



*United States Election Assistance Commission  
Work Products Evaluation*

*State Election Officials Survey*

Note: The paper version of the survey will be printed front to back so that the information regarding a given product will appear on the left side of the open booklet, and the questions about that product will be on the right.

The *Survey of State Election Officials* is designed to obtain your input on the work products created by the United States Election Assistance Commission (EAC). The Commission was created as part of the *Help America Vote Act* (HAVA) to assist State and local election officials with the administration of Federal elections. Section 202 of HAVA requires the EAC to serve as a national clearinghouse and resource for the compilation of information and review of procedures with respect to the administration of Federal elections. Since 2004, the EAC has issued guidance on various topics to assist State and local election officials in managing and administering elections. The purpose of this survey is to determine to what extent State Election Officials are aware of the products developed by the EAC, and the degree to which the recommendations and guidance contained in them have been put into practice.

Your input in this process is very important, **even if you are not familiar with the products developed by the EAC**. This survey should only take 30 minutes to complete. Please respond to all applicable questions. In addition, we ask that you provide any written feedback you may have regarding EAC products.

#### PRIVACY ACT STATEMENT

- The EAC may collect the information requested in this survey under the authority of the *Help America Vote Act* of 2002 (Public Law 107-252). Providing information in this questionnaire is voluntary. There is no penalty associated with failing to respond to specific question in this survey.
- Public Law 93-573 (Privacy Act of 1974) requires that you be informed of the purpose and uses to be made of the information collected. The information collected in the survey will be used solely to guide the revision of EAC work products and to identify ways in which those products can be of greater benefit to State and Local Election Officials. Only group statistics will be reported.

## State Election Official On-line Survey

1. For each of the products listed, please choose the response that most accurately reflects your experience.

Product (Click on the product name to see a preview of it)	I am not aware of this product (1)	I am aware of this product, but have not read it (2)	I am aware of this product and have read some or all of it (3)
a. Effective Designs for the Administration of Federal Elections	Go to 6	Go to 2.3	Go to 2.1
b. A Voter's Guide to Federal Elections	Go to 6	Go to 2.3a	Go to 2.1a
c. <i>Successful Practices</i> Poll Worker Recruitment, Training, and Retention	Go to 6	Go to 2.3	Go to 2.1
d. <i>Successful Practices</i> A Guidebook to Recruiting College Poll Workers	Go to 6	Go to 2.3	Go to 2.1
e. State Poll Worker Requirements	Go to 6		Go to 2.1a
f. Election Management Guidelines	Go to 6	Go to 2.3	Go to 2.1
g. Quick Start Guides	Go to 6	Go to 2.3	Go to 2.1
h. Election Terminology Glossaries	Go to 6	Go to 4.1	

If all products given 1, go to 6.

Go to 2.1 for 1<sup>st</sup> product (1a, c, d, f, g) given a 3. If none, and 1b or 1e given a 3, go to 2.1a. Otherwise, go to 2.3 for first product (1a, c, d, f, g) given a 2. If none and 1b given a 2, go to 2.3a. Otherwise, go to 5.1.

2.1 You said you read some or all of [document name here]. Please indicate the extent to which you agree or disagree with the following statements.

[The products displayed for each respondent depend on their selections in Item 1].

<i>The information provided in this product...</i>	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
...was easily understood.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...was comprehensive.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...was useful.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Go to 2.2o	
...could be practically applied.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

(Except where noted, go to 2.3)

2.1a You said you read some or all of [document name here]. Please indicate the extent to which you agree or disagree with the following statements.

<i>The information provided in this product...</i>	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
...was easily understood.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...was comprehensive.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...was useful.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Go to 2.2a	

(Except where noted, if Voter's Guide, go to 2.3a. If State Poll Worker Requirements given a 3 for Item 1, repeat 2.1a. Otherwise, go to 2.3 for next product (1a, c, d, f, g) with answer 2. If none, and 1b given a 2, to go to 2.3a. Otherwise, if Glossaries given a 2 or 3 in Item 1, go to 4.1. Otherwise, go to 5.1.)

2.2 You said you read some or all of [document name here], but did not find it useful. Why was this case? (Mark all that apply)

- The recommended actions addressed issues that were not relevant to my state.
- The processes addressed were already functioning well in my state.
- The recommended actions/processes ran counter to local or state practices/regulations.
- The recommendations were not specific enough to be useful.
- I did not like the recommendations or guidelines offered.
- I did not have time to implement the recommendations.
- I did not have the resources to implement the recommendations.
- Other (please explain)

Text box [Open response format]

Go to 2.3

2.2a You said you read some or all of [document name here], but did not find it useful. In your own words, why was this the case?

Text box [Open response format]

(If State Poll Worker Requirements given a 3 in Item 1 and 2.1a not completed for it, return 2.1a. Otherwise, go to 2.3 for next product (1a, c, d, f, g) with answer 2. If none, and 1b given a 2, to go to 2.3a. Otherwise, if Glossaries given a 2 or 3 in Item 1, go to 4.1. Otherwise, go to 5.1.)

2.3 To the best of your knowledge, were any of the recommendations included in [document name here] implemented on a local or statewide basis in your state?

- Yes (Go to 3.1)
- No
- Don't know

(If no or don't know, return to 2.1 for next product (1a, c, d, f, g) with answer of 3 in Item 1. If none, and 1b or 1e given a 3, go to 2.1a. Otherwise, go to 2.3 for next product (1a, c, d, f, g) with answer 2. If none, and 1b given a 2, to go to 2.3a. Otherwise, if Glossaries given a 2 or 3 in Item 1, go to 4.1. Otherwise, go to 5.1.)

3.1 What kind of impact did implementing recommendations from [document name here] have on statewide or local practices?

- Very Positive Impact (Go to 3.3)
- Positive Impact (Go to 3.3)
- No Impact (Return to 2.1 for next product (1a, c, d, f, g) with answer of 3 in Item 1. If none, and 1b or 1e given a 3, go to 2.1a. Otherwise, go to 2.3 for next product (1a, c, d, f, g) with answer 2. If none, and 1b given a 2, to go to 2.3a. Otherwise, if Glossaries given a 2 or 3 in Item 1, go to 4.1. Otherwise, go to 5.1.)
- Negative Impact (Go to 3.2)
- Very Negative Impact (Go to 3.2)

3.2 You said the information included in [document name here] had a negative impact on statewide or local practices. Please describe how and why the impact was negative.  
[open response format]

(Return to 2.1 for next product (1a, c, d, f, g) with answer of 3 in Item 1. If none, and 1b or 1e given a 3, go to 2.1a. Otherwise, go to 2.3 for next product (1a, c, d, f, g) with answer 2. If none, and 1b given a 2, to go to 2.3a. Otherwise, if Glossaries given a 2 or 3 in Item 1, go to 4.1. Otherwise, go to 5.1.)

3.3 You said the information included in [document name here] had a positive impact on statewide or local practices. Please describe how and why the impact was positive.  
[open response format]

(Return to 2.1 for next product (1a, c, d, f, g) with answer of 3 in Item 1. If none, and 1b or 1e given a 3, go to 2.1a. Otherwise, go to 2.3 for next product (1a, c, d, f, g) with answer 2. If none, and 1b given a 2, to go to 2.3a. Otherwise, if Glossaries given a 2 or 3 in Item 1, go to 4.1. Otherwise, go to 5.1.)

4.1 How effective do you think the Glossaries of Key Election Terminology were in helping election officials develop materials in required languages and/or assist non- or limited-English speakers in voting?

- Very Effective
- Effective
- Neither Effective or Ineffective
- Ineffective
- Very Ineffective

(Go go to 5.1)

5.1 Did you disseminate the products to the LEOs in your state?

- Yes (Go to 5.3)
- No (Go to 5.2)
- Not applicable (please explain)

Text box [Open response format] (Go to Review Page.)

5.2 Please indicate why you did not disseminate the products to the LEOs in your state.

Text box [Open response format]

(Go to Review Page.)

5.3 What actions did you take to promote the use of the products or their recommendations in your state?

Text box [Open response format]

(Go to Review Page.)

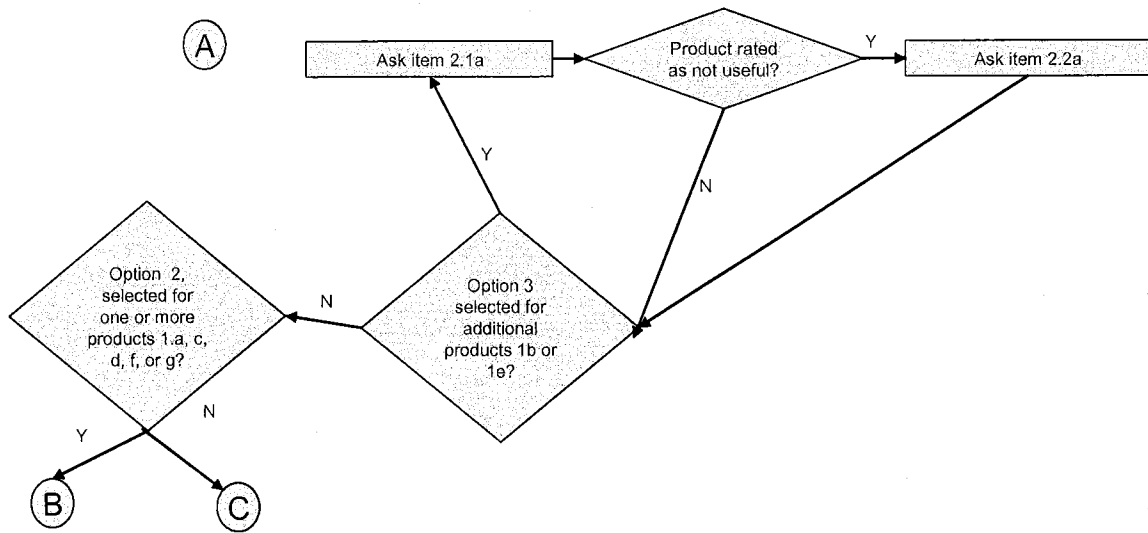
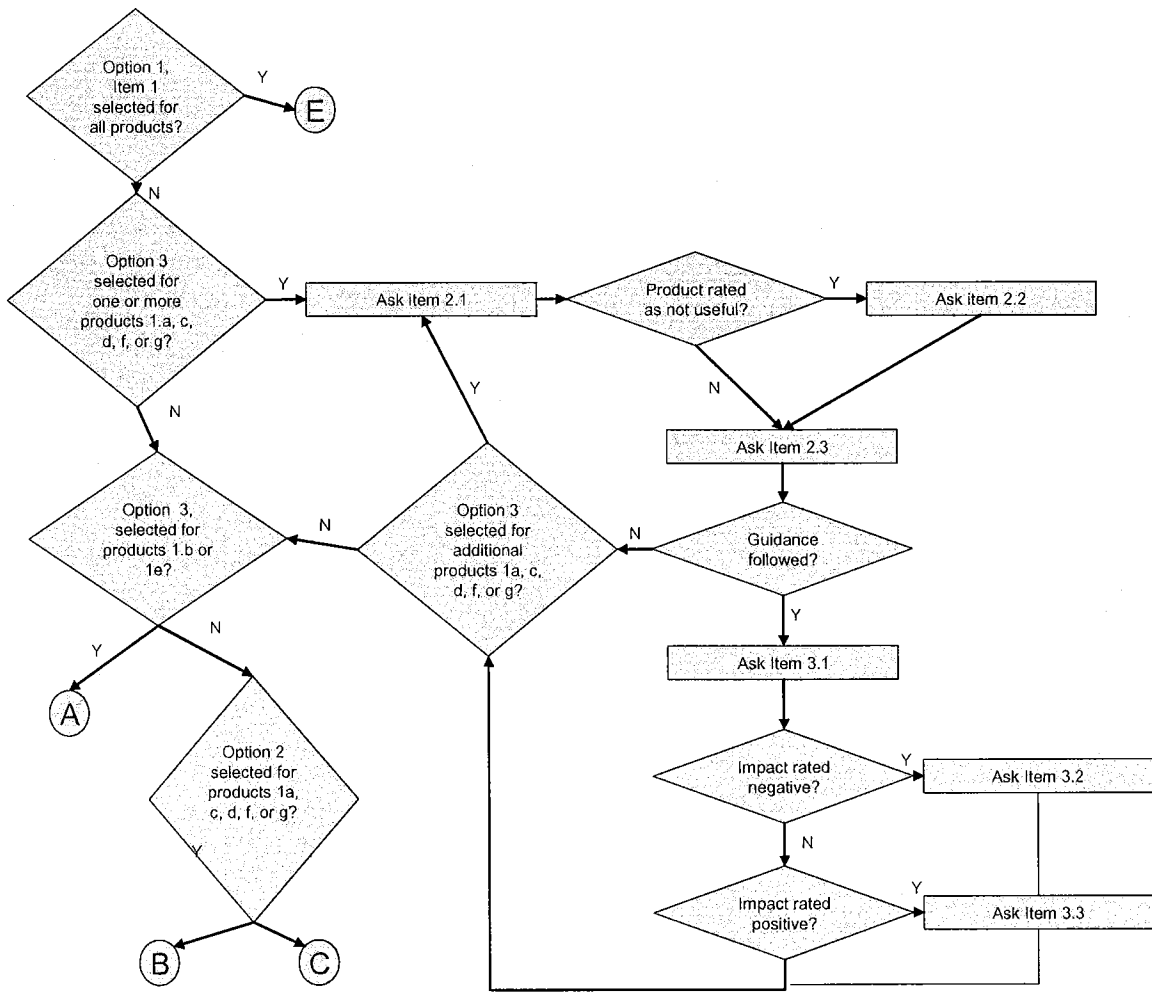
6 You said you are unaware of [document name here]. How interested would you be in the information provided in this product?

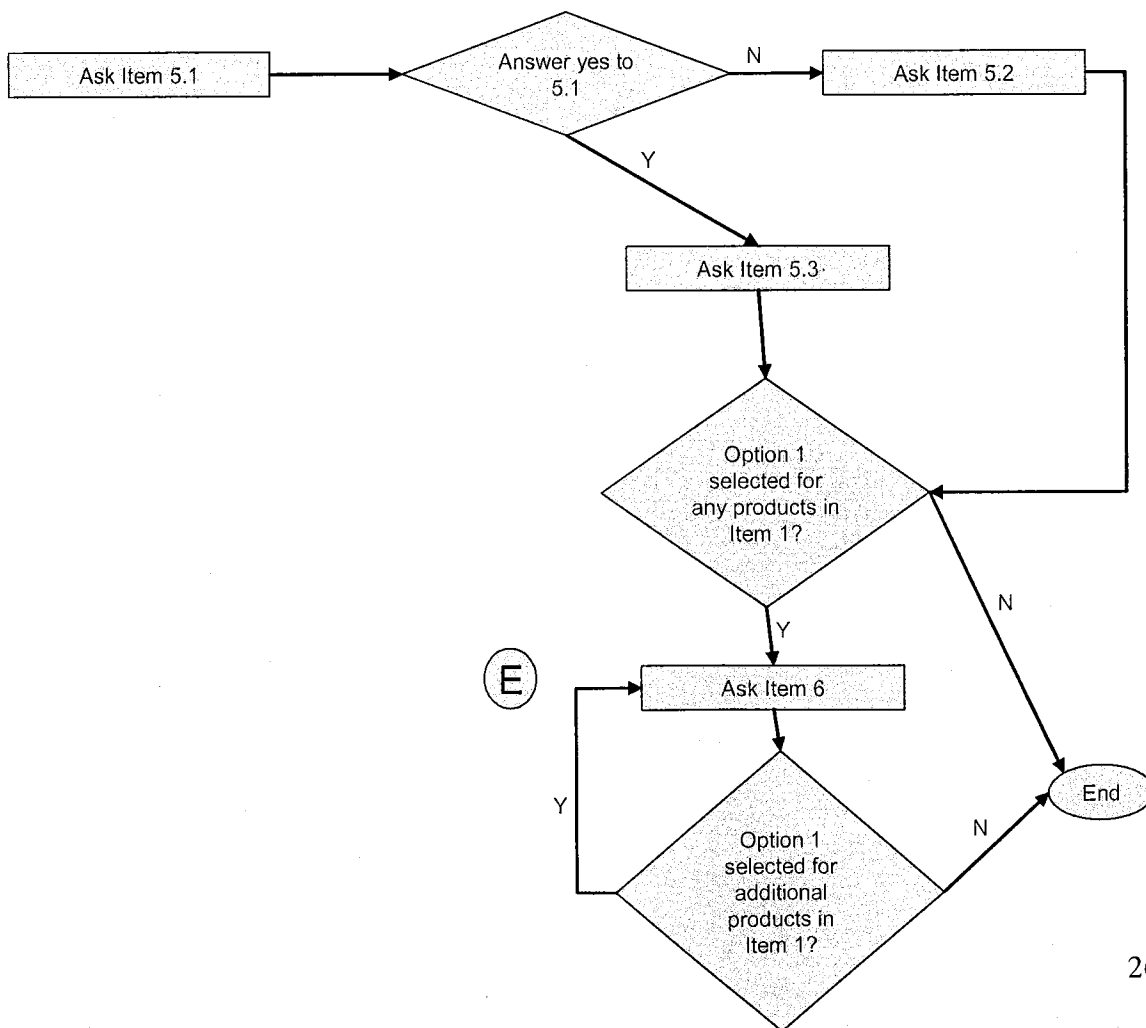
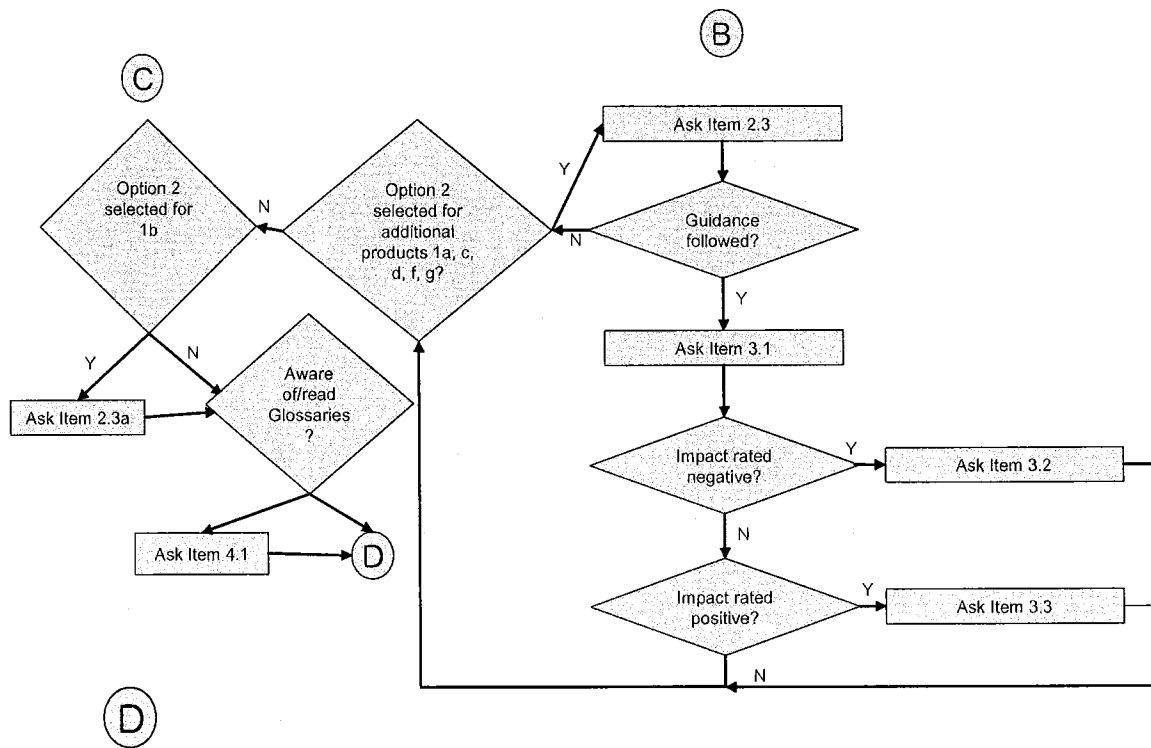
- Very Interested
- Interested
- Not Interested

(Repeat question for next product given a 1 in Item 1. If none, go to Review Page)

*Thank you for completing this survey.*

## Logic Flow for State Election Official Survey







END OF SURVEY

THANK YOU FOR RESPONDING TO THIS SURVEY

\* This information collection is being requested as part of the EAC's mandate to conduct studies and to carry out other duties and activities to promote the effective administration of Federal elections under HAVA Section 203. Respondent's reply to this information collection is voluntary; respondents include the fifty States, the District of Columbia, and the U.S. territories. This information will be made publicly available on the EAC website ([www.eac.gov](http://www.eac.gov)). According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB Control No. XXXXX (expires XXXX). The time required to complete this information collection is estimated to average 40 minutes per online survey response. This estimate includes the time for reviewing the instructions, and completing and submitting the survey. The time required for each focus group is two hours. Comments regarding this burden estimate should be sent the U.S. Election Assistance Commission – Product Evaluation, 1225 New York Avenue, Suite 1100, Washington, DC 20005.