

Attachment 9b

CSBS Recruitment Guidance, Facility Makes First Contact

Model Patient Recruitment Script Provider/Facility Makes First Contact

The Patient Recruitment Script should be used after the Health Department has provided you with a list of randomly selected patients.

Script

Name of patient you are calling _____

Hello my name is _____ with ***facility name*** _____. I am calling to let you know about a project called the Case-Surveillance-Based Sampling Project or CSBS that ***facility name*** _____ is participating in, in collaboration with the Health Department and the Centers for Disease Control and Prevention (CDC).

I am asking for your voluntary participation in this health department project. Maximum participation of patients is really important for obtaining information that is truly representative of patients in care for HIV locally and nationally. Data will be used for prevention and care planning, the allocation of resources, and policy and decision-making.

If you agree to participate, you would need to consent to a 45 minute in-person interview and allow your medical records to be abstracted. Medical record abstraction is a process where selected information from your medical record will be looked over and recorded onto a form. You will receive \$25.00. This survey is completely confidential. **Neither your name nor any identifying information will be sent to CDC.**

A representative from the Health Department will contact you to setup an appointment for you to sign the consent form, complete the in-person interview, and receive your \$25.00.

If you have any questions regarding MMP, please call (phone number), and ask for (contact person).

I would like to thank you in advance for your participation in this very important activity that will positively impact health care and reduce illnesses among persons living with HIV/AIDS in project area name _____.