

**INSTRUCTIONS:** Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average

(K)Total/(I)Total = (J)Average

**NOTE:** The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

**TITLE OF INFORMATION COLLECTION DOCUMENT**

Submission of Itineraries

**OMB NO.**

0579-XXXX

**DATE PREPARED**

September 30, 2009

| IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT |  |   | ANNUAL BURDEN                 |   |  |                               |                                     |                                  |   |  |
|--|--|---|-------------------------------|---|--|-------------------------------|-------------------------------------|----------------------------------|---|--|
| SECTION OF REGS.<br><br>(A)                              | DESCRIPTION<br><br>(B)   | FORMS NO (S)<br>(If "none" so state)<br><br>(C) | REPORTS                       |   |  |                               |                                     | RECORDS                          |   |  |
|  |  |   | NO. OF RESPONDENTS<br><br>(D) | NO OF RESPONSES PER RESPONDENT<br><br>(E) | TOTAL ANNUAL RESPONSES (Col. D x E)<br><br>(F) | HOURS PER RESPONSE<br><br>(G) | TOTAL HOURS (Col. F x G)<br><br>(H) | NO. OF RECORD-KEEPERS<br><br>(I) | ANNUAL HOURS PER RECORD-KEEPER<br><br>(J) | TOTAL RECORD-KEEPING HOURS (Col. I x J)<br><br>(K) |
| 2.126 ( c )  | Submission of Itineraries (Routine) - Bussiness  |   | 160                           | 12.0000                                   | 1,920.00                                       | 0.2500                        | 480.00                              |                                  |   | 0.00   |
|  | Submission of Itineraries (Occasional) - Business  |   | 80                            | 2.0000                                    | 160.00   | 0.2500                        | 40.00                               |                                  |   | 0.00   |
|  | Submission of Itineraries (Routine) - Individuals  |   | 40                            | 12.0000                                   | 480.00   | 0.2500                        | 120.00                              |                                  |   | 0.00   |
|  | Submission of Itineraries (Occasional) - Individuals                                       |   | 20                            | 2.0000                                    | 40.00  | 0.2500                        | 10.00                               |                                  |   | 0.00   |
|  |  |   |                               |   | 0.00   |                               | 0.00                                |                                  |   | 0.00   |
|  |  |   |                               |   | 0.00   |                               | 0.00                                |                                  |   | 0.00   |
|  | <b>SUBTOTAL</b>  |   |                               |   | 2,600.00                                       |                               | 650.00                              | 0.00                             |   | 0.00   |
|  | <b>TOTAL OF ALL PAGES</b>  |   |                               |   | 2,600.00                                       |                               | 650.00                              | 0.00                             |   | 0.00   |
|  | <b>TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b;<br/>COLUMNS "H" AND "K" = OMB 831, 13c</b> |   |                               |   | <b>2,600.00</b>                                |                               | <b>650.00</b>                       |                                  |   |  |