

PAPERWORK REDUCTION ACT SUBMISSION WORKSHEET
Part II: Information Collection Detail

This template is intended for staff without an ICRAS account. Please fill out and submit to the appropriate Operating Division to enter into ICRAS. The form mirrors the screens available in the ICRAS 4 system. To request an account to log into ICRAS.

Instructions for filling out the form are available at www.paperworkreduction.gov.

1. Title Formative Research to Inform an HIV Testing Social Marketing Campaign for African American Men Who Have Sex With Men (AAMSM) : Interviews		
2. Is this a Common Form? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	3. Obligation to respond (<i>check one</i>) a. <input checked="" type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <input type="checkbox"/> Mandatory	4. Frequency of reporting (<i>check all that apply</i>) a. <input type="checkbox"/> Hourly (24 -7) b. <input type="checkbox"/> Hourly Bus (40 per week) c. <input type="checkbox"/> Daily (7 per week) d. <input type="checkbox"/> Daily Bus (5 per week) e. <input type="checkbox"/> Weekly (52 per year) f. <input type="checkbox"/> Monthly g. <input type="checkbox"/> Yearly h. <input type="checkbox"/> Every Decade i. <input type="checkbox"/> Quarterly j. <input type="checkbox"/> Semi-annually k. <input type="checkbox"/> Biennially l. <input checked="" type="checkbox"/> Once m. <input type="checkbox"/> occasionally
5.CFR Citation(s) for the information collection under review (if applicable).		
Title _____ Part _____ Section _____ Title _____ Part _____ Section _____ Title _____ Part _____ Section _____ Title _____ Part _____ Section _____		
6. Information Collection Instruments – Send all instruments along with the Part 2 form(s). If more than one Part 2 is completed make sure to identify which instruments are associated with which Part 2 form. **Please refer to Attachment 3A in the Support Statement for the Data Collection Instruments.		
7. Federal Enterprise Architecture Business Reference Model (Select one Services for Citizens Line of Business and one Subfunction from its group)		

Services for Citizens Line of Business	Subfunction
None	
Community and Social Services___	Homeownership Promotion___ Community and Regional Development___ Social Services___ Postal Service___ None___
Correctional Activities___	Criminal Incarceration Criminal Rehabilitation None
Defense and National Security___	Strategic National and Theater Defense___ Operational Defense___ Tactical Defense___ None___
Disaster Management___	Disaster Monitoring and Predication___ Disaster Preparedness and Planning___ Disaster Repair and Restore___ Emergency Response___ None___
Economic Development___	Business and Industry Development___ Intellectual Property Protection___ Financial Sector Oversight___ Industry Sector Income Stabilization___ None___
Education___	Elementary, Secondary, and Vocational Education___ Higher Education___ Cultural and Historic Preservation___ Cultural and Historic Exhibition___ None___
Energy___	Energy Supply___ Energy Conservation and Preparedness___ Energy Resource Management___ Energy Production___ None___
Environmental Management___	Environmental Monitoring and Forecasting___ Environmental Remediation___ Pollution Prevention and Control___ None___
General Science and Innovation___	Scientific and Technological Research and Innovation___ Space Exploration and Innovation___ None___
Health_x___	Illness Prevention_x___ Immunization Management___ Public Health Monitoring___ Health Care Services___ Consumer Health and Safety___ None___
Homeland Security___	Border and Transportation Security___ Key Asset and Critical Infrastructure Protection___ Catastrophic Defense___ None___
Income Security___	General Retirement and Disability___ Unemployment Compensation___

Intelligence Operations___	Housing Assistance___
	Food and Nutrition Assistance___
	Survivor Compensation___
	None___
	Intelligence Planning and Direction/Needs___
International Affairs and Commerce___	Intelligence Collection___
	Intelligence Analysis and Production___
	Dissemination___
	None___
	Foreign Affairs___
Law Enforcement___	International Development and Humanitarian Aid___
	Global Trade___
	None___
	Criminal Apprehension___
	Criminal Investigation and Surveillance___
Litigation and Judicial Activities___	Citizen Protection___
	Crime Prevention___
	Leadership Protection___
	Property Protection___
	Substance Control___
Natural Resources___	None___
	Judicial Hearing___
	Legal Defense___
	Legal Investigation___
	Legal Prosecution and Litigation___
Transportation___	Resolution Facilitation___
	None___
	Water Resource Management___
	Conservation, Marine and Land Management___
	Recreational Resource Management and Tourism___
Workforce Management___	Agricultural Innovation and Services___
	None___
	Air Transportation___
	Ground Transportation___
	Water Transportation___
	Space Operations___
	None___
	Training and Employment___
	Labor Rights Management___
	Worker Safety___
	None___

See <http://www.feapmo.gov> for the Business Reference Model categories and definitions.

8. Privacy Act System of Records (if applicable)

Title: _____

Federal Register Citation: Volume _____ Page number _____ Publication date ____/____/____

9. Respondents: **Interviews**

- a. Total # 144
- b. Small Entity # 0
- c. Percent Electronic 0

- Affected public (choose one)
- a. Individuals or households
 - b. Private Sector
 - c. State, Local, or Tribal Governments
 - d. Federal Government
- (if Private Sector check all that apply)
- a. Business or other for-profits
 - b. Not-for-profit institutions
 - c. Farms

10. Frequency: How often on average will each respondent respond to the Information Collection?

- Number of Responses per Respondent 1
 Per (select the most appropriate time period for this collection)
- a. Hour (24-7) - 8736 per year
 - b. Business Hour (40 per week) - 2080 per year
 - c. Day (7 per week) - 364 per year
 - d. Business Day (5 per week) - 260 per year
 - e. Week - 52 per year
 - f. Month - 12 per year
 - g. Year
 - h. Decade .1 per year
 - i. Quarter - 4 per year
 - j. Half-Year - 2 per year
 - k. Biennial - 0.5 per year

Calculated: Annual Frequency = 144 (per respondent)

Calculated: Annual Number Of Responses = 144

11. Hour and Cost Burden

Enter the hours and cost (per response) broken out by reporting, record keeping, and third-party disclosure.

	Time per Response	Hour per response	Annual Hour Burden	Cost per Response	Annual cost Burden
Reporting.	1 hour	1	144	\$6.00	\$864.00
Record keeping	n/a	n/a	n/a	n/a	n/a
Third party disclosure	n/a	n/a	n/a	n/a	n/a
Total	1 hour	1	144	\$6.00	\$864.00

7. Allocate the change in burden

n/a	Total Requested	Change Due to New Statute	Change Due to Agency Discretion	Due to Agency Estimate	Change Due Violation	Currently Approved
a. Annual Responses	144	0	108			36
b. Annual Hour Burden	144		36hours	hours	hours	180 hours

c. Annual Cost Burden	\$864		\$ 648	\$	\$	\$ 216