

# 2010 National Mental Health Services Survey (N-MHSS)

Substance Abuse and Mental Health Services Administration

## FACILITY INFORMATION

***PLEASE REVIEW THE FACILITY INFORMATION PRINTED ABOVE.  
CROSS OUT ERRORS AND ENTER CORRECT OR MISSING INFORMATION.***

**CHECK ONE**

- Information is complete and correct, no changes needed**  
 **All missing or incorrect information has been corrected**



## **PLEASE READ THIS ENTIRE PAGE BEFORE COMPLETING THE QUESTIONNAIRE**

### **Would You Rather Complete the Questionnaire Online?**

You can also complete this questionnaire online. See the pink flyer in your questionnaire packet for the internet address and your unique user ID and password. If you need additional help or information, call the N-MHSS helpline at 1-866-778-9752.

## **INSTRUCTIONS**

- **Most questions ask about this facility, that is, the facility whose name and location are printed on the front cover.** If you have any questions about how the phrase this facility applies to your facility, please call the N-MHSS helpline at 1-866-778-9752
- Answer **ONLY** for the specific facility whose name and location are printed on the front cover, unless otherwise specified in the questionnaire
- If this is a **separate psychiatric unit of a general hospital**, consider the psychiatric unit as the relevant “facility” for the purpose of this survey
- For additional information about the survey and definitions for some of the terms, please visit our website at: **<http://info.nmhss.org>**
- Return the completed questionnaire in the envelope provided, or fax it to 1-609-799-0005. (Please reference “N-MHSS” on your fax.)

**Please keep a copy of your completed questionnaire for your records.**

- If you have questions or need additional blank forms, contact:

**MATHEMATICA POLICY RESEARCH, INC.**

**1-866-778-9752**

## **IMPORTANT INFORMATION**

- **Asterisked Questions.** Information from asterisked (\*) questions is published in SAMHSA’s online Mental Health Services Locator at <http://mentalhealth.samhsa.gov/databases/>, unless you designate otherwise in question A23, page 5, of this questionnaire
- **Mapping Feature in Locator.** Complete and accurate name and address information is needed for SAMHSA’s online Mental Health Services Locator so it can correctly map the facility’s location
- **Eligibility for Locator.** Only facilities that provide mental health treatment services and complete this questionnaire are eligible to be listed in the online Mental Health Services Locator. If you have any questions regarding eligibility, please contact the N-MHSS helpline at 1-866-778-9752

## SECTION A: FACILITY CHARACTERISTICS

Section A asks about the services currently offered at this facility only, that is, the facility at the location printed on the front cover.

**\*A1. Does this facility, at this location, (the location listed on the front cover) offer:**

MARK "YES" OR "NO" FOR EACH

- |   | YES                        | NO                         |
|---|----------------------------|----------------------------|
| 1. Intake services.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. Diagnostic evaluation.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. Information and referral services.....<br><i>(Includes emergency programs that provide services only by telephone)</i> | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 4. Substance abuse treatment services....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 5. Mental health treatment services.....  | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

**\*A2. Did you answer "yes" to mental health treatment services in question A1 above (option 5)?**

- 1  Yes  
 0  No → SKIP TO C1 (PAGE 10)

**\*A3. In which of these settings are mental health treatment services offered at this facility, at this location?**

MARK "YES" OR "NO" FOR EACH

- |   | YES                        | NO                         |
|---|----------------------------|----------------------------|
| 1. <b>24-hour hospital inpatient services</b> ....<br><i>(psychiatric hospitals or general hospitals with separate psychiatric units)</i>   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. <b>24-hour residential services</b> .....<br><i>(24-hour, overnight, psychiatric care in a residential non-inpatient setting such as residential treatment centers for adults or children, or multi-service community mental health centers)</i> | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. <b>Outpatient, day treatment or partial hospitalization services</b> .....<br><i>(less than 24-hour, not overnight, ambulatory outpatient counseling, day treatment or partial hospitalization)</i>  | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

**A4. Which ONE category best describes this facility, at this location?**

- For definitions of facility types, log on to: <http://info.nmhss.org>

MARK ONE ONLY

- 1  An individual or small group practice, not licensed or certified as a clinic or mental health center → **SKIP TO C1 (PAGE 10)**
- 2  Psychiatric hospital
- 3  Separate inpatient psychiatric unit of a general hospital *(consider this psychiatric unit as the relevant "facility" for the purpose of this survey)*
- 4  Residential treatment center for children
- 5  Residential treatment center for adults
- 6  Outpatient, day treatment or partial hospitalization mental health facility
- 7  Multi-setting (non-hospital) mental health facility
- 8  Other (*Specify:* \_\_\_\_\_)

**A5. What is the primary treatment focus of this facility, at this location?**

- Separate psychiatric units in a general hospital should answer for just their unit and NOT for the entire hospital

MARK ONE ONLY

- 1  Mental health services
- 2  Substance abuse services → **SKIP TO C1 (PAGE 10)**
- 3  Mix of mental health and substance abuse services (neither is primary)
- 4  General health care (neither mental health nor substance abuse services is primary) → **SKIP TO C1 (PAGE 10)**
- 5  Other service focus (*Specify below:* \_\_\_\_\_)

**\*A6. Is this facility operated by:**

MARK ONE ONLY

- 1  A private for-profit organization
- 2  A private non-profit organization
- 3  State mental health agency (SMHA)
- 4  State department of corrections or juvenile justice → **SKIP TO C1 (PAGE 10)**
- 5  Other state government (e.g., Department of Health)
- 6  Regional or district authority (e.g., hospital district authority)
- 7  Local, county or municipal government
- 8  U.S. Department of Veterans Affairs
- 9  Other (*Specify:* \_\_\_\_\_)

**A7. Is this facility affiliated with a religious organization?**

- 1  Yes
- 0  No

**\*A8. What telephone number(s) should a potential client or patient call to schedule a mental health intake appointment at this facility?**

INTAKE TELEPHONE NUMBER(S):

- 1. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_
- 2. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_

**\*A9. Which of these mental health treatment approaches are offered at this facility, at this location?**

- For definitions of treatment approaches, log on to: <http://info.nmhss.org>

MARK "YES" OR "NO" FOR EACH

	<u>YES</u>	<u>NO</u>
1. Activity therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
2. Behavior modification.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
3. Cognitive/behavioral therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
4. Couples/family therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
5. Electroconvulsive therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
6. Group therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
7. Individual psychotherapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
8. Integrated dual disorders treatment.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
9. Psychotropic medication therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
10. Telemedicine therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
11. Other ( <i>Specify:</i> _____).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>

**\*A10. Which of these supportive services and practices are offered at this facility, at this location?**

- For definitions of supportive practices, log on to: <http://info.nmhss.org>

MARK "YES" OR "NO" FOR EACH

	<u>YES</u>	<u>NO</u>
1. Assertive community treatment.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
2. Case management.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
3. Chronic disease/illness management (CDM).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
4. Consumer-run services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
5. Education services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
6. Family psychoeducation.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
7. Housing services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
8. Illness management and recovery (IMR).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
9. Legal advocacy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
10. Psychiatric emergency walk-in services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
11. Psychosocial rehabilitation services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
12. Smoking cessation services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
13. Suicide prevention services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
14. Supported employment.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
15. Supported housing.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
16. Therapeutic foster care.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
17. Vocational rehabilitation services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>

18. Other (Specify: \_\_\_\_\_)...1  0

0  No

**\*A11. What age categories of clients or patients are accepted for treatment at this facility?**

MARK "YES" OR "NO" FOR EACH

YES   NO

- 1. Youth (aged 17 or younger).....1    0
- 2. Adults (18-64).....1    0
- 3. Seniors (65 or older).....1    0

**\*A12. Does this facility offer a mental health treatment program or group designed exclusively for:**

MARK "YES" OR "NO" FOR EACH

YES   NO

- 1. Youth with serious emotional disturbance (SED).....1    0
- 2. Transition-aged young adults aged 18-25.....1    0
- 3. Adults with serious mental illness (SMI).....1    0
- 4. Individuals with Alzheimer's or dementia.....1    0
- 5. Individuals with co-occurring mental illnesses and substance abuse disorders.....1    0
- 6. Individuals with co-occurring mental illness and disorders other than substance abuse.....1    0
- 7. Forensic clients (referred from the court/ judicial system).....1    0
- 8. Individuals with post-traumatic stress disorder (PTSD).....1    0
- 9. Individuals with traumatic brain injury (TBI)....1    0
- 10. Gay, lesbian, bisexual, or transgendered clients.....1    0
- 11. Veterans.....1    0
- 12. Other special program (*Specify*:.....1    0

\_\_\_\_\_)

**\*A13. Does this facility offer mental health services for the hearing-impaired?**

1  Yes

**\*A14. In what languages do staff provide mental health treatment services at this facility?**

- Do not count languages provided only by on-call interpreters

MARK ALL THAT APPLY

- 1  English
- 2  Spanish
- 3  Other (Specify: \_\_\_\_\_)

**\*A15. Does this facility operate a crisis intervention team to handle acute mental health issues?**

MARK ONE ONLY

- 1  Yes, only within this facility
- 2  Yes, only offsite
- 3  Yes, both within this facility and offsite
- 4  No, we do not have a crisis intervention team

**A16. At this facility, which of these functions are computerized systems?**

MARK "YES" OR "NO" FOR EACH

YES   NO

- |  |                            |                            |
|--|----------------------------|----------------------------|
| 1. Computerized results reporting (e.g., laboratory results, psychological testing).....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. Computerized Physician Order Entry (CPOE) or outpatient prescriptions or directions.....  | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. Sending and receiving clinical data from other providers.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 4. Creating and transmitting referrals to other providers or services (e.g., employment placement, housing assistance, vocational training)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 5. Creating and maintaining treatment plans.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 6. Client or family satisfaction surveys.....  | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 7. Checking medication interactions.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 8. Preparing and submitting bills or claims.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 9. Scheduling patients.....  | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 10. Process note-taking.....   | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 11. Other (Specify: _____).....  | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

**A17. Which of these quality assurance practices are part of this facility's standard operating procedures?**

MARK "YES" OR "NO" FOR EACH

YES NO

- 1. Monitoring continuing education requirements for professional staff.....1  0
- 2. Regularly scheduled case review with a supervisor.....1  0
- 3. Regularly scheduled case review by an appointed quality review committee.....1  0
- 4. Client or patient outcome follow-up after discharge.....1  0
- 5. Periodic utilization review.....1  0
- 6. Periodic client or patient satisfaction surveys.....1  0

**\*A18. Does this facility offer treatment at no charge to patients or clients who cannot afford to pay?**

- 1  Yes
- 0  No → SKIP TO A19

**A18a. Do you want the availability of free care for eligible patients or clients published in SAMHSA's online Mental Health Services Locator?**

- The Locator will inform potential patients or clients to call the facility for information on eligibility

- 1  Yes
- 0  No

**\*A19. Does this facility use a sliding fee scale?**

- 1  Yes
- 0  No → SKIP TO A20

**A19a. Do you want the availability of a sliding fee scale published in SAMHSA's online Mental Health Services Locator?**

- The Locator will explain that sliding fee scales are based on income and other factors

- 1  Yes
- 0  No

**\*A20. Which of the following types of payments or funding are accepted by this facility for mental health treatment services?**

MARK "YES" OR "NO" FOR EACH

YES NO

- 1. Medicaid.....1  0
- 2. Medicare.....1  0
- 3. State mental health agency (or equivalent) funds.....1  0
- 4. State welfare or child or family services agency funds.....1  0
- 5. State corrections or juvenile justice agency funds.....1  0
- 6. State education agency funds.....1  0
- 7. Local government funds.....1  0
- 8. U.S. Department of Veterans Affairs funds.....1  0
- 9. Community Service Block Grants.....1  0
- 10. Community Mental Health Block Grants.....1  0
- 11. Client or patient fees (i.e., out-of-pocket).....1  0
- 12. Private insurance.....1  0
- 13. Other public funds (Specify: \_\_\_\_\_).....1  0
- 14. Other private funds (Specify: \_\_\_\_\_).....1  0

**A21. Does any single payment or funding source listed in A20 account for more than half of this facility's funding?**

- 1  Yes
- 0  No → SKIP TO A22

**A21a. Please identify that single payment or funding source by marking the corresponding number from question A20.**

MARK ONE ONLY

- 1  2  3  4  5  6  7
- 8  9  10  11  12  13  14

**A22. Which statement below BEST describes this facility's smoking policy?**

MARK ONE ONLY

- 1  Smoking is not permitted on the property or within any building
- 2  Smoking is permitted only outdoors
- 3  Smoking is permitted outdoors and in designated indoor area(s)
- 4  Smoking is permitted anywhere without



restriction

5  Other (Specify: \_\_\_\_\_)

**\*A23. From which of these organizations does this facility have licensing, certification, or accreditation?**

- **Only include:** *licensing, accreditation, etc., related to the provision of mental health treatment services*
- **Do not include:** *general business licenses, fire marshal approvals, personal-level credentials, food service licenses, etc.*

MARK "YES" OR "NO" FOR EACH

	YES	NO
1. State mental health agency.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
2. State substance abuse agency.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
3. State department of health.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
4. Hospital licensing authority.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
5. JC (Joint Commission).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
6. CARF (Commission on Accreditation of Rehabilitation Facilities).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
7. COA (Council on Accreditation).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
8. Department of Family and Children's Services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
9. U.S. Department of Health and Human Services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
10. Medicare.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
11. Medicaid.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
12. Other national, state, or local organization (Specify: _____)....	1 <input type="checkbox"/>	0 <input type="checkbox"/>

**A24. Information from asterisked questions will be published in SAMHSA's online Mental Health Services Locator. Do you want this facility to be listed in the Locator?**

- *The Mental Health Services Locator can be found at <http://mentalhealth.samhsa.gov/databases/>*

- 1  Yes  
0  No

**\*A25. Does this facility have a website or web page with information about the facility's mental health treatment programs?**

- 1  Yes →  
0  No

Please check the front cover of this questionnaire to confirm that the website address for this facility is correct **EXACTLY** as listed. If incorrect or missing, enter the correct address.

**SECTION B: CLIENT AND PATIENT COUNT INFORMATION**

Questions B2 - B7 ask about the number of clients or patients treated at this facility on specific dates.

Please look carefully at the dates specified, as questions will ask for either a single day count, a one-month count, or a 12-month count.

Include ALL clients or patients receiving mental health treatment services in your counts, even if a mental health disorder is a secondary diagnosis or has not yet been formally determined.

**B1. Although reporting for only the clients or patients treated at this facility is preferred, we realize that may not be possible. Will the client or patient counts reported in this questionnaire include...**

MARK ONE ONLY

- 1  Only this facility → **SKIP TO B3 (PAGE 6)**  
 2  This facility plus others → **SKIP TO B2 (BELOW)**  
 3  Another facility in the organization will report client counts for this facility

**B1a. Please record the name and phone number of the facility that will report your client counts.**

Facility name: \_\_\_\_\_

Telephone: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_

After recording the facility name and telephone number in B1a → **SKIP TO C1 (PAGE 10)**

**B2. How many facilities will be included in the reported client counts?**

THIS FACILITY	1
+ ADDITIONAL FACILITIES	
= TOTAL FACILITIES	



On a separate piece of paper or on the back cover of this questionnaire, list the name and location address of each facility included in your client counts. If you prefer, we will contact you for a list of the other facilities included in your client counts.

**CONTINUE WITH QUESTION B3 (TOP OF NEXT PAGE)**

**24-HOUR HOSPITAL INPATIENT COUNTS**

**B3.** On April 30, 2010, did any patients receive 24-hour hospital inpatient mental health treatment services at this facility, at this location?

- Yes → GO TO B3a (TOP OF NEXT COLUMN)  
 No → SKIP TO B4 (PAGE 7)

**B3a.** On April 30, 2010, how many patients received 24-hour hospital inpatient mental health treatment services at this facility?

- Do NOT count family members, friends, or other non-treatment patients

HOSPITAL INPATIENTS  
TOTAL BOX

**CONTINUE WITH QUESTION B3b (BELOW)**

**B3b.** For each category below, please provide a breakdown of the Hospital Inpatients reported in the B3a TOTAL BOX above. Use either numbers OR percents, whichever is more convenient.

- If numbers are used—each category total should equal the number reported in the B3a TOTAL BOX above
- If percents are used—each category total should equal 100%

		NUMBER	OR	PERCENT
GENDER	Male.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Female.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B3a or 100%)	<input style="width: 60px; height: 20px;" type="text"/>		100%
AGE	0 – 17.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	18 – 64.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	65 and older.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B3a or 100%)	<input style="width: 60px; height: 20px;" type="text"/>		100%
ETHNICITY	Hispanic or Latino.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Not Hispanic or Latino.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Unknown or not collected.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B3a or 100%)	<input style="width: 60px; height: 20px;" type="text"/>		100%
RACE	American Indian or Alaska Native.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Asian.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Black or African American.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Native Hawaiian or Other Pacific Islander....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	White.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Two or more races.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Unknown or not collected.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B3a or 100%)	<input style="width: 60px; height: 20px;" type="text"/>		100%
LEGAL STATUS	Voluntary.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Involuntary, non-forensic.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Involuntary, forensic.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B3a or 100%)	<input style="width: 60px; height: 20px;" type="text"/>		100%

**B3c.** On April 30, 2010, how many hospital inpatient beds at this facility were specifically designated for providing mental health treatment services?

NUMBER OF BEDS

*(If none, enter '0')*

**24-HOUR RESIDENTIAL (NON-HOSPITAL) CLIENT COUNTS**

**B4.** On April 30, 2010, did any clients receive 24-hour residential mental health treatment services at this facility, at this location?

- 1  Yes → GO TO B4a (TOP OF NEXT COLUMN)
- 0  No → SKIP TO B5 (PAGE 8)

**B4a.** On April 30, 2010, how many clients received 24-hour residential mental health treatment services at this facility?

- Do NOT count family members, friends, or other non-treatment clients

RESIDENTIAL CLIENTS  
TOTAL BOX

**CONTINUE WITH QUESTION B4b (BELOW)**

**B4b.** For each category below, please provide a breakdown of the Residential Clients reported in the B4a TOTAL BOX above. Use either numbers OR percents, whichever is more convenient.

- If numbers are used—each category total should equal the number reported in the B4a TOTAL BOX above
- If percents are used—each category total should equal 100%

		NUMBER	OR	PERCENT
GENDER	Male.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Female.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B4a or 100%)	<input style="width: 60px; height: 20px; border: 2px solid black;" type="text"/>		<input style="width: 60px; height: 20px; border: 2px solid black; text-align: center;"/> 100%
AGE	0 – 17.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	18 – 64.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	65 and older.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B4a or 100%)	<input style="width: 60px; height: 20px; border: 2px solid black;" type="text"/>		<input style="width: 60px; height: 20px; border: 2px solid black; text-align: center;"/> 100%
ETHNICITY	Hispanic or Latino.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Not Hispanic or Latino.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Unknown or not collected.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B4a or 100%)	<input style="width: 60px; height: 20px; border: 2px solid black;" type="text"/>		<input style="width: 60px; height: 20px; border: 2px solid black; text-align: center;"/> 100%
RACE	American Indian or Alaska Native.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Asian.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Black or African American.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Native Hawaiian or Other Pacific Islander.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	White.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Two or more races.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Unknown or not collected.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B4a or 100%)	<input style="width: 60px; height: 20px; border: 2px solid black;" type="text"/>		<input style="width: 60px; height: 20px; border: 2px solid black; text-align: center;"/> 100%
LEGAL STATUS	Voluntary.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Involuntary, non-forensic.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	Involuntary, forensic.....	<input style="width: 60px; height: 20px;" type="text"/>		<input style="width: 60px; height: 20px;" type="text"/>
	<b>CATEGORY TOTAL:</b> (Should=B4a or 100%)	<input style="width: 60px; height: 20px; border: 2px solid black;" type="text"/>		<input style="width: 60px; height: 20px; border: 2px solid black; text-align: center;"/> 100%

**B4c.** On April 30, 2010, how many residential beds at this facility were specifically designated for providing mental health treatment services?

NUMBER OF BEDS   
(If none, enter '0')



OUTPATIENT, DAY TREATMENT OR PARTIAL HOSPITALIZATION CLIENT COUNTS

**B5.** During the month of April 2010, did any clients receive outpatient, day treatment or partial hospitalization mental health treatment services at this facility, at this location?

- Yes → GO TO B5a (TOP OF NEXT COLUMN)
- No → SKIP TO B6 (PAGE 9)

**B5a.** During the month of April 2010, how many clients received outpatient, day treatment or partial hospitalization mental health treatment services at this facility?

- **ONLY INCLUDE** those seen at this facility at least once during the month of April, **AND who were still enrolled in treatment on April 30, 2010**
- **DO NOT** count family members, friends, or other non-treatment clients

OUTPATIENT, DAY TREATMENT OR  
PARTIAL HOSPITALIZATION CLIENTS  
TOTAL BOX

--

CONTINUE WITH QUESTION B5b (BELOW)

**B5b.** For each category below, please provide a breakdown of the Outpatient, Day Treatment or Partial Hospitalization Clients reported in the B5a TOTAL BOX above. Use either numbers OR percents, whichever is more convenient.

- If numbers are used—each category total should equal the number reported in the B5a TOTAL BOX above
- If percents are used—each category total should equal 100%

		NUMBER	OR	PERCENT
GENDER	Male.....			
	Female.....			
	<b>CATEGORY TOTAL:</b> (Should=B5a or 100%)			100%
AGE	0 – 17.....			
	18 – 64.....			
	65 and older.....			
	<b>CATEGORY TOTAL:</b> (Should=B5a or 100%)			100%
ETHNICITY	Hispanic or Latino.....			
	Not Hispanic or Latino.....			
	Unknown or not collected.....			
	<b>CATEGORY TOTAL:</b> (Should=B5a or 100%)			100%
RACE	American Indian or Alaska Native.....			
	Asian.....			
	Black or African American.....			
	Native Hawaiian or Other Pacific Islander....			
	White.....			
	Two or more races.....			
	Unknown or not collected.....			
<b>CATEGORY TOTAL:</b> (Should=B5a or 100%)			100%	
LEGAL STATUS	Voluntary.....			
	Involuntary, non-forensic.....			
	Involuntary, forensic.....			
	<b>CATEGORY TOTAL:</b> (Should=B5a or 100%)			100%



ALL MENTAL HEALTH CARE SETTINGS

Including 24-hour Hospital Inpatient, 24-Hour Residential (non-hospital), and Outpatient, Day Treatment or Partial Hospitalization

B6. On April 30, 2010, approximately what percent of the mental health treatment clients or patients enrolled at this facility had diagnosed co-occurring mental health and substance abuse disorders?

PERCENT WITH  
CO-OCCURRING  
DIAGNOSIS  %

(If none, enter '0')

B7. In the 12-month period of May 1, 2009 through April 30, 2010, how many mental health treatment admissions, readmissions, and incoming transfers did this facility have? *Exclude returns from unauthorized absence, such as escape, AWOL, or elopement.*

- **IF DATA FOR THIS TIME PERIOD ARE NOT AVAILABLE:** Use the most recent 12-month period for which data are available
- **OUTPATIENT CLIENTS:** Consider each initiation to a course of treatment as an admission. Count admissions into treatment, not individual treatment visits
- **WHEN A MENTAL HEALTH DISORDER IS A SECONDARY DIAGNOSIS:** Count all admissions where clients or patients received mental health treatment services

NUMBER OF MENTAL HEALTH  
TREATMENT ADMISSIONS IN  
12-MONTH PERIOD

(If none, enter '0')

B8. What percent of the admissions reported in question B7 above were military veterans? Please give your best estimate.

PERCENT MILITARY  
VETERANS  %

(If none, enter '0')

SECTION C: CONTACT INFORMATION

**C1. Who was primarily responsible for completing this form?** *This information will only be used if we need to contact you about your responses. It will not be published.*

**MARK ONE ONLY**

1  Ms.   2  Miss   3  Mrs.   4  Mr.   5  Dr.

6  Other (Specify: \_\_\_\_\_)

**FIRST NAME:**

**LAST NAME:**

**TITLE:**

**EMAIL ADDRESS:**

**PHONE NUMBER:**

() -  -    
Area Code Extension

**FAX NUMBER:**

() -  -    
Area Code Extension

Please use the box below to provide additional comments or to elaborate on any of the information requested or provided in this questionnaire. Use additional sheets of paper if more space is needed. If applicable, indicate the number of the question to which your comments refer.

**Thank you for your participation. Please return this questionnaire in the envelope provided.  
If you no longer have the envelope, please mail this questionnaire to:**

**MATHEMATICA POLICY RESEARCH, INC.**  
ATTN: RECEIPT CONTROL - Project 6533  
P.O. Box 2393  
Princeton, NJ 08543-2393

Public burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to SAMHSA Reports Clearance Officer, Room 7-1044, 1 Choke Cherry Road, Rockville, Maryland 20857. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number for this project is 0930-xxxx.