

ATTACHMENT B

Continued

**IEPS REPORTING SYSTEM
PROPOSED SCREENS**

**GROUP PROJECTS ABROAD (GPA)
*ANNUAL DIRECTOR***

CFDA NUMBER: 84.021

*IEPS REPORTING SYSTEM PROPOSED
SCREENS*

Program: GPA (Annual Project Director)	Grant Start Date:
Institution:	Grant End Date:
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World Area:	Submit Date:
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Please change your password to something other than your award number.

Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

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 Office of Postsecondary Education
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 Phone: (202) 502-7700

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Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions.

* Required fields

Name:

Title:

Street: *

Street 2:

City: *

State: District of Columbia

Postal code:

Phone: *

Fax:

Email:

Web site:

Home institution:

Project title: *

World area: * Latin America

Country(ies) of * (for multiple selections, hold down "ctrl" or "apple" key and click. You are only allowed up to 15 selections.)

Study: Select all that apply
 United States of America
 Afghanistan
 Albania
 Algeria

Number of *
Weeks Abroad:

Program officer: ()

Subject Areas *

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply
Area Studies
Assessment and Testing
Collaboration
Dissemination
Dissertation Research
Distance Learning
Evaluation
Foreign Language Across The Curriculum
Foreign Language Programs (Domestic)

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Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

*Enter the amount of funds to be used during the time extension

\$

*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

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Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
Update Delete			

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Add a User

* Required fields

User name: *

First name

Last name

Email: *

Title *

Select one

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International Travel Approval Request

Create a Travel Approval Request (TAR) for your participants. You can have more than one participant on a TAR. You should create one TAR for each travel itinerary.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
Update Delete Print		Not Submitted						

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International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for your participants.

*** Required fields**

Group or individual: * Group Individual
 (If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): *

Participant name(s): *
 (limit 500 characters)

Purpose of travel: *

Travel Justification: * (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Country(ies): *

Fulbright-Hays GPA funds expended * \$
 for travel:

Explanation of Fulbright-Hays GPA funds expended: (limit 2,000 characters)

Provide a detailed itemization of Fulbright-Hays GPA funds to be expended, e.g., lodging, per diem, travel.

Departure date: *

Return date: * (mm/dd/yyyy)

Comments: (limit 1,000 characters)

■ Participant's Departure Itinerary (Required for international travel)

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	--------------------------	------------------------------	---------	------------------------	------------------------------

■ Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	--------------------------	------------------------------	---------	------------------------	------------------------------

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Admin

Project Overview

Maintain Participants

The participant records are listed below.

- To add a participant, click the "Add Participant" button.
- To view or edit a participant, click "Update."
- To remove a participant, click "Delete."
- To send an email notification, check the "Notify" box for all participants that you would like to notify and click the "Notify Participants" button.
- To view a participant's report, click "View."
- To view all of the participant's report together, click "View all Participant Reports"

* Enter due date for participant reports in IRIS: e.g. 01/01/2001

Action	Notify	Name	Email	Submit Date	Notified?	View Report
Update Delete	<input type="checkbox"/>	Mike Feranda	mferanda@cds2.com		No	View

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Pre-Seminar Screens:

Participant Administration

Instructor
Admin

Project Overview

Update Participant

Enter the following information about each participant, including project administrators.

*** Required fields**

Participant name: *

First name

Last name

Institutional Email: *

Other Email: *

Institution or Employer: *

Abilene Christian University

Other:

(If institution not in dropdown)

Street address: *

City: *

State:

District of Columbia

Country: *

United States of America

Postal code:

Participant/Administrator type: *

K-6th Grade Teachers

Has the individual previously participated in a Fulbright-Hays Seminars or Group Projects Abroad project? *

Yes No

If so, for what year(s) and country(ies)?

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Admin

Project Overview

Instructors

To add an instructor for Pre/Post student evaluations, click the add an instructor button.

To update an instructor, click the Update link under Action

To remove an instructor, click the Delete link under Action

Action	Name	Email	Participant(s)		
Update Delete			Participant Name	Pre-Eval	Post-Eval

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Add an Instructor

* Required fields

Instructor name: *

First name

Last name

Email: *

Instructor Participant(s) * Select all that apply

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Project Overview

Enter the following information about the Fulbright-Hays Group Projects Abroad grant.

* Required fields

Use the fields below to upload attachment files with the itinerary, key personnel in host country, participant selection criteria and publicity materials. The files must be in one of the following formats: Word, PowerPoint, Excel, Adobe PDF or HTML. The first four fields must contain valid file names. Press the "Browse..." button to the right of each attachment field to attach a file. When prompted, locate and select the file to upload.

Pre Departure Orientation Agenda: * no file selected

Host Country Itinerary: * no file selected

Key personnel in host country: * no file selected

Project type: * Select one

Focus of project: * Foreign language Area studies

Project Information Requirements * I certify that the U.S. Embassy and Fulbright Commission in host country of study have been notified and provided with detailed project information.

Language and Country Selection Instructions: Select an item or multiple items from the left and click the ADD button marked as >>. Your selected languages or countries will appear in the selection box to the right.

Language(s):	* Master List of Languages	Selected Languages
	Abron	Add
	Achinese (Achenese)	Language(s)
	Acholi	
	Afar	
	Afrikaans	Remove
	Aja-Gbe	Language(s)
	Akan	
	Akkadian	
	Albanian	
Allemannisch		
	* Master List of Countries	Selected Countries
	Add	
	Country(s)	
Country(ies):		Remove

United States of America
Afghanistan
Albania
Algeria
American Samoa
Andorra
Angola
Anguilla
Antigua and Barbuda
Argentina

Country(s)

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Pre-Departure Preparation and Orientation Evaluation

Evaluate the pre-departure and / or the in-country orientations. Describe any exemplary activities and note areas for improvement. Include the following categories, if applicable:

- Language instruction;
- Delivery of the information in the orientation, including pacing and appropriateness;
- Cultural sensitivity of program coordinators;
- Adequacy of preparation to make participants feel comfortable and ready to travel; and
- Overall preparation for the orientation.

* Required fields

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

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In-Country Activities

Indicate the number of each of the following in-country activities conducted. Explain any differences between the proposed and the actual activities.

Activity	Number of hours / week
Formal lectures	
Interaction w/ host country educators and students	
Informal cultural activities	
Curriculum development	
Project evaluation / debriefings	
Language sessions	
Unscheduled free time	

Explain any differences between the actual activities and the proposed itinerary. (limit 500 characters and spaces)

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In-Country Experience Evaluation

Evaluate the in-country experience. Describe any exemplary activities and note areas for improvement. Include the following categories, if applicable:

- Condition of housing facilities;
- Quality of food and dining services;
- Condition of meeting facilities;
- Quality of host country faculty and teachers;
- Quality of other host country counterparts;
- Quality and value of interaction with other program participants;
- Quality of service provided by host country administering agencies;
- Time scheduling and itinerary;
- Pacing of itinerary; and
- Ability to meet the special needs of participants.

* Required Fields

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

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Sources of Funding

Provide the following information about the funding support for the project. Totals will be automatically calculated.

*** Required fields**

Was the Fulbright-Hays GPA funding adequate to complete the project as planned? * Yes No

Federal Funding

Did the project receive federal funding in addition to the Fulbright-Hays GPA grant? * Yes No

Total amount of other federal funding: \$

Source of other federal funding:

Non-Federal Funding

Did the project receive non-federal funding? * Yes No

Participant cost-sharing per person: \$

Total participant cost-sharing: \$

School district cost-sharing: \$

Institution cost-sharing: \$

Non-profit organization(s) cost-sharing: \$

Total non-federal funding: \$

Total amount of all other federal and non-federal funding: \$

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Outreach Activity

Below is a list of outreach records.

- Enter information for each outreach activity you completed or planned as a result of your participation in the program. Include activities such as conference presentations, teacher workshops, media interviews, and articles.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add an outreach activity, click the "Add an Outreach Activity" button.

Action	Activity Title
--------	----------------

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Outreach Activities

Enter information for each outreach activity you completed or planned as a result of your participation in the program. Include activities such as conference presentations, teacher workshops, media interviews and articles.

* Required fields

Type of activity: * Select one

Title of activity: *

< td>

Target audience: * Select all that apply

- Business
 - Business executives
 - Community organization
 - Elementary and secondary education
- (For multiple selections, hold down the ctrl or "apple" key and click)

Web site:

State: Select one

Country: * Select one

Is this a completed or planned activity? * Completed Planned

Total attendance:

Comments: (limit 1,000 characters and spaces)

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Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

Required field

(limit 4,000 characters and spaces)

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GPA Priorities for 2009

Competitive Preference Priority I: For FY 2009, this priority is a competitive preference priority. Under 34 CFR 75.105(c)(2)(i) and 664.31(g) we award an additional five (5) points to an application that meets this priority.

This priority is:

Projects that focus on any of the seventy-eight (78) languages deemed critical on the U.S. Department of Education's list of Less Commonly Taught Languages (LCTLs) found below.

This list includes the following: Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber (all languages), Bosnian, Bulgarian, Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese (Mandarin), Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and Zulu.

Competitive Preference Priority II: For FY 2009, this priority is a competitive preference priority. Under 34 CFR 75.105(c)(2)(i) and 664.31(g), we award up to an additional five (5) points to a short-term project abroad application that meets this priority.

This priority is:

Short-term seminars that develop and improve foreign language and area studies at elementary and secondary schools.

Invitational Priority: For FY 2009 this priority is an invitational priority. Under 34 CFR 75.105(c)(1) we do not give an application that meets this invitational priority a competitive or absolute preference over other applications.

This priority is:

Projects that support increasing participation of underrepresented minorities in foreign languages and in area and international studies are encouraged.

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Office of Postsecondary Education
1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700

Program: GPA Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Report Due Date: Extended End Date: Extended Due Date: Submit Date: Amount: \$0
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Budget

Budget

For each category, enter the amount of Fulbright-Hays GPA funds expended during the grant period. Totals will be automatically calculated.

* Required fields

Budget Category	Fulbright-Hays GPA Funds Spent in the Current Reporting Period
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Contractual	\$
Other	\$
Total Direct Costs	\$
Total Indirect Costs (may not exceed 8% of direct costs)	\$
Total Budget	\$

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with detailed budget information. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Budget

Final Budget

For each category, enter the amount of Fulbright-Hays GPA funds expended during the grant period. Totals will be automatically calculated.

* Required fields

Budget Category	Fulbright-Hays GPA Funds Spent in the Current Reporting Period
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Contractual	\$
Other	\$
Fall / Final	\$
Total Direct Costs	\$
Total Indirect Costs (may not exceed 8% of direct costs)	\$
Total Budget	\$

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with detailed budget information. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Post-Seminar

View/Submit Report

Please review your report information for accuracy.

If your report is complete, click the "Submit" button at the bottom of the page to submit the report to IEPS.

 [Printer Friendly Version](#)

■ Project Identification

Project Director:
Title:
Address:

Phone:
Fax:
Email:
Web site:
Home institution:
Project title: GPA
World area:
IEPS contact:

Subject areas:

■ Travel Approval Request

Participant name(s):
Purpose of travel:
Purpose of travel explanation:
Countries:
Fulbright-Hays GPA funds \$0
to be expended for travel:
FY Funds:
Explanation of expenditures:
Date leaving:
Date submitted:
Comments:

Date returning:
Date approved:

■ **Participants**

Report submitted:

Date submitted:

Participant name:

Email:

Position title:

Institution:

Address:

Participant type:

Participant specialty:

Previously participated in a Fulbright-Hays Seminars or GPA project?

There is no information entered on the following screen(s) for this report. Click the link to return to the screen.

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[Project Overview](#)

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GROUP PROJECTS ABROAD (GPA)
ANNUAL PARTICIPANT

CFDA NUMBER: 84.021

*IEPS REPORTING SYSTEM PROPOSED
SCREENS*



Program: GPA (Annual Participant) Institution: Project: Award #: Project Director: World Area:	Start Date: End Date: Report Due Date:
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[Orientation Evaluation](#)
[In-country Experience Evaluation](#)
[Outreach Activities](#)
[View/Submit Report](#)

Welcome to the IEPS Reporting System

Instructions:

1. To enter your report, first click on the [Orientation Evaluation](#) link.
2. Answer the questions on each screen.
3. Click the Save and Continue button at the bottom of each screen to continue to the next screen.
4. On the View/Submit Report screen:
 - o Verify the information you have entered.
 - o If you need to make any changes, click on the link on the top of the screen to return to that screen.
 - o If your report is complete, click the Submit Report button at the bottom of the View/Submit Report screen.
 - o Once you have submitted your report, you will not be able to make any changes.

If you have questions about using the system, click [Contact us](#) to send a question to the help desk.

This is a United States Department of Education computer system, which may be accessed and used only for official Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

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Program: GPA Institution: Project: Award #: Project Director: World Area:	Start Date: End Date: Report Due Date:
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Orientation Evaluation

In-country Experience Evaluation

Outreach Activities

View/Submit Report

Orientation Evaluation

Rate the following aspects of the orientation to the program on a scale of excellent to very poor. You may enter comments below to clarify your ratings.

* Required fields

Category	Rating				
	Excellent	Good	Fair	Poor	Very Poor NA
1. Readings and other preparatory materials sent and/or recommended to you in advance of the program.					*
2. Information presented at orientation about the logistics of the program.					*
3. Information presented at orientation about the host country culture(s).					*
4. Language instruction, if applicable, at orientation.					*
5. Delivery of the information in the orientation, including pacing and appropriateness.					*
6. Cultural sensitivity of seminar coordinators.					*
7. Adequacy of preparation to make participants feel comfortable and ready to travel.					*
8. Understanding/explanation of what is expected from the participant as an outcome of attendance in program..					*

NA = Not Applicable

Comments: (limit 1,000 characters and spaces)

This will be shared with your PD anonymously unless you check here.

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Orientation Evaluation

In-country Experience Evaluation

Outreach Activities

View/Submit Report

In-Country Experience Evaluation

Rate the following aspects of your in-country experience in . Use the boxes that follow to describe exemplary activities and point out areas for improvement. You may provide general comments or specific comments regarding any category in these boxes.

* Required fields

Category		Rating				
		Excellent	Good	Fair	Poor	Very Poor NA
1. Balance of lecture, cultural events, cities, sights components of itinerary.	*					
2. Pacing of itinerary.	*					
3. Quality of host country faculty and teachers.	*					
4. Quality of other host country counterparts.	*					
5. Quality and value of interaction with other program participants.	*					
6. Quality of service provided by host country administering agency (e.g., Fulbright Commission, host country coordinators).	*					
7. Condition of housing facilities.	*					
8. Quality of food and dining services.	*					
9. Condition of meeting facilities.	*					
10. Meeting special needs of participants.	*					

NA = Not Applicable

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

This will be shared with your PD anonymously unless you check here.

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Orientation Evaluation

In-country Experience Evaluation

Outreach Activities

View/Submit Report

Outreach Activity

Below is a list of outreach records.

- Enter information for each outreach activity you completed or planned as a result of your participation in the program. Include activities such as conference presentations, teacher workshops, media interviews, and articles. This information will be shared with your PD.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add an outreach activity, click the "Add an Outreach Activity" button.

Action	Activity Title
--------	----------------

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[Orientation Evaluation](#)
[In-country Experience Evaluation](#)
[Outreach Activities](#)
[View/Submit Report](#)

Outreach Activities

Enter information for each outreach activity you completed or planned as a result of your participation in the program. Include activities such as conference presentations, teacher workshops, media interviews and articles.

This will be shared with your PD anonymously unless you check here.

*** Required fields**

Type of activity: * Select one

Title of activity: *

Target audience: * Select all that apply
 Business
 Business executives
 Community organization

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Web site:

State: Select one

Country: * Select one

Is this a completed or planned activity? * Completed Planned

Total attendance:

Comments: (limit 1,000 characters and spaces)

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[Orientation Evaluation](#)
[In-country Experience Evaluation](#)
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[View/Submit Report](#)

Please review your report information for accuracy.

If your report is complete, click the "Submit" button at the bottom of the page to submit the report to IEPS.

 [Printer Friendly](#)

Report submitted: No
Date submitted:

Participant name:

Email:

Position title:

Institution:

Address:

Participant type:

Participant specialty:

Previously participated in a Fulbright-Hays Seminars or GPA project?

Please click on the links below to return to the screen and enter the required information before you submit your report.

[Orientation Evaluation](#)

[In-country Experience Evaluation](#)

[Outreach Activities](#)

If you have finished entering your report, click [Submit](#) to submit it. After your report is submitted, you will no longer be able to update any of the information in it.

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GROUP PROJECTS ABROAD (GPA)
LANGUAGE DIRECTOR

CFDA NUMBER: 84.021

***IEPS REPORTING SYSTEM PROPOSED
SCREENS***

Program: GPA (Language Director)	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

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Select, View,
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Pre-Seminar

Post-Seminar

Welcome to the International Resource Information System (IRIS)

Your report is due on 06/29/2010.

To enter your report, click any button on the menu bar or click [Select, View, Submit Reports](#) to display a summary of your report due and submission dates.

Right now, you see only one menu bar. If you click on the [Pre-Seminar](#) or [Post-Seminar](#) option on the menu bar, a second menu bar will display below it. This second menu bar shows the screens associated with the Pre-Seminar and Post-Seminar sections of the report.

- To access a screen, click on the option in the menu bar and the screen will display.
- Click on the buttons on the right side of the menu bar to update project information, add users, or enter an international travel approval request (TAR). You should click the [Pre-Seminar](#) option to add your participants before you enter a TAR.
- You may navigate through the screens by clicking the "Save and Continue" button or by clicking another button on the menu bar.
- When you're done entering your report, click on the [Select, View, Submit Report](#) button to submit your report to IEPS.
- The Project Director is responsible for this report. He or she may add additional users by clicking [Add User](#).
- Only the Project Director can submit reports in IRIS.

If you have questions, click the [Contact Us](#) link to send a question to the help desk.

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Program: GPA	Grant Start Date:	Current Report Information
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Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:
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View/Submit
Report

Please change your password to something other than your award number.

Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

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Pre-Seminar

Post-Seminar

Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions.

* Required fields

Name:

Title:

Street: *

Street 2:

City: *

State: District of Columbia

Postal code:

Phone: *

Fax:

Email:

Web address:

Home institution:

Project title: *

World area: * Russia/Eastern Europe

Program officer: ()

■ Subject Areas *

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

- Area Studies
- Foreign Language Programs (Overseas)
- Less Commonly Taught Languages (LCTL)
- Overseas Opportunities
- Summer Opportunities
- Assessment and Testing
- Collaboration
- Dissemination
- Dissertation Research

Select all that apply
Area Studies
Foreign Language Programs (Overseas)
Less Commonly Taught Languages (LCTL)
Overseas Opportunities
Summer Opportunities
Assessment and Testing
Collaboration
Dissemination
Dissertation Research

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Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

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Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
Update Delete			

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Administrative

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Add a User

* Required fields

User name: *

First name

Last name

Email: *

Title *

Select one

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International Travel Approval Request

Create a Travel Approval Request (TAR) for your participants. You can have more than one participant on a TAR. You should create one TAR for each travel itinerary.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
Update Delete Print		Not Submitted			2009	08/21/09-05/28/10		

Program: GPA Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for your participants.

*** Required fields**

Group or individual: * Group Individual
 (If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): *

Participant name(s): *
 (limit 500 characters)

Purpose of travel: *

Travel Justification: * (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Country(ies): *

Fulbright-Hays GPA funds expended * \$
 for travel:

Which FY funds are being used: *

Explanation of Fulbright-Hays GPA funds expended: (limit 2,000 characters)

Provide a detailed itemization of Fulbright-Hays GPA funds to be expended, e.g., lodging, per diem, travel.

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1,000 characters)

■ Participant's Departure Itinerary (Required for international travel)
Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	--------------------------	------------------------------	---------	---------------------	------------------------------

■ Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	--------------------------	------------------------------	---------	---------------------	------------------------------

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Experience
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to ProjectExemplary
Activities

Evaluation

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Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To enter data for a report other than the current one, select the report and click the "Enter Report Information" button.
- You may also [view reports from previous grants](#) for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

Select Report	Report Type	FY	Due Date	Begin Date	End Date	Amount	Submit Date	Report Status
	Fall Year 1 (Report Data/Budget)	2008	12/31/2008	04/01/2008	11/30/2008	\$340,000	06/25/2009	Submitted
	Spring Year 1 (Narratives/Budget)	2008	04/30/2009	12/01/2008	03/31/2009	\$340,000		Budget
	Fall Year 2 (Report Data/Budget)	2009	12/31/2009	04/01/2009	11/30/2009	\$343,400		Current Report
	Spring Year 2 (Narratives/Budget)	2009	04/30/2010	12/01/2009	03/31/2010	\$343,400		Budget
	Fall Year 3 (Report Data/Budget)	2010	12/31/2010	04/01/2010	11/30/2010	\$0		
	Spring Year 3 (Narratives/Budget)	2010	04/30/2011	12/01/2010	03/31/2011	\$0		Budget
	Final Year 4	2011	06/30/2012	04/01/2011	03/31/2012	\$0		

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Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

*Enter the amount of funds to be used during the time extension

\$

*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

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Maintain Participants

The participant records are listed below.

- To add a participant, click the "Add Participant" button.
- To view or edit a participant, click "Update."
- To remove a participant, click "Delete."
- To send an email notification, check the "Notify" box for all participants that you would like to notify and click the "Notify Participants" button.
- To view a participant's report, click "View."
- To view all of the participant's report together, click "View all Participant Reports"

* Enter due date for participant reports in IRIS: e.g. 01/01/2001

Action	Notify	Name	Email	Submit Date	Notified?	View Report
Update Delete					No	View

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Add / Update a Participant

Enter the following information about each participant, **including project administrators**.

* Required fields

Participant name:

*

First name

Last name

Institutional Email:

*

Other Email:

*

Institution or Employer:

*

Select one

Other:

(If institution not in dropdown)

Street address:

*

City:

*

State:

Select one

Country:

*

Select one

Postal code:

Participant/Administrator type:

*

Select one

Time frame of Training:

*

Select one

City of Study:

*

Country of Study:

*

Select all that apply

- United States of America
- Afghanistan
- Albania
- Algeria

Language of Study:

*

Select all that apply

- Georgian
- Persian
- Russian

Has the individual previously participated in a Fulbright-Hays Seminars or Group Projects Abroad project? *

Yes No

If so, for what year(s) and country(ies)?

Program Name

(e.g. CASA1, RLASP, ETC)

■ **Oral Proficiency Scores**

Did the participant take a standardized language test before or after the fellowship? * Yes No

If so, name of standardized test:

Select the score received.

Pre-fellowship score: Select one

Post-fellowship score: Select one

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Instructors

To add an instructor for Pre/Post student evaluations, click the add an instructor button.

To update an instructor, click the Update link under Action

To remove an instructor, click the Delete link under Action

Action	Name	Email	Participant(s)		
Update Delete			Participant Name	Pre-Eval	Post-Eval

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Add an Instructor

* Required fields

Instructor name: *

First name

Last name

Email: *

Instructor Participant(s) *

Select all that apply

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Project Overview

Enter the following information about the Fulbright-Hays Group Projects Abroad grant.

*** Required fields**

Use the fields below to upload attachment files with the itinerary, key personnel in host country, participant selection criteria and publicity materials. The files must be in one of the following formats: Word, PowerPoint, Excel, Adobe PDF or HTML. The first four fields must contain valid file names. Press the "Browse..." button to the right of each attachment field to attach a file. When prompted, locate and select the file to upload.

The following file is uploaded for this report: [Selection Criteria.Fall.AY 2009.doc](#)

Pre Departure Orientation Agenda: * no file selected

The following file is uploaded for this report: [Russia Brochure.pdf](#)

Host Country Itinerary: * no file selected

The following file is uploaded for this report: [Key Personnel Fall.AY.09.doc](#)

Key personnel in host country: * no file selected

Project type: * Advanced Overseas Intensive Language Training

Focus of project: * Foreign language Area studies

Language and Country Selection Instructions: Select an item or multiple items from the left and click the ADD button marked as >>. Your selected languages or countries will appear in the selection box to the right.

Language(s):	* Master List of Languages		Selected Languages
	Abron Achinese (Achenese) Acholi Afar Afrikaans Aja-Gbe Akan Akkadian Albanian Allemannisch	Add Language(s) Remove Language(s)	Georgian Persian Russian
	* Master List of Countries	Add	Selected Countries

Country(ies):	United States of America	
	Afghanistan	Country(s)
	Albania	Georgia
	Algeria	Russia
	American Samoa	Tajikistan
	Andorra	Remove
	Angola	Country(s)
	Anguilla	
	Antigua and Barbuda	
	Argentina	

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Pre-Departure Preparation and Orientation Evaluation

Evaluate the pre-departure and / or the in-country orientation. Describe any exemplary activities and note areas for improvement. Include the following categories, if applicable:

- Language instruction;
- Delivery of the information in the orientation, including pacing and appropriateness;
- Cultural sensitivity of program coordinators;
- Adequacy of preparation to make participants feel comfortable and ready to travel; and
- Overall preparation for the orientation.

* Required fields

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

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In-Country Activities

Please indicate which of the following are required features of the GPA Intensive Language Program: (Check all that apply)

Activity	Check all that apply
Classroom instruction	
Independent project	
Field trips	
Market shopping	
Structured interactions with schools / institutions	
Listening and video work	
Giving oral presentation	
Attending social / cultural events and activities	
Watching television, movies, DVDs, or video tapes	
Study club	
Individual tutoring	
Lectures (other than classroom)	
Technology	
Peer tutoring	
Other (please specify)	

Please indicate which of the following types of technologies are used for instructional purposes as part of the GPA Intensive Language Program: (Check all that apply)

Activity	Check all that apply
Moodles	
Wikis	

Podcasts	
Web-based courses	
Blogs	
Other (please specify)	

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In-Country Experience Evaluation

Evaluate the in-country experience. Describe any exemplary activities and note areas for improvement. Include the following categories, if applicable:

- Condition of housing facilities;
- Quality of food and dining services;
- Condition of meeting facilities;
- Quality of host country faculty and teachers;
- Quality of other host country counterparts;
- Quality and value of interaction with other program participants;
- Quality of service provided by host country administering agencies;
- Time scheduling and itinerary;
- Pacing of itinerary; and
- Ability to meet the special needs of participants.

* Required Fields

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

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Sources of Funding

Provide the following information about the funding support for the project. Totals will be automatically calculated.

* Required fields

Was the Fulbright-Hays GPA funding adequate to complete the project as planned? * Yes No

■ Federal Funding

Did the project receive federal funding in addition to the Fulbright-Hays GPA grant? * Yes No

Total amount of other federal funding: \$

Source of other federal funding:

■ Non-Federal Funding

Did the project receive non-federal funding? * Yes No

Participant cost-sharing per person: \$

Total participant cost-sharing: \$

School district cost-sharing: \$

Institution cost-sharing: \$

Non-profit organization(s) cost-sharing: \$

Total non-federal funding: \$

Total amount of all other federal and non-federal funding: \$

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Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

Required field

(limit 5,000 characters and spaces)

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Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

Required field

(limit 5,000 characters and spaces)

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Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

Required field

(limit 5,000 characters and spaces)

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Describe project-related evaluation activities that have taken place during the current reporting period.

Required field

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

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Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

Required field

(limit 4,000 characters and spaces)

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GPA Priorities for 2008 - 2011

Competitive Preference Priority I: For FY 2008 this priority is a competitive preference priority. Under 34 CFR 75.105(c)(2)(i), and 664.31(g) we award an additional five (5) points to an application that meets this priority.

This priority is:

Applications that propose short-term projects abroad and advanced overseas intensive language programs in the countries in which the following critical languages are spoken: Arabic, Chinese, Japanese, Korean, Russian, as well as the Indic, Iranian, and Turkic language families.

Competitive Preference Priority II: For FY 2008, this priority is a competitive preference priority. Under 34 CFR 75.105(c)(2)(i), and 664.31(g) we award an additional five (5) points to a short-term project abroad application, that meets this priority.

This priority is:

Short-term seminars that develop and improve foreign language and area studies at elementary and secondary schools.

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Fall Budget

For each category, enter the amount of Title VI GPA funds and matching funds expended during the current reporting period. Report on expenditures from 12/01/2008 through 03/31/2009. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

Amount carried over from previous fiscal year:	\$
--	----

Budget Category	Title VI GPA Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %
Amount of carryover Expended	\$	
Total funds expended	\$	
Amount to be carried over to next year	\$	

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Spring Budget

For each category, enter the amount of Fulbright-Hays GPA funds expended during the current reporting period. Report on expenditures from 04/01/2009 through 11/30/2009. Totals will be automatically calculated.

* Required fields

Budget Category	Fulbright-Hays GPA Funds Spent in the Current Reporting Period
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Contractual	\$
Other	\$
Fall / Final	\$
Total Direct Costs	\$
Total Indirect Costs (may not exceed 8% of direct costs)	\$
Total Budget	\$

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700

Program: GPA	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

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Administrative			Reports							
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Pre-Seminar	Post-Seminar					
Post-Seminar Screens	Orientation Evaluation	In-Country Activities	In-Country Experience Eval	Sources of Funding	Objectives and Accomplishments	Adjustments to Project	Exemplary Activities	Evaluation	Priorities	Budget

Final Budget

For each category, enter the amount of Title VI GPA funds and matching funds expended during the current reporting period. Report on expenditures from 04/01/2011 through 03/31/2012. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the [SF 269 - Financial Status Report Long Form](#). You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

Budget Category	Title VI GPA Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Program: GPA Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,
Submit Reports

Pre-Seminar

Post-Seminar

Post-Seminar
Screens

Orientation Evaluation

In-Country Activities

In-Country
Experience Eval

Sources of Funding

Priorities

Budget

 [Printer Friendly Version](#)

■ Project Identification

Project Director:
 Title:
 Address:
 Phone:
 Fax:
 Email:
 Web address:
 Home institution:
 Project title: GPA
 World area:
 IEPS contact:

Subject areas:

Area Studies
 Foreign Language Programs (Overseas)
 Less Commonly Taught Languages (LCTL)
 Overseas Opportunities
 Summer Opportunities

There is no information entered on the following screen(s) for this report. Click the link to return to the screen.

[Budget](#)[Participant Administration](#)[Project Overview](#)[Orientation Evaluation](#)[In-Country Activities](#)[In-Country Experience Eval](#)[Sources of Funding](#)

[Outreach Activities](#)

[Priorities](#)

[Budget](#)

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**GROUP PROJECTS ABROAD (GPA)
*LANGUAGE PARTICIPANT***

CFDA NUMBER: 84.021

*IEPS REPORTING SYSTEM PROPOSED
SCREENS*

Program: GPA (Language Participant) Institution: Project: Award #: Project Director: World Area:	Start Date: End Date: Report Due Date:
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[Weekly Activities](#)
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[Foreign Lang Self-Eval](#)
[View/Submit Report](#)

Welcome to the IEPS Reporting System

Instructions:

1. To enter your report, first click on the [Education](#) link.
2. Answer the questions on each screen.
3. Click the Save and Continue button at the bottom of each screen to continue to the next screen.
4. On the View/Submit Report screen:
 - o Verify the information you have entered.
 - o If you need to make any changes, click on the link on the top of the screen to return to that screen.
 - o If your report is complete, click the Submit Report button at the bottom of the View/Submit Report screen.
 - o Once you have submitted your report, you will not be able to make any changes.

If you have questions about using the system, click [Contact us](#) to send a question to the help desk.

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Orientation Evaluation

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View/Submit Report

Orientation Evaluation

Rate the following aspects of the orientation to the program on a scale of excellent to very poor. You may enter comments below to clarify your ratings.

* Required fields

Category	Rating				
	Excellent	Good	Fair	Poor	Very Poor NA
1. Readings and other preparatory materials sent and/or recommended to you in advance of the program.					*
2. Information presented at orientation about the logistics of the program.					*
3. Information presented at orientation about the host country culture(s).					*
4. Language instruction, if applicable, at orientation.					*
5. Delivery of the information in the orientation, including pacing and appropriateness.					*
6. Cultural sensitivity of seminar coordinators.					*
7. Adequacy of preparation to make participants feel comfortable and ready to travel.					*
8. Understanding/explanation of what is expected from the participant as an outcome of attendance in program..					*

NA = Not Applicable

Comments: (limit 1,000 characters and spaces)

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Weekly Activities

As a part of your Overseas Language Program fellowship, approximately how many hours per week did you engage in the following activities as a requirement for the program and/or independent of the program?

Activity	Number of hours / week
Reading textbooks	
Reading other written materials (non-textbooks)	
Watching audio-visual training media	
Watching television (e.g., news, local programming)	
Watching movies involving the GPA language (e.g., original language, subtitled)	
Attending field trips	
Language based classroom instruction	
Non-language based classroom instruction	
Attending lectures (non-classroom affiliated)	
Attending language laboratory	
Peer tutoring	
Conversing in the GPA language with local residents	
Attending study clubs	
Attending social / cultural activities (e.g. concerts, ceremonies, weddings)	
Structured interactions with institutions (e.g., meeting dignitaries)	
Working on an independent project	
Working on group projects	
Journal writing	
Giving oral presentations	

Other (please specify)

Which of the following types of technologies did you use as part of the Overseas Language Program:

Instructional Technologies	Check all that apply
Moodles	<input type="checkbox"/>
Wikis	<input type="checkbox"/>
Podcasts	<input type="checkbox"/>
Web-based courses	<input type="checkbox"/>
Blogs	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>

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In-Country Experience Evaluation

Click on a link below to enter your in-country experience evaluation for that country.

- [Enter your in-country evaluation for Georgia](#)
- [Enter your in-country evaluation for Russia](#)
- [Enter your in-country evaluation for Tajikistan](#)

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In-Country Experience Evaluation

Rate the following aspects of your in-country experience in Georgia. Use the boxes that follow to describe exemplary activities and point out areas for improvement. You may provide general comments or specific comments regarding any category in these boxes.

* Required fields

Category	Rating				
	Excellent	Good	Fair	Poor	Very Poor NA
1. Balance of lecture, cultural events, cities, sights components of itinerary.					*
2. Pacing of itinerary.					*
3. Quality of host country faculty and teachers.					*
4. Quality of other host country counterparts.					*
5. Quality and value of interaction with other program participants.					*
6. Quality of service provided by host country administering agency (e.g., Fulbright Commission, host country coordinators).					*
7. Condition of housing facilities.					*
8. Quality of food and dining services.					*
9. Condition of meeting facilities.					*
10. Meeting special needs of participants.					*

NA = Not Applicable

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

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Foreign Language Self-Evaluation

Rate your skills in Select one before and after the program.

*** Required fields**

Pre- Fellowship * Post- Fellowship *
 Yes | No Yes | No

Speaking and Listening

I can tell/ask someone how to get from here to a nearby hotel, restaurant, or post office.

I can order a simple meal.

I can arrange for a hotel room or taxi ride.

I can buy a needed item such as bus or train ticket, groceries, or clothing.

I can ask and answer simple questions about date and place of birth, nationality, marital status, occupation, etc.

I can make social introductions and use greeting and leave-taking expressions.

I can handle conversations about familiar topics in an organized way.

I can produce speech with some organization on familiar topics that extend beyond my daily routine.

I can describe my present or most recent job or activity in some detail.

I can give detailed information about my family, my house, and my community.

I can interview an employee, or arrange for special services (taking care of details such as salary, qualifications, hours, specific duties).

I can give a brief autobiography including immediate plans and hopes.

I feel confident that when I talk with native speakers on topics such as those mentioned above, they understand me most of the time.

I can take and give simple messages over the telephone, or leave a message on voice mail.

I can describe in detail a person or place that is very familiar to me.

I can report the facts of what I have seen recently on television news or read in the newspaper.

I can talk about a trip or some other everyday event that happened in the recent past or that will happen soon.

I feel that I have a professional command, rather than just a practical one, of the language.

There are few grammatical features of the language that I try to avoid.

I rarely find myself unable to finish a sentence because of linguistic limitations (grammar or vocabulary).

I find it easy to follow and contribute to a conversation among native speakers.

I can speak to a group of educated native speakers on a professional subject and be sure I am communicating what I want to, without obviously irritating them linguistically.

I can, on a social occasion, defend personal opinions about social and cultural topics.

I can cope with difficult situations such as broken-down plumbing, an undeserved traffic ticket, or a serious social or diplomatic blunder made by a colleague or me.

I can use the language to speculate at length about abstract topics such as how some change in history or the

course of human events would have affected my life or civilization.

In professional discussions, my vocabulary is extensive and precise enough to enable me to convey my exact meaning.

I am able to adjust my speech to suit my audience, whether I am talking to university professors, close friends, employees, or others.

I can prepare and give a lecture at a professional meeting about my area of specialization and debate complex aspects with others.

I naturally integrate appropriate cultural and historical references in my speech.

I can eloquently represent a point of view other than my own.

I can lead the direction of the discussion (friendly, controversial, collaborative).

My language proficiency is functionally equivalent to that of a highly articulate well-educated native speaker and reflects the cultural standards of a country where the language is natively spoken.

I can use the language with complete flexibility and intuition, so that speech on all levels is fully accepted by well-educated native speakers in all of its features, including breadth of vocabulary and idiom, colloquialisms, and pertinent cultural references.

My pronunciation is typically consistent with that of well-educated, highly articulate native speakers of a standard dialect.

My vocabulary is extensive and precise, allowing me to consistently convey complex ideas and details.

Reading

As appropriate for the language, I can recognize and identify all the letters in the printed version of an alphabetic writing system (in languages like English, Spanish, Finnish, Russian, Greek, Vietnamese) or the elements of a syllable-based writing system (such as in Japanese kana, Korean hangul, Hebrew, Arabic, Amharic, Thai, or Hindi) or some commonly occurring characters in a character system (Chinese, Japanese kanji, Korean hanja.)

I can read some isolated words and phrases, such as numbers and commonplace names, that I see on signs, menus, and storefronts, and in simple everyday material such as advertisements and timetables.

I can understand the purpose and main meaning of very short, simple texts, such as in printed personal notes, business advertisements, public announcements, maps, etc.

I can understand simple instructions, such as in very straightforward street directions.

I can understand very short simple written descriptions of some familiar persons, places, and things, like those found in many tourist pamphlets.

I can understand texts that consist mainly of straightforward factual language, such as short news reports of events, biographical information, descriptions, or simple technical material.

I can understand the main idea and some details of clearly organized short straightforward texts about places, people, and events that I am familiar with.

I can understand very straightforward reports about current and past events.

I can understand simple typed correspondence in familiar contexts, including descriptions of events, feelings, wishes and future plans.

I can usually understand the main ideas of authentic prose on topics I am familiar with, either because they pertain to my work experience or to topics I am interested in.

I can usually read and understand all of the material in a major daily newspaper published in a city or country with which I am familiar.

In reading a newspaper or magazine that contains editorial or opinion content, I can "read between the lines" and understand meanings that are not directly stated.

I can understand the author's intent and follow the line of reasoning in texts that include hypothesis, persuasion, supported opinion or argument for a position (e.g., editorials, debates, and op-ed pieces) with little or no use of a dictionary.

I can understand contemporary expository essays and recent literary prose with little or no use of a dictionary.

I can understand the main ideas and important details of almost all material written within my particular professional field or area of primary interest (e.g., reports, analyses, letters, arguments, etc.).

I am able to read fluently and accurately all styles and forms of the language pertinent to professional needs or personal interest without reference to a dictionary.

I can understand long and complex analyses, factual reports, and literary texts.

I can understand both the meaning and the intent of most uses of idioms, cultural references, word play, sarcasm, and irony in even highly abstract and culturally "loaded" texts.

I can understand language that has been especially adjusted for different situations, audiences or purposes, such as a political essay, humorous anecdote or joke, sermon, or inflammatory broadside, and I can appreciate distinctions in style.

I can read virtually all forms of the written language, including abstract, linguistically complex texts such as specialized articles, essays and literary works, including prose works from earlier periods recognized as masterpieces.

I can read reasonably legible handwriting without difficulty

Writing

In everyday conversation with people speaking the standard dialect, I can understand speech that is slow and clear. I can understand basic directions and instructions, such as how to get to a local store. I can understand questions and answers about basic survival needs, such as meals, lodging, transportation and time. I can understand routine questions about my job, my immediate family and myself. I can understand simple statements about a person's background and occupation. If I cannot understand what a speaker tells me, I can understand the statement after it has been repeated or rephrased slowly and clearly.

When people are speaking the standard dialect at a normal rate, I can understand their speech when it is spoken with some repetition and rephrasing, can understand speech about everyday topics, for example common personal and family news, well-known current events, and routine situations at work. I can understand spoken descriptions of different places, for instance the geography of a country or location that is familiar. I can understand uncomplicated stories about current, past and future events. I can understand at least some details from announcements made over a loudspeaker. I can usually understand the main idea and basic facts from a short news report on the radio or television.

I can accurately follow all conversations among native speakers who are speaking at a normal rate of speech. I rarely, if ever, have to ask speakers to paraphrase or explain what they have said. I can correctly infer meanings that are not directly stated. I can understand discussions of ideas and concepts, including proposals and speculation. I can understand someone's opinion and the points used to support the opinion. I can often, if not always, detect the attitudes and feelings of a speaker. I can understand speech in a professional setting concerning my field of expertise or some technical subjects, such as a lecture or a panel discussion.

I can understand almost all forms and styles of speech pertinent to professional needs. I can fully understand all speech that involves the use of extensive and precise vocabulary, including subtle distinctions between word choices. I can follow arguments with unpredictable presentation, for example, in informal and formal speeches covering editorial and literary material. I can understand language adjusted for different audiences and for different purposes. I can readily and accurately infer meanings and implications. I am able to understand the main ideas of speech in some non-standard dialects. I can fully understand spoken interactions among native speakers at public gatherings, such as meetings, seminars, task groups or conferences. I can fully understand a speech, oral report or briefing given to a group of native speakers concerning any topic directed to a general audience.

My comprehension is fully equivalent to that of a well-educated native listener. I can fully understand all forms and styles of speech. This includes slang, jokes and puns. I can understand speech even when it is distorted by other noise. I can fully understand regional dialects, highly colloquial and idiomatic language.

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Please review your report information for accuracy.

If your report is complete, click the "Submit" button at the bottom of the page to submit the report to IEPS.

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Report submitted: No
Date submitted:

Participant name:

Email:

Position title:

Institution:

Address:

Participant type:

Participant specialty:

Previously participated in a Fulbright-Hays Seminars or GPA project? No

Please click on the links below to return to the screen and enter the required information before you submit your report.

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If you have finished entering your report, click [Submit](#) to submit it. After your report is submitted, you will no longer be able to update any of the information in it.

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**GROUP PROJECTS ABROAD (GPA)
*LANGUAGE DIRECTOR
INSTRUCTOR EVALUATION***

CFDA NUMBER: 84.021

*IEPS REPORTING SYSTEM PROPOSED
SCREENS*

Program: GPA (Language) Institution: Project: Award #: Project Director: World Area:		
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Instructor Evaluation

- Click on the Evaluation link under Action, to complete the student evaluation form.

Action	Award Period	Language	Name	Email
Evaluation				

			
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Program: GPA (Language) Institution: Project: Award #: Project Director: World Area:	Start Date: End Date: Report Due Date:		
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Instructor Evaluation

Rate the skills of (student) in (language). Enter your evaluation and click the "Save" button.

Pre-Fellowship		Post-Fellowship		
Yes	No	Yes	No	
				Speaking and Listening
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can tell/ask someone how to get from here to a nearby hotel, restaurant, or post office.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can order a simple meal.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can arrange for a hotel room or taxi ride.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can buy a needed item such as bus or train ticket, groceries, or clothing.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can ask and answer simple questions about date and place of birth, nationality, marital status, occupation, etc.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can make social introductions and use greeting and leave-taking expressions.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can handle conversations about familiar topics in an organized way.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can produce speech with some organization on familiar topics that extend beyond my daily routine.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can describe my present or most recent job or activity in some detail.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can give detailed information about my family, my house, and my community.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can interview an employee, or arrange for special services (taking care of details such as salary, qualifications, hours, specific duties).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can give a brief autobiography including immediate plans and hopes.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I feel confident that when I talk with native speakers on topics such as those mentioned above, they understand me most of the time.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can take and give simple messages over the telephone, or leave a message on voice mail.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can describe in detail a person or place that is very familiar to me.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can report the facts of what I have seen recently on television news or read in the newspaper.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can talk about a trip or some other everyday event that happened in the recent past or that will happen soon.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I feel that I have a professional command, rather than just a practical one, of the language.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	There are few grammatical features of the language that I try to avoid.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I rarely find myself unable to finish a sentence because of linguistic limitations (grammar or vocabulary).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I find it easy to follow and contribute to a conversation among native speakers.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can speak to a group of educated native speakers on a professional subject and be sure I am communicating what I want to, without obviously irritating them linguistically.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can, on a social occasion, defend personal opinions about social and cultural topics.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can cope with difficult situations such as broken-down plumbing, an undeserved traffic ticket, or a serious social or diplomatic blunder made by a colleague or me.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can use the language to speculate at length about abstract topics such as how some change in history or the course of human events would have affected my life or civilization.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	In professional discussions, my vocabulary is extensive and precise enough to enable me to convey my exact meaning.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I am able to adjust my speech to suit my audience, whether I am talking to university professors, close friends, employees, or others.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can prepare and give a lecture at a professional meeting about my area of specialization and debate complex aspects with others.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I naturally integrate appropriate cultural and historical references in my speech.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I can eloquently represent a point of view other than my own.

- I can lead the direction of the discussion (friendly, controversial, collaborative).
- My language proficiency is functionally equivalent to that of a highly articulate well-educated native speaker and reflects the cultural standards of a country where the language is natively spoken.
- I can use the language with complete flexibility and intuition, so that speech on all levels is fully accepted by well-educated native speakers in all of its features, including breadth of vocabulary and idiom, colloquialisms, and pertinent cultural references.
- My pronunciation is typically consistent with that of well-educated, highly articulate native speakers of a standard dialect.
- My vocabulary is extensive and precise, allowing me to consistently convey complex ideas and details.

Comments: (limit 1,500 characters and spaces)

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**INSTITUTE FOR INTERNATIONAL PUBLIC
POLICY (IIPP)**

CFDA NUMBER: 84.269A

*IEPS REPORTING SYSTEM PROPOSED
SCREENS*

Program: IIPP Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Please change your password to something other than your award number.

Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

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 U.S. Department of Education
 Office of Postsecondary Education
 1990 K Street, N.W., Washington, DC 20006-8521
 Phone: (202) 502-7700

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Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

* Required fields

Name:

Title:

Street: *

Street 2:

City: *

State: District of Columbia

Postal code:

Phone: *

Fax:

Email:

Web site:

Home institution:

Project title: *

Primary world area: * International

Additional world areas: Select all that apply

Africa

Asia

Canada

East Asia

Europe

Program officer:

■ Abstract

Cut and paste your abstract from your application into the box below.

(Limit 4,000 characters and spaces)

*

Select all of the languages, countries, disciplines, and subject areas that apply to the project from the dropdowns below. Any entries already selected are displayed first.

■ Languages *

Please select no more than 15 of the languages most relevant to your project.
(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Abron
Achinese (Achenese)
Acholi
Afar
Afrikaans
Aja-Gbe
Akan
Akkadian
Albanian
Allemannisch

■ Countries *

Please select no more than 15 of the countries most relevant to your project's focus.
(for multiple selections, hold down "ctrl" or "apple" key and click. You are only allowed up to 15 selections.)

Select all that apply

United States of America
Afghanistan
Albania
Algeria
American Samoa
Andorra
Angola
Anguilla
Antigua and Barbuda
Argentina

■ Disciplines *

Please select no more than 15 items.
(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Accounting
Agriculture
Anthropology
Archaeology
Architecture/urban and regional planning
Area studies
Art/art history
Biological/life sciences
Business administration and management

■ **Subject Areas** *

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

Distance Learning

Evaluation

Foreign Language Across The Curriculum

Foreign Language Programs (Domestic)

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Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
Update Delete	User, Joe W.	user@domain.com	

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Add a User

* Required fields

User name: *

First name Last name

Email: *

Title * Select one

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International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
--------	---------	--------	----------------	---------------	----------	--------------	---------	---------

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International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

* Required fields

Group or individual: * Group Individual
 (If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): *

Participant name(s): *
 (limit 500 characters)

Travel to or from U.S.: * To From U.S.

Title VI IIPP funds used for travel: * In-Country International

Type of participant: *

Purpose of travel: *

Travel Justification: * (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field(s):
 Accounting
 Agriculture
 Anthropology
 Archaeology
 Architecture/urban and regional planning
 Area studies

Country(ies): *
 Select one

Select one

Select one

Select one

Select one

Select one

Title VI IIPP funds expended for travel: * \$

Which FY funds are being used: * 2013

Explanation of Title VI IIPP funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI IIPP funds to be expended, e.g., lodging, per diem, travel.

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1,000 characters)

Participant's Departure Itinerary (Required for international travel)

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

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Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To enter data for a report other than the current one, select the report and click the "Enter Report Information" button.

This column lists the screens for each report. Links are only available for the current report.

Select Report	Report Type	FY	Due Date	Begin Date	End Date	Amount	Submit Date	Report Status
	Fall Year 1 (Report Data/Budget)	2009	11/29/2014	09/01/2009	08/31/2014	\$1,811,530		Current Report Screens for this report Fellows Tracking Institutional Partnership Activities Instructional Resources Faculty Enhancement Programs Courses Travel Budget
	Fall Year 2 (Report Data/Budget)	2010	11/29/2014	09/01/2009	08/31/2014	\$1,811,530		Fellows Tracking Institutional Partnership Activities Instructional Resources Faculty Enhancement Programs Courses Travel Budget
	Fall Year 3 (Report Data/Budget)	2011	11/29/2014	09/01/2009	08/31/2014	\$1,811,530		Fellows Tracking Institutional Partnership Activities Instructional Resources Faculty Enhancement Programs Courses Travel

								Budget
	Fall Year 4 (Report Data/Budget)	2012	11/29/2014	09/01/2009	08/31/2014	\$1,811,530		Fellows Tracking Institutional Partnership Activities Instructional Resources Faculty Enhancement Programs Courses Travel Budget
	Final Year 5 (Narratives/Budget/Report Data)	2013	11/29/2014	09/01/2009	08/31/2014	\$1,811,530		Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Fellows Tracking Institutional Partnership Activities Instructional Resources Faculty Enhancement Programs Courses Travel Budget

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Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

*Enter the amount of funds to be used during the time extension

\$

*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

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Evaluation

Priorities

Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

(limit 5,000 characters and spaces)

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Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

(limit 5,000 characters and spaces)

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Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

(limit 5,000 characters and spaces)

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Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

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Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

(limit 4,000 characters and spaces)

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INTERNATIONAL RESOURCE INFORMATION SYSTEM

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Budget

For each category, enter the amount of Title VI IIPP funds and matching funds expended during the current reporting period. Report on expenditures from 09/01/2009 through 08/31/2014. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the [SF 269 - Financial Status Report Long Form](#). You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

Budget Category	Title VI IIPP Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period	Carryover Funds from Previous Year
Personnel	\$	\$	\$
Fringe Benefits	\$	\$	\$
Travel	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Contractual	\$	\$	\$
Other	\$	\$	\$
Total Direct Costs	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$	\$
Training Stipends	\$	\$	\$
Total Budget	\$	\$	\$
	%	%	

Total amount carried over from previous FY: * \$

Total amount to be carried over to next FY: * \$

Comments: (limit 1,000 characters and spaces)

Include an explanation of the funds carried over from the previous FY and the funds to be carried over to the next FY.

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Fall Budget

For each category, enter the amount of Title VI IIPP funds expended during the current reporting period. Report on expenditures from 08/31/2014 through 08/31/2014. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

Budget Category	Title VI IIPP Funds Reported on the Spring Report	Matching Funds Reported on the Spring Report	Title VI IIPP Funds Spent in the Spring Reporting Period (09/01/2009-08/31/2014)	Matching Funds Spent in the Spring Reporting Period	Title VI IIPP Funds Spent in the Current Reporting Period (08/31/2014-08/31/2014)	Matching Funds Spent in the Current Reporting Period	Total Title VI IIPP Funds Spent	Total Matching Funds
Personnel	\$0	\$0	\$	\$	\$	\$	\$	\$
Fringe Benefits	\$0	\$0	\$	\$	\$	\$	\$	\$
Travel	\$0	\$0	\$	\$	\$	\$	\$	\$
Equipment	\$0	\$0	\$	\$	\$	\$	\$	\$
Supplies	\$0	\$0	\$	\$	\$	\$	\$	\$
Contractual	\$0	\$0	\$	\$	\$	\$	\$	\$
Other	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Direct Costs	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$0	\$0	\$	\$	\$	\$	\$	\$
Training Stipends	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Budget	\$0	\$0	\$	\$	\$	\$	\$	\$
			%	%	%	%	%	%
Carryover							\$	

Total amount carried over from previous FY: * \$

Total amount to be carried over to next FY: * \$

Comments: (limit 1,000 characters and spaces)

Include an explanation of the funds carried over from the previous FY and the funds to be carried over to the next FY.

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

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no file selected

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Budget

For each category, enter the amount of Title VI IIPP funds and matching funds expended during the current reporting period. Report on expenditures from 09/01/2009 through 08/31/2014. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the [SF 269 - Financial Status Report Long Form](#). You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

Budget Category	Title VI IIPP Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period	Carryover Funds from Previous Year
Personnel	\$	\$	\$
Fringe Benefits	\$	\$	\$
Travel	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Contractual	\$	\$	\$
Other	\$	\$	\$
Total Direct Costs	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$	\$
Training Stipends	\$	\$	\$
Total Budget	\$	\$	\$
	%	%	

Total amount carried over from previous FY: * \$

Total amount to be carried over to next FY: * \$

Comments: (limit 1,000 characters and spaces)

Include an explanation of the funds carried over from the previous FY and the funds to be carried over to the next FY.

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Fellows Tracking

Enter information for fellow and tracking information for each phase the fellow has completed. Tracking information for fellows selected in previous years must also be updated. Before this report can be submitted, all fellows must have a current status for this year, or have either received a deferral, entered graduate school, received a master's or other degree, or left the program.

- Your fellows are listed below.
- To view or edit a fellow, click "Update."
- To remove a fellow, click "Delete."
- To add a new fellow, click the "Add a Fellow" button.

Action	Year Selected	Name	Institution	Status / Latest Phase Completed	Year Latest Phase Completed	Summary by Year Selected	
						Year Selected	Number of Fellows
						Total	0

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Program: IIPP	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

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Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Add a Fellow

Enter the following information for each fellow. Enter tracking information for each phase the fellow has completed.

*** Required fields**

Year selected: *

Fellow name: *

First name Last name

Email: *

Major / Discipline: * Select one

Career goal(s): * Select all that apply

- Elementary or secondary education
- Federal government
- Foreign government
- Graduate study
- Higher education

(for multiple selections, hold down "ctrl" or "apple" key and click)

Institution: * Select one

(If the institution is not in the dropdown, enter it in "Other.")

Other:

Language: * Select one

Language level: Select one

Tracking

Check the box for each undergraduate and post-graduate phase the fellow has completed through the current reporting period.

Check if Complete	Phase	Year Completed	Funds Expended for this Fellow
<input type="checkbox"/>	Sophomore Summer Policy Institute		\$
<input type="checkbox"/>	Junior Study Abroad Program		\$
<input type="checkbox"/>	Summer Language Institute		\$

	<p>Received bachelor's degree</p> <p>Month and year degree received: (mm/yyyy format)</p> <p>Is the employment domestic or international? U.S. International</p> <p>Employment sector: Select one</p>		\$
	<p>Post-baccalaureate internship</p>		\$
	<p>Deferral</p> <p>Deferral start date: (mm/dd/yyyy format)</p> <p>Deferral end date:</p>		
	<p>Entered graduate school</p>		\$
	<p>Received master's degree</p> <p>Month and year degree received: (mm/yyyy format)</p> <p>Is the employment domestic or international? U.S. International</p> <p>Employment sector: Select one</p>		\$
	<p>Received other degree Degree: Select one</p> <p>Month and year degree received: (mm/yyyy format)</p> <p>Is the employment domestic or international? U.S. International</p> <p>Employment sector: Select one</p>		\$
	<p>Left program</p> <p>Reason fellow left the program prematurely:</p>		

Program: IIPP Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Institutional Partnership Activities

Enter information for each partnership with an institution or non-profit in the current reporting period.

- The institutional partnerships created for this report are listed below.
- To view or edit an institutional partnership, click "Update."
- To remove an institutional partnership, click "Delete."
- To add an institutional partnership, click the "Add an Institutional Partnership" button.

Action	Institution	Amount	Start Date	End Date
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnership Activities	Instructional Resources	Faculty Enhancement	Programs	Courses

Institutional Partnership Activities

Enter information for each partnership with an institution or non-profit in the current reporting period.

*** Required fields**

Partner institution: * Select one
(sub-grant institution)

Title VI IIPP funds amount: * \$

Matching funds amount: * \$

Sub-grant activity start date: * (mm/dd/yyyy)

Sub-grant activity end date: * (mm/dd/yyyy)

Description of activity: * (limit 2,000 characters and spaces)

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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Development of Instructional Resources

Enter information for each instructional resource developed during the current reporting period with support from Title VI IIPP or matching funds. Instructional resources are anything one can give to a teacher to help them teach. (e.g., CD's, pamphlets or textbooks)

- The instructional resources created for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a record, click the "Add an Instructional Resource" button.

Action	Sub-grant institution	Type	Title
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnership Activities	Instructional Resources	Faculty Enhancement	Programs	Courses

Development of Instructional Resources

Enter information about each instructional resource developed during the current reporting period with support from Title VI IIPP or matching funds.

*** Required fields**

Partner institution: * Select one

Resource type: * Select one

Title of resource: *

Web site:

Intended audience(s): * Select all that apply
 Business
 Business executives
 Community organizat
 (for multiple selections, hold down the "ctrl" or "apple" key and click)

Title VI IIPP funds amount: * \$

Matching funds amount: * \$

Comments: (limit 1,000 characters and spaces)

Program: IIPP Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Faculty Enhancement

Enter information for each activity conducted to enhance faculty expertise during the current reporting period with support from Title VI IIPP or matching funds.

- Any faculty enhancements created for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a record, click the "Add a Faculty Enhancement" button.

Action	Sub-grant institution	Activity
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Program: IIPP Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Enhancement of Faculty Expertise

Enter information for each activity conducted to enhance faculty expertise during the current reporting period with support from Title VI IIPP or matching funds.

*** Required fields**

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Sub-grant institution: * Select one

Activity: * Select one

World area(s): * Select all that apply
 Africa
 Asia
 Canada
 East Asia

Language(s): * Select all that apply
 Abnong
 Achinese (Achenese)
 Acholi
 Afar
 Afrikaans
 Aja-Gbe
 Akan
 Akkadian

Discipline(s): * Select all that apply
 Accounting
 Agriculture
 Anthropology
 Archaeology
 Architecture/urban and regional planning

Total number of faculty participants:

Title VI IIPP funds amount: * \$

Matching funds amount: * \$

Comments: (limit 1,000 characters and spaces)

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Program: IIPP Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Language and International and Area Studies Programs

Enter information for each major, minor or certificate program in language or international and area studies created or enhanced during the current reporting period for which Title VI IIPP or matching funds were expended.

- Any programs created for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new program, click the "Add a Program" button.

Action	Sub-grant institution	Program title	Program type
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Program: IIPP Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Language and International and Area Studies Programs Created or Enhanced

Enter information for each major, minor or certificate foreign language or international and area studies program created or enhanced during the current reporting period with support from Title VI IIPP or matching funds.

*** Required fields**

Sub-grant institution: * Select one

IAS or language program: * International and area studies Language

Program title: *

Program type: * Select one

Web site:

Language: Select one

World area(s): Select all that apply
 Africa
 Asia
 Canada
 East Asia
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Discipline(s): Select all that apply
 Accounting
 Agriculture
 Anthropology
 Archaeology
 Architecture/urban and regional planning
 Area studies

Is this a new program? * Yes No

Nature of enhancements: Select one

Title VI IIPP funds amount: * \$

Matching funds amount: * \$

Comments: (limit 1,000 characters and spaces)

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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Language and International and Area Studies Courses

Enter information for each language or international and area studies course created or enhanced during the current reporting period with support from Title VI IIPP or matching funds.

- Any courses created for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new course, click the "Add a Course" button.

Action	Sub-grant institution	Course title	Course number
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Program: IIPP	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Fellows Tracking	Institutional Partnerships	Instructional Resources	Faculty Enhancement	Programs	Courses

Language and International and Area Studies Courses Created or Enhanced

Enter information for each language or international and area studies course created or enhanced during the current reporting period with support from Title VI IIPP or matching funds.

*** Required fields**

Sub-grant institution: *

IAS or language course: *

Course title: *

Course number:

Language:

Level:

Discipline(s):

- Accounting
- Agriculture
- Anthropology
- Archaeology
- Architecture/urban and regional planning

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Is this course intensive? *

Is this a new course? *

Nature of enhancements:

If this course can be applied toward a pre-professional or professional degree, indicate the program:

-
- Business
- Education
- Engineering
- Health services
- Law

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Title VI IIPP and matching funds sub-grant amount: * \$


Comments: (limit 1,000 characters and spaces)

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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

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■ Project Identification

Project Director:
 Title:
 Address:
 District of Columbia
 Phone:
 Fax:
 Email:
 Web address:
 Home institution:
 Project title: IIPP TEST Project
 World area:
 IEPS contact:

Languages:
 Countries:
 Disciplines:
 Subject areas:

■ Fellows List

Year Selected	Name / Email	Institution	Language / Level	Major / Discipline	Career Goals
Number of fellows: 0					

Please return to the [Fellows Tracking](#) screen and enter the new fellows for the current year before you submit your report.

Before this report can be submitted, you must return to the [Project Information](#) screen and enter: abstract, languages, countries, disciplines, and subjects areas .

There is no information entered on the following screen(s) for this report.

Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name

Not Applicable

[Adjustments to Project](#)

[Exemplary Activities](#)

[Institutional Partnerships](#)

[Instructional Resources](#)

[Faculty Enhancement](#)

[Programs](#)

[Evaluation](#)

[Courses](#)

[Travel](#)

[Budget](#)

You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

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***INSTITUTE FOR INTERNATIONAL
PUBLIC POLICY (IIPP)
STUDENT TRACKING***

CFDA NUMBER: 84.269A

***IEPS REPORTING SYSTEM PROPOSED
SCREENS***

IIPP Project Director - Student Tracking for Award Number:

- Please complete the Student Tracking requirements below.
- Each Student Tracking Award for an Award Period will have an updated list of students to download. The link is in the Download column.
- Please [click here](#) to download a Student Tracking template for your Fellows / Students

Action	Award Period	Download
Student Tracking		List of Students



IIPP Student Tracking Survey

- Please complete the information below.

Employment:

Are you currently employed full-time?

Yes No

If yes, please answer the following:

Are you using the training you received with your (FLAS or IIPP) fellowship in your current position?

Yes No

In which sector are you currently employed?

Select one

What primary language did you study during your fellowship?

Select one

Are you currently using your foreign language skills in your profession?

Yes No

Education and Training:

What graduate degree did you receive as a result of your participation in the fellowship program?

Degree: Select one Discipline: Select one

Did you receive an additional degree or certificate after your fellowship?

Yes No (If Yes, select the Degree and Discipline below.)

Degree: Select one Discipline: Select one

Did your additional degree or certificate have a language component?

Yes No

Did your additional degree or certificate have an area or international studies component?

Yes No

IIPP Project Director - Student Tracking

- Please complete the information below.

- Please [click here](#) to download a Student Tracking template for your Fellows / Students

Employment:

How many fellows did you contact?

How many responded?

How many are currently employed?

of these, how many are using the training

Sector

Select one
Elementary or secondary education
Federal government
Foreign government
Graduate study

Language

Select one
Abron
Achinese (Achenese)
Acholi
Afar

How many are using FLAS or IIPP skills in profession?

Education and Training:

Which graduate degrees (I can't figure this one out)

How many received additional degrees or certificates?

How many additional degrees or certifications had a language component?

How many additional degrees or certifications had an area of international studies component?