



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

{123 Name Street}
{City, ST 12345}

October XX, 2009

Dear Parent of {CHILD}:

I had written in September to request that your household complete a brief questionnaire about the child listed below. The child was selected based on an earlier survey that you filled out.

{Child, age X, Xth grade}

Unfortunately, we have not yet received your completed questionnaire. You were sent those surveys (and the replacement enclosed with this letter) because your household filled out a short survey for the U.S. Department of Education. In that short survey, you told us this child lived here, and we have randomly selected that child as the subject of a follow-up survey.

We have mailed this third questionnaire using rush delivery because of the importance of your response.

As mentioned before, this survey is the final step in a study that provides valuable information on how schools and families work together to promote children's learning. Your response to this survey will help provide a clear picture of children's educational experiences in the United States.

Please fill out the enclosed survey and mail it back in the postage paid envelope **as soon as possible**.

- It should only take 20 minutes or less to fill out this survey.

If you have questions or need assistance, Westat (the research company doing this survey for us) will be happy to help and can be reached by telephone at 1-888-880-3033. More details about the study are provided on the back of the enclosed survey and online at www.nhessurvey.org.

Sincerely,



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NATIONAL CENTER FOR EDUCATION STATISTICS

Stuart Kerachsky
Acting Commissioner
National Center for Education Statistics

Enclosure

Your responses are voluntary and will be used for statistical purposes only and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) (Section 9573, 20 U.S. Code)]. Your responses will be combined with those of others to produce statistics about all children's educational experience.