

2010 BJS Survey of Campus Law Enforcement Agencies – Draft version of short form (CJ-42S)

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BURDEN STATEMENT

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PERSONNEL INFORMATION:

1. Enter the number of PAID employees in your college/university police or security agency as of March 15, 2010. (*check all that apply*)

	Full-time	Part-time
Sworn personnel (full arrest powers)		
Officers with limited or no arrest authority		
Civilian personnel		
Total agency employees		

PERSONNEL DUTIES AND FUNCTIONS:

2. Of the FULL-TIME sworn personnel with general arrest powers entered in question 1a, how many were UNIFORMED officers whose REGULARLY ASSIGNED DUTIES included responding to citizen calls/requests for service? *If none enter 0.*

3. Which of the following ***SECURITY FUNCTIONS*** does your agency perform on a regular basis, or have primary responsibility for performing when needed? (Mark one answer for each option)

Type of function	Yes	No	
Access control			
Building lockup/unlock			
Central alarm monitoring			
Key control			
Monitoring surveillance cameras			
Executive protection			
No information available			
Provide security for:	Yes	No	
Arena events			
Auditorium events			
Cultural facilities (e.g. museum)			
Day care facility			
Educational (K-12) facilities			
Medical facility (e.g. hospital)			
Nuclear facility			
Stadium events			
Other (specify _____)			

4. Does your agency perform on a regular basis or have primary responsibility for criminal investigation? (*Circle best answer*) Yes No
5. Which of the following **Special Operations/Enforcement** activities does your agency perform on a regular basis, or have primary responsibility for performing when needed? (*Check answer for each option*)

	Yes	No
Bomb/explosive disposal		
Drug law enforcement		
Drug task force participation		
Search and rescue		
Tactical operations (SWAT)		
Underwater recovery		
Vice law enforcement		

6. Which of the following **Vehicle-Related Functions** does your agency perform on a regular basis, or primary responsibility for performing when needed? (*Check answer for each option*)

	Yes	No
Campus transportation system		
Parking administration		
Parking enforcement		
Traffic accident investigation		
Traffic direction and control		
Traffic law enforcement		
Vehicle registration		

7. Which of the following **Other Functions** does your agency perform on a regular basis, or primary responsibility for performing when needed? (*Check answer for each option*)

	Yes	No
Animal control		
Campus switchboard		
Dispatching calls for service		
Emergency fire service		
Emergency medical service		
Environmental health/safety		
Fire inspection		
Fire prevention education		
Temporary lockup facility (overnight)		
Temporary holding cell (overnight)		

8. Which of the following best describes the uniformed officers your agency has on duty? (Mark one)

<u>Duty Coverage</u>	<u>At all times</u>	<u>Some of the time</u>	<u>Not used at any time</u>
Uniformed sworn police			
Uniformed nonsworn security			

9. Which of the following best describes the level of routine patrol coverage your agency provides? (Mark one)

<u>Routine Patrol Coverage</u>	<u>(X)</u>
24-hour patrol coverage on ALL days	
24-hour patrol coverage on SOME days	
Less than 24-hour patrol coverage provided on all days	
No routine patrol services provided	

ADMINISTRATION:

10. Enter your agency's total operating budget for the fiscal or calendar year that includes September 30, 2009. If number is an estimate, mark with an asterisk (*). Exclude building construction costs and major equipment purchases.

\$ _____

11. Enter the minimum and maximum base annual salary as of September 30, 2009 for the following positions.

Position	Minimum	Maximum
Chief/Director		
Shift Supervisor		
Entry-level sworn officer		
Entry-level nonsworn officer		
Dispatch operator		

12. Does your agency offer any of the following forms of special pay to officers:

Educational incentive pay		
Health incentive pay (e.g. maintaining a specific weight range)		
Longevity pay (enter years of service required ___)		
Overtime pay		

13. Is collective bargaining authorized for uniformed officers employed by your agency?
(check one answer per row)

	Yes	No	Does not apply
Sworn police officers			
Nonsworn security officers			

TECHNOLOGY AND COMMUNICATION:

14. Does your campus have blue light, emergency phones? (Circle answer)
Yes No

15. Does your campus have a non-911 emergency telephone number? YES NO

16. Does your agency participate in any of the following types of emergency telephone system where one or more of its units can be dispatched as a result of a call to a special emergency number? (Mark one per line)

	Yes	No
Enhanced 9-1-1 system		
Basic 9-1-1 system		
On-campus 3 or 4 digit emergency number (other than 9-1-1)		
"Phone patch" call forwarding when dispatch is not available		
VOIP recording so calls are available for immediate playback		

17. Which best describes your 9-1-1 call center: (Mark one box)

	On-campus	Off-campus
University-operated		
Not University-operated		

18. Does your agency have NCIC access? YES NO

19. If you do not have NCIC access, please identify the reasons for not having the access.
(check all that apply)

Agency does not have a 24 hour dispatcher	
Cannot afford the fee for access	
Other (please list reason below)	

Which of the following Mass Notification Systems is used on your campus?
(check all that apply)

Mass Notification System	Yes	No
Cell Phone calling		
Siren		
FM announcements		
Text message alerts		
E-mail alerts		
Voicemail alerts		
TV announcements		
CCTV monitor announcements		
LCD billboard announcement		
Other		

EDUCATION AND TRAINING REQUIREMENTS:

20. What are the PREFERRED and REQUIRED minimum education levels used in vacancy announcements for entry-level officers? *(Mark one per line)*

Sworn Police officers	4-year college degree	2-year college degree	some college, no degree	High school diploma or GED	Non stated or does not apply
Preferred					
Required					

Nonsworn security officers	4-year college degree	2-year college degree	some college, no degree	High school diploma or GED	Non stated or does not apply
Preferred					
Required					

21. Which of the following methods are used to screen new applicants to your agency?
(mark all that apply)

	Sworn police officers	Nonsworn security officers
Analytical problem-solving ability		
Mediation/conflict management skills		
Second-language ability test		
Background investigation		
Criminal record check		
Reference check		
Drug test		
Physical agility test		
Personal interview		
Understanding of cultural diversity		
Psychological evaluation		
Written aptitude test		
Volunteer/community service check		
Driving record check		
Credit history check		
Medical exam		
Polygraph exam		
Voice stress analyzer		
None of the above/not applicable		

22. Enter the number of hours of academy and field training required for SWORN POLICE and NONSWORN SECURITY officer recruits. If no training of that type is required, or a type of officer is not employed by your agency, enter '0'.

Sworn police officers	Academy	Field
State Mandated training hours		
Additional agency-required hours		

Nonsworn security officers	Academy	Field
State Mandated training hours		
Additional agency-required hours		

23. EQUIPMENT:

24. Which of the following types of weapons/actions are authorized for use by your agency's patrol officers? (*check all that apply*)

Type of weapon/action	Sworn police officers	Nonsworn security officers
Sidearm, semiautomatic		
Sidearm, revolver		
Traditional baton		
PR-24 baton		
Collapsible baton		
Patrol rifle		
Chemical/pepper spray		
Bean bag rifle		
Hand-held electrical device (taser)		
Flash/bang grenade		
None of the above/does not apply		
Shot gun		

25. Does your agency regularly use in-field computers/terminals while on patrol?
(*Check one answer for each row*)

Type of computer or terminal	YES	NO
In-field, vehicle-mounted		
In-field, portable		

26. a. Does your agency have 800mhz radios? YES NO

PROBLEM MANAGEMENT:

27. What is your agency's process for receiving citizen complaints?

	Yes	No
Complaints are filed in person at agency		
Complaints are filed in anonymously at agency		
Complaints are filed online at department website		
Complaints are filed online at another website		

JURISDICTION AND JOINT EFFORTS:

28. Which of the following describes your agency's jurisdiction? (*check one per row*)

<u>Description of Jurisdiction</u>	<u>Sworn police officers</u>	<u>Nonsworn security officers</u>
Campus property		
Properties adjacent to campus		
Outside the area surrounding campus		
Off campus jurisdiction has been defined and carried out through and Memorandum of Understanding (MOU) or Mutual Aid Agreement.		

29. Do you currently have a Memorandum of Understanding (MOU) or Mutual Aid Agreement with any of the following agencies? (*check one answer per row*)

<u>Active MOU or Mutual Aid Agreement</u>	<u>YES</u>	<u>NO</u>
State police		
Local police		
Another University police agency		
Another University (non-police agency)		
Another agency in your surrounding community		
State or local courts for the purposes of pre-trial intervention (student offenders is directly handed over to the University)		

30. What was your agency's accreditation status with the Commission on Accreditation for Law Enforcement Agencies (CALEA) as of March 15, 2010? (*Mark (x) by your current status*)

<u>Accreditation status</u>	<u>Agency status</u>
Accredited	
Commission Review phase	
On-site assessment phase	
Self-assessment phase	
Application phase	
None of the above	

COMMENTS: