

# Assignment Overview

Organizer View Print Practice Help

## Monday, June 01, 2009

Release 17.0



### Data Collection Work

PANEL 5 -- May 2009				
TYPE	ASSIGNED	READY	HOLD	NO ACTION
SI	0	0	0	0
NI	0	0	0	0
SP	3	0	0	3
LP	0	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>

PANEL 6 -- June 2009				
TYPE	ASSIGNED	READY	HOLD	NO ACTION
SI	0	0	0	0
NI	0	0	0	0
SP	0	0	0	0
LP	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### ON-PANEL NOTES

There are 29 days left in the on-panel Collection Month

### Non-Monthly Work

CLOSE OUT	ASSIGNED	READY	HOLD	NO ACTION
//	0	0	0	0
//	0	0	0	0
//	0	0	0	0
//	0	0	0	0
//	0	0	0	0
//	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Assignment Organizer - Housing DC May 2009

Organizer View Print Help

	Segment	Line	Unit Address	Int Type	Prev Contact Type	
▶	0050C	32	1 Main Street #4, Los Angeles, CA, 90034	SP	T	
	0050C	62	2 Main Street #3, Los Angeles, CA, 90034	SP	P	
	0050C	90	3 Main Street #6, Los Angeles, CA, 90034	SP	T	

**Unit Addr:** 1 Main Street #4  
Los Angeles, CA 90034

 **RESPONDENT  
INFO**

**Prev Resp:**  
AUTH. REP

 **MESSAGES**

 **TELEPHONE**

 **PERSONAL  
VISIT**

 **Interview Group:**

 **Wild Card:**

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

905 S 24T

905 S 24TH ST, Mount Vernon, IL, 62864

<b>QUIT</b>	<b>INTERVIEW TYPE</b> SI	<b>CLOSE-OUT DATE</b> 1999/01/30	<b>ARRANGEMENT CODE (Wild Card)</b>
<b>UNIT ADDRESS</b>	905 S 24TH ST, Mount Vernon, IL, 62864		
<b>UNIT DESCRIPTION</b>	<input type="text"/>		
<b>COMPLEX</b>	<input type="text"/>		
<b>MESSAGES</b>	NO		
<b>MAP</b>	<input type="text"/>		
	<b>LATITUDE</b> (15.0 to 70.0)	<input type="text"/>	
	<b>LONGITUDE</b> (-179.0 to -50.0)	<input type="text"/>	

**OBSERVATION - TYPE OF STRUCTURE SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

905 S 24T

905 S 24TH ST, Mount Vernon, IL, 62864

**(OBSERVE):**

*Select type of structure from the following list:*

<input type="text"/>
SINGLE DETACHED
SINGLE ATTACHED
MOBILE HOME TRAILER
MULTI-UNIT WITH ELEVATOR
MULTI-UNIT WITHOUT ELEVATOR
OTHER-SPECIFY

**OBSERVATION - ELIGIBILITY SCREEN**

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

905 S 24T

905 S 24TH ST, Mount Vernon, IL, 62864

(OBSERVE): Is this house eligible?

YES NO

YES  NO

*Display Ineligible*

- \* COLLEGE DORMITORY
- CONVENT, MONASTERY, RELIGIOUS GROUP RESIDENCE
- \* CORRECTIONAL INSTITUTION
- FARM WITH INCOME FROM MORE THAN 10 ACRES
- FRATERNITY OR SORORITY HOUSE
- HALFWAY HOUSE
- \* HOSPITAL
- \* LICENSED NURSING HOME
- \* MENTAL INSTITUTION

\* Units in the above structures that provide housing for staff or maintenance personnel and meet the housing unit definition are eligible



# UNIT RESPONDENT SCREEN

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

5218 N WAS  
5218 N WASHINGTON ST, Kansas city, MO, 12345

**QUIT**

\*\*\*(Select Respondent Type and Indicate Same or Different.  
Update Respondent Information as necessary.)\*\*\*

**OCCUPANT** **Update Occupant Info** PREVIOUS RESP: KIM TYLER, MANAGER

**JESSE HIGGINS**

PHONE: (555)555-7777 ALT.PHONE:

CONTACT TIME:

SAME  
 DIFFERENT

**LANDLORD** **Update Landlord Info**

PHONE: ALT.PHONE:

CONTACT TIME:

**MANAGER** **Update Manager Info**

**KIM TYLER**

PHONE: (555)555-1234 ALT.PHONE:

CONTACT TIME:

**AUTH.REP.** **Update Auth.Rep. Info**

PHONE: ALT.PHONE:

CONTACT TIME:





**UNIT OCCUPANT SCREEN AND IG OCCUPANT SCREEN  
have the same content but different screen titles**

**UNIT OCCUPANT SCREEN**

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

**5218 N WAS**  
**5218 N WASHINGTON ST, Kansas city, MO, 12345**

**\*\*\* (Since the last collection period, is the occupancy...?) \*\*\***

- Same
- **Different - Please update Name and enter a Move-In Date**
- Vacant

**OCCUPANT** Update Occupant Info **JESSE HIGGINS** 07/1997

**JESSE HIGGINS**  
PHONE: (555)555-7777 ALT. PHONE:  
CONTACT TIME:

When did the person, who has lived in this apartment the longest, move in?

MONTH YEAR

**TENURE SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Is this house occupied by the owner or it is rented?

<i>OWNER</i>	<i>RENTED</i>
--------------	---------------

905 S 24TH ST

OWNER     RENTED

# PUBLIC HOUSING SCREEN (not from Observation)

## PUBLIC HOUSING SCREEN


 Disagg

 Messages

 Pen  
Panel


 KB

 Incomplete

 Previous

 Jump

 Return

Next 

Is this house Public Housing?

*Definition*

**YES**

**NO**

905 S 24TH ST

YES

NO

### **PUBLIC HOUSING -**

Housing units which are subsidized and owned or operated by a Federal, State, City, or other government agency. Rent paid by the occupant is usually based on income and the additional rental cost covered by the government agency.

Housing units that are covered by government rent assistance programs (subsidized housing, such as Section 8 Housing) are eligible for inclusion in the Housing Survey.

*Close Window*

**GOVERNMENT OWNED \ OPERATED SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Is it owned or operated by a government agency?

<i>YES</i>	<i>NO</i>
------------	-----------

905 S 24TH ST

YES       NO

# ASSISTED LIVING SCREEN

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

(ASK ONLY IN A HOUSING COMPLEX OR MULTI-UNIT SITUATION; OTHERWISE CODE "NO".)

Is this apartment part of an assisted living program?

*Definition*

Does the program provide ADL assistance to an occupant of this apartment?

ASSISTED LIVING	
YES	NO

ADL INCLUDED	
YES	NO

905 S 24TH ST

YES     NO

YES     NO

## Definitions Window for ASSISTING LIVING SCREEN

### ASSISTED LIVING SCREEN

#### ASSISTED LIVING PROGRAM -

*Close Window*

- Any group residential program that is not licensed as a nursing home and that provides personal care and support services to people who need help with the activities of daily living (ADL)\* as a result of physical or cognitive disability.

- Assisted living communities are designed for individuals who cannot function in an independent living environment but do not need nursing care on a daily basis. Many assisted living facilities also have professional nurses and other health care professionals on staff or available on call should a resident require special care.

- These communities go by a variety of names: adult homes, personal care homes, retirement residences, and sheltered housing. Local jurisdictions vary in their definitions and requirements. Assisted living communities are often affiliated with independent living communities or nursing care facilities offering residents a continuum of care for changing needs.

#### \*ACTIVITIES OF DAILY LIVING (ADL)-

ADL's are considered to be everyday activities, such as walking, getting in and out of bed, dressing, bathing, eating, and using the bathroom.

**PRIMARY RESIDENCE SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Is this house the primary residence of at least one of the occupants?

<i>YES</i>	<i>NO</i>
------------	-----------

905 S 24TH ST

YES  NO

**RELATIVE OF THE LANDLORD SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Is anyone living in this house a relative of the landlord?

<i>YES</i>	<i>NO</i>
------------	-----------

905 S 24TH ST

YES       NO



**NUMBER OF ROOMS SCREEN**

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

5218 N WAS

5218 N WASHINGTON ST, Kansas city, MO, 12345

\*\*\*\*\* Please verify the number of rooms in this apartment. \*\*\*\*\*

BEDROOMS	1	<input type="text"/>	<input type="checkbox"/>
FULL BATHS	1	<input type="text"/>	<input type="checkbox"/>
HALF BATHS	0	<input type="text"/>	<input type="checkbox"/>
OTHER ROOMS	3	<input type="text"/>	<input type="checkbox"/>
TOTAL ROOMS	<b>5</b>		

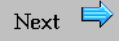
What is the reason for the change?

- SPLIT, USE FACESHEET TO ENTER UNIT APARTMENT, ENTER MSG
- MERGE, USE FACESHEET TO ENTER UNIT APARTMENT, ENTER MSG
- PREVIOUS DATA INCORRECT  
\*\*VERIFY UNIT ADDRESS\*\*
- RECONFIGURATION - NO SPLIT OR MERGE

Has there been a change in the number of rooms?

- YES     NO

## WHEN BUILT SCREEN



905 S 24T

905 S 24TH ST, Mount Vernon, IL, 62864

In what year was this structure built?

Select Decade

Before 1900 >

1900 - 1909 >

1910 - 1919 >

1920 - 1929 >

1930 - 1939 >

1940 - 1949 >

1950 - 1959 >

1960 - 1969 >

1970 - 1979 >

1980 - 1989 >

1990 - 1999 >

2000 - 2009 >

(The WO needs the actual year built for an important index calculation)

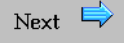
YEAR

DECADE

DON'T KNOW

CLEAR ALL

## RENT CONTROL SCREEN



Is this apartment under rent control?

YES

NO

635 PERIMETER DR

YES

NO

**MOVE-IN DATE SCREEN**

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

905 S 24T

905 S 24TH ST, Mount Vernon, IL, 62864

When did the person, who has lived in this house the longest, move in?

MONTH / YEAR

# RENT POD

## *“Respondent/Occupant” Window*

RENT POD								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<b>905 S 24T</b>								
<b>905 S 24TH ST, Mount Vernon, IL, 62864</b>								
<b>RESPONDENT NAME</b> (Curr. Rent)	<input type="text"/>							
<b>RESPONDENT TYPE</b> (Curr. Rent)	<input type="text"/>							
<b>OCCUPANT NAME</b>	<input type="text"/>							
<input type="button" value="Close Window"/>								

# RENT POD

## “Rent Amount”

RENT POD																				
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next												
<b>905 S 24T</b>																				
<b>905 S 24TH ST, Mount Vernon, IL, 62864</b>																				
<b>RENT AMOUNT</b>																				
How much rent (are you, is the tenant) paying for this house now? What is the rental period?																				
<b>RESPONDENT</b>		<b>On This Date</b>																		
<b>TENANT PAYS AND PERIOD</b>	<input type="text"/>																			
	Select Period																			
<b>SUBSIDY</b>	<input type="text"/>	<input type="checkbox"/>	EST																	
<b>WORK</b>	<input type="text"/>	<input type="checkbox"/>	EST																	
<b>REVIEW</b>	<input type="text"/>	<input type="checkbox"/>	CERT																	
		<table border="1"><tr><td>7</td><td>8</td><td>9</td></tr><tr><td>4</td><td>5</td><td>6</td></tr><tr><td>1</td><td>2</td><td>3</td></tr><tr><td></td><td>0</td><td>.</td></tr></table>							7	8	9	4	5	6	1	2	3		0	.
7	8	9																		
4	5	6																		
1	2	3																		
	0	.																		

# RENT POD

“Subsidy”

RENT POD								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<b>905 S 24T</b>								
<b>905 S 24TH ST, Mount Vernon, IL, 62864</b>								
<b>SUBSIDY</b>								
Was the rent lowered because the landlord received a subsidy from a government program such as Section 8?								
<input type="radio"/> Yes <input type="radio"/> No								
(IF YES) How much was the subsidy?								
You may have to uncertify current month to make changes.								
<b>RESPONDENT</b>	<b>On This Date</b>							
<b>TENANT PAYS AND PERIOD</b>	<input type="text" value="500"/>							
	<input type="text" value="Monthly"/>							
<b>SUBSIDY</b>	<input type="text"/>		<input type="checkbox"/> EST					
<b>WORK</b>	<input type="text"/>		<input type="checkbox"/> EST					
<b>REVIEW</b>	<input type="text"/>		<input type="checkbox"/> CERT					

7	8	9
4	5	6
1	2	3
	0	.

# RENT POD

## “Work Reduction”

RESPONDENT		On This Date
TENANT PAYS AND PERIOD	<input type="text" value="500"/>	
	<input type="text" value="Monthly"/>	
SUBSIDY	<input type="text" value="0"/>	<input type="checkbox"/> EST
WORK	<input type="text"/>	<input type="checkbox"/> EST
REVIEW	<input type="text"/>	<input type="checkbox"/> CERT

7	8	9
4	5	6
1	2	3
<input type="checkbox"/>	0	.



# RENT POD

“Review”

**RENT POD**

Disagg
 Messages
 Pen Panel
 KB
 Incomplete
 Previous
 Jump
 Return
 Next

**5311 W 103 118**  
**5311 W 103RD ST 118, Overland Park, KS, 66207**

**REVIEW**  
 (Please review the rent data, making all necessary adjustments. When you are finished, please certify the data.)

**VERIFY PREVIOUSLY COLLECTED RENT**  
 (Please verify the rent from the last collection attempt displayed in the second column below. Explain in a field message.)

RESPONDENT	On This Date	In January 1998
<b>TENANT PAYS AND PERIOD</b>	<input style="width: 100%;" type="text" value="900"/> <input style="width: 100%;" type="text" value="Monthly"/>	<input style="width: 100%;" type="text" value="450"/> <input style="width: 100%;" type="text" value="Monthly"/>
<b>SUBSIDY</b>	<input style="width: 100%;" type="text" value="0"/> <input type="checkbox"/> EST	<input style="width: 100%;" type="text" value="50"/> <input type="checkbox"/> EST
<b>WORK</b>	<input style="width: 100%;" type="text" value="0"/> <input type="checkbox"/> EST	<input style="width: 100%;" type="text" value="0"/> <input type="checkbox"/> EST
<b>REVIEW</b>	<input style="width: 100%;" type="text" value="900"/> <input checked="" type="checkbox"/> CERT	<input style="width: 100%;" type="text" value="500"/> <input type="checkbox"/> CERT

7	8	9
4	5	6
1	2	3
	0	.

# EXTRA CHARGES SCREEN

## “Extra Charges” Tab

**EXTRA CHARGES SCREEN**

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

905 S 24T  
905 S 24TH ST, Mount Vernon, IL, 62864

Does the rent include any optional extra charges?

YES  NO

No unit(s) have a previous extra charge

Extra Charges

Collection Screen

## EXTRA CHARGES SCREEN

*“Collection Screen” Tab – SELECT EXTRA CHARGE” Window*

EXTRA CHARGES SCREEN	
Air Conditioners	<b>Pets</b>
Alarm System/Security	Pool
<b>Association Fee</b>	Recreation Fee
Cable TV	Refrigerator
Carpet	Water/Sewer
Garbage Collection/Trash Collection	Storage
Gym/Health Club	Telephone
Lawn Care/Yard Maintenance	Utilities
Lease Charge	Washer/Dryer
Maintenance	YMCA/YWCA Membership
Meals	<b>Other1</b>
New windows	Other2
Parking - Off-Street	Other3
Pest Control	

*KB*   *HW*

NO PREVIOUS EXTRA CHARGES FOR THIS UNIT

Other1: Other Fee

*Close Window*

# EXTRA CHARGES SCREEN

“Collection Screen” Tab - Amount

EXTRA CHARGES SCREEN

Disagg
Messages
Pen Panel
KB
Incomplete
Previous
Jump
Return
Next

905 S 24T

905 S 24TH ST, Mount Vernon, IL, 62864

What are they and how much is each one?

SELECT EXTRA CHARGE

#	EXTRA CHARGE	CURRENT	PREVIOUS
1.	Association Fee	.00	▲▲▲
2.	Pets	.00	▲▲▲
3.	Other1 - Other Fee	.00	▲▲▲

Extra Charges

Collection Screen

## SP CHANGES SCREEN

(“last interview” date is filled in with actual month and year)

SP CHANGES SCREEN								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<p><b>Since July 1998 have there been any changes in who pays the utilities for this apartment? This includes water, sewer, electricity, air conditioning, heating, and hot water.</b></p>								
<p><input type="radio"/> YES      <input type="radio"/> NO      <input type="radio"/> DON'T KNOW</p>								
<hr/> <p>5218 N WASHINGTON ST</p> <hr/>								

**FREE PARKING SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Does the landlord provide free off-street parking for this apartment?

<i>YES</i>	<i>NO</i>
------------	-----------

5218 N WASHINGTON ST

Yes

YES

NO

**WATER SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Who pays for the water?

<i>TENANT</i>	<i>LANDLORD</i>	<i>WELL/CISTERN</i>	<i>NONE</i>
---------------	-----------------	---------------------	-------------

5218 N WASHINGTON ST    *LANDLORD*     TENANT     LANDLORD     WELL/CISTERN     NONE

**SEWER SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Who pays for the sewer service?

<i>TENANT</i>	<i>LANDLORD</i>	<i>SEPTIC</i>	<i>NONE</i>
---------------	-----------------	---------------	-------------

5218 N WASHINGTON ST      *LANDLORD*     TENANT     LANDLORD     SEPTIC     NONE



**WHO PAYS ELECTRICITY SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Who pays for the electricity?

<i>TENANT</i>	<i>LANDLORD</i>	<i>NO ELECTRICITY</i>
---------------	-----------------	-----------------------

5218 N WASHINGTON ST

TENANT

TENANT     LANDLORD     NO ELECTRICITY

**COST FOR ELECTRICITY INCLUDED IN RENT SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

Is the cost for electricity included in the rent you reported earlier for this apartment ?

<i>YES</i>	<i>NO</i>
------------	-----------

5218 N WASHINGTON ST

YES       NO

**CHARGE FOR ELECTRICITY SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

How much is the charge for electricity for this apartment ?

5218 N WASHINGTON ST

.00



**A/C EQUIPMENT SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

What type of A/C equipment does this apartment have?

		ALL	ALL	ALL	ALL	ALL
<b>DEFINITIONS</b>		<i>Central</i>	<i>Swamp Cooler</i>	<i>Thru-the-wall A/C unit</i>	<i>Window A/C unit</i>	<i>None</i>
5218 N WASHINGTON ST	<i>Central</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Definitions Window for A/C EQUIPMENT SCREEN

### A/C EQUIPMENT SCREEN

*Close Window*

#### **CENTRAL A/C**

An A/C unit with ducts that can cool a number of rooms. These ducts may also carry warm air during the heating season.

#### **SWAMP COOLER**

A cooling unit that moistens and cools the air by saturating it with water vapor. Commonly found in the Southwestern United States.

#### **THRU-THE-WALL A/C**

An A/C unit built into a wall that provides refrigerated air for that room only. There is no ductwork to carry cool air to several rooms.

#### **WINDOW A/C UNIT**

An A/C unit located in a window that provides refrigerated air for that room only. There is no ductwork to carry cool air to several rooms.

#### **NONE**

The house/apartment does not contain any type of A/C equipment.

**THRU-THE-WALL A/C UNITS SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

How many thru-the-wall air conditioners does this apartment have?

5218 N WASHINGTON ST

*No Units*

**0 Units**



**WINDOW A/C UNITS SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

How many window air conditioners does this apartment have?

How many are provided by the landlord?

	# UNITS		# PROVIDED	
5218 N WASHINGTON ST	No Units	1 Unit	No Units	0 Units

HEATING FUEL SCREEN

Disagg Messages Pen Panel KB Incomplete Previous Jump Return Next

What is the primary type of heating fuel used by this apartment?

(A "Don't Know" response will be treated as a missing answer. Try to collect the heating fuel from an alternate respondent.)

ALL ALL ALL ALL ALL ALL

DEFINITIONS

Electricity Gas Fuel Oil Alternate Fuels None/No Heat Don't Know

5311 W 103RD ST 118

Electricity



## Definitions Window for HEATING FUEL SCREEN

### HEATING FUEL SCREEN

*Close Window*

**ELECTRICITY** - Metered electric power supplied by a central utility to a residence via underground or aboveground power lines. If an on-site generator produces the electricity, code the fuel used in the generator unit. If the electricity is generated by on-site water or wind systems, use the Fuel Type "Alternate fuels."

**GAS** - Includes metered natural gas supplied by underground pipelines to residences by a central utility company or Liquefied Petroleum Gas which is any fuel gas supplied to a residence in liquid form such as propane or butane. The liquid gas is normally delivered by tank truck and stored near the residence in a gas tank or cylinder. Capture privately owned and operated gas wells as "Alternate fuels. "

**FUEL OIL** - No. 1, 2, or 4 grade fuel oil or residual oil that is burned for space or water heating purposes.

**ALTERNATE FUEL** - Fuels not specified in one of the three other categories, including kerosene, coal, firewood/charcoal, solar, geothermal and electricity generated from wind or water. Steam and hot water are not heating fuels; please try to determine the fuel used to produce the steam or hot water.

**NONE/NO HEAT** - No fuel used for heat/hot water.










# WHO PAYS FOR HEATING FUEL SCREEN

(wording substituted with selected fuel, such as "gas", "fuel oil" or "alternate fuel")

WHO PAYS FOR THE HEATING FUEL SCREEN			
Disagg	Messages	Pen Panel	KB
Incomplete	Previous	Jump	Return
			Next
Who pays for the gas for this apartment?			
		<input checked="" type="radio"/> <i>TENANT</i>	<input type="radio"/> <i>LANDLORD</i>
5218 N WASHINGTON ST	<i>TENANT</i>	<input type="radio"/> TENANT	<input type="radio"/> LANDLORD

## COST FOR HEATING FUEL INCLUDED IN RENT SCREEN

(wording substituted with selected fuel, such as “gas”, “fuel oil” or “alternate fuel”)

COST FOR HEATING FUEL INCLUDED IN RENT SCREEN								
 Disagg	 Messages	 Pen Panel	 KB	 Incomplete	 Previous	 Jump	 Return	Next 
<p>Is the cost for gas included in the rent you reported earlier for this apartment?</p> <p style="text-align: right;"><input type="button" value="YES"/> <input type="button" value="NO"/></p>								
5218 N WASHINGTON ST					<input type="radio"/> YES			<input type="radio"/> NO

# CHARGE FOR HEATING FUEL SCREEN

(wording substituted with selected fuel, such as "gas", "fuel oil" or "alternate fuel")

CHARGE FOR HEATING FUEL SCREEN	
Disagg	Messages
Pen Panel	KB
Incomplete	Previous
Jump	Return
Next	
How much is the charge for the gas for this apartment?	
5218 N WASHINGTON ST	.00

## HOT WATER SCREEN

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

What is the primary type of hot water fuel used in this apartment?

(A "Don't Know" response will be treated as a missing answer. Try to collect the hot water fuel from an alternate respondent.)

	<i>ALL</i>	<i>ALL</i>	<i>ALL</i>	<i>ALL</i>	<i>ALL</i>	<i>ALL</i>	
<i>DEFINITIONS</i>	<i>Electricity</i>	<i>Gas</i>	<i>Fuel Oil</i>	<i>Alternate Fuels</i>	<i>None</i>	<i>Don't Know</i>	
5218 N WASHINGTON ST	Gas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Definitions Window for HOT WATER SCREEN

### HOT WATER SCREEN

*Close Window*

**ELECTRICITY** - Metered electric power supplied by a central utility to a residence via underground or aboveground power lines. If an on-site generator produces the electricity, code the fuel used in the generator unit. If the electricity is generated by on-site water or wind systems, use the Fuel Type "Alternate fuels."

**GAS** - Includes metered natural gas supplied by underground pipelines to residences by a central utility company or Liquefied Petroleum Gas which is any fuel gas supplied to a residence in liquid form such as propane or butane. The liquid gas is normally delivered by tank truck and stored near the residence in a gas tank or cylinder. Capture privately owned and operated gas wells as "Alternate fuels. "

**FUEL OIL** - No. 1, 2, or 4 grade fuel oil or residual oil that is burned for space or water heating purposes.

**ALTERNATE FUEL** - Fuels not specified in one of the three other categories, including kerosene, coal, firewood/charcoal, solar, geothermal and electricity generated from wind or water. Steam and hot water are not heating fuels; please try to determine the fuel used to produce the steam or hot water.

**NONE/NO HEAT** - No fuel used for heat/hot water.

## WHO PAYS FOR THE HOT WATER FUEL SCREEN

(wording substituted with selected fuel, such as “gas”, “fuel oil” or “alternate fuel”)

WHO PAYS FOR THE HOT WATER FUEL SCREEN								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<p>Who pays for the fuel oil for this apartment?</p> <p style="text-align: right;"><input type="button" value="TENANT"/> <input type="button" value="LANDLORD"/></p>								
5218 N WASHINGTON ST		TENANT		<input checked="" type="radio"/> TENANT		<input type="radio"/> LANDLORD		

## COST FOR HOT WATER FUEL INCLUDED IN RENT SCREEN

(wording substituted with selected fuel, such as “gas”, “fuel oil” or “alternate fuel”)

COST FOR HOT WATER FUEL INCLUDED IN RENT SCREEN									
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next	
<p>Is the cost for fuel oil included in the rent you reported earlier for this apartment?</p>									
						<input type="button" value="YES"/>	<input type="button" value="NO"/>		
5218 N WASHINGTON ST						<input type="radio"/>	YES	<input type="radio"/>	NO



## CHARGE FOR HOT WATER FUEL SCREEN

(wording substituted with selected fuel, such as "gas", "fuel oil" or "alternate fuel")

CHARGE FOR HOT WATER FUEL SCREEN	
Disagg	Messages
Pen Panel	KB
Incomplete	Previous
Jump	Return
Next	

How much is the charge for the fuel oil for this apartment?

5218 N WASHINGTON ST	.00				
----------------------	-----	--	--	--	--

## INCOMPLETE INTERVIEW POD DURING SCOPE DETERMINATION

INCOMPLETE INTERVIEW POD								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<b>905 S 24T</b>								
905 S 24TH ST, Mount Vernon, IL, 62864								
<p><b>INCOMPLETE INTERVIEW POD DURING SCOPE DETERMINATION</b></p> <p><b>Why are the current data incomplete?</b></p> <ul style="list-style-type: none"><li><input type="radio"/> Respondent(s) unable to answer all questions</li><li><input type="radio"/> Respondent(s) refuses to answer one or more questions</li><li><input type="radio"/> No eligible respondent contacted/Not vacant</li><li><input type="radio"/> Vacant but habitable</li> <li><input type="radio"/> No housing unit available</li><li><input type="radio"/> Dangerous situation</li> <li><input type="radio"/> Other</li></ul>								

## INCOMPLETE INTERVIEW POD DURING INITIATION/PRICING

INCOMPLETE INTERVIEW POD								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<b>5218 N WAS</b>								
5218 N WASHINGTON ST, Kansas city, MO, 12345								
<p><b>INCOMPLETE INTERVIEW POD DURING INITIATION/PRICING</b></p> <p><b>Why are the current data incomplete?</b></p> <ul style="list-style-type: none"><li><input type="radio"/> Respondent(s) unable to answer all questions</li><li><input type="radio"/> Respondent(s) refuses to answer one or more questions</li><li><input type="radio"/> No eligible respondent contacted/Not vacant</li><li><input type="radio"/> Vacant but habitable</li><li><input type="radio"/> Converted to ineligible housing</li><li><input type="radio"/> No housing unit available</li><li><input type="radio"/> Dangerous situation</li></ul> <p><input type="radio"/> Other</p>								

**UNIT SI FACESHEET and UNIT FACESHEET  
basically have the same content but different screen titles**

*“Unit” Tab*

UNIT FACESHEET								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<b>5218 N WAS</b>								
5218 N WASHINGTON ST, Kansas city, MO, 12345								
<u>SSR</u>	<u>HOUSING UNIT CODE</u>	<u>INDEX PSU</u>	<u>SEGMENT</u>	<u>SECTOR</u>	<u>LINE</u>			
	1000000	A214	0039C	4	17			
COLLECTION PERIOD	1999/01	PANEL	1	INTERVIEW TYPE	LP			Unit
UNIT ADDRESS	5218	N WASHINGTON ST						Occ/Resp/EA
	Kansas city			MO	12345			Lid/Id/Mgr/Auth
COMPLEX NAME								Messages
		STRUCTURE TYPE	MULTI-UNIT WITHOUT ELEVATOR					
						MAP		

**UNIT SI FACESHEET and UNIT FACESHEET  
basically have the same content but different screen titles**

*“Occ/Resp/EA” Tab*

UNIT FACESHEET			
Disagg	Messages	Pen Panel	KB
Incomplete	Previous	Jump	Return
			Next
<b>5218 N WAS</b>			
5218 N WASHINGTON ST, Kansas city, MO, 12345			
<b>OCCUPANT</b>	<a href="#">Update Occupant Info</a>	<b>JESSE HIGGINS</b>	<b>07/1997</b>
<b>JESSE HIGGINS</b>			Unit
PHONE: (555)555-7777			
CONTACT TIME:			
<b>RESPONDENT KIM TYLER, MANAGER</b>			Occ/Resp/EA
<b>PREVIOUS TYPE OF CONTACT</b>	<b>P</b>	<b>CURRENT TYPE OF CONTACT</b>	<b>P</b>
		<b>PREVIOUS EA ID</b>	<b>70210</b>
		<b>CURRENT EA ID</b>	
<b>PREVIOUS COLLECTION DATE</b>		<b>COLLECTION PERIOD OF LAST PERSONAL VISIT</b>	Messages

**UNIT SI FACESHEET and UNIT FACESHEET  
basically have the same content but different screen titles**

*“Lld/Mgr/Auth.” Tab*

UNIT FACESHEET								
Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
<b>5218 N WAS</b>								
5218 N WASHINGTON ST, Kansas city, MO, 12345								
<b>LANDLORD</b>	<b>Update Landlord Info</b>							
PHONE: ALT.PHONE: CONTACT TIME:								
<b>MANAGER</b>	<b>Update Manager Info</b>							
KIM TYLER 100 OVERGOODS RD, KANSAS CITY, MO 12345 PHONE: (555)555-1234 ALT.PHONE: CONTACT TIME:								
<b>AUTH.REP.</b>	<b>Update Auth.Rep. Info</b>							
PHONE: ALT.PHONE: CONTACT TIME:								

Unit  
Occ/Resp/EA  
Lld/Mgr/Auth  
Messages

**UNIT SI FACESHEET and UNIT FACESHEET  
basically have the same content but different screen titles**

*“Messages” Tab*

UNIT FACESHEET			
Disagg	Messages	Pen Panel	KB
Incomplete	Previous	Jump	Return
		Next	
100 E BEL 1		100 E BEL 2	
100 E BELLEFONTE AVE 1, Alexandria city, VA, 22314			
<b>PERM. SPECIAL INSTRUCTIONS</b> <input type="checkbox"/> IG MSG			
<b>PREVIOUS TEMP. SPECIAL INSTRUCTIONS</b>			
<b>TEMP. SPECIAL INSTRUCTIONS</b> <input type="checkbox"/> IG MSG			
<b>PREVIOUS FIELD MSG. TO WASH.</b>			
<b>FIELD MSG. TO WASH.</b> <input type="checkbox"/> IG MSG			
<b>PREV. INCOMPLETE REASON</b>			
<b>WO MESSAGE TO FIELD</b>			
<b>SMD SPECIAL INSTRUCTIONS</b>			
			Unit Occ/Resp/EA Lid/Mgr/Auth <b>Messages</b>

**WRAP SCREEN**

Disagg	Messages	Pen Panel	KB	Incomplete	Previous	Jump	Return	Next
--------	----------	-----------	----	------------	----------	------	--------	------

*TRANSMIT*

*TEMPORARY HOLD*

5218 N WASHINGTON ST

*Ready to transmit*

TRANSMIT

HOLD