

Letter for Respondent Leaving the Sample

[Date]

Dear Mr/s. [respondent name]:

I would like to express my appreciation for your timely and accurate reporting on the monthly Prices Received Survey during this past year. At the U.S. Department of Agriculture's National Agricultural Statistics Service (NASS), we are mindful of the time, commitment and effort it takes to participate in this survey.

Therefore our survey procedures are designed to rotate as many firms as possible in and out of the program each year and this month's survey will be your last. However, we may call upon you in the future to participate in this vital survey.

Again, thank you for your cooperation in this important estimating program. I hope you and your firm have a successful year ahead, and I look forward to working with you in the future.

Sincerely,

[Director's Name]

Director