

INITIAL E-MAIL

Dear \_\_\_\_\_,

A survey of Nationwide Tax Forum participants is being conducted by the Internal Revenue Service Office of National Public Liaison in Communications & Liaison. We are asking you to participate in this survey because you recently attended a Nationwide Tax Forum.

The survey is voluntary, but your participation is extremely important. The findings will help the IRS to improve this important service. Your individual responses will be kept anonymous and the results will be presented to the IRS in aggregate form. To maintain the anonymity of your responses, an independent survey research firm, Training Technologies, Incorporate (TTI), is conducting the survey. The very short, multiple-choice survey should take about eight minutes to complete.

Please click on the following URL and type in your login name and password to start the survey.

<http://www.xxxx.com>

Login:

Password:

If for some reason you are not able to finish the survey once you have started, you can exit and start over again at any time. If you have any questions, please reply back to this email.

Sincerely,  
Jenni Leighty  
TTI Survey Coordinator

SECOND E-MAIL

Dear \_\_\_\_\_:

This is a friendly reminder asking for your participation in an important survey regarding your recent experience at an IRS Nationwide Tax Forum. The survey is voluntary, but your participation is extremely important. The findings will help the IRS to improve its service.

Please click on the following URL and type in your login name and password to start the survey.

<http://www.xxx.com>

Login:

Password:

If you have any questions about completing the survey, please reply back to this email. Your participation is critical in helping the IRS provide better service in the future.

Sincerely,  
Jenni Leighty  
TTI Survey Coordinator

Third Email

Dear \_\_\_\_\_:

This is a friendly reminder asking for your participation in an important survey regarding your recent experience at an IRS Nationwide Tax Forum. The survey is voluntary, but your participation is extremely critical to help the IRS improve its service to people like you.

Please click on the following URL and type in your login name and password to start the survey.

<http://www.xxx.com/>

Login:

Password:

As the IRS survey contractor, TTI will only provide the IRS with anonymous statistics once the survey is completed. If you have any difficulty accessing or completing the survey, please reply back to this email.

Sincerely,  
Jenni Leighty  
TTI Survey Coordinator