## 2009 Annual Services Report Service Annual Survey

## SA-623TE

## REPORT DUE

Any questions call 1-800-772-7851
M-F, 8:30 a.m. to 5:00 p.m. EST.
Visit our web site:
www.census.gov/econhelp/sas

## Internet Reporting

To complete this report online go to: www.census.gov/econhelp/sas
Username
Click on "Census Taker" and use your username and password to login.
Password:

## YOUR RESPONSE IS REQUIRED BY LAW

Title 13, U.S. Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the Census Bureau.

## YOUR RESPONSE IS CONFIDENTIAL BY LAW

Title 13, U.S. Code, requires that your response may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. The law also provides that copies retained in your files are immune from legal process.

## YOUR RESPONSE IS IMPORTANT

The services industries account for nearly 70 percent of all economic activity. We conduct this survey to obtain timely, comprehensive and consistent measures needed by policy-makers, businesses, and the public to accurately assess domestic economic performance.

## Annual Services Report

- This report should be completed and returned on or before the due date in the preaddressed envelope provided.
- If filing within the required time frame will cause an undue burden and you would like an extension, or if you have any questions, please write to:


## U.S. CENSUS BUREAU

1201 East 10th Street
Jeffersonville, IN 47132-0001
or call a Census Bureau Representative at 1-800-772-7851, weekdays from 8:30 a.m. to 5:00 p.m., Eastern Standard Time.
1 Report Coverage

Does the above coverage describe this firm's business activity?


Yes - Go to 2
No - Specify the firm's business activity and complete the report where applicable beginning with 2. 0002

## 2 Report Periods

## What periods of time will this data represent?

- Report data for the 2009 calendar year if possible.
- For locations that were sold or acquired during the year, only report for the periods that this firm operated the locations.2009 calendar year - Go to 3
2
Other than calendar year - Enter the periods this report will cover.



## 3 Revenue

Report the total revenue for this firm's locations defined in 1 for the following categories.

- Enter "0" where applicable.
- Estimates are acceptable.


## Exclude:

- Transfers made within the company.


## 3A Net Revenue

## Patient Care Revenue

- Using net patient revenues, report your sources of funding in each of the following categories.
a. Private health insurance - Report health benefits paid for by employers and/or individuals and financed by insurance premiums, such as group or self-insured plans, HMO, Federal, State, and Local government health insurance, Medicare Part C and Supplemental Insurance, Medicaid managed care plans
Mark "X"
if None

|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| 4005A $\square$ | $\$$ |  |  |  |


6. Patient (out-of-pocket) - Include all deductibles and co-insurance from private
health insurance, Medicare, Medicaid, and other public programs.
a. Payment from patients and their families
Mark "X"
if None
b. Patients' assigned Social Security benefits
4072A


3A Net Revenue - (Continued)

## Non-Patient Care Revenue

## Tax Status

Is this establishment operated on a not-for-profit basis?
0031Yes - Complete lines 8-11.
$2 \square$No - Complete lines 10 and 11.
8. Contributions, gifts, and grants received

9. Investment and property income - Include interest and dividends. Exclude gains (losses) from assets sold.
Mark "X"
if None

|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |
| 1742 |  |  |  |  |
|  | $\$$ |  |  |  |

10. All other non-operating revenue - Include philanthropy, gift shop, cafeteria sales, parking lot receipts, florist receipts, etc. - Specify

Mark "X"
if None
1809
$\square$
1504
$\square$
11. TOTAL NET REVENUE - Sum of lines 1-10.


3B GROSS PATIENT REVENUE - Include the full-established rates (charges) for all services rendered to inpatients and outpatients $\square$

4 Not Applicable

## 5 Operating Expenses

## Report operating expenses for this firm's locations as defined in 1 for the following categories.

- Enter "0" where applicable.
- Estimates are acceptable.

Exclude:

- Transfers made within the company
- Capitalized expenses
- Interest
- Bad debt
- Impairment
- Income tax


## Personnel Costs

1. Gross annual payroll - Total annual Medicare salaries and wages for all employees as reported on your firm's IRS Form 941, Employer's Quarterly Federal Tax Return, line 5(c) for the four quarters that correspond to the survey period or IRS Form 944 Employer's Annual Federal Tax Return, line 4(c).

| Mark "X" if None | 2009 Operating Expenses |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Bil. | Mil. | Thou. | Dol. |
| L $\square$ |  |  |  |  |

2. Employer's cost for fringe benefits - Employer's cost for legally required programs and programs not required by law. Include insurance premiums for hospital plans, medical plans, and single service plans (e.g., dental, vision, prescription drugs); premium equivalents for self-insured plans and fees paid to thirdparty administrators (TPAs); defined benefit pension plans; defined contribution plans (e.g., profit sharing, 401K and stock option plans); and other fringe benefits (e.g., Social Security, workers' compensation insurance, unemployment tax, state disability insurance programs, life insurance benefits, Medicare). Exclude employee contributions.
Mark "X"
if None

|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| 1822 |  |  |  |  |
| $\square$ | $\$$ |  |  |  |

3. Temporary staff and leased employee expense - Total costs paid to Professional Employer Organizations (PEOs) and staffing agencies for personnel. Include all charges for payroll, benefits and services.


## Expensed Materials, Parts and Supplies (not for resale)

4. Medical supplies - Materials and supplies used in providing medical services to others. Report medical equipment in line 5.

5. Expensed equipment - Expensed computer hardware and other equipment (e.g., copiers, fax machines, telephones, shop and lab equipment, CPUs, and monitors). Report packaged software in line 7. Report leased and rented equipment in line 9.
6. Expensed purchases of other materials, parts, and supplies - Materials and supplies used in providing services to others; materials and parts used in repairs; office and janitorial supplies; small tools; containers and other packaging materials; and motor fuels.


## Expensed Purchased Services

7. Expensed purchases of software - Purchases of prepackaged, custom coded, or vendor customized software. Include software developed or customized by others, web-design services and purchases, licensing agreements, upgrades of software; and maintenance fees related to software upgrades and alterations.

8. Purchased electricity and fuels (except motor fuels) - If the cost of electricity and heating fuels (e.g., natural gas, propane, oil, coal) are included in lease or rental payments, report in line 9.

Mark "X"
if None
$1827 \square$

9. Lease and rental payments - For land, buildings, offices, structures, machinery, equipment, and other tangible items. Include lease and rental of transportation equipment without operators; and penalties incurred for broken leases. Exclude capital and financing lease agreements and licensing/leasing of software.

Mark "X"
if None


5 Operating Expenses - (Continued)

## Report operating expenses for this firm's locations as defined in 1 for the following categories.

- Enter "0" where applicable.
- Estimates are acceptable.


## Exclude:

- Transfers made within the company
- Capitalized expenses
- Interest
- Bad debt
- Impairment
- Income tax


## Expensed Purchased Services - (Continued)

10. Purchased repair and maintenance - Include expensed repair and maintenance to buildings and integral building components (e.g., elevators, heating and cooling systems), structures, offices, machinery, vehicles, equipment, and computer hardware. Exclude materials, parts, and supplies used for repair and maintenance performed by this firm's employees. Report janitorial and grounds maintenance services in line 15.

11. Purchased advertising and promotional services - Include marketing and public relations services.

| Mark "X" |
| :--- |
| if None |
|  |
| $1830 \square$ |
| $\square$ |$|$| \$ |
| :--- |

12. Professional liability insurance - The cost of professional liability insurance. Include professional liability insurance premiums and amounts set aside for self-insurance.

| Mark "X" |
| :--- |
| if None    |
| $4010 \square$ |

## Other Operating Expenses

13. Depreciation and amortization charges - Include depreciation charges taken against tangible assets owned and used by your firm, tangible assets and improvements owned by your firm within leaseholds, tangible assets obtained through capital lease agreements, and amortization charges against intangible assets (e.g., patents, copyrights). Exclude impairment.

| Mark "X" |
| :--- |
| if None    $1831 \square$ |

14. Governmental taxes and license fees - Payments to government agencies for taxes and licenses. Include business and property taxes. Exclude income taxes, and sales and excise taxes collected from customers.

| Mark "X" |
| :--- |
| if None |

15. All other operating expenses - All other operating expenses not reported above, unless specifically excluded in the general instructions at the top of the page. Include office postage and package delivery. Exclude purchases of merchandise for resale and non-operating expenses.

| Mark "X" |
| :--- |
| if None    |
| $1899 \square$ |

16. TOTAL OPERATING EXPENSES - Sum of lines 1-15.

6 Interest Expenses
Report operating expenses for this firm's locations as defined in 1 for the following categories.

- Enter "0" where applicable.
- Estimates are acceptable.
- Do not combine data of two or more lines.


## Exclude:

- Transfers made within the company
- Capitalized expenses
- Impairment
- Bad debt
- Income tax



## 7 Not Applicable

## 8 E-Commerce Revenue

E-commerce includes sales, receipts, and contributions from any transaction completed over an Internet, extranet, EDI network, electronic mail or other online system. Transactions are agreements between buyers and sellers to transfer ownership of, or rights to use, goods or services. Payment for these goods and services may or may not be made online.

Did the revenue reported in 3 include any e-commerce revenue?
$0011{ }^{1}$
$\square$ Yes - What was this firm's e-commerce revenue?
2009 E-Commerce RevenueNo - Go to 11

9 Not Applicable
10 Not Applicable

## 11 Change in Structure

Did you have an Employer Identification Number (EIN) change in 2009?


12 Remarks - Please provide an explanation for any inconsistent or incomplete data that would aid in understanding this report. For any separate correspondence pertaining to this report, please include the identification number shown in the address label area at the top of the first page.

0027

13 Certification - This report is substantially accurate and has been prepared in accordance with the instructions.

0020 Name of person completing this report - Please print ${ }^{0024}$| Title |
| :--- |
| 0025 |

0021 Address (Street address, City, State, ZIP Code)


Return Completed form to:
U.S. CENSUS BUREAU

1201 East 10th Street Jeffersonville, IN 47132-0001
or fax to: 1-800-447-4613

Public reporting burden for this collection of information is estimated to average
Public per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0422, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, DC 20233. You may e-mail comments to Paperwork @census.gov; use "Paperwork Project 0607-0422" as the subject. Please include form name and number in all correspondence. Respondents are not required to respond to any information collection unless it displays a valid approval number from the Office of Management and Budget. This 8 -digit number appears in the top right corner on the front of this form.

To see aggregate industry results of previous Service Annual Surveys, go to the following website: www.census.gov/services/index.html

