

FORM **BE-29** U.S. DEPARTMENT OF COMMERCE  
(REV. 03/04) BUREAU OF ECONOMIC ANALYSIS

**A. Name and address of reporter (U.S. agent)**

**MANDATORY-CONFIDENTIAL**  
**FOREIGN OCEAN CARRIERS'**  
**EXPENSES IN THE UNITED STATES**  
**(TO BE REPORTED BY FOREIGN**  
**CARRIERS' U.S. AGENTS)**

**B. Name and address of foreign carrier for whom U.S. agent is reporting**

**RETURN**  
**REPORTS**  
**TO**

U.S. Department of Commerce  
Bureau of Economic Analysis  
Balance of Payments Division (BE-58)  
Washington DC 20230

**C. Nationality of foreign carrier**      **D. Period covered by this report**

**SEE THE INSTRUCTIONS ON THE REVERSE.**

| Item no. | Item  | EXPENSES: Report in thousands of U.S. dollars    |                            |                                |              |
|----------|---|--|----------------------------|--------------------------------|--------------|
|          |   | Liner<br>(including passenger/<br>cruise)<br>(a) | Tramp<br>(dry bulk)<br>(b) | Tanker<br>(liquid bulk)<br>(c) | TOTAL<br>(d) |
| 1        | Port call expenses  | \$   | \$                         | \$                             | \$           |
| 2        | Cargo expenses  | \$   | \$                         | \$                             | \$           |
| 3        | Fuel expenses   | \$   | \$                         | \$                             | \$           |
| 4        | Other vessel expenses   | \$   | \$                         | \$                             | \$           |
| 5        | Other expenses  | \$   | \$                         | \$                             | \$           |
| 6        | Total expenses  | \$   | \$                         | \$                             | \$           |
| 7        | Shipping weights of cargo handled<br><i>Report weight in thousands of long tons</i> |  |                            |                                |              |

**AUTHORITY**—This survey, is being conducted pursuant to the International Investment and Trade In Services Survey Act, Pub. Law No. 472, 94th Congress, 90 Stat. 20259, 22 U.S.C. 3101 through 3108, as amended by Pub. Law 98-573 (hereinafter "the Act").

The filing of reports for this survey is MANDATORY under Section 5(b)(2) of the Act.

This survey has been approved by the Office of Management and Budget under the Paperwork Reduction Act (44 U.S.C. 3501, et seq.).

Notwithstanding any other provision of law, no person is required to respond to nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The control number can be found at the top of the form.

**CONFIDENTIALITY**—The Act provides that your report to this Bureau is CONFIDENTIAL and may be used only for analytical or statistical purposes. Without your prior written permission, the information filed in your report CANNOT be presented in a manner that allows it to be individually identified. Your report CANNOT be used for purposes of taxation, investigation, or regulation. Copies retained in your files are immune from legal process.

**PENALTIES**—Whoever fails to report may be subject to a civil penalty not exceeding \$10,000 and to injunctive relief commanding such person to comply, or both. Whoever willfully fails to report shall be fined not more than \$10,000 and, if an individual, may be imprisoned for not more than one year, or both. Any officer, director, employee, or agent of any corporation who knowingly participates in such violations, upon conviction, may be punished by a like fine, imprisonment, or both. (See Section 6 of the Act, 22 U.S.C. 3105.)

PERSON TO CONSULT  
CONCERNING  
QUESTIONS  
ABOUT THIS REPORT  
*Enter name and address*

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| TELEPHONE NUMBER |        |           |
|------------------|--------|-----------|
| Area Code        | Number | Extension |
|                  |        |           |

**CERTIFICATION**

The undersigned official executing this certification on behalf of the respondent company hereby certifies that the information contained in this report is correct and complete to the best of his knowledge and belief.

|                                 |       |      |
|---------------------------------|-------|------|
| Authorized official's signature | Title | Date |
|---------------------------------|-------|------|

Public reporting burden for this collection of information is estimated to average 4 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Director, Bureau of Economic Analysis (BE-1), U.S. Department of Commerce, Washington, DC 20230, and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

## GENERAL INSTRUCTIONS

**Purpose of the report**—Reports are required to obtain data for estimating the international transactions accounts of the United States.

**Who must report**—Reports are required from U.S. agents on behalf of foreign ocean carriers. U.S. agents are steamship agents and other persons representing foreign carriers in arranging ocean transportation between U.S. and foreign ports and in arranging for port services in the United States. U.S. agents must report all relevant transactions of which they have knowledge. They must report information on port services provided or obtained by them for foreign carriers. They must also report, to the extent of their knowledge, information on port services provided by third persons. For example, agents who approve invoices for payment by foreign carriers for port services provided by third persons should include that information in preparing this report.

Explain briefly any omission of data (for example, no access to this information, services not purchased by foreign carrier, etc.), and if known, any information about who could provide this data would be helpful.

Foreign carriers must report expenses for services not reported or provided by U.S. agents.

Carriers are owners or operators of dry cargo, passenger (including cruise and combination) and tanker vessels calling at U.S. ports. The term carriers also includes VLCC tankers discharging petroleum offshore destined for U.S. ports. Foreign carriers are those whose residence is outside the United States.

Foreign carriers include those who own or operate their own or chartered (U.S.-flag or foreign-flag) vessels. They also include foreign subsidiaries of U.S. companies operating their own or chartered vessels as carriers for their own accounts. Where the vessels under foreign registry are operated directly by a U.S. carrier for its own account, the operation of such vessels should be reported on Form BE-30, Ocean Freight Revenues and Expenses of U.S. Carriers.

### What must be reported

**For liner services, including cruise vessels**—Each U.S. agent must report the port expenses of all liner carriers that the U.S. agent represents. Include all the vessels of that carrier calling at U.S. ports. If the agent represents the carrier in more than one U.S. port, then a consolidated report should be filed.

Otherwise, please advise us which port(s) you are filing for. The types of expenses to be reported are included under specific instruc-

tions. A separate form should be used for each carrier.

**For tramp and tanker services (dry or liquid bulk)**—Report the expenses of 10 separate port calls for these services. The expenses of the port calls selected should be representative of the type of service, size and nationality of vessel that you handle. Select the port calls for which you have the most information. It is not necessary to include the expenses of the same vessel making more than one port call in the given calendar year. A separate form should be used for each port call.

**Exemption**—A U.S. person otherwise required to report is exempted from reporting if the total number of port calls by foreign vessels handled in the reporting period is less than 40 or total covered expenses are less than \$250,000. For example, if an agent handled less than 40 port calls in a calendar year, the agent is exempted from reporting. If the agent handled 40 or more calls, the agent must report unless covered expenses for all foreign carriers handled by the agent were less than \$250,000. The determination of whether a U.S. person is exempt may be based on the judgment of knowledgeable persons who can identify reportable transactions without conducting a detailed manual records search.

**How to report**—Use this form to report information in accordance with instructions and definitions given here. Report expenses in thousands of dollars and shipping weights in thousands of long tons (2,240 pounds).

**Where to send report**—Return reports to U.S. Department of Commerce, Bureau of Economic Analysis, Balance of Payments Division (BE-58), Washington, DC 20230 or file reports electronically using the Automated Survey Transmission and Retrieval (ASTAR) system. For more information on the ASTAR system, visit the Bureau's Web site <[www.bea.gov](http://www.bea.gov)>.

**Frequency**—A report must be filed for each calendar year within 90 days after the end of the year.

**Assistance**—For assistance in filing this report, call (202) 606-9589 or 606-9559 during office hours on Monday to Friday from 9:00 a.m. to 5:00 p.m. eastern time.

**United States**—Includes the 50 States, the District of Columbia, Puerto Rico, and U.S. possessions and territories.

**Foreign countries**—Consists of all other countries and areas.

## SPECIFIC INSTRUCTIONS

**Nationality of carrier**—Report the foreign carrier's name and country of residence, that is, the country in which the home office or principal place of business is located. This may differ from the country of registration, or flag, of the vessels operated. A separate report is required for each carrier.

### Types of service

**Liner**—Dry cargo, passenger, or combination vessels operating on a definite, advertised schedule, giving relatively frequent sailings at regular intervals between U.S. and foreign ports.

**Tramp**—Dry cargo vessels operating on an irregular or unscheduled basis.

**Tanker**—Vessels ordinarily engaged in carriage of liquid cargo.

### Expenses

**Port call expenses**—Report expenses related to calling at U.S. ports. Include expenses for services such as pilotage; towing and tugboat services; lines; surveys; documentation; harbor fees; berth fees; etc.

**Cargo expenses**—Report expenses related to loading, unloading, and storing cargo at U.S. ports. Report expenses such as those for stevedoring; for handling bulk cargoes, containers, barges, etc.; for lighterage; for container and barge rentals; and for warehouse and terminal rentals and expenses.

**Fuel expenses**—Report expenses for fuels and oils (bunkers) taken on in U.S. ports. Do not report fuel and oil expenses incurred in foreign ports even though payments for them are made to U.S. companies.

**Other vessel expenses**—Report other (nonfuel) operating expenses such as stores and supplies, vessel repairs, and personnel expenses in the United States.

**Other expenses**—Report other U.S. expenses of foreign carriers related to U.S. operations. Report expenses—such as, but not limited to, U.S. agents' and brokers' fees and commissions—and expenses related to maintaining U.S. offices, such as rent, advertising, and wages.

**Total expenses**—Report all expenses incurred by foreign operators in the United States. This should equal the sum of expenses reported above.

**Expenses not reportable on this form**—Do not include insurance for cargoes and vessels. Do not include vessel leasing expenses, capital transfers such as vessel mortgage payments for principal and interest, depreciation expense, and payments for equipment and supplies for which Shippers Export Declarations were filed with the U.S. Customs Service.

**Shipping weight of cargo handled**—Report shipping weight (in long tons of 2,240 pounds) of total export and import cargo handled by foreign carriers included in this report and for which cargo expenses were reported above.