

Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Total and 3-Year Average									
USDA Rural Business-Cooperative Service									
Section of Rule (4280.XXX)	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (D) x (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
<b>REPORTING REQUIREMENTS - NON FORMS</b>									
<b>Oversight and Monitoring</b>									
311(i); 312(a)(5)	Quarterly reports	written	189	4	756	2.00	1,512	\$62.01	\$93,761
312(a)(4)(iv)	Poor performance reports	written	6	1	6	2.00	12	\$61.82	\$742
312(a)(5)	Annual budget report	written	189	1	189	2.00	378	\$62.01	\$23,440
<b>Applications</b>									
316(a)	Application Narrative - initial criteria, all applicants	written	198	1	198	8.00	1,584	\$61.95	\$98,125
315(d)(1)	Application Narrative - documentation of eligibility, all applicants	written	198	1	198	5.33	996	\$60.77	\$60,531
316(b)	Additional Documentaton - Microlenders with > 3 yrs exp (new applicants)	written	60	1	60	8.00	480	\$60.67	\$29,121
316(b)	Additional Documentation - Microlenders with > 3 yrs exp (repeat applicants)	written	88	1	88	1.00	88	\$62.75	\$5,522
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (new applicants)	written	34	1	34	8.00	272	\$61.76	\$16,800
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (repeat applicants)	written	16	1	16	1.00	16	\$62.73	\$1,004
316(d)	Additional Documentation - Microlender enhancement grants	written	21	1	21	6.00	126	\$61.82	\$7,789
316(e)	Application from microlenders with > 5 yrs exp in program	written	0	1	0	2.00	0		\$0
311(h)(1)	Documentation prior to loan closing	written	189	1	189	1.00	189	\$62.01	\$11,720
311(h)(2)	Lender certification at loan closing	written	189	1	189	0.50	95	\$62.01	\$5,860
<b>Certifications and Agreements</b>									
315(c)(7)	Citizen Certification	written	198	1	198	0.50	95	\$61.02	\$5,766
<b>Appeals</b>									
304	Request for Appeal	written	5	1	5	2.00	10	\$60.00	\$600
<b>Subtotal</b>					<b>2,147</b>		<b>5,852.0</b>		<b>\$360,781</b>
<b>REPORTING - FORMS APPROVED UNDER THIS DOCKET</b>									
315(c)(5)	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	198	1	198	0.25	50	\$61.95	\$3,066
315(c)(8)	Compliance Review	RD 400-8	198	1	198	8.00	1,584	\$61.95	\$98,122
311(h)(1)(ii)	Deposit Agreement	RD 402-1	189	1	189	0.10	19	\$62.01	\$1,172
311(g)	Request for Obligation of Funds	RD 1940-1	189	2	378	0.25	95	\$62.01	\$5,860
311(h)(4)	Letter of Intent to Meet Conditions	RD 1942-46	189	1	189	1.00	189	\$62.01	\$11,720
311(i)(4)	Report of Lending Activities	RD 1951-4	189	4	756	4.00	3,024	\$62.01	\$187,518
311(h)(2)(iii)	Promissory Note	RD 4274-3	189	1	189	1.50	284	\$62.01	\$17,580
311(g)	Loan Agreement	RD 4274-4	189	1	189	1.50	284	\$62.01	\$17,580
312(d)	Rural Economic Development Grant/Rural Microentrepreneur Assistance Program Agreement	RD 4280-3	210	1	210	1.00	210	\$61.99	\$13,018
315(c)(6)	Certification of No Federal Debt	RD 1910-11	189	1	189	0.25	47	\$62.01	\$2,930
<b>Subtotal</b>					<b>2,685</b>		<b>5,784.2</b>		<b>\$358,566</b>
<b>FORMS APPROVED UNDER OTHER OMB NUMBERS</b>									
315(c)(1)	Application for Federal Assistance	SF 424 (4040-0004)	198	1	198	1.00	198	\$61.95	\$12,266
315(c)(2)	Budget Information - Non-Construction Programs	SF 424A (4040-0006)	198	1	198	1.67	318	\$61.21	\$19,466
315(c)(3)	Assurances - Non-Construction Program	SF 424B (4040-0007)	198	1	198	0.25	50	\$61.95	\$3,066
320(b)	Request for Advance or Reimbursement	SF-270 (0348-0004)	189	4	756	1.00	756	\$62.01	\$46,881
315(c)(4)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	198	1	198	0.25	50	\$61.95	\$3,066
<b>Subtotal</b>					<b>1,548</b>		<b>1,371.0</b>		<b>\$84,745</b>
<b>3 Year Total</b>			<b>198</b>		<b>6,380.0</b>		<b>13,007.2</b>	61.82	<b>\$804,092</b>
<b>3 Year Average</b>			<b>66.0</b>		<b>2,126.7</b>		<b>4,335.7</b>		<b>\$268,031</b>



Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Year 1									
USDA Rural Business-Cooperative Service									
Section of Rule (4280.XXX)	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (D) x (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
<b>REPORTING REQUIREMENTS - NON FORMS</b>									
<b>Oversight and Monitoring</b>									
311(i); 312(a)(5)	Quarterly reports	written	53	4	212	2.0	424.0	\$60	\$25,440
312(a)(4)(iv)	Poor performance reports	written	2	1	2	2.0	4.0	\$60	\$240
312(a)(5)	Annual budget report	written	53	1	53	2.0	106.0	\$60	\$6,360
<b>Applications</b>									
316(a)	Application Narrative - initial criteria, all applicants	written	60	1	60	8.0	480.0	\$60	\$28,800
315(d)(1)	Application Narrative - documentation of eligibility, all applicants	written	60	1	60	12.0	720.0	\$60	\$43,200
316(b)	Additional Documentaton - Microlenders with > 3 yrs exp (new applicants)	written	48	1	48	8.0	384.0	\$60	\$23,040
316(b)	Additional Documentaton - Microlenders with > 3 yrs exp (repeat applicants)	written	0	1	0	1.0	0.0	\$60	\$0
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (new applicants)	written	12	1	12	8.0	96.0	\$60	\$5,760
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (repeat applicants)	written	0	1	0	1.0	0.0	\$60	\$0
316(d)	Additional Documentation - microlender enhancement grants	written	7	1	7	6.0	42.0	\$60	\$2,520
316(e)	Application microlenders with > 5 yrs exp in the program	written	0	1	0	4.0	0.0	\$60	\$0
311(h)(1)	Documentation prior to loan closing	written	53	1	53	1.0	53.0	\$60	\$3,180
311(h)(2)	Lender certification at loan closing	written	53	1	53	0.5	26.5	\$60	\$1,590
<b>Certifications and Agreements</b>									
315(c)(7)	Citizen Certification	written	60	1	60	1.0	60.0	\$60	\$3,600
<b>Appeals</b>									
304	Request for Appeal	written	5	1	5	2.0	10.0	\$60	\$600
<b>Subtotal</b>			<b>60</b>		<b>625</b>		<b>2,405.5</b>		<b>\$144,330</b>
<b>REPORTING - FORMS APPROVED UNDER THIS DOCKET</b>									
315(c)(5)	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	60	1	60	0.25	15.0	\$60	\$900
315(c)(8)	Compliance Review	RD 400-8	60	1	60	8.00	480.0	\$60	\$28,800
311(h)(1)(ii)	Deposit Agreement	RD 402-1	53	1	53	0.10	5.3	\$60	\$318
311(g)	Request for Obligation of Funds	RD 1940-1	53	2	106	0.25	26.5	\$60	\$1,590
311(h)(4)	Letter of Intent to Meet Conditions	RD 1942-46	53	1	53	1.00	53.0	\$60	\$3,180
311(i)(4)	Report of Lending Activities	RD 1951-4	53	4	212	4.00	848.0	\$60	\$50,880
311(h)(2)(iii)	Promissory Note	RD 4274-3	53	1	53	1.50	79.5	\$60	\$4,770
311(g)	Loan Agreement	RD 4274-4	53	1	53	1.50	79.5	\$60	\$4,770
312(d)	Rural Economic Development Grant/Rural Microentrepreneur Assistance Program Agreement	RD 4280-3	60	1	60	1.00	60.0	\$60	\$3,600
315(c)(6)	Certification of No Federal Debt	RD 1910-11	53	1	53	0.25	13.3	\$60	\$795
<b>Subtotal</b>			<b>60</b>		<b>763</b>		<b>1,660.1</b>		<b>\$99,603</b>
<b>FORMS APPROVED UNDER OTHER OMB NUMBERS</b>									
315(c)(1)	Application for Federal Assistance	SF 424 (4040-0004)	60	1	60	1.0	60.0	\$60	\$3,600
315(c)(2)	Budget Information - Non-Construction Programs	SF 424A (4040-0006)	60	1	60	3.0	180.0	\$60	\$10,800
315(c)(3)	Assurances - Non-Construction Program	SF 424B (4040-0007)	60	1	60	0.25	15.0	\$60	\$900
320(b)	Request for Advance or Reimbursement	SF-270 (0348-0004)	53	4	212	1.00	212.0	\$60	\$12,720
315(c)(4)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	60	1	60	0.25	15.0	\$60	\$900
<b>Subtotal</b>			<b>60</b>		<b>452</b>		<b>482.0</b>		<b>\$28,920</b>
<b>Total Year 1 Burden</b>			<b>60.0</b>		<b>1,840.0</b>		<b>4,547.6</b>	60	<b>\$272,853</b>



**Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Year 2**  
**USDA Rural Business-Cooperative Service**

Section of Notice (A)	Title (B)	Form No. (if any) (C)	No. of Respondents (D)	Reports Filed (E)	Total Responses (D) x (E) (F)	Estimated No. of Manhours per response (G)	Estimated Total Manhours (F) x (G) (H)	Wage Class (note "b") (I)	Total Cost (H) x (I) (J)	Breakout Percentages				Breako		
										Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	Small Business that are Private not individuals	Private Individual	Private - Not Individual	
<b>REPORTING REQUIREMENTS - NON FORMS</b>																
<b>Oversight and Monitoring</b>																
311(j); 312(a)(5)	Quarterly reports	written	63	4	252	2.0	504.0	\$61.80	\$31,147	0.00%	75.00%	25.00%	66.67%	\$0	\$23,360	
312(a)(4)(iv)	Poor performance reports	written	2	1	2	2.0	4.0	\$61.80	\$247	0.00%	75.00%	25.00%	66.67%	\$0	\$185	
312(a)(5)	Annual budget report	written	63	1	63	2.0	126.0	\$61.80	\$7,787	0.00%	75.00%	25.00%	66.67%	\$0	\$5,840	
<b>Applications for Continued Participation</b>																
316(a)	Application Narrative - initial criteria, all applicants	written	64	1	64	8.0	512.0	\$61.80	\$31,642	0.00%	75.00%	25.00%	66.67%	\$0	\$23,731	
315(d)(1)	Application Narrative - documentation of eligibility, all applicants	written	64	1	64	2.0	128.0	\$61.80	\$7,910	0.00%	75.00%	25.00%	66.67%	\$0	\$5,933	
316(b)	Additional Documentation - Microlenders with > 3 yrs exp (new applicants)	written	2	1	2	8.0	16.0	\$61.80	\$989	0.00%	75.00%	25.00%	66.67%	\$0	\$742	
316(b)	Additional Documentation - Microlenders with > 3 yrs exp (repeat applicants)	written	43	1	43	1.0	43.0	\$61.80	\$2,657	0.00%	75.00%	25.00%	66.67%	\$0	\$1,993	
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (new applicants)	written	11	1	11	8.0	88.0	\$61.80	\$5,438	0.00%	75.00%	25.00%	66.67%	\$0	\$4,079	
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (repeat applicants)	written	8	1	8	1.0	8.0	\$61.80	\$494	0.00%	75.00%	25.00%	66.67%	\$0	\$371	
316(d)	Additional Documentation - microlender enhancement grants	written	7	1	7	6.0	42.0	\$61.80	\$2,596	0.00%	75.00%	25.00%	66.67%	\$0	\$1,947	
316(e)	Application microlenders with > 5 yrs exp in the program	written	0	1	0	1.0	0.0	\$61.80	\$0	0.00%	75.00%	25.00%	66.67%	\$0	\$0	
311(h)(1)	Documentation prior to loan closing	written	63	1	63	1.0	63.0	\$61.80	\$3,893	0.00%	75.00%	25.00%	66.67%	\$0	\$2,920	
311(h)(2)	Lender certification at loan closing	written	63	1	63	0.5	31.5	\$61.80	\$1,947	0.00%	75.00%	25.00%	66.67%	\$0	\$1,460	
<b>Certifications and Agreements</b>																
315(c)(7)	Citizen Certification	written	64	1	64	0.25	16.0	\$61.80	\$989	0.00%	75.00%	25.00%	66.67%	\$0	\$742	
<b>Appeals</b>																
304	Request for Appeal															
	<b>Subtotal</b>		<b>64</b>		<b>706</b>		<b>1,581.5</b>		<b>\$97,737</b>							
<b>REPORTING - FORMS APPROVED UNDER THIS DOCKET</b>																
315(c)(5)	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	64	1	64	0.25	16.0	\$61.80	\$989	0.00%	75.00%	25.00%	66.67%	\$0	\$742	
315(c)(8)	Compliance Review	RD 400-8	64	1	64	8.00	512.0	\$61.80	\$31,642	0.00%	75.00%	25.00%	66.67%	\$0	\$23,731	
311(h)(1)(ii)	Deposit Agreement	RD 402-1	63	1	63	0.10	6.3	\$61.80	\$389	0.00%	75.00%	25.00%	66.67%	\$0	\$292	
311(g)	Request for Obligation of Funds	RD 1940-1	63	2	126	0.25	31.5	\$61.80	\$1,947	0.00%	75.00%	25.00%	66.67%	\$0	\$1,460	
311(h)(4)	Letter of Intent to Meet Conditions	RD 1942-46	63	1	63	1.00	63.0	\$61.80	\$3,893	0.00%	75.00%	25.00%	66.67%	\$0	\$2,920	
311(i)(4)	Report of Lending Activities	RD 1951-4	63	4	252	4.00	1,008.0	\$61.80	\$62,294	0.00%	75.00%	25.00%	66.67%	\$0	\$46,721	
311(h)(2)(iii)	Promissory Note	RD 4274-3	63	1	63	1.50	94.5	\$61.80	\$5,840	0.00%	75.00%	25.00%	66.67%	\$0	\$4,380	
311(g)	Loan Agreement	RD 4274-4	63	1	63	1.50	94.5	\$61.80	\$5,840	0.00%	75.00%	25.00%	66.67%	\$0	\$4,380	
312(d)	Rural Economic Development Grant/Rural Microentrepreneur Assistance Program Agreement	RD 4280-3	70	1	70	1.00	70.0	\$61.80	\$4,326	0.00%	75.00%	25.00%	66.67%	\$0	\$3,245	
315(c)(6)	Certification of No Federal Debt	RD 1910-11	63	1	63	0.25	15.8	\$61.80	\$973	0.00%	75.00%	25.00%	66.67%	\$0	\$730	
	<b>Subtotal</b>		<b>64</b>		<b>891</b>		<b>1,912</b>		<b>\$118,134</b>							
<b>FORMS APPROVED UNDER OTHER OMB NUMBERS</b>																
315(c)(1)	Application for Federal Assistance	SF 424 (4040-0004)	64	1	64	1.0	64.0	\$61.80	\$3,955	0.00%	75.00%	25.00%	66.67%	\$0	\$2,966	
315(c)(2)	Budget Information - Non-Construction Programs	SF 424A (4040-0006)	64	1	64	1.0	64.0	\$61.80	\$3,955	0.00%	75.00%	25.00%	66.67%	\$0	\$2,966	
315(c)(3)	Assurances - Non-Construction Program	SF 424B (4040-0007)	64	1	64	0.25	16.0	\$61.80	\$989	0.00%	75.00%	25.00%	66.67%	\$0	\$742	
320(b)	Request for Advance or Reimbursement	SF-270 (0348-0004)	63	4	252	1.00	252.0	\$61.80	\$15,574	0.00%	75.00%	25.00%	66.67%	\$0	\$11,680	
315(c)(4)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	64	1	64	0.25	16.0	\$61.80	\$989	0.00%	75.00%	25.00%	66.67%	\$0	\$742	
	<b>Subtotal</b>		<b>64</b>		<b>508</b>		<b>412.0</b>		<b>\$25,462</b>							
<b>Total Year 2 Burden</b>			<b>64.0</b>		<b>2,105.0</b>		<b>3,905.1</b>	<b>61.8</b>	<b>\$241,332</b>						<b>\$180,999</b>	
NOTES: Rate assumes a 3% increase over year 1 labor rate																
<b>FORMS APPROVED UNDER OTHER OMB NUMBERS (burden not attributable to RMAP)</b>																
311(i)(1)(i)	Project Performance Report cover sheet	SF-PPR (0970-0334)	63	1	63	0.42	26.5	\$60	\$1,588							
311(i)(1)(i)	Performance Measures	SF-PPR-A (0970-0334)	63	1	63	0.75	47.3	\$60	\$2,835							
311(i)(1)(i)	Activity Based Expenditures	SF-PPR-E (0970-0334)	63	1	63	0.33	20.8	\$60	\$1,247							
							<b>94.5</b>		<b>\$5,670</b>							

Out Costs		Number of Entities			
State gov, local gov, Indian Tribe	Small Business that are Private not individuals	Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	Small Business that are Private not individuals
\$7,787	\$20,766	0	47.3	15.8	42.0
\$62	\$165	0	1.5	0.5	1.3
\$1,947	\$5,191	0	47.3	15.8	42.0
\$7,910	\$21,095	0	48.0	16.0	42.7
\$1,978	\$5,274	0	48.0	16.0	42.7
\$247	\$659	0	1.5	0.5	1.3
\$664	\$1,772	0	32.3	10.8	28.7
\$1,360	\$3,626	0	8.3	2.8	7.3
\$124	\$330	0	6.0	2.0	5.3
\$649	\$1,730	0	5.3	1.8	4.7
\$0	\$0	0	0.0	0.0	0.0
\$973	\$2,596	0	47.3	15.8	42.0
\$487	\$1,298	0	47.3	15.8	42.0
\$0	\$0	0	0.0	0.0	0.0
\$247	\$659	0	48.0	16.0	42.7
\$247	\$659	0	48.0	16.0	42.7
\$7,910	\$21,095	0	48.0	16.0	42.7
\$97	\$260	0	47.3	15.8	42.0
\$487	\$1,298	0	47.3	15.8	42.0
\$973	\$2,596	0	47.3	15.8	42.0
\$15,574	\$41,532	0	47.3	15.8	42.0
\$1,460	\$3,894	0	47.3	15.8	42.0
\$1,460	\$3,894	0	47.3	15.8	42.0
\$1,082	\$2,884	0	52.5	17.5	46.7
\$243	\$649	0	47.3	15.8	42.0
\$989	\$2,637	0	48.0	16.0	42.7
\$989	\$2,637	0	48.0	16.0	42.7
\$247	\$659	0	48.0	16.0	42.7
\$3,893	\$10,383	0	47.3	15.8	42.0
\$247	\$659	0	48.0	16.0	42.7
\$60,333	\$160,896	0	<b>48.0</b>	<b>16.0</b>	42.7

**Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Year 3**  
**USDA Rural Business-Cooperative Service**

Section of Notice	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (D) x (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (G)	Wage Class (note "b")	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
<b>REPORTING REQUIREMENTS - NON FORMS</b>									
<b>Oversight and Monitoring</b>									
311(j); 312(a)(5)	Quarterly reports	written	73	4	292	2.0	584.0	\$63.65	\$37,174
312(a)(4)(iv)	Poor performance reports	written	2	1	2	2.0	4.0	\$63.65	\$255
312(a)(5)	Annual budget report	written	73	1	73	2.0	146.0	\$63.65	\$9,293
<b>Applications for Continued Participation</b>									
316(a)	Application Narrative - initial criteria, all applicants	written	74	1	74	8.0	592.0	\$63.65	\$37,683
315(d)(1)	Application Narrative - documentation of eligibility, all applicants	written	74	1	74	2.0	148.0	\$63.65	\$9,421
316(b)	Additional Documentation - Microlenders with > 3 yrs exp (new applicants)	written	10	1	10	8.0	80.0	\$63.65	\$5,092
316(b)	Additional Documentation - Microlenders with > 3 yrs exp (repeat applicants)	written	45	1	45	1.0	45.0	\$63.65	\$2,864
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (new applicants)	written	11	1	11	8.0	88.0	\$63.65	\$5,602
316(c)	Additional Documentation - Microlenders with < 3 yrs exp (repeat applicants)	written	8	1	8	1.0	8.0	\$63.65	\$509
316(d)	Additional Documentation - microlender enhancement grants	written	7	1	7	6.0	42.0	\$63.65	\$2,673
316(e)	Application microlenders with > 5 yrs exp in the program	written	0	1	0	1.0	0.0	\$63.65	\$0
311(h)(1)	Documentation prior to loan closing	written	73	1	73	1.0	73.0	\$63.65	\$4,647
311(h)(2)	Lender certification at loan closing	written	73	1	73	0.5	36.5	\$63.65	\$2,323
<b>Certifications and Agreements</b>									
315(c)(7)	Citizen Certification	written	74	1	74	0.25	18.5	\$63.65	\$1,178
<b>Appeals</b>									
304	Request for Appeal								
<b>Subtotal</b>			<b>74</b>		<b>816</b>		<b>1,865.0</b>		<b>\$118,715</b>
<b>REPORTING - FORMS APPROVED UNDER THIS DOCKET</b>									
315(c)(5)	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	74	1	74	0.25	18.5	\$63.65	\$1,178
315(c)(8)	Compliance Review	RD 400-8	74	1	74	8.00	592.0	\$63.65	\$37,681
311(h)(1)(ii)	Deposit Agreement	RD 402-1	73	1	73	0.10	7.3	\$63.65	\$465
311(g)	Request for Obligation of Funds	RD 1940-1	73	2	146	0.25	36.5	\$63.65	\$2,323
311(h)(4)	Letter of Intent to Meet Conditions	RD 1942-46	73	1	73	1.00	73.0	\$63.65	\$4,646
311(i)(4)	Report of Lending Activities	RD 1951-4	73	4	292	4.00	1,168.0	\$63.65	\$74,343
311(h)(2)(iii)	Promissory Note	RD 4274-3	73	1	73	1.50	109.5	\$63.65	\$6,970
311(g)	Loan Agreement	RD 4274-4	73	1	73	1.50	109.5	\$63.65	\$6,970
312(d)	Rural Economic Development Grant/Rural Microentrepreneur Assistance Program Agreement	RD 4280-3	80	1	80	1.00	80.0	\$63.65	\$5,092
315(c)(6)	Certification of No Federal Debt	RD 1910-11	73	1	73	0.25	18.3	\$63.65	\$1,162
<b>Subtotal</b>			<b>74</b>		<b>1,031</b>		<b>2,213</b>		<b>\$140,829</b>
<b>FORMS APPROVED UNDER OTHER OMB NUMBERS</b>									
315(c)(1)	Application for Federal Assistance	SF 424 (4040-0004)	74	1	74	1.0	74.0	\$63.65	\$4,710
315(c)(2)	Budget Information - Non-Construction Programs	SF 424A (4040-0006)	74	1	74	1.0	74.0	\$63.65	\$4,710
315(c)(3)	Assurances - Non-Construction Program	SF 424B (4040-0007)	74	1	74	0.25	18.5	\$63.65	\$1,178
320(b)	Request for Advance or Reimbursement	SF-270 (0348-0004)	73	4	292	1.00	292.0	\$63.65	\$18,587
315(c)(4)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	74	1	74	0.25	18.5	\$63.65	\$1,178
<b>Subtotal</b>			<b>74</b>		<b>588</b>		<b>477.0</b>		<b>\$30,363</b>
<b>Total Year 3 Burden</b>			<b>74.0</b>		<b>2,435.0</b>		<b>4,554.6</b>	<b>\$63.65</b>	<b>\$289,907</b>
NOTES: Rate assumes a 3% increase over year 2 labor rate									
<b>FORMS APPROVED UNDER OTHER OMB NUMBERS (burden not attributable to RMAP)</b>									
311(i)(1)(i)	Project Performance Report cover sheet	SF-PPR (0970-0334)	73	1	73	0.42	30.7	\$60	\$1,840
311(i)(1)(i)	Performance Measures	SF-PPR-A (0970-0334)	73	1	73	0.75	54.8	\$60	\$3,285
311(i)(1)(i)	Activity Based Expenditures	SF-PPR-E (0970-0334)	73	1	73	0.33	24.1	\$60	\$1,445
							109.5		\$6,570

Breakout Percentages				Breakout Costs		
Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	Small Business that are Private not individuals	Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe
0.00%	75.00%	25.00%	66.67%	\$0	\$27,880	\$9,293
0.00%	75.00%	25.00%	66.67%	\$0	\$191	\$64
0.00%	75.00%	25.00%	66.67%	\$0	\$6,970	\$2,323
0.00%	75.00%	25.00%	66.67%	\$0	\$28,262	\$9,421
0.00%	75.00%	25.00%	66.67%	\$0	\$7,066	\$2,355
0.00%	75.00%	25.00%	66.67%	\$0	\$3,819	\$1,273
0.00%	75.00%	25.00%	66.67%	\$0	\$2,148	\$716
0.00%	75.00%	25.00%	66.67%	\$0	\$4,201	\$1,400
0.00%	75.00%	25.00%	66.67%	\$0	\$382	\$127
0.00%	75.00%	25.00%	66.67%	\$0	\$2,005	\$668
0.00%	75.00%	25.00%	66.67%	\$0	\$0	\$0
0.00%	75.00%	25.00%	66.67%	\$0	\$3,485	\$1,162
0.00%	75.00%	25.00%	66.67%	\$0	\$1,743	\$581
0.00%	75.00%	25.00%	66.67%	\$0	\$883	\$294
0.00%	75.00%	25.00%	66.67%	\$0	\$883	\$294
0.00%	75.00%	25.00%	66.67%	\$0	\$28,261	\$9,420
0.00%	75.00%	25.00%	66.67%	\$0	\$348	\$116
0.00%	75.00%	25.00%	66.67%	\$0	\$1,742	\$581
0.00%	75.00%	25.00%	66.67%	\$0	\$3,485	\$1,162
0.00%	75.00%	25.00%	66.67%	\$0	\$55,757	\$18,586
0.00%	75.00%	25.00%	66.67%	\$0	\$5,227	\$1,742
0.00%	75.00%	25.00%	66.67%	\$0	\$5,227	\$1,742
0.00%	75.00%	25.00%	66.67%	\$0	\$3,819	\$1,273
0.00%	75.00%	25.00%	66.67%	\$0	\$871	\$290
0.00%	75.00%	25.00%	66.67%	\$0	\$3,533	\$1,178
0.00%	75.00%	25.00%	66.67%	\$0	\$3,533	\$1,178
0.00%	75.00%	25.00%	66.67%	\$0	\$883	\$294
0.00%	75.00%	25.00%	66.67%	\$0	\$13,940	\$4,647
0.00%	75.00%	25.00%	66.67%	\$0	\$883	\$294
0.00%	75.00%	25.00%	66.67%	\$217,430	\$72,477	

Small Business that are Private not individuals	Number of Entities			Small Business that are Private not individuals
	Private Individual	Private - Not Individual	State gov, local gov, Indian Tribe	
\$24,784	0	54.8	18.3	48.7
\$170	0	1.5	0.5	1.3
\$6,196	0	54.8	18.3	48.7
\$25,123	0	55.5	18.5	49.3
\$6,281	0	55.5	18.5	49.3
\$3,395	0	7.5	2.5	6.7
\$1,910	0	33.8	11.3	30.0
\$3,735	0	8.3	2.8	7.3
\$340	0	6.0	2.0	5.3
\$1,782	0	5.3	1.8	4.7
\$0	0	0.0	0.0	0.0
\$3,098	0	54.8	18.3	48.7
\$1,549	0	54.8	18.3	48.7
\$785	0	55.5	18.5	49.3
\$785	0	55.5	18.5	49.3
\$25,122	0	55.5	18.5	49.3
\$310	0	54.8	18.3	48.7
\$1,549	0	54.8	18.3	48.7
\$3,098	0	54.8	18.3	48.7
\$49,565	0	54.8	18.3	48.7
\$4,647	0	54.8	18.3	48.7
\$4,647	0	54.8	18.3	48.7
\$3,395	0	60.0	20.0	53.3
\$774	0	54.8	18.3	48.7
\$3,140	0	55.5	18.5	49.3
\$3,140	0	55.5	18.5	49.3
\$785	0	55.5	18.5	49.3
\$12,392	0	54.8	18.3	48.7
\$785	0	55.5	18.5	49.3
\$785	0	55.5	18.5	49.3
\$193,281	0	55.5	18.5	49.3

Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - 3 Year Totals					
Estimated Cost to Federal Government					3-year Average
Activity	Number of Items	Hours per Item	Rate*	Cost	
Acknowledge and review application	198	5	\$41.00	\$39,303	\$13,101
Evaluate and score	198	9	\$41.00	\$70,173	\$23,391
Inform applicants of selection results	198	2	\$41.00	\$16,236	\$5,412
Review/evaluate applications for enhancement grants	21	16	\$41.00	\$13,776	\$4,592
Legal document preparation	189	5	\$41.00	\$36,724	\$12,241
Release and advance of funds	189	4	\$41.00	\$30,996	\$10,332
Review of Quarterly Reports	756	4	\$41.00	\$123,984	\$41,328
Review Poor Performance Reports	6	1	\$41.00	\$246	\$82
Review Annual Budgets	189	1	\$41.00	\$7,749	\$2,583
Administrative	See footnote a			\$197,355	\$65,785
				\$536,541	\$178,847
*based on 2009 GS Grade 12, step 6 (DC location)					
Footnote a This line item addresses the estimated cost for developing, implementing, and administering RMAP. The estimate includes cost incurred by USDA staff and other Federal agency groups (e.g., OMB) and contractors (rule development, regulatory impact analysis).					
Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Year 1					
Estimated Cost to Federal Government					
Activity	Number of Items	Hours per Item	Rate*	Cost	
Acknowledge and review application	60	8	\$41.00	\$19,680	
Evaluate and score	60	16	\$41.00	\$39,360	
Inform applicants of selection results	60	2	\$41.00	\$4,920	
Review/evaluate applications for enhancement grants	7	16	\$41.00	\$4,592	
Legal document preparation	53	8	\$41.00	\$17,384	
Release and advance of funds	53	4	\$41.00	\$8,692	
Review of Quarterly Reports	212	4	\$41.00	\$34,768	
Review Poor Performance Reports	2	1	\$41.00	\$82	
Review Annual Budgets	53	1	\$41.00	\$2,173	
				\$129,478	
*based on 2009 GS Grade 12, step 6 (DC location)					
Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Year 2					
Estimated Cost to Federal Government					
Activity	Number of Items	Hours per Item	Rate*	Cost	
Acknowledge and review application	64	3.2	\$41.00	\$8,397	2 hours for 51 repeat MDO; 8 hours for 13 new applications
Evaluate and score	64	4.84	\$41.00	\$12,700	2 hours for 51 repeat MDO; 16 hours for 13 new applications
Inform applicants of selection results	64	2	\$41.00	\$5,248	
Review/evaluate applications for enhancement grants	7	16	\$41.00	\$4,592	
Legal document preparation	63	3.2	\$41.00	\$8,266	2 hours for 51 repeat MDO; 8 hours for 13 new applications
Release and advance of funds	63	4	\$41.00	\$10,332	
Review of Quarterly Reports	252	4	\$41.00	\$41,328	
Review Poor Performance Reports	2	1	\$41.00	\$82	
Review Annual Budgets	63	1	\$41.00	\$2,583	
				\$93,528	
*based on 2009 GS Grade 12, step 6 (DC location)					
Burden Estimate for Section 6022 - Rural Microentrepreneur Assistance Program - Year 3					
Estimated Cost to Federal Government					
Activity	Number of Items	Hours per Item	Rate*	Cost	
Acknowledge and review application	74	3.7	\$41.00	\$11,226	2 hours for 53 repeat MDO; 8 hours for 21 new applications
Evaluate and score	74	5.97	\$41.00	\$18,113	2 hours for 53 repeat MDO; 16 hours for 21 new applications
Inform applicants of selection results	74	2	\$41.00	\$6,068	
Review/evaluate applications for enhancement grants	7	16	\$41.00	\$4,592	
Legal document preparation	73	3.7	\$41.00	\$11,074	2 hours for 53 repeat MDO; 8 hours for 21 new applications
Release and advance of funds	73	4	\$41.00	\$11,972	
Review of Quarterly Reports	292	4	\$41.00	\$47,888	
Review Poor Performance Reports	2	1	\$41.00	\$82	
Review Annual Budgets	73	1	\$41.00	\$2,993	
				\$114,008	
*based on 2009 GS Grade 12, step 6 (DC location)					