

Advanced Biofuels Payment Program - Section 9005

Section of Notice	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)		Private individuals	Private not individuals	S/L gov/Tribes
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)				
REPORTING REQUIREMENTS - NO FORMS													
Sec. VI.B(1)	Appeals	Written	2	1	2	12	24	60	\$1,440		\$288	\$1,152	0
Sec. VI.B(4)	Succession request	Written	6	1	6	1	6	60	\$360		\$72	\$288	0
REPORTING REQUIREMENTS - FORMS APPROVED WITH THIS DOCKET													
Sec. IV.B(1)	Advanced Biofuel Payment Program Annual Application	RD 9005-1	0	1	0	1	0	60	\$0		\$0	\$0	0
Sec. V	Advanced Biofuel Payment Program Contract	RD 9005-2	0	1	0	1	0	60	\$0		\$0	\$0	0
Sec. V	Advanced Biofuel Payment Program Payment Application	RD 9005-3	159	3	477	1	477	60	\$28,620		\$5,724	\$22,896	0
IV.B(5)	Assurance Agreement	RD 400-4	0	1	0	0.5	0	60	\$0		\$0	\$0	0
IV.B(3)	Certification for Contracts, Grants and Loans	RD Instruction 1940-Q, Exhibit A-1	0	1	0	0.5	0	60	\$0		\$0	\$0	0
	Additional information (10% of the applicants)	Written	0	1	0	1	0	60	\$0		\$0	\$0	0
FORMS APPROVED UNDER OTHER OMB NUMBERS													
IV.B(4)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	0	1	0	1	0	60	\$0		\$0	\$0	0
RECORDKEEPING REQUIREMENTS													
Sec. VI.B(3)	General records (including payment eligibility records)		159	1	159	1	159	60	\$9,540		\$1,908	\$7,632	0
Totals					644		666		\$39,960		\$7,992	\$31,968	\$0
			Number			Percent							
Total Program Assumption on Number of Applicants, Participating Applicants, and Distribution among applicant type			Private individuals	Private not individuals	S/L gov/Tribes	Private individuals	Private not individuals	S/L gov/Tribes					
Number of applicants			180	36	144	0	20.00%	80.00%	0				
Number of participating advanced biofuel producers			159	31.8	127.2	0	20.00%	80.00%	0				
FOOTNOTES:													
Appeals and Succession Requests		Assumes a total of 2 appeals and 6 succession requests.											
Number of AnnuafY 2009 Applications		Received 180 applications of which 160 were determined eligible											
Number of Contracts		Contracts have been entered into with each of the eligible producers.											
Payment Requests		Payment requests have been submitted by the eligible producers. However payments have not been made due to funds not being allotted to the program.											
Recordkeeping		Applies to each of the 160 producers with whom the Agency has contracts.											

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Item	Number	Hours per item	Rate*	Total Cost	NOTES
Determine producer eligibility	0	1.5	41	\$0	180 producers submit RD 9005-1 in August 2009.
Review contract forms	0	0.5	41	\$0	Contracts are entered into with 160 producers in September 2009
Process payment applications	0	2	41	\$0	See burden for respondents tab
Determine payment application eligibility (e.g., fuel eligibility)	0	6	41	\$0	See burden for respondents tab
Determine annual payment amounts	1	12	41	\$492	
Review succession requests	6	8	41	\$1,968	See burden for respondents tab
Appeals	2	16	41	\$1,312	See burden for respondents tab
Conduct site visits	157	8	41	\$51,496	
Total				\$55,268	

*based on 2009 GS Grade 12, step 6 (DC location)