

2010 BJS Survey of Campus Law Enforcement Agencies –  
Draft version of long form (CJ-42L)

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**BURDEN STATEMENT**

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**PERSONNEL INFORMATION:**

1. Enter the number of PAID employees in your college/university police or security agency as of March 15, 2010. *(check all that apply)*

	Full-time	Part-time
Sworn personnel (full arrest powers)		
Officers with limited or no arrest authority		
Civilian personnel		
<b>Total agency employees</b>		

2. Enter the number of officers in your agency that are currently in the military Reserves, National Guard, or other organization which require a call to service:  
\_\_\_\_\_

3. How many of your officers have been deployed on military assignments, thus leaving their current position with your agency on a temporary basis, each of the following years:

Year	Officers deployed
2009	
2008	
2007	

4. Enter the number of FULL-TIME SWORN agency personnel in each RACE and GENDER category as of March 15, 2010.

Race/ethnicity	Number
African American or Black, non-Hispanic	
American Indian or Alaska Native	
Asian, Native Hawaiian or Pacific Islander	
Hispanic or Latino, any race	
White, non-Hispanic	
Two or more races	
No information available	
Total	
Gender	Number
Female	
Male	

**PERSONNEL DUTIES AND FUNCTIONS:**

5. Of the FULL-TIME sworn personnel with general arrest powers entered in question 1a, how many were UNIFORMED officers whose REGULARLY ASSIGNED DUTIES included responding to citizen calls/requests for service? *If none enter 0.*
- \_\_\_\_\_

6. Which of the following ***SECURITY FUNCTIONS*** does your agency perform on a regular basis, or have primary responsibility for performing when needed? (Mark one answer for each option)

Type of function	Yes	No	
Access control			
Building lockup/unlock			
Central alarm monitoring			
Key control			
Monitoring surveillance cameras			
Executive protection			
No information available			
Provide security for:	Yes	No	
Arena events			
Auditorium events			
Cultural facilities (e.g. museum)			
Day care facility			
Educational (K-12) facilities			
Medical facility (e.g. hospital)			
Nuclear facility			
Stadium events			
Other (specify _____)			

7. Does your agency perform on a regular basis or have primary responsibility for criminal investigation? (*Circle best answer*)                      Yes                      No
8. Which of the following ***Special Operations/Enforcement*** activities does your agency perform on a regular basis, or have primary responsibility for performing when needed? (*Check answer for each option*)

	Yes	No
Bomb/explosive disposal		
Drug law enforcement		
Drug task force participation		
Search and rescue		
Tactical operations (SWAT)		
Underwater recovery		
Vice law enforcement		

9. Which of the following **Vehicle-Related Functions** does your agency perform on a regular basis, or primary responsibility for performing when needed? (Check answer for each option)

	Yes	No
Campus transportation system		
Parking administration		
Parking enforcement		
Traffic accident investigation		
Traffic direction and control		
Traffic law enforcement		
Vehicle registration		

10. Which of the following **Other Functions** does your agency perform on a regular basis, or primary responsibility for performing when needed? (Check answer for each option)

	Yes	No
Animal control		
Campus switchboard		
Dispatching calls for service		
Emergency fire service		
Emergency medical service		
Environmental health/safety		
Fire inspection		
Fire prevention education		
Temporary lockup facility (overnight)		
Temporary holding cell (overnight)		

11. Which of the following best describes the uniformed officers your agency has on duty? (Mark one)

<u>Duty Coverage</u>	<u>At all times</u>	<u>Some of the time</u>	<u>Not used at any time</u>
Uniformed sworn police			
Uniformed non-sworn security			

12. Which of the following best describes the level of routine patrol coverage your agency provides? (Mark one)

<u>Routine Patrol Coverage</u>	<u>(X)</u>
24-hour patrol coverage on ALL days	
24-hour patrol coverage on SOME days	
Less than 24-hour patrol coverage provided on all days	
No routine patrol services provided	

13. Enter the number of larceny/theft incidents reported to your agency during 2009 and 2008.

2009 \_\_\_\_\_  
 2008 \_\_\_\_\_

**ADMINISTRATION:**

14. Enter your agency's total operating budget for the fiscal or calendar year that includes September 30, 2009. *If number is an estimate, mark with an asterisk (\*). Exclude building construction costs and major equipment purchases.*

\$ \_\_\_\_\_

15. Does your agency receive supplemental income from the any of the following?  
 (Check answer for each option)

	Yes	No
Providing security at special events		
Parking tickets		
Parking permits		
Guest parking		
Other (specify )		

16. Do officers in you agency receive a direct payment from Auxiliary Services when working a special event?                    YES                    NO

17. Enter the minimum and maximum base annual salary as of September 30, 2009 for the following positions.

Position	Minimum	Maximum
Chief/Director		
Shift Supervisor		
Entry-level sworn officer		
Entry-level nonsworn officer		
Dispatch operator		

18. Does your agency offer any of the following forms of special pay to officers:

<b>Educational incentive pay</b>		
<b>Health incentive pay</b> (e.g. maintaining a specific weight range)		
<b>Longevity pay</b> (enter years of service required ___)		
<b>Overtime pay</b>		

19. Does your agency require a service agreement to join the force? YES NO

If YES, how many years of service are required by this agreement?

\_\_\_\_\_

20. Is collective bargaining authorized for uniformed officers employed by your agency?  
(check one answer per row)

	Yes	No	Does not apply
Sworn police officers			
Nonsworn security officers			

**TECHNOLOGY AND COMMUNICATION:**

21. Does your campus have blue light, emergency phones? (Circle answer)  
Yes No

22. Does your campus have a non-911 emergency telephone number? YES NO

23. Does you agency participate in any of the following types of emergency telephone system where one or more of its units can be dispatched as a result of a call to a special emergency number? (Mark one per line)

	Yes	No
Enhanced 9-1-1 system		
Basic 9-1-1 system		
On-campus 3 or 4 digit emergency number (other than 9-1-1)		
"Phone patch" call forwarding when dispatch is not available		
VOIP recording so calls are available for immediate playback		

24. Which best describes your 9-1-1 call center: (Mark one box)

	On-campus	Off-campus
University-operated		
Not University-operated		

25. Does your agency have NCIC access? YES NO

26. If you do not have NCIC access, please identify the reasons for not having the access. (check all that apply)

Agency does not have a 24 hour dispatcher	
Cannot afford the fee for access	
Other (please list reason below)	

27. Which of the following does your agency utilize for dispatch? (Mark one per line)

	Yes	No
Mobile data dispatch		
Over-air commands via non-800mhz. radio		
Over-air commands via 800mhz. radio		
Over-air commands via "push to talk (PTT)" phones such as NEXTEL		

28. Which of the following Mass Notification Systems is used on your campus? (check all that apply)

Mass Notification System	Yes	No
Cell Phone calling		
Siren		
FM announcements		
Text message alerts		
E-mail alerts		
Voicemail alerts		
TV announcements		
CCTV monitor announcements		
LCD billboard announcement		
Other		

29. a. Is enrollment in your campus Mass Notification System mandatory for ALL students?

YES NO

- b. If NO, is it mandatory for:

	Yes	No
First-year students		
Students living on campus		
Students living off campus		

- c. Can students who must enroll opt out at a later date?

YES NO

- d. Is enrollment in your campus Mass Notification System mandatory for ALL faculty/staff?

YES NO

**EDUCATION AND TRAINING REQUIREMENTS:**

30. What are the PREFERRED and REQUIRED minimum education levels used in vacancy announcements for entry-level officers? *(Mark one per line)*

<b>Sworn Police officers</b>	4-year college degree	2-year college degree	some college, no degree	High school diploma or GED	Non stated or does not apply
Preferred					
Required					

<b>Nonsworn security officers</b>	4-year college degree	2-year college degree	some college, no degree	High school diploma or GED	Non stated or does not apply
Preferred					
Required					

31. Enter the total number of officers on your force that have achieved the following educational level: *(enter the total number in each category)*

	4-year college degree	2-year college degree	Some college, no degree	High school diploma or GED	Unknown
<b>Sworn police officers</b>					
<b>Nonsworn security officers</b>					

32. During the 2009-2010 academic year, what proportion of personnel received at least 8 hours of community policing training (problem solving, SARA, community partnerships, etc?) *Mark one per line.*

Type of Personnel	All	More than half	Less than half	None
New sworn police recruits				
New nonsworn security recruits				
In-service sworn police officers				
In-service nonsworn security officers				

33. Which of the following methods are used to screen new applicants to your agency?  
*(mark all that apply)*

	Sworn police officers	Nonsworn security officers
Analytical problem-solving ability		
Mediation/conflict management skills		
Second-language ability test		
Background investigation		
Criminal record check		
Reference check		
Drug test		
Physical agility test		
Personal interview		
Understanding of cultural diversity		
Psychological evaluation		
Written aptitude test		
Volunteer/community service check		
Driving record check		
Credit history check		
Medical exam		
Polygraph exam		
Voice stress analyzer		
None of the above/not applicable		

34. Enter the number of hours of academy and field training required for SWORN POLICE and NONSWORN SECURITY officer recruits. If no training of that type is required, or a type of officer is not employed by your agency, enter '0'.

<b>Sworn police officers</b>	Academy	Field
State Mandated training hours		
Additional agency-required hours		

<b>Nonsworn security officers</b>	Academy	Field
State Mandated training hours		
Additional agency-required hours		

35. Does your agency participate in “**Active Shooter Training**”                      YES    NO

**EQUIPMENT:**

36. Which of the following types of weapons/actions are authorized for use by your agency's patrol officers? (*check all that apply*)

Type of weapon/action	Sworn police officers	Nonsworn security officers
Sidearm, semiautomatic		
Sidearm, revolver		
Traditional baton		
PR-24 baton		
Collapsible baton		
Patrol rifle		
Chemical/pepper spray		
Bean bag rifle		
Hand-held electrical device (taser)		
Flash/bang grenade		
None of the above/does not apply		
Shot gun		

37. Enter the number of vehicles regularly used by your agency during the 2009-2010 school year.

Marked cars	
Unmarked cars	
Trucks	
Vans	
Sport-utility vehicles	
Golf cart	
Motorcycles	
Bicycles	
Boats	
Hybrid vehicles	
Personal transporter	
Other (specify)	

38. Does your agency regularly use in-field computers/terminals while on patrol?  
(*Check one answer for each row*)

Type of computer or terminal	YES	NO
In-field, vehicle-mounted		
In-field, portable		

39. Do patrol officers in your agency have direct access via in-field computer to any of the following? *(mark all that apply)*

Type of information	In-field	Fixed-Site
Calls for service records		
Criminal history records		
Driving records		
Linked files for crime analysis		
Motor vehicle records		

40. Does your agency use computers for any of the following functions? *(Mark one answer per row)*

	Yes	No
Crime mapping		
Dispatch (CAD)		
Inter-agency information sharing		
In-field reporting		

41. a. Does your agency have 800mhz radios?      YES    NO

b. If yes, how did your agency fund the upgrade? *(check all that apply)*

Funding	Yes	No
Department of Homeland Security funds		
Other federal funds		
State funds		
Private donors		
University funds		

**PROBLEM MANAGEMENT:**

42. During the 2009-2010 academic year, which of the following types of groups did your agency meet with regularly to discuss crime-related problems? (*check one answer per row*)

**Type of group** Yes No Advocacy groups Business groups Domestic violence groups Faculty/staff organizations Fraternity/sorority groups Student Government Association Local public groups Other law enforcement agencies Neighborhood associations Religious groups Student housing groups Student organizations

43. During the 2009-2010 academic year, in which of the following activities did your agency engage? (*Check one answer per row*)

Agency Activity	Yes	No
Actively encouraged officers to engage in SARA-type problem-solving projects on campus		
Conducted an on-campus police academy for training police officers		
Maintained or created a formal, written community policing plan		
Incorporated community policing elements into campus security policy		
Gave officers responsibility for specific geographic areas on campus		
Included collaborative problem-solving projects in the evaluation criteria of patrol officers		
Upgraded technology to support the analysis of campus community problems		
Partnered with citizen groups and used their feedback to develop community policing strategies		
Conducted a student ride-a-long program		
Conducted Environmental Analysis (CPTED) to assess precursors to crime		

44. In which of the following preparedness activities did your agency engage during the 2009-2010 academic year? (Check one answer per row)

Preparedness Activity	Yes	No
Campus anti-fear campaigns regarding campus violence		
Dissemination of information to increase citizen preparedness		
Formal intelligence sharing agreements (i.e. MOU's) with other law enforcement agencies		
Participated in meetings with administrative-level campus staff regarding emergency preparedness plans		
Designed or revised a preparedness plan for a school shooting		
Designed or revised a preparedness plan for an emergency evacuation of campus		

45. For each problem or task, indicate if your agency has a special unit with FULL-TIME personnel, uses designated personnel as needed, has policies and procedures only, or does not officially address the issue. *Mark one per row.*

Task or problem	Unit with personnel assigned full-time	Designated personnel used as needed	Policies and procedures only	Not officially addressed
Alcohol education				
Bias/hate crime				
Community policing				
Crime prevention				
Cybercrime				
Date rape prevention				
Drug education				
General rape prevention				
Research and planning				
Self-defense training				
Stalking				
Student security patrol				
Victim assistance				
White collar crime				
Identity theft				
Intimate partner violence				

46. If student security patrols are used on your campus, which of the following functions do these students serve? (Mark all that apply)

Function	Yes	No
Special event security		
Auxiliary patrol during normal patrol hours		
Recruitment tool for agency		
Dorm security		
Special use building security		
Emergency response		

**WORKLOAD PERFORMANCE:**

47. Please report your clearance rate for the following UCR crimes: (*enter clearance rate for each category for the most recent year available*)

Offense	Clearance rate
Murder	
Rape	
Robbery	
Aggravated assault	
Burglary	
Larceny	
Motor vehicle theft	
Arson	

48. How many officers participated in the following events during the 2009-2010 academic year: (*enter total number of officers for each category*)

Event	Number
Crime control program at orientation	
Campus escort service	
Crime control program during the Fall semester	
Crime control program during the Spring semester	
Drug/alcohol programs during the Fall semester	
Drug/alcohol programs during the Spring semester	

49. Which of the following describes your campus escort service during the 2009-2010 academic year?

	Yes	No
Staffed by police		
Staffed by students		
Walking escort service		
Vehicle-facilitated escort service		

50. What is your agency's process for receiving citizen complaints?

	Yes	No
Complaints are filed in person at agency		
Complaints are filed in anonymously at agency		
Complaints are filed online at department website		
Complaints are filed online at another website		

**JURISDICTION AND JOINT EFFORTS:**

51. Which of the following describes your agency’s jurisdiction extend? (*check one per row*)

<b>Description of Jurisdiction</b>	<b><u>Sworn police officers</u></b>	<b><u>Nonsworn security officers</u></b>
Campus property		
Properties adjacent to campus		
Properties outside the area surrounding campus		
Off campus jurisdiction has been defined and carried out through and Memorandum of Understanding (MOU) or Mutual Aid Agreement.		

52. Do you currently have a Memorandum of Understanding (MOU) or Mutual Aid Agreement with any of the following agencies? (*check one answer per row*)

State police		
Local police		
Another University police agency		
Another University (non-police agency)		
Another agency in your surrounding community		
State or local courts for the purposes of pre-trial intervention (student offenders is directly handed over to the University)		

53. What was your agency’s accreditation status with the Commission on Accreditation for Law Enforcement Agencies (CALEA) as of March 15, 2010? (*Mark (x) by your current status*)

<b>Accreditation status</b>	<b>Agency status</b>
Accredited	
Commision Review phase	
On-site assessment phase	
Self-assessment phase	
Application phase	
None of the above	