

**SUMMARY OF INFORMATION COLLECTION**

**7 CFR 1775 Technical Assistance Programs  
ARRA Funding - 2009**

**0572-NEW**

Date Prepared

**###**

**INSTRUCTIONS:**

Use this form when a single information collection document involves multiple reporting and keeping requirements.

> (f) TOTAL (h) TOTAL  
 > - = (e) Averag ----- = (g) Averag ----- = (j) Average  
 > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS  (a)	DESCRIPTION  (b)	FORM NO(s) (If "none" so state)  (c)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS  (d)	NO. OF RESPONSES PER RESPON- DENT  (e)	TOTAL ANNUAL RESPONSES (Col. d & e)  (f)	HOURS PER RESPONSE  (g)	TOTAL HOURS (Col. f & g)  (h)	NO. OF RECORD- KEEPERS  (i)	ANNUAL HOURS PER RECORD- KEEPER  (j)	TOTAL RECORD- KEEPING HOURS (Col. i & j)  (k)
	Items Cleared With This Package									
1775.10(d)(3)	Narrative	Written	30	1	30	2.00	60	3	1	3
1775.10(d)(6)	Budget justification	Written	30	1	30	10.00	300			
1775.10(d)(1)	Legal Authority and Responsibility	Written	30	1	30	0.25	8			
1775.10(d)(2)	Evidence of Tax Exempt Status	Written	30	1	30	0.25	8			
1775.10(d)(8)	Scope of Work	Written	30	1	30	12.00	360			
1775.13	Grant Agreement	RUS Bulletin 1775-1	3	1	3	2.00	6			
1775.2	Project Performance Report	Written	3	4	12	12.00	144			
1775.21	Audit	Written	3	1	3	3.00	9			
	Financial Statements	Written	3	1	3	1.00	3			
1775.10	Statement concerning assistance under the National Forest Service-Dependent Rural Communities Economic Diversification Act	Written	3	1	3	1.00	3			
1775.10(c)(3)	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD-1047	3	1	3	0.25	1			
1775.10(c)(5)	Certification Regarding Debarment	AD-1048	3	1	3	0.25	1			
1775.10(c)(6)	Documentation of assistance provided to Rural Development employees	Written	30	1	30	0.25	8			
1775.10(c)(9)	Indirect Cost Agreement	Written	30	1	30	1.00	30			

SECTION OF REGULATIONS  (a)	DESCRIPTION  (b)	FORM NO(s) (If "none" so state)  (c)	REPORTS					RECORDS		
			NO. OF RESPONDENTS  (d)	NO. OF RESPONSES PER RESPONDENT  (e)	TOTAL ANNUAL RESPONSES (Col. d & e)  (f)	HOURS PER RESPONSE  (g)	TOTAL HOURS (Col. f & g)  (h)	NO. OF RECORD-KEEPERS  (i)	ANNUAL HOURS PER RECORD-KEEPER  (j)	TOTAL RECORD-KEEPING HOURS (Col. i & j)  (k)
1775.10(c)(10)	Statement of Compliance , Title VI of Civil Rights Act of 1964	Written	3	1	3	0.50	2			
1775.10(d)(4)	Latest Financial Information	Written	30	1	30	1.00	30			
1775.10(d)(7)	Evidence of Financial Management System	Written	30	1	30	0.25	8			
1775.10(c)(4)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees Other Than Individuals	AD-1049	3	1	3	0.25	1			
	Request for Advance or Reimbursement	SF 270 (0348-0004)	3	12	36	1.00	36			
	Financial Status Report (Short Form)	SF 269A (0348-0038)	3	4	12	1.50	18			
	<b>SubTotal Burden Hours</b>			10.20	<b>354</b>		<b>1,036</b>	<b>3</b>	<b>1</b>	<b>3</b>
<b>TOTAL BURDEN HOURS UNDER THIS COLLECTION PACKAGE</b>					<b>357</b>		<b>1,039</b>			<b>3</b>
Page _1_										
1775.10(c)(1)	Items Cleared Under Other Packages Application for Federal Assistance (Non-construction Programs)	SF-424 4040-0004	30	1	30	0.75	23			
1775.10(c)(2)	Budget Information--Non-Construction Programs	SF-424A 4040-0006	30	1	30	3.00	90			
1775.10(c)(2)	Assurances--Non-construction Programs	SF-424B 4040-0007	30	1	30	0.25	8			
1775.10(c)(8)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	3	1	3	0.17	1			
1775.10(c)(7)	Assurance Agreement	RD 400-4 (0575-0018)	3	1	3	0.25	1			
1775.10(c)(11)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	3	1	3	0.25	1			

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			NO. OF RESPONDENTS  (d)	NO. OF RESPONSES PER RESPONDENT  (e)	TOTAL ANNUAL RESPONSES <i>(Col. d &amp; e)</i>  (f)	HOURS PER RESPONSE  (g)	TOTAL HOURS <i>(Col. f &amp; g)</i>  (h)	NO. OF RECORD-KEEPERS  (i)	ANNUAL HOURS PER RECORD-KEEPER  (j)	TOTAL RECORD-KEEPING HOURS <i>(Col. i &amp; j)</i>  (k)
	Burden Hours collected under other packages - - - - -SUBTOTAL		30		99		122			



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