

**SUPPORTING STATEMENT
FOR PAPERWORK REDUCTION ACT SUBMISSION
9000-0083, QUALIFICATION REQUIREMENTS**

A. Justification.

1. Administrative requirements. Under the Qualified Products Program, an end item, or a component thereof, may be required to be prequalified. The solicitation provision at FAR 52.209-1, Qualification Requirements, requires offerors who have met the qualification requirements to identify the offeror's name, the manufacturer's name, source's name, the item name, service identification, and test number (to the extent known).

2. Uses of information. The contracting officer uses the information to determine eligibility for award when the clause at 52.209-1 is included in the solicitation. The offeror must insert the offeror's name, the manufacturer's name, source's name, the item name, service identification, and test number (to the extent known). Alternatively, items not yet listed may be considered for award upon the submission of evidence of qualification with the offer.

3. Consideration of information technology. We use improved information technology to the maximum extent practicable. Where both the Government agency and contractors are capable of electronic interchange, the contractors may submit this information collection requirement electronically.

4. Efforts to identify duplication. This requirement is being issued under the Federal Acquisition Regulation (FAR) which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.

5. If the collection of information impacts small businesses or other entities, describe methods used to minimize burden. The burden applied to small businesses is the minimum consistent with applicable laws, Executive orders, regulations, and prudent business practices.

6. Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently. Collection of information on a basis other than solicitation-by-solicitation is not practical.

7. **Special circumstances for collection.** Collection is generally consistent with guidelines in 5 CFR 1320.6.

8. **Efforts to consult with persons outside the agency.** Under the procedures established for development of the FAR, agency and public comments were solicited and each comment addressed before finalization of the text. A notice published in the *Federal Register* at 74 FR 25749, on May 29, 2009. No comments were received.

9. **Explanation of any decision to provide any payment or gift to respondents, other than reenumeration of contractors or guarantees.** Not applicable.

10. **Describe assurance of confidentiality provided to respondents.** This information is disclosed only to the extent consistent with prudent business practices and current regulations.

11. **Additional justification for questions of a sensitive nature.** No sensitive questions are involved.

12 & 13. **Estimated total annual public hour and cost burden.** Time required to read and prepare information is estimated at 15 minutes per submission.

Estimated respondents/yr.....	2,207
Responses annually.....	X 100
Total annual responses.....	220,700
Estimated hrs/response.....	X .25
Estimated total burden/hrs.....	55,175
Average wage (\$24 + 75% OH)	X \$42
Estimated cost to public.....	\$2,317,350

14. **Estimated cost to the Government.** Time required for Governmentwide review is estimated at 0.5 hours per response.

Annual Reporting Burden and Cost

Total annual responses.....	220,700
Review time per response.....	X .5
Total burden hours.....	110,350
Average wages and overhead (\$20/hr + 100% OH).....	X \$40
Total Government cost (hrs x \$20/hr + 100% OH).....	\$ 4,414,000

15. **Explain reasons for program changes or adjustments reported in Item 13 or 14.** This submission requests an extension of OMB approval of an information collection requirement in the Federal

Acquisition Regulation (FAR). The information collection remains unchanged.

16. Outline plans for published results of information collections. Results will not be tabulated or published.

17. Approval not to display expiration date. Not applicable.

18. Explanation of exception to certification statement. Not applicable.

B. Collections of Information Employing Statistical Methods.

Statistical methods are not used in this information collection.