

Public Computer Centers Application				
Question Category	Question Number	Statute	NoFA	Comments
Applicant Legal Name	1-A.i	6001(e)(2); 6001(i)(5)	VI.D.3 line 1155: identify of applicant	
EIN/TIN	1-A.ii	6001(e)(2)	VI.D.3 line 1155: identify of applicant	
Address	1-A	6001(e)(2)	VI.D.3 line 1155: general applicant information	
Contact Person	1-B	6001(e)(2)	VI.D.3 line 1155: general applicant information	
DUNS	1-C.i	6001(e)(2)	VI.B.1 line 859: requires DUNS number	Required for grants.gov
CCR number	1-C.ii	6001(e)(2)	VI.B.2 line 864 requires CCR number	Purpose is to allow NTIA to accept electronic signatures
Funding Opportunity Number & Title	1-C.iii	6001(e)(2)		
CFDA Number & Title	1-C.iv	6001(e)(2)	line 64	
Organization Classification	1-D	6001(e)(1); 6001(i)(5)	V.B.1 line 561: Eligible Entities	
			V.B.2 line 576 BTOP Public Interest Finding	
			VII.A.2.a line 1471: Reviewers to consider whether applicants are SDBs or are contracting with SDBs	
Delinquency on Federal Debt	1-E	6001(e)(2)	See DoC Interim Grants Manual Chapter 9, Section F.2	
Congressional Districts	1-F	6001(i)(5); 6001(h)(1)	II.B.3 line 329: NTIA to consider geographic distribution of grants, including 1 per state	
			II.B.3 line 337: NTIA to consider recommendations of states	
			VI.D.3 line 1159: Applicants must list Congressional Districts	
Project Description	2	6001(e)(2); 6001(i)(5)	VI.D.3 line 1157: Description to be made public	
Project Type	3	123 Stat. at 118	I line 245: Three categories of eligible projects	
Other applications under BTOP or BIP	4	6001(e)(2)		
Estimated Funding	5	123 Stat. at 128; 6001(g)	V.D.3 line 1160: Dollar amount of funding request	
Eligibility Factors	6	6001(e)(2)-(5); 6001(d)(3); 6001(b); 6001(f)	NOFA Section V.C line 586 et seq	
Fully Completed Application		6001(e)(2)	V.C.1.a line 595: Fully Completed Application	
Offer Broadband Service Meeting Definition		6001(b)	III. Line 384: Broadband definition	
Project Completion		6001(c)(3)	V.C.1.b line 598: Timely Completion	
Advances BTOP Statutory Purposes		6001(b)	V.C.4.a line 702: Conformity with Statutory Purposes	
Cost Matching		6001(f)	V.C.4.b line 704: applicant must provide 20% or request a waiver	

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But For Federal Funding		6001(e)(3)	V.C.4.c line 728: Demonstration that the Project Could not be Implemented But For Federal Grant Assistance	
Technical Feasibility		6001(e)(4); 6001(h)	V.C.1.c line 605: Applications must be technically feasible	
Reasonable Budget and Eligible Costs		6001(e)(4)-(5)	V.C.4.d line 736: Project budget must be reasonable	
			V.D.1 line 745: Award funds must be used only to pay for eligible costs.	
Executive Summary of Overall Proposal	7	Sec 6001(e)(2); Sec 6001(i)(5)	VI.D.2 line 1098: requires applicants to include an executive summary	
Project Purpose	8	Sec 6001(b)	II.B.2 line 262: all projects must advance one or more of the five BTOP statutory purposes	
			VII.A.2.a, line 1448: fit with BTOP purposes evaluated	
			VII.A.2.a line 1458: Recovery Act and other governmental collaboration	
Recovery Act and Other Governmental Collaboration	9	See, e.g., 123 Stat. at 208, 214	VII.A.2.a line 1458: Recovery Act and other governmental collaboration	
Enhanced Services for Health Care Delivery, Education, and Children	10	6001(h)(2)(C)	VI.C.2 line 931: project purposes	
			VII.A.2.a, line 1466: evaluated in project purpose	
Small and Disadvantaged Business Involvement	11	6001(h)(3)	VI.D.2, line 1118: requires applicants to summarize planned agreements with small businesses	
			VII.A.2.a line 1471: reviewers will give consideration for being or establishing agreements with SDBs	
Public Availability	12	123 Stat. at 128; 6001(b); 6001(g)(4); 6001(h)(2)	VII.A.2.b line 1528: project to be evaluated on availability to public	
Restrictions on Center Use	13	123 Stat. at 128; 6001(b); 6001(g)(4); 6001(h)(2)	VII.A.2.b line 1528: project to be evaluated on availability to public	
Accessibility	14	6001(g)(4)	VII.A.2.b line 1528: project to be evaluated on availability to public	
			V.D.3.b line 808: Grantees may use funds to facilitate access to broadband services	
Center Locations	15	6001(b)(3); 6001(e)(2)-(3); 6001(h)(2); 6001(i)(5)	VI.D.2 line 1126: requires applicants to provide the location of each Center	

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Center Capacity	16	6001(e)(2)-(3); 6001(g)(1); 6001(h)(2)	V.D.3 line 803: Grantees may use public computer center funds to purchase broadband-related equipment	
			VI.D.2 line 1131: requires applicants to indicate equipment to be provided	
			VII.A.2.b line 1528: project to be evaluated on availability to public	
Size and Scope of Target Audience	17	6001(h)(2)(a)	VI.C.2 line 933: NTIA will consider the size and scope of the populations to be served	
			VII.A.2.b line 1528: project to be evaluated on availability to public	
Vulnerable Populations	18	6001(b)(3)(B); 6001(g)(4)	VII.A.2.a line 1449 footnote 39: project purpose	
			V.D.3.b line 808: Grantees may use funds to facilitate access to broadband services	
Outreach	19	6001(e)(4)	VII.A.2.b line 1532: project to be evaluated on availability to public including public outreach	
Peripherals and Equipment	20	6001(g)(1)	V.D.3 line 803: Grantees may use public computer center funds to purchase broadband-related equipment	
			VI.D.2 line 1131: requires applicants to indicate equipment to be provided	
Workstation Software	21	6001(g)(1)	V.D.3 line 804: Grantees may use public computer center funds to purchase broadband-related software	
			VI.D.2 line 1131: requires applicants to indicate software to be provided	
Training and Education Programs	22	6001(b)(3)	VII.A.2.b line 1535: project to be evaluated on training and educational programs offered	
Technology Strategy	23	6001(e)(4)	V.C.1.b line 605: Technical Feasibility required	
			VII.A.2.c line 1557: project to be scored on technical solution and system design	
Management Team Resumes	24	6001(e)(4)	VII.A.2.c line 1568: reviewers will consider years of experience and expertise of the project management team	
Organizational Readiness	25	6001(e)(4)	VII.A.2.c line 1566: reviewers will consider applicant's organizational capability	
Organizational Chart	26	6001(e)(4)	VII.A.2.c line 1566: reviewers will consider applicant's organizational capability	

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Question Category	Question Number	Statute	NoFA	Comments
Key Partners	27	6001(e)(4); 6001(b)(3)-(4)	VII.A.2.c line 1571: reviewers will consider the level of community involvement in the project	
Contracting and/or Partnering with Disadvantaged Businesses	28	6001(h)(3)	VII.A.2.c line 1574: reviewers will consider whether partners are SBDs	
Project Timeline and Challenges	29	6001(d)(3); 6001(e)(4); 6001(i)(5)	VII.A.2.c line 1580: reviewers will consider ability to start project promptly and other aspects of timeline, including challenges	
Licenses and Regulatory Approvals	30	6001(e)(4)	VII.A.2.c line 1583: reviewers will consider ability to start project promptly, including whether applicant has secured all licenses, franchises and regulatory approvals	
Legal Opinion	31	6001(e)(4)	VII.A.2.c line 1566: reviewers will consider applicant's organizational capability	
Budget Narrative	32	6001(e)(4);6001(g)	VII.A.2.d line 1588: reviewers will consider reasonableness of the project budget	
Reasonableness	33	6001(e)(4)-(5)	VII.A.2.d line 1588: reviewers will consider reasonableness of the project budget	
Demonstration of Financial Need	34	6001(e)(3)	V.C.4.c line 728: Demonstration that the Project Could not be Implemented But For Federal Grant Assistance	
Historical Financial Statements	35	6001(e)(4)	VII.A.2.c line 1566: reviewers will consider applicant's organizational capability	
			VII.A.2.d line 1592: reviewers will consider the sustainability of the project	
Sustainability	36	123 Stat. at 128; 3(a)(1); 6001(b)(5); 6001(h)(2)(A)	VII.A.2.d line 1592: reviewers will consider the sustainability of the project	
Matching Funds	37	6001(f); 6001(e)(5)	V.C.4.b line 704: applicant must provide 20% or request a waiver	
			VII.A.2.d line 1600: reviewers will consider leverage of outside resources; additional consideration for cash, more than 20%	
Unjust Enrichment	38	6001(e)(6); 6001(h)(2)(D)	II.B.3 line 334: NTIA to consider avoidance of unjust enrichment	
			V.C.4.b line 717: federal funds may not be used as matching funds	
			V.C.4.e line 740: NTIA to consider unjust enrichment	
Disclosure of Federal and/or State Funding Sources	39	6001(e)(6)	V.C.1.d line 608: Applicants must disclose other federal or state funding	

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Buy American	40	1605	IX.C.5 line 1818: Certification that applicant meets Buy American requirements or satisfies waiver requirements	
Environmental Questionnaire		41 NEPA (42 USC 4321 et seq.), NHPA (16 USC 470 et seq.), and ESA (16 USC 1534 et seq.)	VI.D.2 line 1150: applicants to complete environmental questionnaire	
			X.F line 1986: applicants to complete environmental questionnaire	
Certifications	42	6001(e)(4); 6001(f); 1605; 1609	IX.C.5 line 1795: Certifications	
SF-424A		6001(e)(3),(5),(6)	VI.D.3, line 1144: requires applicants to provide budget information	
			VII.A.2.d line 1588: reviewers will consider reasonableness of the project budget	
SF-424B		6001(e)(4)	X.O, line 2068: compliance with applicable laws	
SF-424C		6001(e)(3),(5),(6)	VI.D.3, line 1144: requires applicants to provide budget information	
			VII.A.2.d line 1588: reviewers will consider reasonableness of the project budget	
SF-424D		6001(e)(4)	X.O, line 2068: compliance with applicable laws	
CD-346		6001(e)(4)		
CD-511		6001(e)(4)		
CD-512		6001(e)(4)		
SF-LLL		6001(e)(4)		

Sustainable Adoption & Demand Application				
Question Category	Question Number	Statute	NoFA	Comments
Applicant Legal Name	1-A.i	6001(e)(2); 6001(i)(5)	VI.D.3 line 1155: identify of applicant	
EIN/TIN	1-A.ii	6001(e)(2)	VI.D.3 line 1155: identify of applicant	
Address	1-A	6001(e)(2)	VI.D.3 line 1155: general applicant information	
Contact Person	1-B	6001(e)(2)	VI.D.3 line 1155: general applicant information	
DUNS	1-C.i	6001(e)(2)	VI.B.1 line 859: requires DUNS number	Required for grants.gov
CCR number	1-C.ii	6001(e)(2)	VI.B.2 line 864 requires CCR number	Purpose is to allow NTIA to accept electronic signa
Funding Opportunity Number & Title	1-C.iii	6001(e)(2)		
CFDA Number & Title	1-C.iv	6001(e)(2)	line 64	
Organization Classification	1-D	6001(e)(1); 6001(i)(5)	V.B.1 line 561: Eligible Entities	
			V.B.2 line 576 BTOP Public Interest Finding	
			VII.A.2.a line 1471: Reviewers to consider whether applicants are SDBs or are contracting with SDBs	
Delinquency on Federal Debt	1-E	6001(e)(2)	See DoC Interim Grants Manual Chapter 9, Section F.2	
Congressional Districts	1-F	6001(i)(5); 6001(h)(1)	II.B.3 line 329: NTIA to consider geographic distribution of grants, including 1 per state	
			II.B.3 line 337: NTIA to consider recommendations of states	
			VI.D.3 line 1159: Applicants must list Congressional Districts	
Project Description	2	6001(e)(2); 6001(i)(5)	VI.D.3 line 1157: Description to be made public	
Project Type	3	123 Stat. at 118	I line 245: Three categories of eligible projects	
Other applications under BTOP or BIP	4	6001(e)(2)		
Estimated Funding	5	123 Stat. at 128; 6001(g)	V.D.3 line 1160: Dollar amount of funding request	
Eligibility Factors	6	6001(e)(2)-(5); 6001(d)(3); 6001(b); 6001(f)	NOFA Section V.C, line 586 et seq	
			V.D.3 line 1161: Applicant must verify it meets eligibility factors	
Fully Completed Application		6001(e)(2)	V.C.1.a line 595: Fully Completed Application	
Project Completion		6001(c)(3)	V.C.1.b line 598: Timely Completion	
Advances Statutory Purposes		6001(b)	V.C.4.a line 702: Conformity with Statutory Purposes	
Cost Matching		6001(f)	V.C.4.b line 704: Cost Sharing/Matching	
But For Federal Funding		6001(e)(3)	V.C.4.c. line 728: Demonstration that the Project Could not be Implemented But For Federal Grant Assistance	
Technically Feasible		6001(e)(4)	V.C.1.c line 605: Applications must be technically feasible	
Reasonable Budget and Eligible Costs		6001(g)	V.C.4.d line 736: Project budget must be reasonable	
			V.D.1 line 745: Award funds must be used only to pay for eligible costs.	
Executive Summary of Overall Proposal	7	6001(e)(2)	VI.D.3 line 1172: Applicants to include an executive summary	

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Question Category	Question Number	Statute	NoFA	Comments
Project Purpose	8	6001(b)	II.B.2 line 262: All projects must advance one or more of the five BTOP statutory purposes	
			V.D.3, line 1178: Applicants to provide description of purpose	
			VII.A.2.a line 1448: Reviewers to consider fit with BTOP purposes	
Recovery Act & Other Governmental Collaboration	9	See, e.g., 123 Stat. at 208, 214	VII.A.2.a line 1458: Recovery Act and other governmental collaboration	
Enhanced Services for Health Care Delivery, Education and Children	10	6001(h)(2)(C)	VI.C.3 line 937: Project purposes	
			VI.D.3, line 1192: Applicants to provide information on how program would enhance service for health care delivery, education, and children	
			VII.A.2.a, line 1466: Reviewers to consider this in project purpose	
Small and Disadvantaged Business Involvement	11	6001(h)(3)	VI.D.3, line 1194: Applicants to summarize planned contracts with small businesses	
			VII.A.2.a line 1471: reviewers will give consideration for being or establishing agreements with SDBs	
Innovative Approach	12	123 Stat. at 128	VI.D.3, line 1173: Applicants to describe how project is innovative	
			VII.A.2.b, line 1553: Projects to be evaluated on innovation	
Household Subscribers	13	6001(b)(5); 6001(h)(2)(A)	VI.D.3 line 1199: Applicants to describe number of new users to be generated	
			VII.A.2.b line 1544: Applications to be evaluated on # of new subscribers	
Institutional Subscribers	14	6001(b)(5); 6001(h)(2)(A)	VI.D.3 line 1199: Applicants to describe number of new users to be generated	
			VII.A.2.b line 1544: Applications to be evaluated on # of new subscribers	
Users of Public Access Facilities	15	6001(b)(5)	VI.D.3 line 1199: Applicants to describe number of new users to be generated	
			VII.A.2.b line 1544: Applications to be evaluated on # of new users	
Population Demographics	16	6001(g)(4); 6001(i)(5)	VI.D.3 line 1201: requires applicants to identify vulnerable populations to be served	
			VII.A.2.a line 1449 footnote 39: project purpose	
People Trained/Educated	17	6001(b)(5); 6001(g)(6)	VI.D.3 line 1203: Applicants to state # of people to be reached by training	

Sustainable Adoption & Demand Application				
Question Category	Question Number	Statute	NoFA	Comments
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
			V.D.3.c line 818: grantees may use funds to provide training	
Scope of Training/Education Programs	18	6001(b)(5); 6001(g)(6)	VI.D.3 line 1203: requires # of hours of training	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
			V.D.3.c line 818: grantees may use funds to provide training	
Instructors	19	6001(b)(5); 6001(g)(6)	VI.D.3, line 1204: requires # of instructors	
			VII.A.2.c line 1562: projects to be evaluated on mechanics and operational details	
			V.D.3.c line 818: grantees may use funds to provide training	
Equipment Purchased	20	6001(b)(5); 6001(e)(3); 6001(h)(2)(A)	VI.D.3 line 1205: Applicant to state # receiving equipment	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
Cost of Devices	21	6001(b)(5); 6001(e)(3); 6001(h)(2)(A)	VI.D.3 line 1206: Applicant to describe cost of equipment	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
Loan Program Participants	22	6001(b)(5); 6001(e)(3); 6001(h)(2)(A)	VI.D.3 line 1205: requires # receiving equipment	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
Loan Cost to Borrower	23	6001(b)(5); 6001(e)(3); 6001(h)(2)(A)	VI.D.3 line 1207: Applicant to state cost to customer	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
Target Population, Awareness Campaign	24	6001(b)(5); 6001(e)(3); 6001(g)(4)	VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
			V.D.3.c line 820: Grantees may use funds to conduct awareness campaigns	
Awareness Campaign Methods	25	6001(b)(5); 6001(e)(3); 6001(g)(4)	VI.D.3 line 1209: Applicant to describe strategies for awareness campaign	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
			V.D.3.c line 820: grantees may use funds to conduct awareness campaigns	

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Measuring Campaign Impact	26	6001(e)(4)	VI.D.3 line 1209: requires explanation of how applicant will measure impact of campaign	
			VII.A.2.c line 1562: Projects to be evaluated on mechanics and operational details	
			V.D.3.c line 820: grantees may use funds to conduct awareness campaigns	
			VII.A.2.b line 1544: reviewers to consider # of new users and cost-effectiveness	
Total Cost Per New Subscriber	27	6001(e)(3); 6001(h)(2)(A)	VII.A.2.b line 1549: reviewers to consider cost per new user	
Technology Strategy	28	6001(e)(3)-(4)	VI.D.3 line 1212: requires applications to include description of feasibility of project	
			VII.A.2.c line 1563: applications scored on clarity and detail of plan, and likelihood of replicability	
Management Team Resumes	29	Sec 6001(e)(4)	VI.D.3 line 1214: requires applicants to summarize qualifications of management team	
			VII.A.2.c, line 1566: applications will be evaluated on whether project team has organizational capacity to undertake and complete project	
Organizational readiness	30	6001(e)(4)	VII.A.2.c, line 1566: applications will be evaluated on whether project team has organizational capacity to undertake and complete project	
Organizational Chart	31	6001(e)(4)	VII.A.2.c line 1566: reviewers will consider applicant's organizational capability	
Key Partners	32	6001(e)(3)-(4); 6001(i)(5)	VI.D.3, line 1216: requires applicants to summarize key partners	
			VII.A.2.c line 1571: reviewers to consider partnerships	
Contracting and/or Partnering with Disadvantaged Businesses	33	6001(h)(3)	VII.A.2.c line 1574: reviewers will consider whether partners are SBDs	
Project Timeline and Challenges	34	6001(d)(3); 6001(e)(4); 6001(i)(5)	VI.D.3 line 1219: requires applications to include schedule with milestones for completion of project	
			VII.A.2.c line 1580: reviewers will consider ability to start project promptly, potential challenges, and other aspects of timeline	
Licenses and Regulatory Approvals	35	6001(e)(4)	VI.D.3 line 1222: requires applicants to summarize challenges that could cause delay, including licenses and regulatory approvals	

Sustainable Adoption & Demand Application				
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			VII.A.2.c line 1583: reviewers will consider ability to start project promptly, including whether applicant has secured all licenses, franchises and regulatory approvals	
Legal Opinion	36	6001(e)(4)	VII.A.2.c, line 1566: applications will be evaluated on whether project team has organizational capacity to undertake and complete project	
Budget Narrative	37	6001(e)(3); 6001(g)	VI.D.3 line 1223: requires applicants to provide budget information	
			VII.A.2.d, line 1588: reviewers to consider reasonableness of budget	
Budget Reasonableness	38	6001(e)(3); 6001(g)	V.C.4.d line 736: Project budget must be reasonable	
			VII.A.2.d, line 1588: reviewers to consider reasonableness of budget	
Demonstration of Financial Need	39	6001(e)(3)	V.C.4.c line 728: Demonstration that the Project Could not be Implemented But For Federal Grant Assistance	
			VI.D.3 line 1223: applicants must show need for federal grant assistance	
Historical Financial Statements	40	6001(e)(4)	VI.D.3, line 1215: requires applicants to provide financial statements	
			VII.A.2.c, line 1566: applications will be evaluated on whether project team has organizational capacity to undertake and complete project	
			VII.A.2.d, line 1596: reviewers to consider whether project will be sustained	
Sustainable Increases in Subscribership	41	123 Stat. at 128; 3(a)(1); 6001(b)(5); 6001(h)(2)(A)	VI.D.3 line 1225: requires applicants to explain how increases in demand will be sustained	
			VII.A.2.d, line 1596: reviewers to consider whether demand increase will be sustained	
Matching Funds	42	6001(f); 6001(e)(5)	V.C.4.b line 704: applicant must provide 20% or request a waiver	
			VII.A.2.d line 1600: reviewers will consider leverage of outside resources; additional consideration for cash, more than 20%	
Unjust Enrichment	43	6001(e)(6); 6001(h)(2)(D)	II.B.3 line 334: NTIA to consider avoidance of unjust enrichment	
			V.C.4.b line 717: federal funds may not be used as matching funds	
			V.C.4.e line 740: NTIA to consider unjust enrichment	

Sustainable Adoption & Demand Application				
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Disclosure of Federal and/or State Funding Sources	44	6001(e)(6)	V.C.1.d line 608: Applicants must disclose other federal or state funding	
Buy American	45	1605	IX.C.5 line 1818: Certification that applicant meets Buy American requirements or satisfies waiver requirements	
Environmental Questionnaire	46	NEPA (42 USC 4321 et seq.), NHPA (16 USC 470 et seq.), and ESA (16 USC 1534 et seq.)	VI.D.3 line 1230: applicants to complete environmental questionnaire	
			X.F line 1986: applicants to complete environmental questionnaire	
Certifications	47	6001(e)(4); 6001(f); 1605; 1609	IX.C.5 line 1795: Certifications	
SF-424A		Sec 6001(e)(3),(5),(6)	VI.D.3, line 1223: requires applicants to provide budget information	
			VII.A.2.d line 1588: reviewers to consider reasonableness of budget	
SF-424B		6001(e)(4)	X.O, line 2068: compliance with applicable laws	
SF-424C		6001(e)(3),(5),(6)	VI.D.3, line 1223: requires applicants to provide budget information	
SF-424D		6001(e)(4)	X.O, line 2068: compliance with applicable laws	
CD-346		6001(e)(4)		
CD-511		6001(e)(4)		
CD-512		6001(e)(4)		
SF-LLL		6001(e)(4)		

