

**Expanded Monitoring Program  
Site Review - Beneficiary Interview Form**

Beneficiary Name	Beneficiary Telephone Number
Beneficiary SSN/Claim Number	Beneficiary Residence Address
Payee Name	Payee Address

**Ask the beneficiary (or, if the beneficiary cannot respond, the custodian or other caregiver) the following questions:**

- Has the payee been paying your bills on time?  Yes  No If No, explain:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Is the payee responsive to your needs?  Yes  No If No, explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Have you ever asked the payee for money for a specific purchase and been denied?  
 Yes  No If Yes, what was it that you needed and why did the payee tell you that you could not have it? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Does the payee ever give you any money, including cash, money orders, checks, or gift cards?  Yes  No If Yes, give:

<u>Payment Method</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Amount</u>	<u>Frequency</u>	<u>Reason</u>
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5. Does the payee charge you for any services? [ ]Yes [ ]No If Yes, give:

<u>Service</u>	<u>Beginning Date</u>	<u>Ending Date</u>	<u>Amount Charged</u>	<u>Frequency</u>
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6. Have you ever asked the payee if you had any money saved and how much?

[ ]Yes [ ]No If Yes, what did the payee answer? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Do you know how to get in touch with the payee at all times? [ ]Yes [ ]No

If No, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Have you ever had difficulty trying to get in touch with the payee? [ ]Yes [ ]No

If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

9. Are you having any problems with the payee? [ ]Yes [ ]No If Yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE TO INTERVIEWER** - Were any large or unusual expenses/purchases detected when you examined the representative payee's records? If so, record and confirm here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REMARKS:** \_\_\_\_\_

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## Privacy Act Statement

Sections 205(j) and 1631(a) of the Social Security Act allow us to collect the information requested on this form. The information you provide will allow the Social Security Administration to monitor the performance of your representative payee. You do not have to give us this information. However, without the information, we will not be able to determine the performance of your payee and payment of your benefits may be affected.

Sometimes the law requires us to give out the facts you provide during this interview without your consent. We must release this information to another person or government agency if Federal law requires that we do so or to do the research and audit needed to administer or improve our representative payment program.

We may also use this information when we match records by computer. Matching programs compare our records with those of other Federal, State, or local government agencies. Many agencies may use matching programs to find or prove that a person qualifies for benefits paid by the Federal government. The law allows us to do this even if you do not agree to it.

Explanations about these and other reasons why information you provide may be used or given out are available in Social Security offices. If you want to learn more about this, contact any Social Security office.

**Paperwork Reduction Act Statement** - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 10 minutes to read the instructions, gather the facts, and answer the questions. *You may send comments on our time estimate above to: SSA, 6401 Security Blvd, Baltimore, MD 21235-6401. Send only comments relating to our time estimate to this address, not the completed form.*