### **Employee Survey Instrument (Both Waves)**

Forn	n Approved
OMB No.	
Exp. Date	

Public reporting burden of this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Rd NE, MS E-11, Atlanta, GA 30333; ATTN: PRA (0920-XXXXX).

Please be sure that you are in a private location, so that no one can see your answers to the questions. The survey questions ask about your background, employment and training experiences, current work behavior, health, experiences with domestic violence, and perceptions of domestic violence and the workplace. Your answers will be kept in confidence and will only be seen by the authorized research staff at RTI International. No <company> personnel will be able to see your individual responses.

<Company> is committed to protecting the privacy of all survey participants. Any responses and personal information collected through this voluntary survey will be used solely for data purposes and will indefinitely remain secure and confidential. In addition, <company> will not attempt to discern the identity of respondents under any circumstances. (If you have any questions or concerns regarding this privacy statement, please contact <company contact>)

## **Background Information**

The first set of questions asks for some basic information about you.

- B1. What is your gender?
  - o Male
  - o Female
- B2. How old are you?

[drop down box: Under 18, 18-29, 30-39, 40-49, 50-59, 60-69, 70 or older]

[IfB2=Under 18] We're sorry but the survey can only be completed by individuals who are at least 18 years old. Thank you for your interest in our study. We appreciate your time. ["Back" button displayed]

B3.	How would you describe your race/ethnic background? Please check all that apply.  White Black or African American Hispanic or Latino/Latina Asian Native Hawaiian or Other Pacific Islander American Indian or Alaska Native Other (specify)
B4.	What is your marital status? o Married (or in a domestic partnership) o Divorced o Widowed o Separated o Never married
B5.	[If B4≠Married] Are you currently involved in a steady intimate relationship? o Yes o No
B6.	Do you have any children (including biological children, legally adopted children or stepchildren)?  o Yes  o No
B7.	[If B6=yes] How many children do you have? [drop down box: 1, 2, 3, 4, 5, 6, more than 6]
B8.	<ul><li>[If B6=yes] Are any of your children under the age of 18?</li><li>o Yes</li><li>o No</li></ul>
B9.	What is the highest level of school you have completed?  o high school diploma or GED  o Vocational or trade school graduate (certificate program)  o Some college but no degree  o Associate degree (2 year academic, technical, or occupational program)  o Four year college graduate  o Advanced degree (including masters, professional, or doctoral degrees)

### You have finished 1 out of 5 sections of the survey.

After you click "forward" to advance to the next section, you will not be able to go back and change your answers in this section.

# **Employment**

The next set of questions asks about your employment history and current position.

**Employment History/Stability** 

- E1. How many different jobs have you had since you were 18? [drop down box: 1, 2, 3, 4, 5, 6, 7, 8, 9,10 or more]
- E2. Since you were 18, what is the longest consecutive period of time you have worked at one job?

[drop down box: Less than 6 months, 6 months to less than a year, 1 year to less than 2 years, 2 years to less than 5 years, 5 -10 years, more than 10 years]

E3. Since you were 18, what is the longest consecutive period of time you have been unemployed. Do not count any time on maternity or paternity leave, or time that you were a student.

[drop down box: Less than 3 months, 3-6 months, 6 months to less than a year, 1 year to less than 2 years, 2 years to less than 5 years, 5 -10 years, more than 10 years]

- E4. Since you were 18, how many times have you ever been fired from a job? [drop down box: 0,1, 2, 3, 4, 5, 6, 7, 8, 9,10 or more]
- E5. Since you were 18, how many times have you ever quit a job? [drop down box: 0,1, 2, 3, 4, 5, 6, 7, 8, 9,10 or more]

Unit/Division

E6. In what unit/division do you currently work? [drop down box: a complete list of trainings offered by the Company will be inserted]

Job Type

E7. What type of work do you do? [drop down box: administration, finance, retail, marketing, security, product development, other]

- E8. Are you a salaried or hourly employee?
  - o Salaried
  - o Hourly
  - o Other

Benefits

- E9. Are you eligible to receive health insurance coverage from your employer?
  - o Yes
  - o No
- E10. Are you entitled to any fully paid leave, such as sick leave or vacation leave, from your employer?
  - o Yes
  - o No

Job R	etention
E11.	How long have you worked for [company name]? [drop down box: less than 3 months, 3-5 months, 6-11 months, 12 -24 months, 2-5 years, more than 5 years]
E12.	How likely is it that you will stop working for [company name] in the next year?  o Very likely o Somewhat likely o Somewhat unlikely o Not at all likely
E13.	How likely is it that you will actively look for a new job in the next year?  o Very likely o Somewhat likely o Somewhat unlikely o Not at all likely
Absen	teeism (from NHIS)
E14.	miss a half day or more from work or business because of illness or injury? Do not include maternity or family leave. [drop down box: 0, 1-2 days, 3-5 days, 5-9 days, 10-19 days, 20-29 days, 30-39 days, 40-49 days, 50 or more days]
Produ	ctivity/Presenteeism (from HPQ, items B8, B9-12)

E15. How many hours do you work in an average week? [drop down box: Under 10, 10-19, 20-29, 30-39, 40-49, 50-59, 60-69, 70 or more]

past 4	The next questions are about the time end during your hours at work in the weeks (28 days). Select the one	All of	Most	Some	A little of	None
_	nse for each question that comes closest	the	of the	of the	the	of the
	r experience.	time	time	time	time	time
E16a.	How often was your performance higher					
E16b.	than most workers on your job? How often was your performance <u>lower</u>					
	than most workers on your job?					
E16c.	How often did you do no work at times		Ц	Ц	ш	ш
E16d.	when you were supposed to be working? How often did you find yourself not working					
E16e.	as <u>carefully</u> as you should? How often was the <u>quality</u> of your work					
	lower than it should have been?					
E16f.	How often did you not concentrate enough					
	on your work?					
E16g.	How often did health problems limit the kind	<b>_</b>		_	<b>_</b>	ш

or amount of work you could do?

E17.	On a scale from 0 to 10 wh at your job and 10 is the pe											.ve		
E17a. E17b. E17c.	similar to yours? your <u>usual</u> job performance	over the <u>past</u> on the days	<u>year</u> ? you	0		2	3	4	5 ••••••••••••••••••••••••••••••••••••	6 	7 	8	9	10 
E18.	How would you compare you during the past 4 weeks (2) who have a similar type of	8 days) with	the perfor	ma										
	<ul> <li>You were <u>a lot better</u> than other workers.</li> <li>You were <u>somewhat better</u> than other workers.</li> <li>You were a <u>little better</u> than other workers.</li> <li>You were about <u>average</u>.</li> <li>You were <u>a little worse</u> than other workers.</li> <li>You were <u>somewhat worse</u> than other workers.</li> <li>You were <u>a lot worse</u> than other workers.</li> </ul>													
Emplo	yee-Manager Interaction													
E19.	How often do you typically	interact with	your direc	t sı	ıper	visc	or							
E19a. E19b. E19c.	over the phone?	Less than once a week	1-3 times a week	ti	imes veek			nes eek		tha tin	ore an 6 nes eek			
Percep	ntions of Manager Interest in	Personal Li	fe											
E20.	How often do you typically supervisor?	discuss mat	ters other	tha	n wo	ork י	with	you	ır di	rect				
	<ul> <li>□ Less than once a week</li> <li>□ 1-3 times a week</li> <li>□ 3-4 times a week</li> <li>□ 5-6 times a week</li> <li>□ More than 6 times a week</li> </ul>													
E21.	How much do you feel that  Very much A little Not much	your direct s	supervisor	ca	res a	abo	ut y	ou a	as a	per	son	?		

You h	ave finished 2 out of 5 sections of the s	survey.						
-	After you click "forward" to advance to the next section, you will not be able to go back and change your answers in this section.							
Hea	alth							
Health	n-related Quality of Life (SF-12, Version 2.0	0)						
Next,	we would like your views about your health	۱.						
H1.	In general, would you say that your health o Excellent o Very good o Good o Fair o Poor	h is:						
H2.	The following questions are about activition Does your health now limit you in these a					day.		
H2a.	Moderate activities, such as moving a table, pushing a vacuum cleaner, bowling, or playi		Yes, limited a lot □	Yes, limit little	ted a	No, not limited at all		
H2b.	golf Climbing <u>several</u> flights of stairs							
Н3.	During the <u>past 4 weeks</u> , how much of th problems with your work or other regular <u>physical health</u> ?							
H3a.	Accomplished less than you would like	All of the time	Most of the time	Some of the time	A little of the time	None of the time		
H3b.	Were limited in the <u>kind</u> of work or other activities							
H4.	During the <u>past 4 weeks</u> , how much of the problems with your work or other regular emotional problems (such as feeling depict)	daily act	ivities <u>as</u>	a result				

□ Not at all

Н4а.	Accomplished less than you would like	All of the time	Most of the time	Some of the time	A little of the time	None of the time
H4b.	Did work or other activities <u>less carefully</u> than usual					
H5.	During the past 4 weeks, how much did part (including both work outside the home and one of Not at all one of A little bit one of Moderately one of Quite a bit one of Extremely	I housev	vork?			
H6.	These questions are about how you feel a during the past 4 weeks. For each questic comes closest to the way you have been for the past 4 weeks	n, pleas	se give tl	he one a	ınswer t	hat
Н6а.	Have you felt calm and peaceful?	All of the time	Most of the time	Some of the time	A little of the time	None of the time
Н6b. Н6b.	Did you have a lot of energy? Have you felt downhearted and depressed?					
H7.	During the past 4 weeks, how much of the emotional problems interfered with your so relatives, etc.)?  o All of the time o Most of the time o Some of the time o A little of the time o None of the time			-		
	Care Utilization (from NHIS)	-4-1 l		a.s. a t. 1	٠- ا	C
H8.	During the past 12 months, that is since [dathe following health care providers about y		-	,	Yes	ny of

Н9а.	A mental health professional such as a psychiatrist, psychologist,		
	psychiatric nurse, or clinical social worker.  [If B1=female] A doctor who specializes in women's health (an		
Н9с.	obstetrician/gynecologist) A medical doctor who specializes in a particular medical disease or problem (other than obstetrician/gynecologist, psychiatrist, or		
H9d.	ophthalmologist) A general doctor who treats a variety of illnesses (a doctor in general practice, family medicine, or internal medicine).		
H10.	During the past 12 months, how many times have you gone to a hose emergency room about your own health? This includes emergency that resulted in a hospital admission.  [drop down box: None, 1, 2-3, 4-5, 6-7, 8-9, 10-12, 13-15, 16 or more	room vis	its
H11.	During the past 12 months, how many times have you seen a doctor health care professional about your own health at a doctor's office, a some other place? Do not include times you were hospitalized over to hospital emergency rooms, home visits, dental visits, or telephone [drop down box: None, 1, 2-3, 4-5, 6-7, 8-9, 10-12, 13-15, 16 or more	a clinic, o night, vis e calls.	r
H12.	During the past 12 months, have you contacted the [Company name Assistance Program (EAP) for help with grief and loss, stress, baland and family, depression and anxiety, communication breakdowns, find difficulties, work-related issues, or alcohol or drug use/abuse?  o Yes o No	cing wor	•

### You have finished 3 out of 5 sections of the survey.

After you click "forward" to advance to the next section, you will not be able to go back and change your answers in this section.

## **Experiences**

The next set of questions asks about violence between intimate partners. By "violence between intimate partners" we mean the use of physical, sexual, or emotional abuse or threats to control another person who is an intimate partner. Please remember that you do not have to answer any questions that you don't want to. Also, remember that your responses to the survey questions will be kept completely confidential and will only be seen by the authorized research staff at RTI.

IPV Victimization and Perpetration (V1-20 are from CTS2-Short Form)

No matter how well a couple gets along, there are times when they disagree, get annoyed with the other person, want different things from each other, or just have spats or fights because they are in a bad mood, are tired, or for some other reason. Couples also have many different ways of trying to settle their differences. This is a list of things

that might happen when you have differences. Please mark how many times you did each of these things in the past year, and how many times your partner did them in the past year. If you or your partner did not do one of these things in the past year, but it happened before that, mark "7" for that question. If it never happened, mark a "0".

	once in the past year		5 = 11-20 times in the past year								
	wice in the past year		6 = more than 20 times in the past year								
	3-5 times in the past year	7=	7= None in the past year, but it did happen								
befo		_				_					
4 = 6-10 times in the past year 0 = This has never happened											
In the	e past year, how often did this	1	2	3	4	5	6	7	0		
	I explained my side or suggested a										
ν т.	compromise for a disagreement with										
	my partner.										
V2.	My partner explained his or her side or										
	suggested a compromise for a										
	disagreement with me.	_									
V3.	I insulted or swore or shouted or yelled										
	at my partner.										
V4.	My partner insulted or swore or shouted										
775	or yelled at me.										
V5.	I had a sprain, bruise, or small cut, or felt pain the next day because of a fight	_	_	_	_	_	_	_			
	with my partner.										
V6.	My partner had a sprain, bruise, or										
٧ ٥٠	small cut, or felt pain the next day										
	because of a fight with my partner.										
V7.	I showed respect for, or showed that I										
	cared about my partner's feelings about										
	an issue we disagreed on.										
V8.	My partner showed respect for, or										
	showed that I cared about my partner's										
	feelings about an issue we disagreed										
7.70	on.										
V9.	I pushed, shoved, or slapped my	_	_	_	_	_	_	_	_		
V10.	partner.  My partner pushed, shoved, or slapped										
V 10.	me.										
V11.	I punched or kicked or beat up my										
	partner.										
V12.	My partner punched or kicked or beat-										
	me-up.		_	_	_	_	_	_	_		
V13.	I destroyed something belonging to my		ш	ш	Ш	ш	ш	Ш	ш		
	partner or threatened to hit my partner.										
V14.	My partner destroyed something								ш		
	belonging to me or threatened to hit										
774 =	me.								П		
V 15.	I went to see a doctor (M.D.) or needed to see a doctor because of a fight with	_	_	_	_	_	_	_	_		
	my partner.										
V16.											
V 10.	or needed to see a doctor because of a										

In the past year, how often did this happen?	1	2	3	4	5	6	7
fight with me. V17. I used force (like hitting, holding down, or using a weapon) to make my partner have sex.			0	0	0	0	
V18. My partner used force (like hitting, holding down, or using a weapon) to							
make me have sex. V19. I insisted on sex when my partner did not want to or insisted on sex without a condom (but did not use physical force).							
V20. My partner insisted on sex when I did not want to or insisted on sex without a condom (but did not use physical force).			u		u		
[Display the following in a bulleted list above V21: "your partner pushed, shoved, or slapped you"; "your partner punched or kicked or beat you up"; "your partner destroyed something belonging to you or threatened to hit you"; "you went to see a doctor or needed to see a doctor because of a fight with your partner"; "you had a sprain, bruise, or small cut, or felt pain the next day because of a fight with your partner"; "your partner used force (like hitting, holding down, or using a weapon) to make you have sex"; "your partner insisted on sex when you did not want to or insisted on sex without a condom (but did not use physical force)"]							
V21. [If V5, V10, V12, V14, V16, V17, the things on the list above from name] or any of its subsidiaries of Yes  o No  Perceived Impact of Victimization on Wo	an inti or affilia	mate pa ates?	artner w	hile em	ployed	by [com	
V22. [If V5, V10, V12, V14, V16, V17, your ability to work? o Significantly	,						ffect

o No effect

V23. [If V5, V10, V12, V14, V16, V17, OR V20 ≥ 1] Below is a list of the various ways these experiences might have affected you in the workplace. Please choose all that apply.

□ Missed days
□ Lateness
□ Distraction
□ Inability to complete assignments on time
□ Need to seek out co-workers for additional help
□ Problems with your boss
□ Problems with other co-workers
□ Job loss

o Somewhato Minimally

		Fear of discovery Fear of intimate partner's unexpected visits Harassment by intimate partner at work (either by phone or in person)
Utilizat	ion	of Company DV Resources (from Company's Survey, victims only)
V24.	exp o	V21=Yes] Did you inform anyone from [company name] that you were periencing domestic violence? Yes No Not sure
V25.		V24=Yes] Who did you contact? Please check all that apply. A co-worker The person who is currently you direct supervisor/manager A supervisor or manager who is not your current supervisor/manager A human resources (HR) staff member A representative from the Company's Employee Assistance Program (EAP) A security staff member Someone else (please specify:)
V26.	Ple	W24=Yes] What sorts of programs or support did the Company offer to help? Tase check all that apply.  Providing access to counseling and assistance Providing information and referral to domestic violence programs Contacting authorities Providing security services to you (e.g., escorting you to your car, providing you with a pager or cell phone, switching your office location) Providing access to legal support Providing flexible leave time or other benefits Other (please specify:)
V27.	exp	What prevented you from informing the Company that you were beriencing domestic violence? Please check all that apply. You did not think it was a serious enough problem to report You were embarrassed to have people at work know about the problem You were afraid of hurting your reputation at work You were afraid of what your coworkers would think You felt that domestic violence is not a work issue You were afraid that your manager/supervisor would think less of you You felt that your manager/supervisor would not understand what domestic violence has to do with work You were afraid of retaliation by your spouse/partner Other (please specify:)
Satisfa	ctio	n with Company DV Resources (victims only)

V28. [If V24=Yes] How helpful did you find the program or resources offered by the Company?

- o Extremely helpful
- o Very helpful
- o Somewhat helpful
- o Not helpful
- V29. [If response options 2 OR 3 were selected for V25] How supportive was the manager/supervisor when you told them you had experienced violence from an intimate partner?
  - o Very supportive
  - o Somewhat supportive
  - o Not very supportive
  - o Not at all supportive/hostile
- V30. [If response options 4, 5, OR 6 were selected for V25] How supportive were Company officials when you told them you had experienced violence from an intimate partner?
  - o Very supportive
  - o Somewhat supportive
  - o Not very supportive
  - o Not at all supportive/hostile
- V31. [If response option 1 was selected for V25] How supportive were your coworkers when you told them you had experienced violence from an intimate partner?
  - Very supportive
  - o Somewhat supportive
  - Not very supportive
  - o Not at all supportive/hostile

Hypothetical use of Company IPV Resources (non-victims only)

- V32. [If V5, V10, V12, V14, V16, V17, AND V20 = 0] If you were to experience violence from an intimate partner, how likely is it that you would tell your manager/direct supervisor?
  - o Very likely
  - o Somewhat likely
  - o Somewhat unlikely
  - o Not at all likely
- V33. [If V5, V10, V12, V14, V16, V17, AND V20 = 0] If you were to experience violence from an intimate partner, how likely is it that you would tell a co-worker at the company?
  - o Very likely
  - o Somewhat likely
  - o Somewhat unlikely
  - o Not at all likely
- V34. [If V5, V10, V12, V14, V16, V17, AND V20 = 0] If you were to experience violence from an intimate partner, how likely is it that you would tell someone

else at [company name], such as a human resources (HR) staff member, a representative from the Employee Assistance Program (EAP), or a security staff member?

- o Very likely
- o Somewhat likely
- o Somewhat unlikely
- o Not at all likely

### You have finished 4 out of 5 sections of the survey.

After you click "forward" to advance to the next section, you will not be able to go back and change your answers in this section.

## **Domestic Violence and the Workplace**

The next set of questions asks more about your awareness of [company name]'s domestic violence program.

Awareness of the Company's Domestic Violence Program

- D1. How seriously do you believe [company name] takes the issue of domestic violence and its impact on the workplace?
  - o Not seriously
  - o Somewhat seriously
  - o Very seriously
  - o Extremely seriously
- D2. Are you aware if [company name] has a workplace program for people experiencing violence from an intimate partner?
  - o Yes
  - o No
- D3. [If D2=Yes] How effective do you believe [company name]'s program is?
  - o Very effective
  - o Somewhat effective
  - o Not very effective
  - Not effective at all

Attitudes toward Domestic Violence as a Workplace Issue

- D4. In general, how much do you agree or disagree that it is important for companies to provide services for employees who are experiencing domestic violence?
  - o Strongly agree
  - o Agree
  - o Neither agree nor disagree
  - o Disagree
  - o Strongly disagree

D5.	How important is a manager's role in supporting individuals experiencing
	domestic violence compared to other possible sources of support (such as
	family, friends, community organizations and neighbors)?
	☐ More important
	□ Equally important
	□ Less important
	•

Perception of Manager's Attitudes toward Domestic Violence as a Workplace Issue

- D6. In general, how much do you think your direct supervisor agrees or disagrees that it is important for companies to provide services for employees who are experiencing domestic violence?
  - o Strongly agree
  - o Agree
  - o Neither agree nor disagree
  - o Disagree
  - o Strongly disagree
- D7. If you were experiencing violence by an intimate partner, how likely do you believe your direct supervisor would be to offer help?
  - o Very likely
  - o Somewhat likely
  - o Somewhat unlikely
  - o Not at all likely

You have finished all 5 sections of the survey. Thank you very much for your participation. Click "forward" to receive your survey completion code.