pell, ACG and National SMART Grant awards, the total disbursement amount accepted with a Disbursement Release Indicator of "true". For Direct Loan awards, the total net disbursement amount accepted and funded with a Disbursement Release Indicator of "true".	
Total Non Funded Disbursement Accepted	For Pell, ACG and National SMART Grant awards, the total disbursement amount accepted with a Disbursement Release Indicator of "false". For Direct Loan Awards, the total net disbursement amount accepted with a Disbursement Release Indicator of "false" and the total net disbursement amount accepted without a valid MPN with a Disbursement Release Indicator of "true."	
SSN	Allows authorized users to filter a batch using a specific student's SSN.	≡
Status	Allows authorized users to filter a batch by the batch status.	
Award Type	Allows the user to filter by award type.	
Award Year	Displays award year that batch record is linked to.	~
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Figure 99 Enhanced Help Text for Batch Detail Information Page

1.1.26 Action Queue List Page

The Action Queue List page will allow authorized payment analysts to process ACG disbursements for HCM2 and Reimbursement schools. Payment analysts will be allowed to filter disbursements by the ACG program type.

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Figure 100 Existing Action Queue List page.

COD Academic Competitiveness Grant (ACG)

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Figure 101 Enhanced Action Queue List page.



Figure 102 Existing Help Text for Action Queue List page.

The Help Text for the Action Queue List page will not be updated.

1.1.27 Action Queue Processed Disbursement List Page

The Action Queue Processed Disbursement List page allows authorized users to view the results of processed disbursements under "Pending" or "Review" status.



Figure 103: Existing Action Queue Processing Disbursement List Page

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Figure 104: Enhanced Action Queue Processing Disbursement List Page



Figure 105: Existing Help Text for Action Queue Processing Disbursement List Page

The Help Text for the Action Queue Processing Disbursement List Page will not be updated.

1.1.28 sSchool Events Information Page

The School Events Information page will allow authorized users to view detailed information on the Action Queue Disb(s) Sent event for ACG disbursements processed in the Action Queue.

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Figure 106: Existing School Events Information Page for Action Queue Disb(s) Sent Event

COD Academic Competitiveness Grant (ACG)

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Figure 107: Enhanced School Event Information page for the Action Queue Disb(s) Sent Event

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School Events/Detail Information page	
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Figure 108 Existing Help Text for School Event Information Page

The Help Text for the School Event Information page will not be updated.

1.1.29 Award Search Page

The Award Search page will allow authorized users to search for ACG grants by the Award ID.

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Figure 109 Existing Award Search page

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Award Search page		
Allows authorized users to enter is entered, the Award Program D users can also create a new awa from the Web.	the full award program ID to perform an award program search. When a valid award program Detail page displays information about the award and its associated disbursements. Authorized ard from this page. Only Full Participants can create records, release for funding, or work rejects	
Page Field Information		
Field	Description	
Award Program ID	Twenty-one-unit award identifier consisting of SSN, loan type, loan year, school code, loan sequence number, and promissory note number.	~

Figure 110 Existing Help Text for Award Search page.

COD Academic Competitiveness Grant (ACG)

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Award Search page		
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Page Field Information		
Field	Description	
Award Program ID	Twenty-one-unit award identifier consisting of SSN, award type, award year, school code number, and promissory note number.	, award sequence 📃
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Figure 111 Enhanced Help Text for Award Search page.

1.1.30 Award Detail Information Page

The Award Detail Information page will allow authorized users to view the detail information of an ACG award.



Figure 112 Enhanced Award Detail Information Page.

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Person Sch	ool Batch Award	Services User	Program Admin
Award Search	Return to: Person Detail -> ACG 4	Awards	
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Award Link	836130813	<u>836130813A0</u>	07001093001
Award Unlink/Relink	03/24/1962	'06-'07	
DL Archive		Award Information	
	Award ID	836130813A070010930	01
	Award Number	001	
	Award Amount Approved	\$750.00	
	Award Amount Disbursed	\$750.00	
	Grade Level	1st year undergraduate,	/never attended college
	CPS Transaction Number	01	
	Enrollment Date	07/03/2006	
	Eligibility/Payment Reason	High School Program	
	High School Program Code	MD0001 - Maryland Tale	ents Scholar Program
	School Use Only		
	Action Code	Result Code	SUBMIT
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Figure 113 Enhanced Award Detail Information Page with Eligibility set to High School Program.

COD Academic Competitiveness Grant (ACG)

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Award Detail Information p When authorized users enter a va information about the selected aw	Dage alid award program ID on the Award Search page, the Award Detail Information page displa vard and its associated disbursements. Authorized users can update award information.	эуз
Page Field Information		
Field	Description	
Award Amount Approved	Displays approved amount of student award.	
Scheduled Award Amount	A primary concept in the Federal Pell Grant Program is the Scheduled Pell Grant or Scheduled Award. The Student Financial Aid Handbook uses the term 'Scheduled Award'. The concept of the Scheduled Pell Grant has always been important because it limits the student to a maximum payment for an award year. It assumes that the student is enrollo full time for a full academic year and the calculated amount is based upon a given Cost of Attendance and Expected Family Contribution. If a student does not complete an academ year, in both weeks of instructional time and hours, he or she will receive less than a full Scheduled Pell Grant.	ed of l
	The student's Scheduled Pell Grant cannot be exceeded, even if transferring to another school or if attending multiple terms and sessions during the award year. For example, t total Federal Pell Awards for a full time student attending fall term, spring term, and a summer session cannot exceed the scheduled award.	he
Award Amount Disbursed	Displays actual disbursed award amount	
CPS Transaction Number	Transaction number comes from the eligible SAR used to calculate an award by central process system (CPS).	
Low Tuition and Fees Code	A flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	
Enrollment Date	Displays student's start date of enrollment. Dependent on school's academic calendar.	
Cost of Attendance	Cost of attendance is used to determine the student's scheduled Pell Grant award and is always based on the cost for a full time student for an entire academic year. It must be greater than 0000. These costs can consist of:	
	 Tuition and fees Allowances for room and board Allowance for books, supplies, transportation, and miscellaneous personal expenses Allowances established by the school for dependent care, disability-related expenses, study abroad, and employment expenses related to cooperative education programs Special exceptions to which cost components apply, including less than halftime stude correspondence study students, incarcerated students, and students receiving instruction telecommunications Cost of computer allowance 	nts, 1 by
EFC	When you apply for federal student aid, the information you report is used in a formula established by the U.S. Congress. The formula determines your expected family contribu (EFC), an amount you and your family are expected to contribute toward your education (although this amount may not exactly match the amount you and your family end up contributing). If your EFC is below a certain amount, you'll be eligible for a Federal Pell Grant, assuming that you meet all other eligibility requirements.	ution
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Figure 114 Existing Help Text for Award Detail Information Page (Part I).

COD Academic Competitiveness Grant (ACG)

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Address () C:\cod\HelpTextAwardDe	etailInfoExisting.htm	2
Sec EFC Code Used	The acceptable values are: O - Federal Pell Grant award previously based on the secondary EFC and reported to the Pell Grant program; students award now based on the original EFC. S - Federal Pell Grant award based on the secondary EFC is calculated by CPS. Blank - Secondary EFC never used.	•
Secondary EFC	This code indicates the Expected Family Contribution on which the school based the student's Federal Pell Grant award.	
Verification Status Code	This is a code that you enter to best describe the method used to verify the student's application information. The Verification Guide provides a complete description of the verification process. Displays student's verification status from school.	
	V = Verified W = Without verification S = Selected, But Not Verified Blank = Student not chosen for verification, or school is quality assurance school.	
Academic Calendar	Academic calendar is the academic term of the amount of academic work completed by students at a school.	
	 1 = Credit hours - Non-standard term 2 = Credit hours - Standard terms of quarters 3 = Credit hours - Standard terms of semesters 4 = Credit hours - Standard terms of trimesters 5 = Clock hours 6 = Credit hours - Without term 	
Payment Methodology	This is the method of calculation used to determine a student's payment in the Federal Pell Grant Program. The 5 payment methods are:	
	 Standard-term, credit-hour program in which the weeks in program's academic year are equal to or greater than 30 weeks Standard-term, credit-hour program in which the weeks in program's academic year are less than 30 weeks Any credit-hour program with standard or non-standard terms Clock-hour programs and credit-hour programs without terms Programs offered by correspondence 	
Hours Expected to be Completed In all Payment Period	This is the total number of credit or clock hours in all payment periods the institution expects this student to attend and be paid for during this Federal Pell Grant Award year.	
	The valid range is 0 - 3120 if academic calendar is 5 = clock hour, or 0 - 100 if academic calendar is 6 = credit hours without terms.	
Hours in Program Academic Calendar Year	This is the total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study.	
	Only programs using clock hour or non-standard term credit hour academic calendars complete it.	
	If the student attends a term-based program measured in credit hours (including standard academic term programs with less than 30 weeks of instructional time), enter the number of weeks of instructional time in the school's definition of academic year.	
	The valid range is 900 - 3120 if academic calendar is 5 or 24 - 100 if academic calendar is 6.	
Weeks in Academic Calendar	This is the total number of weeks of instruction in the program's academic year.	
1 E d I	The valid range is 30 - 78. If payment methodology is 1, there is no need to report elements in document. The value may never be less than the number provided in weeks of instructional time used to calculate payment.	
Weeks of Instructional Time	This is the total number of weeks of instructional time you use to calculate the student's	-
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Figure 115 Existing Help Text for Award Detail Information Page (Part II).

COD Academic Competitiveness Grant (ACG)

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Weeks of Instructional Time	This is the total number of weeks of instructional time you use to calculate the student's award.
	The valid range is 0 - 78 if payment methodology 2, 3, 4, or 5 and if payment methodology 1, there should not be element reported in document.
	Note: If PM = 2 must be <30 If PM = 3 must be valid range If PM = 4 must be valid range If PM = 5 must be valid range
Incarcerated	This code indicates the incarceration status of students who are in local (not state or federal) penitentiaries and who are otherwise eligible to receive Federal Pell Grants.
Eligibility Used	Summing all of the accepted disbursement records for this student at this attended institution and dividing that amount by the Scheduled Federal Pell Grant Award at the attended institution calculate this percentage field.
Award ID	21-character loan identifier consisting of SSN, loan type, loan year, school code, and loan sequence number.
Award Amount Approved	This is the loan amount approved by the school and reported in the loan origination record.
Award Amount Disbursed	The actual amount disbursed to a borrower.
Award Start Date	The date when classes begin for the specific period covered by aid. For Direct Loans, this is the loan period start date. A loan period may be all or a portion of an academic year and may not exceed 12 months in length
Award End Date	The date when classes end for the specific period covered by aid. For Direct Loans, this is the loan period end date. A loan period may be all or a portion of an academic year and may not exceed 12 months in length.
Grade Level	Student's year in college.
School Use Only	Schools can enter additional information about the person or award.
Disclosure Print Indicator	Indicates which party prints and sends disclosure statement to the student. Either school or COD.
Additional Unsubsidized Loan for HPPA	Indicator to show if a student is eligible for additional unsubsidized funds.
Pnote Print Indicator	Indicates which party prints and sends promissory note to the borrower.
Booked Date	Date loan was booked with servicing.
Dependency Status	Status of student. Either dependent or independent.
Loan Fee Percentage	Rate used to calculate the loan fee.
Academic Start Date	A field to indicate the date the student's academic year starts at the school.
Academic End Date	A field to indicate the date the student's academic year ends at the school.
Interest Rebate Percentage	Indicates the upfront interest rebate percentage.
Less than Full-time Flag	Indicates if student is enrolled less than full time.
Loan Default / Grant Overpay	Indicates if borrower has defaulted on Direct Loan or was overpaid on a Pell Grant award.
Pell Collection Status Indicator	Displays the status for Pell Over-Awards (if applicable). The 3 values for this field are
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Figure 116 Existing Help Text for Award Detail Information Page (Part III).

COD Academic Competitiveness Grant (ACG)

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The Pell Collection Amount	The amount "Referred" to DCS for collection. This amount will not change from the original amount. The actual student payments will display as disbursements on the Award Disbursements Information Page, and can be identified by looking at Disbursement number 99 (downward to 91) Sequence Number 1(upward to 99).	-
Pell CPS Highest Application Process Date	Indicates the date the Highest CPS transaction was processed.	
Pell CPS Highest Transaction Number	Displays the Highest CPS transaction number received from CPS.	
Selected for Verification by CPS	Indicates if student was selected for verification by CPS.	•
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Figure 117 Existing Help Text for Award Detail Information Page (Part IV).

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CPS Transaction Number	Transaction number comes from the eligible SAR used to calculate an award by central process system (CPS).	~
Low Tuition and Fees Code	A flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	
Enrollment Date	Displays the student's start date of enrollment. Dependent on school's academic calendar.	≡
CIP Code	Displays the Classification of Instructional Program Code for the student's major.	
Eligibility/Payment Reason	Displays the reason the student was eligible for the Academic Competitiveness Grant. If the reason displayed is High School Program, then the High School Program Code will also be displayed.	
High School Program Code	6-byte alpha numeric filed (ie. VA0001), if High School Program is selected as eligibility reason then High School Program Code is required.	
Cost of Attendance	Cost of attendance is used to determine the student's scheduled Pell Grant award and is always based on the cost for a full time student for an entire academic year. It must be greater than 0000. These costs can consist of:	
	 Tuition and fees Allowances for room and board Allowance for books, supplies, transportation, and miscellaneous personal expenses Allowances established by the school for dependent care, disability-related expenses, study abroad, and employment expenses related to cooperative education programs Special exceptions to which cost components apply, including less than halftime students, correspondence study students, incarcerated students, and students receiving instruction by telecommunications Cost of computer allowance 	*
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Figure 118 Enhanced Help Text for Award Detail Information Page (Part 1).

COD Academic Competitiveness Grant (ACG)

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Eligibility Used Award ID	Summing all of the accepted disbursement records for this student at this attended institution and dividing that amount by the Scheduled Federal Pell Grant Award at the attended institution calculate this percentage field. 21-character award identifier consisting of SSN, award type, award year, school code, and loan sequence number.
Award Number	3-digit financial award number.
Award Amount Approved	This is the loan amount approved by the school and reported in the loan origination record.
Award Amount Disbursed	The actual amount disbursed to a borrower.
Award Start Date	The date when classes begin for the specific period covered by aid. For Direct Loans, this is the loan period start date. A loan period may be all or a portion of an academic year and may not exceed 12 months in length
Award End Date	The date when classes end for the specific period covered by aid. For Direct Loans, this is the loan period end date. A loan period may be all or a portion of an academic year and may not exceed 12 months in length.
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Figure 119 Enhanced Help Text for Award Detail Information Page (Part II).

1.1.31 Award Disbursement Information Page

The Award Disbursement Information page will allow authorized users to view disbursement information for an ACG award.



Figure 120 Enhanced Award Disbursements Information Page.
COD Academic Competitiveness Grant (ACG)

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U.S. DEPARTMENT OF EDUCATION COMMON ORIGINATION & DISBURSEMENT										
	Close Window									
Award Disbursements Info	rmation page									
This page displays disbursement i link to the Person Detail Informat disbursement. Authorized users c Release for Funding, or Work Reju	nformation for a selected award. Authorized users can click information displayed on this page to ion, Award Detail Information, and Disbursement Information pages for the selected an also create a new disbursement from this page. Only Full Participants can create records, ects from the Web.									
Page Field Information										
Field	Description									
Total Accepted for Actual Disbursements (Pell)	Lists the totals for actual disbursements.									
Total Accepted for Pending Disbursements (Pell)	Lists the totals for pending disbursements.									
Totals for Actual Disbursements (Direct Loan)	Lists the totals for actual disbursements.									
Totals for Pending Disbursements (Direct Loan)	Lists the totals for pending disbursements.									
Gross	Lists the gross amount for an award.									
Origination Fee	Lists the origination fee that was applied to the award.									
Rebate	Lists the rebate that was subtracted from the gross amount.									
Net Award	Lists the final amount that will be disbursed. This figure is obtained by subtracting the gross minus the origination fee and rebates.									
Status	Lists the current status a disbursement is in. Can be either pending or disbursed.									
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Figure 121 Existing Help Text for Award Disbursements Information Page.

COD Academic Competitiveness Grant (ACG)

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This page displays disbursement inf the Person Detail Information, Awar users can also create a new disburs from the Web.	 ormation for a selected award. Authorized users can click information displayed on this page to d Detail Information, and Disbursement Information pages for the selected disbursement. Auth ement from this page. Only Full Participants can create records, Release for Funding, or Work F	link to lorized Rejects							
Page Field Information									
Field	Description								
Totals for Actual Disbursements	Lists the totals for actual disbursements.								
Totals for Pending Disbursements	Lists the totals for pending disbursements.								
Gross	Lists the gross amount for an award.								
Origination Fee	Lists the origination fee that was applied to the award.								
Rebate	Lists the rebate that was subtracted from the gross amount.								
Net Award	Lists the final amount that will be disbursed. This figure is obtained by subtracting the gross minus the origination fee and rebates.	=							
Status	Lists the current status a disbursement is in. Can be either pending or disbursed.								
Award ID	Award ID format must be: SSN (9 characters), Award Type (A), Award Year (2 characters), F School ID (6 characters), and Award Sequence Number (3 characters). Characters 1-9 must numeric, but there are no checks done to make sure it's the student's actual SSN. Position 10 represents the Award Type and must have a value of 'A' for ACG awards. Positions 11-12 mu be numeric and represent the award year submitted. Positions 13-18 must be numeric, but th are no checks done to make sure it's a valid Pell School ID. Positions 19-21 must be numeric schools have the flexibility to populate this field however they like (i.e. '001', '101', '002', '202 etc.) COD will reject an ACG award record if the Award ID is not 21 digits in length. COD will reject an ACG award if the Award ID field is blank or does not follow the required format. The following is an example of a valid Award ID: `123456789 A 07 123456 001' submitted as `123456789A07123456001'.	rell be Ist iere ≥but 2', also e							
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Figure 122 Enhanced Help Text for Award Disbursements Information Page.

1.1.32 Disbursement Information Page

The Disbursement Information page will allow authorized users to view ACG disbursement information.



Figure 123 Enhanced Disbursements Information Page.

COD Academic Competitiveness Grant (ACG)



Figure 124 Existing Help Text for Disbursement Information Page

The Help Text for the Disbursement Information page will not be updated.

1.1.33 Disbursement History Information Page

The Disbursement History information Page will allow authorized users to view ACG disbursement history information for the selected person.



Figure 125 Enhanced Disbursement History Information Page

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Disbursement History Information page	
Displays disbursement history information for a selected person. Authorized users can click information displays to the Person Detail Information and Award Detail Information pages.	played on this page to
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Figure 126 Existing Help Text for Disbursement History Information Page

The Help Text for the Disbursement History Information page will not be updated.

1.1.34 Program Allotment List Page

The Program Allotment List Page will allow authorized users to view, create new or transfer ACG program allotments.



Figure 127 Existing Program Allotment List Page.

COD Academic Competitiveness Grant (ACG)



Figure 128 Enhanced Program Allotment List Page

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	Close Window
Program Allotment List page	
This page displays the number of records in descending date order. To create a new program allotment rec Click Transfer to transfer allotments from one entity number to another.	ord, click Create New.
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Figure 129 Existing Help Text for Program Allotment List Page.

The Help Text for the Program Allotment List page will not be updated.

1.1.35 Program Allotment Transfer Page

The Program Allotment Transfer page will allow authorized users to transfer and add ACG funds within program allotments.



Figure 130 Existing Program Allotment Transfer Page.

COD Academic Competitiveness Grant (ACG)

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Program Ceiling Amt Program Allotments School Allotments	Return to: Program Once finished changir	Allotment List	the required all	otments, pre	ess submit.	
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	3	\$	100,000,000.00		\$100,000,000.00	
	4	\$	1,000,000.00	[\$1,000,000.00	
	5	\$	1.00	[\$1.00	
	6	\$	1.00	[\$1.00	
	Total Amount:	\$	161,000,002.00	[\$161,000,002.00	
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Figure 131 Enhance Program Allotment Transfer Page.

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Program Allotment Transfer page	
Change the amounts in the required allotments and click Submit.	
	~

Figure 132 Existing Help Text for Program Allotment Transfer Page.

The Help Text for the Program Allotment Transfer Page will not be updated.

1.1.36 School Allotment List Page

The School Allotment List Page will allow authorized users to transfer and view ACG school allotments.



Figure 133 Existing School Allotment List Page for ACG program.

COD Academic Competitiveness Grant (ACG)

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Figure 134 Enhanced School Allotment List Page for ACG program.

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School Allotment List page					
To transfer funds to/from school allotments, click Transfer.					
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Figure 135 Existing Help Text for School Allotment List Page.

The Help Text for the School Allotment List Page will not be updated.

1.1.37 School Allotment Transfer Page

The School Allotment Transfer page will allow authorized users to transfer ACG funds within school allotments.

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		Total Amount:				\$0.00		
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Figure 136 Existing School Allotment Transfer page.

COD Academic Competitiveness Grant (ACG)

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Figure 137 Enhanced School Allotment Transfer page.

COD Academic Competitiveness Grant (ACG)

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			Close	Window
School Allotment Transfer page				
Change the amounts in the required allotments and click Submit.				
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Figure 138 Existing Help Text for the School Allotment Transfer Page.

The Help Text for the School Allotment Transfer page will not be updated.

1.1.38 Glossary Index

The Glossary Index will be updated to include the definition and of Student Level. It will also include the valid Student Level values for ACG grants.

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students financial aid history
Student Level
Student Level indicates the student's current college grade level in the program or college. Valid values are:
 0 = 1st year, undergraduate/never attended college; 1 = 1st year, undergraduate/attended college before; 2 = 2nd year, undergraduate/sophomore; 3 = 3rd year, undergraduate/junior; 4 = 4th year, undergraduate/senior; 5 = 5th year/other undergraduate; 6 = 1st year, graduate/professional; 7 = Continuing graduate/professional or beyond.
For ACG valid values for Student Level are:
 1st year, undergraduate/never attended college; 1st year, undergraduate/attended college before; 2nd year, undergraduate/sophomore.
For National SMART valid values for Student Level are:
 3rd year, undergraduate/junior; 4th year, undergraduate/senior.
Subsidized Direct Loan
A subsidized loan (sub) loan is a Direct Loan given to a student that does not begin accruing interest charges until 6 months after the student has left school. The federal government doesn't charge interest while the student is in school at least half-time, during the grace period, and during deferments (postponements of repayment). Students must show financial need to receive this type of loan.
Summary by Program by Award Year
A complex element and field in the Common Record that provides a logical grouping of elements related to Entity Information.
Summary Year
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Figure 139 Enhanced Glossary Index with description of Student Level.

COD Academic Competitiveness Grant (ACG)