

**TECHNOLOGICAL INNOVATION AND  
COOPERATION FOR FOREIGN INFORMATION  
ACCESS (TICFIA)**

CFDA NUMBER: 84.337

*IEPS REPORTING SYSTEM PROPOSED  
SCREENS*

<b>Program:</b> TICFIA <b>Institution:</b> <b>Project:</b> <b>Award #:</b> <b>Project Director:</b> <b>World Area:</b>	<b>Grant Start Date:</b> <b>Grant End Date:</b> <b>Final Report Due Date:</b> <b>Amount:</b> \$0	<b>Current Report Information</b> <b>Start Date:</b> <b>End Date:</b> <b>Due Date:</b> <b>Submit Date:</b> <b>Amount:</b>
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Please change your password to something other than your award number.

## Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

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## Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

### \* Required fields

Name:

Title:

Street: \*

Street 2:

City: \*

State: District of Columbia

Postal code:

Phone: \*

Fax:

Email:

Web address:

Home institution:

Project title: \*

Primary world area: \* International

Additional world areas: Select all that apply

Africa

Asia

Canada

East Asia

Program officer: (Europe)

### ■ Abstract

Cut and paste your abstract from your application into the box below.

(Limit 4,000 characters and spaces)

\*

Select all of the languages, countries, disciplines, and subject areas that apply to the project from the dropdowns below. Any entries already selected are displayed first.

■ **Languages \***

---

Please select no more than 15 of the languages most relevant to your project.  
(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Abron  
Achinese (Achenese)  
Acholi  
Afar  
Afrikaans  
Aja-Gbe  
Akan  
Akkadian  
Albanian

■ **Countries \***

---

Please select no more than 15 of the countries most relevant to your project's focus.  
(for multiple selections, hold down "ctrl" or "apple" key and click. You are only allowed up to 15 selections.)

Select all that apply

United States of America  
Afghanistan  
Albania  
Algeria  
American Samoa  
Andorra  
Angola  
Anguilla  
Antigua and Barbuda

■ **Disciplines \***

---

Please select no more than 15 items.  
(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Accounting  
Agriculture  
Anthropology  
Archaeology  
Architecture/urban and regional planning  
Area studies  
Art/art history  
Biological/life sciences  
Business administration and management

■ **Subject Areas \***

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Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

Distance Learning

Evaluation

Foreign Language Across The Curriculum

Foreign Language Programs (Domestic)

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## Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
<a href="#">Update</a>   <a href="#">Delete</a>			

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## Add a User

\* Required fields

User name: \*

First name

Last name

Email: \*

Title \*

Select one

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## International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- **Note:** If no grant funding was used to support travel to or from the U.S., do not create a TAR.

**The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.**

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
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## International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

### \* Required fields

Group or individual:

\*  Group  Individual

(If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s):

\*

Participant name(s):

\*

(limit 500 characters)

Travel to or from U.S.:

\*  To  From U.S.

Title VI TICFIA funds used for travel:

\*  In-Country  International

Type of participant:

\* Select one

Purpose of travel:

\* Select one

Travel Justification: \* (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field(s):

Select  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning  
 Area studies

Country(ies):

\* For travel to the U.S., select the country the participant is traveling from.

Select one

Select one

Select one

Select one

Select one

Title VI TICFIA funds to be expended for travel: \* \$

Which FY funds are being used: \* 2009

Explanation of Title VI TICFIA funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI TICFIA funds expended, e.g., lodging, per diem, travel.

Departure date: \* (mm/dd/yyyy)

Return date: \* (mm/dd/yyyy)

Comments: (limit 1,000 characters)

**Participant's Departure Itinerary** (Required for international travel)

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

**Participant's Return Itinerary**

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

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## Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also [view reports from previous grants](#) for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

Select Report	Report Type	FY	Due Date	Begin Date	End Date	Amount	Submit Date	Report Status
	Spring Year 1 (Narratives/Budget)	2009	03/15/2010	10/01/2009	03/15/2010	\$187,041		Current Report Screens for this report <a href="#">Objectives and Accomplishments</a> <a href="#">Adjustments to Project</a> <a href="#">Exemplary Activities</a> <a href="#">Use of Technology</a> <a href="#">Evaluation</a> <a href="#">Priorities</a> <a href="#">Budget</a>
	Fall Year 1 (Report Data/Budget)	2009	12/31/2010	10/01/2009	09/30/2010	\$0		Partners/Collaborators Resources Collected Resource Dissemination Budget
	Spring Year 2 (Narratives/Budget)	2010	03/15/2011	10/01/2010	03/15/2011	\$187,041		Objectives and Accomplishments Adjustments to Project Exemplary Activities Use of Technology Evaluation Priorities Budget
	Fall Year 2 (Report Data/Budget)	2010	12/31/2011	10/01/2010	09/30/2011	\$0		Partners/Collaborators Resources Collected Resource Dissemination

								Budget
	Spring Year 3 (Narratives/Budget)	2011	03/15/2012	10/01/2011	03/15/2012	\$187,041		Objectives and Accomplishments Adjustments to Project Exemplary Activities Use of Technology Evaluation Priorities Budget
	Fall Year 3 (Report Data/Budget)	2011	12/31/2012	10/01/2011	09/30/2012	\$0		Partners/Collaborators Resources Collected Resource Dissemination Budget
	Final Year 4 (Narratives/Budget/Report Data)	2012	12/31/2013	10/01/2012	09/30/2013	\$187,041		Objectives and Accomplishments Adjustments to Project Exemplary Activities Use of Technology Evaluation Priorities Partners/Collaborators Resources Collected Resource Dissemination Budget

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## Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

\*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

\*Enter the amount of funds to be used during the time extension

\$

\*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.


Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

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Objectives and Accomplishments	Adjustments to Project	Exemplary Activities	Use of Technology	Evaluation	Priorities	

## Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

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## Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

**Required field**

(limit 5,000 characters and spaces)

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## Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

(limit 5,000 characters and spaces)

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Narratives:	Objectives and Accomplishments	Adjustments to Project	Exemplary Activities	Use of Technology	Evaluation	Priorities
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## Use of Technology

Discuss any technical problems encountered and the solutions adopted to overcome them. Describe how technologies are being applied to new areas and creating new knowledge.

**Required field**

(limit 12,000 characters and spaces)

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## Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

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## Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

**Required field**

(limit 4,000 characters and spaces)

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### TICFIA Priorities for 2009 - 2012

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## Budget

For each category, enter the amount of Title VI TICFIA funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2009 through 03/15/2010. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 33.33% of the total cost of the project.

Budget Category	Title VI TICFIA Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

Budget attachment: \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must

be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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## Fall Budget

For each category, enter the amount of Title VI TICFIA funds expended during the current reporting period. Report on expenditures from 03/15/2010 through 09/30/2010. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 33.33% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

Budget Category	Title VI TICFIA Funds Reported on the Spring Report	Matching Funds Reported on the Spring Report	Title VI TICFIA Funds Spent in the Spring Reporting Period (10/01/2009-03/15/2010)	Matching Funds Spent in the Spring Reporting Period	Title VI TICFIA Funds Spent in the Current Reporting Period (03/15/2010-09/30/2010)	Matching Funds Spent in the Current Reporting Period	Total Title VI TICFIA Funds Spent	Total Matching Funds
Personnel	\$0	\$0	\$	\$	\$	\$	\$	\$
Fringe Benefits	\$0	\$0	\$	\$	\$	\$	\$	\$
Travel	\$0	\$0	\$	\$	\$	\$	\$	\$
Equipment	\$0	\$0	\$	\$	\$	\$	\$	\$
Supplies	\$0	\$0	\$	\$	\$	\$	\$	\$
Contractual	\$0	\$0	\$	\$	\$	\$	\$	\$
Other	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Direct Costs	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$0	\$0	\$	\$	\$	\$	\$	\$
Training Stipends	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Budget	\$0	\$0	\$	\$	\$	\$	\$	\$
			%	%	%	%	%	%
Carryover							\$	



Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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## Spring Budget

For each category, enter the amount of Title VI TICFIA funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2010 through 03/15/2011. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 33.33% of the total cost of the project.

Amount carried over from previous fiscal year:	\$
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Budget Category	Title VI TICFIA Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %
Amount of carryover Expended	\$	
Total funds expended	\$	
Amount to be carried over to next year	\$	

---

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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## Final Budget

For each category, enter the amount of Title VI TICFIA funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2012 through 09/30/2013. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 33.33% of the total cost of the project. Click the link to download the [SF 269 - Financial Status Report Long Form](#). You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

Budget Category	Title VI TICFIA Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Resources Collected

Resource Dissemination

## Partners and Collaborators

Enter information about U.S. and foreign partners and collaborators. The total will be automatically calculated.

\* Required fields

### ■ U.S. Partners and Collaborators

Number of U.S. partners and collaborators: \*

Names of associations and organizations: (limit 500 characters and spaces)

Names of government and non-government entities: (limit 500 characters and spaces)

Names of institutions of higher education:

Select all that apply

Abilene Christian University

Abraham Baldwin Agricultural College

Adams State College

Adelphi University

Adirondack Community College

Adler School of Professional Psychology

Adrian College

Agnes Scott College

Aiken Technical College

Aims Community College

Air Force Institute of Technology

Al Collins Graphic Design School

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Names of libraries: (limit 500 characters and spaces)

Names of publishers: (limit 500 characters and spaces)

Names of other project partners and collaborators: (limit 500 characters and spaces)

■ **Foreign Partners and Collaborators**

Number of foreign partners and collaborators: \*

Names of associations and organizations: (limit 500 characters and spaces)

Names of government and non-government entities: (limit 500 characters and spaces)

Names of institutions of higher education: (limit 500 characters and spaces)

Names of libraries: (limit 500 characters and spaces)

Names of publishers: (limit 500 characters and spaces)

Names of other project partners and collaborators: (limit 500 characters and spaces)

Country(ies) of partners and collaborators: (for partners and collaborators selected above)

Select all that apply

United States of America

Afghanistan

Albania

Algeria

American Samoa

Andorra

Angola

Anguilla

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Total number of partners and collaborators:

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## Foreign Resources Collected and / or Transferred to Electronic Form

For each category of foreign information resource, enter the total number accessed and transferred to electronic or otherwise shareable format during the current reporting period.

<b>■ Texts</b> Accessed  Data sets / statistics created  Digital records created  Transferred to electronic format	Number	<b>■ Citation Records</b> Accessed  Data sets / statistics created  Digital records created  Transferred to electronic format	Number
<b>■ Graphic Objects</b> Accessed  Data sets / statistics created  Digital records created  Transferred to electronic format	Number	<b>■ Audio and Video Materials</b> Accessed  Data sets / statistics created  Digital records created  Transferred to electronic format	Number
<b>■ Data Sets / Statistics</b> Accessed  Available to clientele in electronic format	Number	<b>■ Web sites</b> Accessed  Available to clientele in electronic format  Created	Number

### ■ Disciplines

Disciplines of resources accessed and transferred to electronic or otherwise shareable format:

Select one

Accounting

Agriculture

Anthropology

Archaeology

Architecture/urban and regional planning

Area studies

### ■ World Areas

World areas of resources accessed and transferred to electronic or otherwise shareable format:

Select all that apply

Africa

Asia

Select all that apply

Africa  
Asia  
Canada  
East Asia

■ **Countries**

Country(ies) of resources accessed and transferred to electronic or otherwise shareable format:

Select all that apply

United States of America  
Afghanistan  
Albania  
Algeria  
American Samoa  
Andorra

■ **Languages**

Languages of resources accessed and transferred to electronic or otherwise shareable format:

Select all that apply

Abron  
Achinese (Achenese)  
Acholi  
Afar  
Afrikaans  
Aja-Gbe  
Akan  
Akkadian  
Albanian

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## Dissemination of Resources to Target Audiences

Report on the dissemination of TICFIA project resources during the current reporting period. Select the target audience(s) served by the project activities. Enter the total for each method of dissemination.

Audiences project serves:    Select all that apply  
 Business  
 Business executives  
 Community organization  
 Elementary and secondary education  
 Federal government  
 Foreign government

(for multiple selections hold down the "ctrl" or "apple" key and click)

<input type="checkbox"/> <b>Texts</b>	Number	<input type="checkbox"/> <b>Citation Records</b>	Number
Web sites made available		Web sites made available	
CDs printed and disseminated		CDs printed and disseminated	
Shared via interlibrary loan / document delivery		Shared via interlibrary loan / document delivery	
Shared via file transfer protocol delivery		Shared via file transfer protocol delivery	
<input type="checkbox"/> <b>Graphic Objects</b>	Number	<input type="checkbox"/> <b>Audio and Video Materials</b>	Number
Web sites made available		Web sites made available	
CDs printed and disseminated		CDs printed and disseminated	
Shared via interlibrary loan / document delivery		Shared via interlibrary loan / document delivery	
Shared via file transfer protocol delivery		Shared via file transfer protocol delivery	
<input type="checkbox"/> <b>Data Sets / Statistics</b>	Number	<input type="checkbox"/> <b>Web sites</b>	Number
Web sites made available		Web sites made available	
CDs printed and disseminated			
Shared via interlibrary loan / document delivery			
Shared via file transfer protocol delivery			

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### ■ Project Identification

**Project Director:**  
**Title:**  
**Address:**  
**Phone:**  
**Fax:**  
**Email:**  
**Web site:**  
**Home institution:**  
**Project title:** TICFIA  
**World area:**  
**IEPS contact:**

**Languages:****Countries:****Disciplines:****Subject areas:**

Before this report can be submitted, you must return to the [Project Information](#) screen and enter: abstract, languages, countries, disciplines, and subjects areas .

**There is no information entered on the following screen(s) for this report. Click the link to return to the screen.**

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