



# ORDERING INFORMATION

FSA-441 (Page 2) (10-30-07)

This form is available electronically. Form Approved - OMB No. 0560-0176

**FSA-441 U.S. DEPARTMENT OF AGRICULTURE**  
(10-30-07) FARM SERVICE AGENCY

**REQUEST FOR AERIAL PHOTOGRAPHY**

1. NAME

2. ADDRESS (STREET ADDRESS)

3. ADDRESS (PO BOX)

4. CITY, STATE, ZIP#4

5. CONTACT NAME

6. TELEPHONE NUMBER ( ) 7. FAX NUMBER ( )

8. EMAIL ADDRESS

9. IF KNOWN: A. CUSTOMER CODE B. AGENCY CODE  
C. PURCHASE ORDER (PO) NUMBER

10. CREDIT CARD NUMBER B 11. EXP. DATE (MM/YY)

12. TOTAL REPRODUCTIONS 13. AMOUNT REMITTED/PO AMOUNT \$

14. STATE OR REGION 15. SPECIAL INSTRUCTIONS

16. COUNTY (OR FOREST AREA)

17. IMAGERY IDENTIFICATION

DIGITAL REPRODUCTIONS FILM SIZE AND TYPE REPRODUCTIONS	QUAN EACH			PROGRAM SYMBOL	RES. ROLL NO.	QUARTER QUAD NAME/NO. EXPOSURE(S) (RANGE(S))	18. AREA OR LOCATION DESCRIPTIONS
	A	B	C				
C							

Address Order for Photography or Information: **CUSTOMER SERVICE SECTION**  
USDA FSA AERIAL PHOTOGRAPHY FIELD OFFICE  
2222 WEST 23RD STREET  
SALT LAKE CITY UT 84119-2020

TELEPHONE: 801-644-2922  
FAX: 801-968-2653  
EMAIL: info.sales@fsa.usda.gov  
WEBSITE: http://www.afpo.usda.gov

**INSTRUCTIONS**

**ORDERING** - Products are made to order. Don't know what to order? See Page 2 for additional information. Facing your order? Include your Credit Card number. Confirmation copies are not necessary, but if you do - mark it "CONFIRMATION ONLY." Otherwise we'll handle it as a new order.

**PAYMENT** - Payment is required. We accept Credit Cards. Make your check or money order payable to USDA FSA. Purchase orders are accepted from tax-supported agencies. Please do not send cash or blank checks.

**SHIPMENT** - We ship the most economical method. No COD's, shipping costs are included in the price of the product.

**FOR U.S. GOVERNMENT AGENCY USE ONLY**

ORDERING UNIT CODE FUNDS CHARGEABLE

CERTIFY THAT THESE ITEMS ARE NECESSARY FOR USE IN THE PUBLIC SERVICE

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

**F**

- A** Your customer information - please include your street address (Item 2) and telephone number (Item 6). If you are a tax-supported organization and want to be billed, place your purchase order number here (Item 9C).
- B** Total reproductions (Item 12) - in this area indicate the total number of reproductions by product (i.e. 1-24x24, 2-38x38).  
  
Amount remitted/PO amount (Item 13) - by check, money order or Credit Card (Item 10).
- C** Special instructions (Item 15) - provide any special instructions you require of us to process your order. Include area or location description here.  
  
Digital reproductions, film size and type reproductions (Item 17A) - refer to Prices for Aerial Photographic Reproductions (FSA-441A).  
  
Program or symbol (Item 17D)- you may know it as project code (ID), FIPS codes, etc.  
  
Resolution (Res.) or film roll number (Item 17E) - resolution of digital imagery or a unique number related to a specific project.  
  
Quarter Quad Name / No. or Exposure- (range(s)) (Item 17F) - indicate quarter quad name or number or the film exposure number or range of exposures here. Refer to FSA-441A (Page 2).
- D** Instructions - these are brief instructions related to your order. See "HOW TO ORDER AERIAL PHOTOGRAPHY" below. Also, see FSA-441A .
- E** U.S. Government Agency Use Only - this may substitute for your purchase order. For FSA orders, your signature is required.
- F** Preferred types of area or location descriptions (Item 18).

**\* HOW TO ORDER AERIAL PHOTOGRAPHY**

Fill out items 14 through 18 on the FSA-441, Request for Aerial Photography form. If you do not have the aerial photo identification numbers, furnish one or more of the following forms of information and we will make print selections for you:

- Latitude and Longitude coordinates (point and radius or four corner points.)
- Legal description of your area of interest in township, range, and section number.
- A topographic, county, or city map outlining your area of interest as accurately as possible.
- Electronic shapefiles with projection.

Products are made after an order and payment is received. You may order over the telephone using a major credit card if you have complete aerial photo (symbol, roll, exposure) or quarter quad identification.

**\* APFO PRODUCTS AND SERVICES**

Depending on the original film scale or digital resolution, photographs are available in selected scales ranging from 1 inch = 5,000 feet to 1 inch = 200 feet. Paper sizes: 10"x10" contact prints, 12"x12" to 38"x38" enlargements. Digital scans from film (10"x10") are available in TIF format. Digital Compressed County Mosaics (CCM) and Quarter Quads (QQ). See FSA-441A (Prices for Aerial Photographic Reproductions) for specific size and scale availability. For special needs not covered elsewhere on this form, contact us directly. Additional fees may apply.

**\* OTHER PHOTOGRAPHY**

Photography secured for the Forest Service (FS) and National Resource Conservation Service (NRCS) can be purchased from us by the same procedures outlined for FSA photography. The negative scales vary from 1:6,000 to 1:80,000, depending on the project area. Most FS photography has been flown in natural color, some in black and white and color infrared. Most NRCS photography has been flown in black and white, some in natural color and color infrared.

**NOTE:** The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, as amended. The Farm Service Agency, Aerial Photography Field Office is an Agency of the Department of Agriculture and is authorized to coordinate aerial photography programs and operations under Section 387 of the Agricultural Adjustment Act of 1938 (7 USC 1387). The requested information on this form will be used to process aerial photography orders as specified. Furnishing the requested information is strictly voluntary, however, orders may not be processed if information is incomplete. This information may be provided: 1) to the appropriate agency, whether Federal, State, local, or foreign, charged with the responsibility of investigating or prosecuting a violation of law, or of enforcing or implementing a statute, rule, regulation or order issued pursuant thereto, of any records within this system when information available indicates a violation or potential violation of law, whether civil, criminal or regulatory in nature and whether arising by general statute or particular program statute, or by rule, regulation or order issued pursuant thereto; 2) to a court, magistrate, or administrative tribunal, or to opposing counsel in a proceeding before any of the above, of any record within the system which constitutes evidence in that proceeding, or which is sought in the course of discovery to the extent that records sought are relevant to the subject of the proceeding.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0176. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **RETURN THIS COMPLETED FORM TO THE USDA FSA AERIAL PHOTOGRAPHY FIELD OFFICE AT THE ADDRESS LISTED ON PAGE 1.**