

**SUPPORTING STATEMENT  
NEW COLLECTION  
*CARGO THEFT INCIDENT REPORT***

A. Justification.

1. Necessity of Information Collection

Public Law 109-177 (H.R. 3199), March 9, 2006, USA Patriot Improvement and Reauthorization Act of 2005, mandates the Attorney General take the steps necessary to ensure that reports of cargo theft collected by city, county, state, federal, and tribal law enforcement agencies are reflected as a separate category in the Uniform Crime Reporting (UCR) System by no later than December 31, 2006. In response to this congressional mandate, the FBI's UCR Program developed the *Cargo Theft Incident Report* to obtain cargo theft information from law enforcement agencies nationwide.

2. Needs and Uses

The FBI's UCR Program will serve as the national clearinghouse for the collection and dissemination of cargo theft crime data and will publish these statistics on an annual basis. The *Cargo Theft Incident Report* is a necessary mechanism to enable law enforcement agencies to report incidents of cargo theft to the FBI. These data will be utilized by the FBI to capture the essence of the national cargo theft crime problem and its negative affect on the economy of the United States. This information will serve as a valuable resource to law enforcement agencies, the academic community, government entities, the general public, and the media

3. Use of Information Technology

Even though this form was designed to be 100 percent electronic approximately 25 percent of participating law enforcement agencies will submit the *Cargo Theft Incident Report* hard copy. The *Cargo Theft Incident Report* is an interactive web-based form, which will be available online at [www.fbi.gov/ucr/ucr.htm](http://www.fbi.gov/ucr/ucr.htm). This form is provided in a fillable PDF format to be completed and submitted electronically. Electronic submissions may be submitted via magnetic media and/or Law Enforcement Online (LEO) email attachment at [ucrstat@leo.gov](mailto:ucrstat@leo.gov).

4. Efforts to Identify Duplication

Public Law 109-177 (H.R. 3199), March 9, 2006, USA Patriot Improvement and Reauthorization Act of 2005, mandates that the FBI establish a cargo theft data collection within the UCR system. The FBI's UCR Program is the only agency tasked with collecting cargo theft data.

#### 5. Minimizing Burden on Small Businesses

This information will have no significant impact on small entities. No small business will be affected by this collection.

#### 6. Consequences of Not Conducting or Less Frequent Collection

In order to serve as the national repository for crime reporting and to produce a reliable dataset, the FBI collects monthly data that are reported by participating UCR Program contributors. There is an ever-increasing need for timely and accurate data dissemination by the FBI to assist our partners in law enforcement.

#### 7. Special Circumstances

All data are collected/received from UCR Program participants on a monthly basis. The FBI's UCR Program has established various time frames and deadlines for acquiring the monthly data. Monthly reports/submissions should be received at the FBI by the seventh day after the close of each month. Annual deadlines are also designated in order to collect/assess receipt of monthly submissions. There are times when special circumstances may cause an agency to request an extension. The FBI's UCR Program has the authority to grant these extensions. Participation in the national UCR Program is voluntary.

#### 8. Public Comments and Consultations

The 30 and 60 day notices were published in the Federal Register (FR) and no comments were received.

#### 9. Provision of Payments or Gifts to Respondents

The FBI's UCR Program does not provide any payment or gift to respondents.

#### 10. Assurance of Confidentiality

All FBI UCR Program information collections are held confidential in accordance with Title 42, United States Code, Section 3789(g). Even though this information collection does not contain personal identifier information that may reveal the identity of an individual it is obtained from public agencies and are, therefore, in the public domain.

#### 11. Justification for Sensitive Questions

This information collection does not collect information of a sensitive nature.

## 12. Estimate of Respondent's Burden

The estimated burden for the cargo theft data collection varies based upon the volume of cargo theft crimes. As a new data collection, there are no prior studies with which to estimate a respondent's burden. Therefore, according to the Office of Management and Budget (OMB) guidelines, the UCR Program conducted an "hour burden" study with a sample of nine potential data contributors and concluded that the average time needed to complete the *Cargo Theft Incident Report* is five (5) minutes. The UCR Program has the potential of 17,799 participating law enforcement agencies submitting data on a monthly basis. This is 213,588 total responses at 5 minutes burden each for 17,799 full potential burden hours.

Number of respondents	17,799
Frequency of responses	monthly
Total annual responses	213,588
Minutes per response	5 minutes
Annual hour burden	17,799 hours

As stated previously the number of respondents is based on the volume of cargo theft incidents. These numbers represent the maximum number of respondents and maximum burden hours possible.

## 13. Estimate of Cost Burden

There are no direct costs to law enforcement to participate in the UCR Program other than their time to respond. With the implantation of this new data collection within the FBI's UCR Program, law enforcement agencies will voluntarily update their computer systems. The FBI's UCR Program has made the *Cargo Theft Incident Report* available online free of charge.

## 14. Cost to Federal Government

It is difficult to estimate the annual cost to the federal government under the clearance request. The following are generalized projections based upon prior collection activity of a similar form that the FBI UCR Program uses .

Data Collection and Processing Costs  
\$635,291

This is a detailed cost projection provided by CJIS Financial Management Unit

Preliminary 6/12 month reports	\$16,192
--------------------------------	----------

Crime in the United States	\$116,745
Manuals	\$13,821
Special studies	\$168,062
Data requests	\$17,846
APB services	\$36,472
Press Releases	\$710
State program bulletins	\$5,363
Audit Reports	\$39,461
Summary/NIBRS data collection	\$74,234
Summary/NIBRS	\$60,140
Training materials	\$14,349
Training	\$56,016
<u>UCR Program Development</u>	<u>\$15,880</u>
Total cost to federal government	\$635,291

This projection is based on a form that is not a web-based form, so this cost burden can be over estimated.

15. Reason for Change in Burden

Not applicable. This is a new collection.

16. Anticipated Publication Plan and Schedule

Published data are derived from data submissions furnished to the FBI UCR Program from local, county, state, federal, and tribal law enforcement agencies throughout the country. Data will be published on an annual basis.

Request for missing Jan-Jun data	August and September
Request for missing Jan-Dec data	February and March, following year
Deadline to submit data	March
Data processing/analysis	July-May
Publication of data	September of following year

17. Display of Expiration Date

All information collected under this clearance will display the OMB Clearance Number and expiration date.

18. Exception to the Certification Statement

No exceptions to the certification statement are requested.

**B. Collection of Information Employing Statistical Methods.**

This collection of information does not employ statistical methods.