## OMB#: 0584-0523 Expiration Date: 12/31/2012

## Appendix D

## **Confirmation e-mail**

Dear {insert name},

Thank you for agreeing to participate in this important survey. Please let us know which of the following times is convenient.

- [Date and time #1]
- [Date and time #2]
- [Date and time #3]
- [Date and time #4]

Also, what is the best telephone number to reach you?

We appreciate your time and participation in this survey which will help shape policy regarding nutrition education for children.

If you have any questions, please feel free to contact {insert name and contact information}.

Thank you.

The following statement will be read after introductions:

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection unless it displays a valid OMB Control number. The valid OMB number for this collection is 0584-0523. The time required for this collection is estimated to average 10 minutes including the time for reviewing and responding to this confirmation email.