

**SUPPORTING STATEMENT
FOR PAPERWORK REDUCTION ACT SUBMISSION
9000-0060, ACCIDENT PREVENTION PLANS AND RECORDKEEPING**

A. Justification.

1. **Administrative requirements.** To provide and maintain work environments and procedures which will safeguard the public and Government personnel, property, materials, supplies, and equipment exposed to Contractor operations and activities; avoid interruptions of Government operations and delays in project completion dates; and control costs in the performance of this contract.

For these purposes on contracts for construction or dismantling, demolition, or removal of improvements, the Contractor is required to provide appropriate safety barricades, signs, and signal lights; comply with the standards issued by the Secretary of Labor at 29 CFR Part 1926 and 29 CFR Part 1910; and ensure that any additional measures the Contracting Officer determines to be reasonably necessary for the purposes are taken.

2. **Use of Information.** The Contractor's compliance with standards of the Secretary of Labor. The Accident Prevention Plan, for projects that are hazardous or of long duration, is analyzed by the contracting officer along with the agency safety representatives to determine if the proposed plan will meet the requirement of the safety regulations and applicable statutes. The records maintained by the contractor are used to evaluate compliance and may be used in workmen's compensation cases. The Accident Prevention Plan is placed in the contract file for reference.

3. **Consideration of information technology.** We use improved information technology to the maximum extent practicable. Where both the Government agency and contractors are capable of electronic interchange, the contractors may submit this information collection requirement electronically.

4. **Efforts to identify duplication.** This requirement is being issued under the Federal Acquisition Regulation (FAR) which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.

5. **If the collection of information impacts small businesses or other entities, describe methods used to minimize burden.** The burden applied to small businesses is the minimum consistent with

applicable laws, Executive orders, regulations, and prudent business practices.

6. **Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently.** Collection of information on a basis other than solicitation-by-solicitation is not practical.

7. **Special circumstances for collection.** Collection is consistent with guidelines in 5 CFR 1320.6.

8. **Efforts to consult with persons outside the agency.** Under the procedures established for development of the FAR, agency and public comments were solicited and each comment addressed before finalization of the text. A notice published in the Federal Register at 74 FR 24854, May 26, 2009. No comments were received.

9. **Explanation of any decision to provide any payment or gift to respondents, other than reenumeration of contractors or guarantees.** Not applicable.

10. **Describe assurance of confidentiality provided to respondents.** This information is disclosed only to the extent consistent with prudent business practices and current regulations.

11. **Additional justification for questions of a sensitive nature.** No sensitive questions are involved.

12 & 13. (a) **Estimated total annual public hour and cost burden.** Time required to read and prepare information is estimated at 2 hours per completion.

Estimated respondents/yr.....	2,106
Responses annually.....	<u>x 2</u>
Total annual responses.....	4,212
Estimated hrs/response.....	<u>x 2</u>
Estimated total burden/hrs.....	8,424
Cost per hour.....	x \$20
Benefits and overhead.....	<u>+ 100%</u>
Estimated cost to public	\$336,960

(b) Time required for recordkeeping is estimated at 15 minutes per response.

14. **Estimated cost to the Government.** Time required for Governmentwide review is estimated at 30 minutes for plans and 10 minutes for records.

Annual Reporting Burden and Cost

Reviewing time/hr.....	.28	
Responses/yr.....		x <u>12,960</u>
Review time/yr.....	3,629	
Average wages/hr.....		x <u>\$16</u>
Average wages/yr.....	\$58,064	
Benefits and overhead.....		+ <u>100%</u>
Total Government cost.....		<u>\$116,128</u>
Estimated recordkeepers.....	8,424	
Annual hours/recordkeeper.....		x <u>.25</u>
Total burden hours.....	2,106	
Cost per hour.....		x <u>\$20</u>
Overhead.....		+ <u>75%</u>
Estimated cost to the public.....		<u>\$73,710</u>
Total estimated cost to the public ((a) + (b)).....		\$410,670

15. **Explain reasons for program changes or adjustments reported in Item 13 or 14.** This submission requests an extension of OMB approval of an information collection requirement in the FAR. The information collection requirement in the FAR remains unchanged.

16. **Outline plans for published results of information collections.** Results will not be tabulated or published.

17. **Approval not to display expiration date.** Not applicable.

18. **Explanation of exception to certification statement.** Not applicable.

B. Collections of Information Employing Statistical Methods.

Statistical methods are not used in this information collection.