



United States  
Department of  
Agriculture

Food and  
Nutrition  
Service

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FROM: Cathie McCullough  
Director  
Food Distribution Division

SUBJECT: Justification for a Change in Burden Hours - OMB# 0584-0293  
Food Distribution Forms

This justification requests an increase in burden hours for the Food Distribution Forms collection due to an error in our previous change request memorandum.

Previously we requested an increase in burden hours related to reporting requirements of the American Recovery and Reinvestment Act (ARRA). In that change memorandum, we requested an increase of 1,977 hours. However, because there was a transcription error in the original burden listed in the memo, only 1,277 hours were approved by OMB. Consequently, FNS is requesting an additional 700 burden hours.

In our previous memorandum, we mistakenly requested an increase in the total annual number of burden hours for this collection from 1,071,024 to 1,073,001. The original burden should have been 1,071,724 and the final burden for this collection should be 1,073,701. We are now requesting that the final burden approved by OMB be increased to 1,073,701, to accurately reflect the change in burden caused by ARRA.