

# **ATTACHMENT B**

## **IEPS REPORTING SYSTEM PROPOSED SCREENS**

**AMERICAN OVERSEAS RESEARCH CENTERS  
(AORC)**

CFDA NUMBER: 84.274A

*IEPS REPORTING SYSTEM PROPOSED  
SCREENS*

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Please change your password to something other than your award number.

## Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

### \* Required fields

Name:

Title:

Street: \*

Street 2:

City: \*

State: District of Columbia

Postal code:

Phone: \*

Fax:

Email:

Web address:

Home institution:

Project title: \*

World area: \* South Asia

Program officer: ()

### ■ Abstract

Cut and paste your abstract from your application into the box below.

(Limit 4,000 characters and spaces)

\*

■ **Subject Areas** \*

---

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

Distance Learning

Evaluation

Foreign Language Across The Curriculum

Foreign Language Programs (Domestic)

Foreign Language Programs (Overseas)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
<a href="#">Update</a>   <a href="#">Delete</a>			

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Add a User

\* Required fields

User name: \*

First name

Last name

Email: \*

Title \* Select one

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
--------	---------	--------	----------------	---------------	----------	--------------	---------	---------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700



Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

**\* Required fields**

Participant name: \*

Type of participant: \*

Select one

Required for Student selection: Did the Program Officer approve the Student's Overseas Program Request? Yes No

Purpose of travel: \*

Select one

Travel Justification: \* (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field:

Select

Country(ies): \*

Select one

Select one

Select one

Select one

Select one

Title VI AORC funds expended for travel: \* \$ Max \$1,000

Which FY funds are being used: \* 2007

Explanation of Title VI AORC funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI AORC funds to be expended, e.g., lodging, per diem, travel.

Departure date: \*

(mm/dd/yyyy)

Return date: \* (mm/dd/yyyy)

Comments: (limit 1,000 characters)

■ Participant's Departure Itinerary (Required for international travel)  
Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	--------------------------	------------------------------	---------	---------------------	------------------------------

■ Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	--------------------------	------------------------------	---------	---------------------	------------------------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also [view reports from previous grants](#) for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

Select Report	Report Type	FY	Due Date	Begin Date	End Date	Amount	Submit Date	Report Status
	Spring Year 1 (Narratives/Budget)	2007	04/01/2008	10/01/2007	03/01/2008	\$60,511		Current Report Screens for this report <a href="#">Objectives and Accomplishments</a> <a href="#">Collaboration Activities</a> <a href="#">Adjustments to Project</a> <a href="#">Exemplary Activities</a> <a href="#">Evaluation</a> <a href="#">Priorities</a> <a href="#">Budget</a>
	Fall Year 1 (Report Data/Budget)	2007	11/30/2008	10/01/2007	09/30/2008	\$0		Center Information Center Contacts Researcher Profiles Center Activities/Services Publications Sources of U.S. Funding Budget
	Spring Year 2 (Narratives/Budget)	2008	04/01/2009	10/01/2008	03/01/2009	\$77,504		Objectives and Accomplishments Collaboration Activities Adjustments to Project Exemplary Activities Evaluation Priorities Budget

	Fall Year 2 (Report Data/Budget)	2008	11/30/2009	10/01/2008	09/30/2009	\$0		Center Information Center Contacts Researcher Profiles Center Activities/Services Publications Sources of U.S. Funding Budget
	Spring Year 3 (Narratives/Budget)	2009	04/01/2010	10/01/2009	03/01/2010	\$77,504		Objectives and Accomplishments Collaboration Activities Adjustments to Project Exemplary Activities Evaluation Priorities Budget
	Fall Year 3 (Report Data/Budget)	2009	11/30/2010	10/01/2009	09/30/2010	\$0		Center Information Center Contacts Researcher Profiles Center Activities/Services Publications Sources of U.S. Funding Budget
	Final Year 4 (Narratives/Budget/Report Data)	2010	12/29/2011	10/01/2010	09/30/2011	\$0		Objectives and Accomplishments Collaboration Activities Adjustments to Project Exemplary Activities Center Information Evaluation Priorities Center Contacts Researcher Profiles Center Activities/Services Publications Sources of U.S. Funding Budget

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC  
Institution:  
Project:  
Award #:  
Project Director:  
World Area:

[Home](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

## Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

\*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

\*Enter the amount of funds to be used during the time extension

\$

\*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

[Submit Request](#)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521

Phone:  (202) 502-7700 

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Narratives: <a href="#">Objectives and Accomplishments</a>   <a href="#">Collaboration Activities</a>   <a href="#">Adjustments to Project</a>   <a href="#">Exemplary Activities</a>   <a href="#">Evaluation</a>   <a href="#">Priorities</a>						

## Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

 Narratives: [Objectives and Accomplishments](#) | [Collaboration Activities](#) | [Adjustments to Project](#) | [Exemplary Activities](#) | [Evaluation](#) | [Priorities](#)

## Collaboration Activities

Describe collaboration activities conducted with other Title VI or Fulbright-Hays program grantees during the current reporting period. Elaborate on the purpose of the activity, the impact on the constituents, and why it was an effective collaboration.

**Required field**

(limit 4,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

 Narratives: [Objectives and Accomplishments](#) | [Collaboration Activities](#) | [Adjustments to Project](#) | [Exemplary Activities](#) | [Evaluation](#) | [Priorities](#)

## Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

**Required field**

(limit 5,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700



Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Narratives: <a href="#">Objectives and Accomplishments</a>   <a href="#">Collaboration Activities</a>   <a href="#">Adjustments to Project</a>   <a href="#">Exemplary Activities</a>   <a href="#">Evaluation</a>   <a href="#">Priorities</a>						

## Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

**Required field**

(limit 5,000 characters and spaces)

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

 Narratives: [Objectives and Accomplishments](#) | [Collaboration Activities](#) | [Adjustments to Project](#) | [Exemplary Activities](#) | [Evaluation](#) | [Priorities](#)

## Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Narratives: <a href="#">Objectives and Accomplishments</a>   <a href="#">Collaboration Activities</a>   <a href="#">Adjustments to Project</a>   <a href="#">Exemplary Activities</a>   <a href="#">Evaluation</a>   <a href="#">Priorities</a>						

## Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

**Required field**

(limit 4,000 characters and spaces)



AORC Priorities for 2007 - 2010

Invitational Priority 1

Projects that propose to establish new or to maintain existing overseas immersion language study programs to enhance advanced language training to students, faculty, and postgraduate researchers.

Invitational Priority 2

Applications that propose to establish new or to maintain existing centers in countries where the following critical languages are spoken: Arabic, Chinese, Japanese, Korean, and Russian, as well as the Indic, Iranian, and Turkic language families.

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Spring Budget

For each category, enter the amount of Title VI AORC funds expended during the current reporting period. Report on expenditures from 10/01/2007 through 03/01/2008. Totals will be automatically calculated.

\* Required fields

Budget Category	Title VI AORC Funds Spent in the Current Reporting Period
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Contractual	\$
Other	\$
Fall / Final	\$
Total Direct Costs	\$
Total Indirect Costs (may not exceed 8% of direct costs)	\$
Total Budget	\$

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Fall Budget

For each category, enter the amount of Title VI AORC funds expended during the current reporting period. Report on expenditures from 03/01/2008 through 09/30/2008. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

Budget Category	Title VI AORC Funds Reported on the Spring Report	Matching Funds Reported on the Spring Report	Title VI AORC Funds Spent in the Spring Reporting Period (10/01/2007-03/01/2008)	Matching Funds Spent in the Spring Reporting Period	Title VI AORC Funds Spent in the Current Reporting Period (03/01/2008-09/30/2008)	Matching Funds Spent in the Current Reporting Period	Total Title VI AORC Funds Spent	Total Matching Funds
Personnel	\$0	\$0	\$	\$	\$	\$	\$	\$
Fringe Benefits	\$0	\$0	\$	\$	\$	\$	\$	\$
Travel	\$0	\$0	\$	\$	\$	\$	\$	\$
Equipment	\$0	\$0	\$	\$	\$	\$	\$	\$
Supplies	\$0	\$0	\$	\$	\$	\$	\$	\$
Contractual	\$0	\$0	\$	\$	\$	\$	\$	\$
Other	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Direct Costs	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$0	\$0	\$	\$	\$	\$	\$	\$
Training Stipends	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Budget	\$0	\$0	\$ %	\$ %	\$ %	\$ %	\$ %	\$ %
Carryover							\$	

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Spring Budget

For each category, enter the amount of Title VI AORC funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2008 through 03/01/2009. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

Amount carried over from previous fiscal year:	\$
--	----

Budget Category	Title VI AORC Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %
Amount of carryover Expended	\$	
Total funds expended	\$	
Amount to be carried over to next year	\$	

---

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Final Budget

For each category, enter the amount of Title VI AORC funds expended during the current reporting period. Report on expenditures from 10/01/2010 through 09/30/2011. Totals will be automatically calculated.

\* Required fields

Budget Category	Title VI AORC Funds Spent in the Current Reporting Period
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Contractual	\$
Other	\$
Fall / Final	\$
Total Direct Costs	\$
Total Indirect Costs (may not exceed 8% of direct costs)	\$
Total Budget	\$

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

Report Screens:

Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding
--------------------	-----------------	---------------------	----------------------------	--------------	-------------------------

## Center Information

Select the institutional members, countries, and languages that are relevant to the Center.

### \* Required fields

#### ■ Center Members

Institution(s):

(Any institutions already selected are displayed first.)

- \* Select all that apply
- Abilene Christian University
  - Abraham Baldwin Agricultural College
  - Adams State College
  - Adelphi University
  - Adler School of Professional Psychology
  - Adrian College
  - Agnes Scott College
  - Aims Community College
  - Air Force Institute of Technology
  - Alamo Community College District Central Office
  - Albany State University
  - Albertson College of Idaho
  - Albion College
  - Albright College
  - Albuquerque Technical Vocational Institute

(For multiple selections, hold down the "ctrl" or "apple" key and click)

Other:

(limit 500 characters and spaces)

#### ■ Countries

Primary:

\* Select one

(Any countries already selected are displayed first.)

Additional country(ies):

- Select all that apply
- Afghanistan
  - Albania
  - Algeria
  - American Samoa
  - Andorra
  - Angola
  - Anguilla
  - Antigua and Barbuda

Select all that apply

- Afghanistan
- Albania
- Algeria
- American Samoa
- Andorra
- Angola
- Anguilla
- Antigua and Barbuda
- Argentina
- Armenia

(for multiple selections, hold down the "ctrl" or "apple" key and click)

■ Languages

Primary:

Select one

(Any languages already selected are displayed first.)

Additional language(s):

Select all that apply

- Abron
- Achinese (Achenese)
- Acholi
- Afar
- Afrikaans
- Aja-Gbe
- Akan
- Akkadian
- Albanian
- Allemannisch
- Alsatian
- Alur
- Amharic
- Anang
- Anyin

(for multiple selections, hold down the "ctrl" or "apple" key and click)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding

## Center Contact Information

Enter the contact information for the U.S.-based office and for the overseas Center.

**\* Required fields**

Center name: \*

Email: \*

Web site:

### U.S. Contact Information

Street: \*

City: \*

State: \* Select one

Zip code: \*

Phone: \*

Fax:

### Overseas Contact Information

Street: \*

City: \*

Region:

Country: \* Select one

Postal code:

Phone: \*

Fax:

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding

## Researcher Profiles

Create a record for each U.S. researcher, visiting U.S. scholar, or U.S. faculty member assisted by the Center during the current reporting period. Below is a list of the researchers. To view or edit a record, click "Update." To remove a record, click "Delete."

Action	Name	U.S. Institution
--------	------	------------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding

## Researcher Profiles

Enter the following information for each U.S. researcher, visiting U.S. scholar, or U.S. faculty member assisted by the Center during the current reporting period.

**\* Required fields**

Researcher name: \*

First name                      Last name

Researcher type: \*    Select one

Academic status: \*    Select one

Discipline(s):                      Select one

Select one

U.S. institution or affiliation: \*    Select one

Other:  
(If institution is not in the dropdown)

Overseas activity or research: \*  
(limit 2,000 characters and spaces)

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding

## Center Activities and Facilitative Services

For the current reporting period, indicate the number of U.S. administrators, U.S. faculty members, U.S. researchers, and visiting U.S. scholars who attended the activities or received the services listed below. Also, enter information based on your Center-administered customer satisfaction survey. The percentage is automatically calculated.

\* Required fields

Language Program:

Conferences:

Cultural events (Art Exhibits, Museum Tours, Etc.):

Guided Tours Related to Research Project:

Lectures and seminars:

Archives/Libraries:

Lodging:

Information Technology - Computer, Internet, telephone:

Research:

Travel:

### Customer Satisfaction Survey

The data below is based on feedback from your center administered survey.

How many scholars completed the Customer Satisfaction Survey during the current reporting period? \*

How many of those scholars indicated they were "Highly Satisfied" with the services the Center provided? \*

Percentage of scholars who indicated they were "Highly Satisfied" with the services the Center provided: %

Attachment: Center Survey Instrument

\* no file selected

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding

## Publications and Research Presentations

Indicate the total number of publications and presentations conducted, developed, and / or written during the current reporting period with AORC grant funds. Note that these can also be in electronic format.

Audio, video, and podcasts:

Authored books:

Assessment materials:

Book chapters:

Conference papers/presentations:

Curricula and textbooks:

Edited books:

Journal articles:

Reports/monographs:

Teaching cases:

Toolkits and instructional materials:

Working papers:

Other: (please specify)

:

:

:

Comments: (limit 2,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	Center Information	Center Contacts	Researcher Profiles	Center Activities/Services	Publications	Sources of U.S. Funding

## Sources of U.S. Funding

For each activity, if applicable, indicate funding received from private or public U.S. sources during the reporting period.

Center Activity	U.S. Private Source	U.S. Public Source	Total
Conferences: logistics; co-sponsorship			
Conferences: professional services fees			
Cultural events: exhibits; guided tours			
External Evaluation			
Information Technology			
Language program			
Library acquisitions; special collections			
Overseas Center: Facilities			
Overseas Center: Staff			
Publications: production and dissemination			
Total			

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User


Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

 [Printer Friendly Version](#)

### ■ Project Identification

Project Director:  
 Title:  
 Address:

District of Columbia

Phone:  
 Fax:  
 Email:  
 Web address:  
 Home institution:  
 Project title: AORC  
 World area:  
 IEPS contact:

Languages:

Countries:

Disciplines:

Subject areas:

### ■ Center Information

Center Members:

Countries:

Languages:

### ■ Center Contact Information

Name:  
 Email:  
 Web Address:

Comments:



---

Before this report can be submitted, you must return to the [Project Information](#) screen and enter: abstract, languages, countries, disciplines, and subjects areas .

---

There is no information entered on the following screen(s) for this report.  
Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name	Not Applicable
<a href="#">Collaboration Activities</a>	
<a href="#">Adjustments to Project</a>	
<a href="#">Exemplary Activities</a>	
<a href="#">Evaluation</a>	
<a href="#">Center Information</a>	
<a href="#">Researcher Profiles</a>	
<a href="#">Center Activities/Services</a>	
<a href="#">Publications</a>	
<a href="#">Sources of U.S. Funding</a>	
<a href="#">Budget</a>	

You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

**BUSINESS AND INTERNATIONAL EDUCATION  
(BIE)**

CFDA NUMBER: 84.153A

*IEPS REPORTING SYSTEM PROPOSED  
SCREENS*

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

Please change your password to something other than your award number.

## Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

### \* Required fields

Name:

Title:

Street: \*

Street 2:

City: \*

State: District of Columbia

Postal code:

Phone: \*

Fax:

Email:

Web site:

Partner Web site:

Home institution:

Project title: \*

Primary world area: \* International

Additional world areas: Select all that apply

Africa

Asia

Canada

East Asia

Europe

Program officer: ( )

List agreement partners

(limit 200 characters)



## Abstract

---

Cut and paste your abstract from your application into the box below.

(Limit 4,000 characters and spaces)

\*

Select all of the languages, countries, disciplines, and subject areas that apply to the project from the dropdowns below. Any entries already selected are displayed first.

### ■ Languages

---

Please select no more than 15 of the languages most relevant to your project.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Abron  
Achinese (Achenese)  
Acholi  
Afar  
Afrikaans  
Aja-Gbe  
Akan  
Akkadian  
Albanian  
Allemannisch

### ■ Countries \*

---

Please select no more than 15 of the countries most relevant to your project's focus.

(for multiple selections, hold down "ctrl" or "apple" key and click. You are only allowed up to 15 selections.)

Select all that apply

United States of America  
Afghanistan  
Albania  
Algeria  
American Samoa  
Andorra  
Angola  
Anguilla  
Antigua and Barbuda  
Argentina

### ■ Disciplines \*

---

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Accounting  
Agriculture  
Anthropology  
Archaeology  
Architecture/urban and regional planning  
Area studies

Select all that apply  
Accounting  
Agriculture  
Anthropology  
Archaeology  
Architecture/urban and regional planning  
Area studies  
Art/art history  
Biological/life sciences  
Business administration and management  
Communications

■ [Subject Areas](#) \*

---

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply  
Area Studies  
Assessment and Testing  
Collaboration  
Dissemination  
Dissertation Research  
Distance Learning  
Evaluation  
Foreign Language Across The Curriculum  
Foreign Language Programs (Domestic)  
Foreign Language Programs (Overseas)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
<a href="#">Update</a>   <a href="#">Delete</a>			

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Add a User

\* Required fields

User name: \*

First name

Last name

Email: \*

Title \* Select one

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700



Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
--------	---------	--------	----------------	---------------	----------	--------------	---------	---------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

### \* Required fields

Group or individual: \*  Group  Individual  
(If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): \*

Participant name(s): \*  
(limit 500 characters)

Travel to or from U.S.: \*  To  From U.S.

Title VI BIE funds used for travel: \*  In-Country  International

Type of participant: \*

Purpose of travel: \*

Travel Justification: \* (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field(s):   
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning

Country(ies): \*  For travel to the U.S., select the country the participant is traveling from.

Select one

Title VI BIE funds expended for travel: \* \$

Which FY funds are being used: \* 2009

Explanation of Title VI BIE funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI BIE funds expended, e.g., lodging, per diem, travel.

Departure date: \* (mm/dd/yyyy)

Return date: \* (mm/dd/yyyy)

Comments: (limit 1,000 characters)

Participant's Departure Itinerary (Required for international travel)

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also [view reports from previous grants](#) for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

Select Report	Report Type	FY	Due Date	Begin Date	End Date	Amount	Submit Date	Report Status
	Spring Year 1 (Narratives/Budget)	2009	04/30/2010	08/01/2009	03/31/2010	\$88,975		Current Report Screens for this report <a href="#">Objectives and Accomplishments</a> <a href="#">Adjustments to Project</a> <a href="#">Exemplary Activities</a> <a href="#">Evaluation</a> <a href="#">Priorities</a> <a href="#">Budget</a>
	Fall Year 1 (Report Data/Budget)	2009	08/31/2010	08/01/2009	06/30/2010	\$0		IB Courses & Programs Int'l Business Positions Faculty Enhancement Outreach Activities Study Abroad/ Internships Travel from U.S. Travel to U.S. Budget
	Final Year 2 (Narratives/Budget/Report Data)	2010	10/29/2011	08/01/2010	07/31/2011	\$0		Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities IB Courses & Programs Int'l Business Positions

								Faculty Enhancement Outreach Activities Study Abroad/ Internships Travel from U.S. Travel to U.S. Budget
--	--	--	--	--	--	--	--	--

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

**Program:** BIE  
**Institution:**  
**Project:**  
**Award #:**  
**Project Director:**  
**World Area:**

[Home](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

## Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

\*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

\*Enter the amount of funds to be used during the time extension

\$

\*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.


Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

[Submit Request](#)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521

Phone:  (202) 502-7700 

Program: BIE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Narratives:

Objectives and Accomplishments

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

## Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Narratives:

Objectives and Accomplishments

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

## Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

**Required field**

(limit 5,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Narratives:						
Objectives and Accomplishments	Adjustments to Project	Exemplary Activities	Evaluation	Priorities		

## Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

**Required field**

(limit 5,000 characters and spaces)

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Narratives:						
Objectives and Accomplishments	Adjustments to Project	Exemplary Activities	Evaluation	Priorities		

## Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Narratives:						
Objectives and Accomplishments		Adjustments to Project		Exemplary Activities		Evaluation
<b>Priorities</b>						

## Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

**Required field**

(limit 4,000 characters and spaces)



INTERNATIONAL EDUCATION PROGRAMS SERVICE

INTERNATIONAL RESOURCE INFORMATION SYSTEM

BIE Priorities for 2009 - 2010

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Spring Budget

For each category, enter the amount of Title VI BIE funds and matching funds expended during the current reporting period. Report on expenditures from 08/01/2009 through 03/31/2010. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

Budget Category	Title VI BIE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

Budget attachment: \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must

be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Fall Budget

For each category, enter the amount of Title VI BIE funds expended during the current reporting period. Report on expenditures from 03/31/2010 through 06/30/2010. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

Budget Category	Title VI BIE Funds Reported on the Spring Report	Matching Funds Reported on the Spring Report	Title VI BIE Funds Spent in the Spring Reporting Period (08/01/2009-03/31/2010)	Matching Funds Spent in the Spring Reporting Period	Title VI BIE Funds Spent in the Current Reporting Period (03/31/2010-06/30/2010)	Matching Funds Spent in the Current Reporting Period	Total Title VI BIE Funds Spent	Total Matching Funds
Personnel	\$0	\$0	\$	\$	\$	\$	\$	\$
Fringe Benefits	\$0	\$0	\$	\$	\$	\$	\$	\$
Travel	\$0	\$0	\$	\$	\$	\$	\$	\$
Equipment	\$0	\$0	\$	\$	\$	\$	\$	\$
Supplies	\$0	\$0	\$	\$	\$	\$	\$	\$
Contractual	\$0	\$0	\$	\$	\$	\$	\$	\$
Other	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Direct Costs	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$0	\$0	\$	\$	\$	\$	\$	\$
Training Stipends	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Budget	\$0	\$0	\$ %	\$ %	\$ %	\$ %	\$ %	\$ %
Carryover							\$	

Comments: (limit 1,000 characters and spaces)



**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Final Budget

For each category, enter the amount of Title VI BIE funds and matching funds expended during the current reporting period. Report on expenditures from 08/01/2010 through 07/31/2011. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the [SF 269 - Financial Status Report Long Form](#). You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

Budget Category	Title VI BIE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

Report Screens:

IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships
-----------------------	--------------------------	---------------------	---------------------	---------------------------

## International Business Courses and Programs Created or Enhanced

An international business course is defined as a course with at least 25% international content. An international business program is defined as a certificate, major, minor, study abroad or internship program which provides training for undergraduate or graduate students, members of the business community or other professionals and requires that a student complete at least 3 international business courses.

Enter information for each international business program or course created or enhanced during the current reporting period for which BIE or matching funds were expended. Include programs or courses that focus on national and international competitiveness.

- Any international business courses or programs already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add an International Course or Program" button.
- To remove a record, click "Delete."

Action	Title	Enrollment		Type
		On-campus	Off-campus	

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## International Business Courses and Programs Created or Enhanced

An international business course is defined as a course with at least 25% international content. An international business program is defined as a certificate, major, minor, study abroad or internship program which provides training for undergraduate or graduate students, members of the business community or other professionals and requires that a student complete at least 3 international business courses.

Enter information for each international business program or course created or enhanced during the current reporting period for which BIE or matching funds were expended. Include programs or courses that focus on national and international competitiveness.

### \* Required fields

Funded by: \* BIE Matching funds Both

BIE funds amount: \* \$

Matching funds amount: \* \$

Type: \* Course Program

Title: \*

Program type: Select one  
(Required if type is "Program")

Web site: \*

Discipline(s): \* Select all that apply  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning  
 Area studies  
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Description: (limit 150 characters and spaces)

New or enhanced? \* New Enhanced

Nature of enhancements: Select one  
(Required if course / program is not new)

Enrollment: \* On-campus Off-campus

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## International Business Faculty / Instructor Positions

Enter information for each international business faculty / instructor position created during the current reporting period for which Title VI BIE or matching funds were expended.

- Any faculty / instructor positions already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add an International Business Faculty / Instructor Position" button.
- To remove a record, click "Delete."

Action	Position Type	World Area	% Title VI BIE	% Institution
--------	---------------	------------	----------------	---------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## International Business Faculty / Instructor Positions

Enter information for each international business faculty / instructor position created during the current reporting period for which Title VI BIE or matching funds were expended. The total and percentages will be automatically calculated.

**\* Required fields**

Funded by: \* Title VI BIE    Matching funds    Both

UISFL funds amount: \* \$

Matching funds amount: \* \$

World area: \* Select one

Discipline: \* Select one

Type of position: \* Select one

Amount of funds supporting position

Title VI BIE grant funds: \$ %

Institutional match: \$ %

Total: \$ %

Comments: \* (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700



Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## Faculty Enhancement

Enter information for each faculty development activity conducted at your institution. Report only activities that took place in the current reporting period for which Title VI BIE or matching funds were expended.

- Any faculty enhancements already entered are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a record, click the "Add a Faculty Enhancement" button.

Action	Activity	World Area
--------	----------	------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## Enhancement of Faculty Expertise

Enter information for each faculty development activity conducted at your institution. Report only activities that took place in the current reporting period for which Title VI BIE or matching funds were expended.

**\* Required fields**

Funded by: \* Title VI BIE    Matching funds    Both

Activity: \* Select one

World area(s): \* Select all that apply  
 Africa  
 Asia  
 Canada

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Language(s): Select all that apply  
 Abnran  
 Achinese (Achenese)  
 Acholi  
 Afar  
 Afrikaans  
 Aja-Gbe  
 Akan

Discipline(s): \* Select all that apply  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning

Total number of participants: \*

Comments: \* (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## Outreach Activity

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI BIE or matching funds were expended.

- Any outreach activities already entered are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new outreach activity, click the "Add an Outreach Activity" button.
- To enter default values for the city, state, and language which will pre-populate on new outreach records, click the "Enter Outreach Defaults" button.

Action	Activity Title	Dates	Location
--------	----------------	-------	----------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## Outreach Activities

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI BIE or matching funds were expended.

**\* Required fields**

Funded by: \* Title VI BIE    Matching funds    Both

BIE funds amount: \* \$

Matching funds amount: \* \$

Title of activity: \*  
(limit 200 characters)

Partners: \*  
(limit 1,000 characters)

Type of activity: \*    Select one

Web site: \*

World area(s): \*    Select all that apply  
 Africa  
 Asia  
 Canada  
 East Asia  
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Language(s):    Select all that apply  
 Abroon  
 Achinese (Achenese)  
 Acholi  
 Afar  
 Afrikaans  
 Aja-Gbe  
 Akan  
 Akkadian  
 Albanian

Target audience(s): \*    Select all that apply  
 Business  
 Business executives  
 Community organization  
 Elementary and secondary education  
 Federal government

City: \*

State: Select one

Country: \* Select one

Dates of activity: \* From: To:

Total attendance: \*

Was this outreach activity adopted or disseminated by any individuals, institutions, or organizations during the current reporting period?

\* Yes No

How many individuals, institutions, or organizations have adopted or disseminated this activity?

Number of individuals:

Number of institutions:

Number of organizations:

Comments: (include activity outcomes) \* (limit 1,000 characters and spaces)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## Outreach Defaults

If you enter a default city, state, and / or language on this screen, these fields will be pre-populated for you when you create new outreach activities.

City:

State: Select one

Language: Select one

Program: BIE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

## Administrative

## Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## Report

## Screens:

[IB Courses & Programs](#)[Int'l Business Positions](#)[Faculty Enhancement](#)[Outreach Activities](#)[Study Abroad/ Internships](#)

## Study Abroad and Internship Programs Created or Enhanced

Enter information for each study abroad or internship program created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended. Include only programs with foreign institutions of higher education or other foreign organizations that contribute to the study of international business.

- Any study abroad or internship programs already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add a Study Abroad or Internship Program" button.
- To remove a record, click "Delete".

Action	Program Title	Program Type
--------	---------------	--------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Report Screens:	IB Courses & Programs	Int'l Business Positions	Faculty Enhancement	Outreach Activities	Study Abroad/ Internships	

## Study Abroad and Internship Programs Created or Enhanced

Enter information for each study abroad or internship program created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended. Include only programs with foreign institutions of higher education or other foreign organizations that contribute to the study of international business.

**\* Required fields**

Funded by: \* Title VI BIE    Matching funds    Both

BIE funds amount: \* \$

Matching funds amount: \* \$

Study abroad or internship: \* Select one

Program title: \*

Web site: \*

U.S. state: Select one  
(for internships)

Country(ies): \* Select all that apply  
 United States of America  
 Afghanistan  
 Albania  
 Algeria  
 American Samoa  
 Andorra  
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Type of partner organization(s): \* Select all that apply  
 Business  
 Educational institution  
 Government  
 Local educational agency  
 Non-governmental organization  
 Not applicable

Number of weeks: \*

Classroom hours per week: \*

Number of participants during the current reporting period

Students:

Faculty:

Is this a Title VI BIE funded internship? \* Yes No

If yes, amount of funding: \$

Is this a new program? \* Yes No

Nature of enhancements: Select one

(required if program is not new)

Purpose of program: (limit 4,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: BIE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User


Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

 [Printer Friendly Version](#)

### ■ Project Identification

Project Director:

Title:

Address:

Phone:

Fax:

Email:

Web site:

Home institution:

Project title: BIE

World area:

IEPS contact:

List agreement partners:

Languages:

Countries:

Disciplines:

Subject areas:

Before this report can be submitted, you must return to the [Project Information](#) screen and enter: abstract, languages, countries, disciplines, and subjects areas .

There is no information entered on the following screen(s) for this report.

Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name

Not Applicable

[Objectives and Accomplishments](#)[Adjustments to Project](#)[Accomplishments](#)

[Exemplary Activities](#)

[Evaluation](#)

[Priorities](#)

[IB Courses & Programs](#)

[Int'l Business Courses](#)

[Int'l Business Positions](#)

[Faculty Enhancement](#)

[Outreach Activities](#)

[Study Abroad/ Internships](#)

---

[Budget](#)

You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

**CENTERS FOR INTERNATIONAL BUSINESS  
EDUCATION (CIBE)**

CFDA NUMBER: 84.220

*IEPS REPORTING SYSTEM PROPOSED  
SCREENS*

<b>Program:</b> CIBE <b>Institution:</b> <b>Project:</b> <b>Award #:</b> <b>Project Director:</b> <b>World Area:</b>	<b>Grant Start Date:</b> <b>Grant End Date:</b> <b>Final Report Due Date:</b> <b>Amount:</b> \$0	<b>Current Report Information</b> <b>Start Date:</b> <b>End Date:</b> <b>Due Date:</b> <b>Submit Date:</b> <b>Amount:</b>
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Please change your password to something other than your award number.

## Update Password

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

### \* Required fields

Name:

Title:

Street: \*

Street 2:

City: \*

State: District of Columbia

Postal code:

Phone: \*

Fax:

Email:

Web site:

Home institution:

Project title: \*

World area: \* South Asia

Program officer: ()

### ■ Abstract

Cut and paste your abstract from your application into the box below.

(Limit 4,000 characters and spaces)

\*

■ **Subject Areas** \*

---

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

Distance Learning

Evaluation

Foreign Language Across The Curriculum

Foreign Language Programs (Domestic)

Foreign Language Programs (Overseas)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action

To remove a user, click the Delete link under Action

Action	Name	Email	Title
<a href="#">Update</a>   <a href="#">Delete</a>			

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Add a User

\* Required fields

User name: \*

First name

Last name

Email: \*

Title \* Select one

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
--------	---------	--------	----------------	---------------	----------	--------------	---------	---------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

**\* Required fields**

Group or individual: \*       Group     Individual  
 (If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): \*

Participant name(s): \*  
 (limit 500 characters)

Travel to or from U.S.: \*       To     From U.S.

Title VI CIBE funds used for travel: \*       In-Country     International

Type of participant: \*      Select one

Purpose of travel: \*      Select one

Travel Justification: \* (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field(s):

Select  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning  
 Area studies

Country(ies):

\* For travel to the U.S., select the country the participant is traveling from.

Select one

Select one

Select one

Select one

Select one

Title VI CIBE funds expended for travel: \* \$

Which FY funds are being used: \* 2006

Explanation of Title VI CIBE funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI CIBE funds to be expended, e.g., lodging, per diem, travel.

Departure date: \* (mm/dd/yyyy)

Return date: \* (mm/dd/yyyy)

Comments: (limit 1,000 characters)

Participant's Departure Itinerary (Required for international travel)

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	-----------------------	------------------------------	---------	---------------------	---------------------------

Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
--------------------------------	-----------	-----------------------	------------------------------	---------	---------------------	---------------------------

U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also [view reports from previous grants](#) for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

Select Report	Report Type	FY	Due Date	Begin Date	End Date	Amount	Submit Date	Report Status
	Spring Year 1 (Narratives/Budget)	2006	03/15/2007	10/01/2006	02/15/2007	\$331,000		Current Report Screens for this report <a href="#">Objectives and Accomplishments</a> <a href="#">Adjustments to Project</a> <a href="#">Exemplary Activities</a> <a href="#">Evaluation</a> <a href="#">Priorities</a> <a href="#">Budget</a>
	Fall Year 1 (Report Data/Budget)	2006	12/31/2007	10/01/2006	09/30/2007	\$0		IB Courses by Discipline IB Courses & Programs Lang Courses Master's Grads Doctorate Grads Master's Placements Doctorate Placements Int'l Research Publications Collaboration Professional Development Programs Outreach Activities Travel to U.S. Travel from U.S. Budget
	Spring Year 2 (Narratives/Budget)	2007	03/15/2008	10/01/2007	02/15/2008	\$331,000		Objectives and Accomplishments Adjustments to Project Exemplary Activities

								Evaluation Priorities Budget
Fall Year 2 (Report Data/Budget)	2007	12/31/2008	10/01/2007	09/30/2008	\$0			IB Courses by Discipline IB Courses & Programs Lang Courses Master's Grads Doctorate Grads Master's Placements Doctorate Placements Int'l Research Publications Collaboration Professional Development Programs Outreach Activities Travel to U.S. Travel from U.S. Budget
Spring Year 3 (Narratives/Budget)	2008	03/15/2009	10/01/2008	02/15/2009	\$341,000			Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Budget
Fall Year 3 (Report Data/Budget)	2008	12/31/2009	10/01/2008	09/30/2009	\$0			IB Courses by Discipline IB Courses & Programs Lang Courses Master's Grads Doctorate Grads Master's Placements Doctorate Placements Int'l Research Publications Collaboration Professional Development Programs Outreach Activities Travel to U.S. Travel from U.S. Budget
Final Year 4 (Narratives/Budget/Report Data)	2009	12/31/2010	10/01/2009	09/30/2010	\$346,000			Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities IB Courses by Discipline IB Courses & Programs Lang Courses Master's Grads Doctorate Grads Master's Placements Doctorate Placements Int'l Research Publications Collaboration Professional Development Programs Outreach Activities Travel to U.S. Travel from U.S. Budget



---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE  
Institution:  
Project:  
Award #:  
Project Director:  
World Area:

[Home](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

## Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

\*Please provide a justification for the one-time time extension.

Comments: (limit 1,500 characters and spaces)

\*Enter the amount of funds to be used during the time extension

\$

\*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

[Submit Request](#)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521

Phone:  (202) 502-7700 

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Objectives and Accomplishments		Adjustments to Project	Exemplary Activities	Evaluation	Priorities	

## Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
---	---	--

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Objectives and Accomplishments

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

## Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

**Required field**

(limit 5,000 characters and spaces)

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Objectives and Accomplishments

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

## Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

**Required field**

(limit 5,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

Objectives and Accomplishments

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

## Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

**Required field**

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data
Objectives and Accomplishments		Adjustments to Project	Exemplary Activities		Evaluation	Priorities

## Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click [here](#).

**Required field**

(limit 4,000 characters and spaces)

CIBE Priorities for 2006 - 2009

Invitational Priority 1

Applications that propose innovative approaches to improving the teaching of foreign languages in a business or professional context, including the less commonly taught languages.

Invitational Priority 2

Applications that propose programs or activities focused on homeland security and U.S. international competitiveness.

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Budget

For each category, enter the amount of Title VI CIBE funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2006 through 02/15/2007. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

Budget Category	Title VI CIBE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

Budget attachment: \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must

be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Fall Budget

For each category, enter the amount of Title VI CIBE funds expended during the current reporting period. Report on expenditures from 02/15/2007 through 09/30/2007. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

Budget Category	Title VI CIBE Funds Reported on the Spring Report	Matching Funds Reported on the Spring Report	Title VI CIBE Funds Spent in the Spring Reporting Period (10/01/2006-02/15/2007)	Matching Funds Spent in the Spring Reporting Period	Title VI CIBE Funds Spent in the Current Reporting Period (02/15/2007-09/30/2007)	Matching Funds Spent in the Current Reporting Period	Total Title VI CIBE Funds Spent	Total Matching Funds
Personnel	\$0	\$0	\$	\$	\$	\$	\$	\$
Fringe Benefits	\$0	\$0	\$	\$	\$	\$	\$	\$
Travel	\$0	\$0	\$	\$	\$	\$	\$	\$
Equipment	\$0	\$0	\$	\$	\$	\$	\$	\$
Supplies	\$0	\$0	\$	\$	\$	\$	\$	\$
Contractual	\$0	\$0	\$	\$	\$	\$	\$	\$
Other	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Direct Costs	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$0	\$0	\$	\$	\$	\$	\$	\$
Training Stipends	\$0	\$0	\$	\$	\$	\$	\$	\$
Total Budget	\$0	\$0	\$ %	\$ %	\$ %	\$ %	\$ %	\$ %
Carryover							\$	

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

## Spring Budget

For each category, enter the amount of Title VI CIBE funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2007 through 02/15/2008. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

Amount carried over from previous fiscal year:	\$
--	----

Budget Category	Title VI CIBE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %
Amount of carryover Expended	\$	
Total funds expended	\$	
Amount to be carried over to next year	\$	

---

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

## Budget

For each category, enter the amount of Title VI CIBE funds and matching funds expended during the current reporting period. Report on expenditures from 10/01/2009 through 09/30/2010. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the [SF 269 - Financial Status Report Long Form](#). You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

Budget Category	Title VI CIBE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$	\$
Fringe Benefits	\$	\$
Travel	\$	\$
Equipment	\$	\$
Supplies	\$	\$
Contractual	\$	\$
Other	\$	\$
Total Direct Costs	\$	\$
Total Indirect Costs (May not exceed 8% of direct costs)	\$	\$
Training Stipends	\$	\$
Total Budget	\$ %	\$ %

Comments: (limit 1,000 characters and spaces)

**Budget attachment:** \* Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ \* ? " < > |).

**no file selected**

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700



Program: CIBE	Grant Start Date:	Current Report Information
Institution:	Grant End Date:	Start Date:
Project:	Final Report Due Date:	End Date:
Award #:	Amount: \$0	Due Date:
Project Director:		Submit Date:
World Area:		Amount:

[Home](#) | 
 [Update Password](#) | 
 [Contact Us](#) | 
 [Help](#) | 
 [User Guide](#) | 
 [Logoff](#)

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## International Business Courses by Discipline

An international business course is defined as a business course having at least 25% international content. Using this definition, select each discipline for which at least one international business course was taught during the current reporting period and enter the course and enrollment numbers indicated. Totals will be automatically calculated. If you need more disciplines, enter the first 11 records then click the "Save" button to redisplay the page with more blank rows.

Discipline	Number of Courses without Grant Support		Number of Courses with Grant Support		Total Number of Courses	Number Enrolled		Total Enrolled
	UG	Grad	UG	Grad		UG	Grad	
Select one								
Select one								
Select one								
Select one								
Select one								
Select one								
Select one								
Select one								
Select one								
Select one								
Select one								
<b>Total</b>								

UG=undergraduate

Click the "Save" button to redisplay the page with more blank rows, if needed.

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## International Business Courses and Programs Created or Enhanced

An international business course is defined as a course with at least 25% international content. An international business program is defined as a certificate, major, minor, study abroad or internship program which provides training for undergraduate or graduate students, members of the business community or other professionals and requires that a student complete at least 3 international business courses.

Enter information for each international business program or course created or enhanced during the current reporting period for which Title VI CIBE or matching funds were expended. Include programs or courses that focus on national and international competitiveness.

- Any international business courses or programs already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add an International Course or Program" button.
- To remove a record, click "Delete."

Action	Title	Enrollment		Type
		On-campus	Off-campus	

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## International Business Courses and Programs Created or Enhanced

An international business course is defined as a course with at least 25% international content. An international business program is defined as a certificate, major, minor, study abroad or internship program which provides training for undergraduate or graduate students, members of the business community or other professionals and requires that a student complete at least 3 international business courses.

Enter information for each international business program or course created or enhanced during the current reporting period for which Title VI CIBE or matching funds were expended. Include programs or courses that focus on national and international competitiveness.

### \* Required fields

Funded by: \* Title VI CIBE Matching funds Both

CIBE funds amount: \* \$

Matching funds amount: \* \$

Type: \* Course Program

Title: \*

Program type: Select one  
(Required if type is "Program")

Discipline(s): \* Select all that apply  
Accounting  
Agriculture  
Anthropology  
Archaeology  
Architecture/urban and regional planning  
Area studies  
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Description:  
(limit 150 characters and spaces)

New or enhanced? \* New Enhanced

Nature of enhancements: Select one  
(Required if course / program is not new)

Enrollment: \* On-campus Off-campus

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
---	---	--

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Business Languages Courses

A business language course is defined as a course that provides language training specifically focusing on business-related vocabulary and themes. Select each language and proficiency level for which at least one business language course was offered during the current reporting period. Include tutorials, non-credit, evening and weekend courses. Totals will be automatically calculated. If you need more languages and levels, enter the first 11 records then click the "Save" button to redisplay the page with more blank rows.

Language	Level	Enrollment			New Courses	Enhanced Courses	Other Courses	Total Courses
		UG	Grad	Other				
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
Select one	Select one							
<b>Total</b>								

UG=undergraduate Other Courses=language courses that did not change

Click the "Save" button to redisplay the page with more blank rows, if needed.

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service

U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Program Graduates - Master's Degrees

A graduate with international business expertise is defined as one who has completed at least 3 international business courses. Indicate the number of master's-level graduates with international business expertise for each degree category. The total will be automatically calculated.

### ■ Graduates with degrees in the following business areas:

Business Area	# of Grads	# of Grads
Accounting		Management
Computer and information systems		Marketing
Economics		MBA or undifferentiated
Entrepreneurship		Organizational behavior or human resource mgmt
Finance		Production or logistics
International business		

### ■ Graduates in social sciences and humanities:

### ■ Graduates from other professional programs:

Professional Program	# of Grads	# of Grads
Agriculture		Journalism
Architecture		Law
Biology		Mathematics or statistics
Ecology or natural resources		Medicine
Education		Pharmacology
Engineering		Public policy
Information technology		Social work

Total master's graduates:



Comments: (limit 1,000 characters and spaces)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Program Graduates - Doctoral Degrees

A graduate with international business expertise is defined as one who has completed at least 3 international business courses. Indicate the number of doctoral-level graduates with international business expertise for each degree category. The total will be automatically calculated.

### ■ Graduates with degrees in the following business areas:

Business Area	# of Grads	# of Grads
Accounting		Management
Computer and information systems		Marketing
Economics		Organizational behavior or human resource mgmt
Entrepreneurship		Production or logistics
Finance		
International business		

### ■ Graduates in social sciences and humanities:

### ■ Graduates from other professional programs:

Professional Program	# of Grads	# of Grads
Agriculture		Journalism
Architecture		Law
Biology		Mathematics or statistics
Ecology or natural resources		Medicine
Education		Pharmacology
Engineering		Public policy
Information technology		Social work

Total doctoral graduates:

Comments: (limit 1,000 characters and spaces)

---

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Program Graduate Placements - Master's Degrees

A graduate with international business expertise is defined as one who has completed at least 3 international business courses. Indicate the number of master's-level graduates with international business expertise placed in each sector. The total will be automatically calculated. The total number of placements must equal the total number of graduates.

### \* Required fields

Total master's degree graduates:

Business Sector	# of Grads	# of Grads
Automotive		Industrial products
Computer and electronic products		Information technology or telecom
Consulting		Other services
Energy or chemicals		Pharmaceuticals, biotechnology, or healthcare
Environmental sciences		Retail

Non-Business Sector	# of Grads	# of Grads
Elementary or secondary education		Private sector (for profit)
Federal government		Private sector (non-profit)
Foreign government		State or local government
Graduate study		U.S. military
Higher education		Unemployed or out of the job market
International organization (in U.S.)		Unknown
International organization (outside U.S.)		

Total master's degree placements:

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Program Graduate Placements - Doctoral Degrees

A graduate with international business expertise is defined as one who has completed at least 3 international business courses. Indicate the number of doctoral-level graduates with international business expertise placed in each sector. The total will be automatically calculated. The total number of placements must equal the total number of graduates.

### \* Required fields

Total doctoral degree graduates:

Business Sector	# of Grads	# of Grads
Automotive		Industrial products
Computer and electronic products		Information technology or telecom
Consulting		Other services
Energy or chemicals		Pharmaceuticals, biotechnology, or healthcare
Environmental sciences		Retail

Non-Business Sector	# of Grads	# of Grads
Elementary or secondary education		Private sector (for profit)
Federal government		Private sector (non-profit)
Foreign government		State or local government
Graduate study		U.S. military
Higher education		Unemployed or out of the job market
International organization (in U.S.)		Unknown

International organization (outside U.S.)

Total doctoral degree placements:

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## International Research Activities

Enter information for faculty and doctoral student research projects. Include projects specifically pertaining to international business as well as other projects. Include only projects initiated or maintained during the current reporting period for which Title VI CIBE or matching funds were expended.

- Any international research activities already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add an International Research Activity" button.
- To remove a record, click "Delete."

Action	Project Title	Primary Researcher
--------	---------------	--------------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700



Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## International Research Activities

Enter information for faculty and doctoral student research projects. Include projects specifically pertaining to international business as well as other projects. Include only projects initiated or maintained during the current reporting period for which Title VI CIBE or matching funds were expended.

**\* Required fields**

Funded by: \* Title VI CIBE Matching funds Both

CIBE funds amount: \* \$

Matching funds amount: \* \$

Project title: \*

Primary researcher: \* Faculty Doctoral candidate

Purpose: \* Select one

Is this activity related to:

International security? \* Yes No

Economic competitiveness? \* Yes No

Discipline(s): \* Select all that apply  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning

World area(s): \* Area studies  
 Select all that apply  
 Africa  
 Asia  
 Canada  
 East Asia  
 Europe

Project description: \*  
 (limit 250 characters)

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Publications and Research Presentations

Indicate the total number of publications and presentations conducted, developed, and / or written during the current reporting period with CIBE grant funds. Note that these can also be in electronic format.

Audio, video, and podcasts:

Authored books:

Assessment materials:

Book chapters:

Conference papers/presentations:

Curricula and textbooks:

Edited books:

Journal articles:

Reports/monographs:

Teaching cases:

Toolkits and instructional materials:

Working papers:

Other: (please specify)

:

:

:

Comments: (limit 2,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Collaboration

Enter information for each collaborative activity that took place for which Title VI CIBE or matching funds were expended during the current reporting period.

- Any collaborations already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add an Collaboration" button.
- To remove a record, click "Delete."

Action	Activity Title	Activity Type
--------	----------------	---------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Collaboration

Enter information for each collaborative activity that took place for which Title VI CIBE or matching funds were expended during the current reporting period.

### \* Required fields

Funded by: \*  Title VI CIBE  Matching funds  Both

CIBE funds amount: \* \$

Matching funds amount: \* \$

Activity title: \*

Activity type: \* Select one

Collaborator: \* Select one

Partner(s): \* (for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Business

Educational institution

Government

Local educational agency

Non-governmental organization

Not applicable

Description and partner name(s): (limit 1,000 characters and spaces) \*

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Professional Development Program

Enter information for each professional development program for which Title VI CIBE or matching funds were expended during the current reporting period.

- Any development programs already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add a Development Program" button.
- To remove a record, click "Delete."

Action	Program Title	Program Type
--------	---------------	--------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Professional Development Program

Enter information for each professional development program for which Title VI CIBE or matching funds were expended during the current reporting period.

**\* Required fields**

Funded by: \* Title VI CIBE Matching funds Both

CIBE funds amount: \* \$

Matching funds amount: \* \$

Program title: \*

Program type: \* Select one

Discipline(s): \* Select all that apply  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning  
 Area studies  
(for multiple selections, hold down the "ctrl" or "apple" key and click)

World area(s): Select all that apply  
 Africa  
 Asia  
 Canada  
 East Asia  
 Europe  
 Number of participants

Faculty:

Doctoral students:

Master's students:

Undergraduate students:



[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Outreach Activities

Enter information for each outreach activity conducted during the current reporting period for which Title VI CIBE or matching funds were expended.

- Any outreach activities already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add an Outreach Activity" button.
- To remove a record, click "Delete."

Action	Activity Title	Activity Type
--------	----------------	---------------

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
 U.S. Department of Education  
 Office of Postsecondary Education  
 1990 K Street, N.W., Washington, DC 20006-8521  
 Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative			Reports								
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data					
IB Courses by Discipline	IB Courses & Programs	Lang Courses	Master's Grads	Doctorate Grads	Master's Placements	Doctorate Placements	Int'l Research	Publications	Collaboration	Professional Development Programs	Outreach Activities

## Outreach Activities

Enter information for each outreach activity conducted during the current reporting period for which Title VI CIBE or matching funds were expended.

**\* Required fields**

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: \* Title VI CIBE Matching funds Both

CIBE funds amount: \* \$

Matching funds amount: \* \$

Title of activity: \*  
(limit 200 characters and spaces)

Type of activity: \* Select one

Web site:

Partners:  
(limit 1,000 characters and spaces)

Target audience(s): \* Select all that apply  
 Business  
 Business executives  
 Community organization  
 Elementary and secondary education  
 Federal government

World area(s):  
 Foreign government  
 Select all that apply  
 Africa  
 Asia  
 Canada  
 East Asia

Discipline(s):  
 Europe  
 Select all that apply  
 Accounting  
 Agriculture  
 Anthropology  
 Archaeology  
 Architecture/urban and regional planning  
 Art studies

Number of attendees:

Comments: (limit 1,000 characters and spaces)

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700

Program: CIBE Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount: \$0	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
<a href="#">Home</a>   <a href="#">Update Password</a>   <a href="#">Contact Us</a>   <a href="#">Help</a>   <a href="#">User Guide</a>   <a href="#">Logoff</a>		

Administrative

Reports

Project Info

Add User

Travel Requests

Select, View,  
Submit Reports

Narratives

Budget

Report Data

 [Printer Friendly Version](#)

### ■ Project Identification

Project Director:  
 Title:  
 Address:

District of Columbia

Phone:  
 Fax:  
 Email:  
 Web address:  
 Home institution:  
 Project title: CIBE  
 World area:  
 IEPS contact:

Languages:

Countries:

Disciplines:

Subject areas:

Before this report can be submitted, you must return to the [Project Information](#) screen and enter: abstract, languages, countries, disciplines, and subjects areas .

There is no information entered on the following screen(s) for this report. Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name	Not Applicable
<a href="#">Objectives and Accomplishments</a>	
<a href="#">Adjustments to Project</a>	
<a href="#">Exemplary Activities</a>	
<a href="#">Evaluation</a>	
<a href="#">Priorities</a>	

[IB Courses by Discipline](#)

[IB Courses & Programs](#)

[Lang Courses](#)

[Master's Grads](#)

[Doctorate Grads](#)

[Master's Placements](#)

[Doctorate Placements](#)

[Int'l Research](#)

[Publications](#)

[Collaboration](#)

[Professional Development Programs](#)

[Outreach Activities](#)

[Budget](#)

You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

[Home](#) | [Update Password](#) | [Contact Us](#) | [Help](#) | [User Guide](#) | [Logoff](#)

International Education Programs Service  
U.S. Department of Education  
Office of Postsecondary Education  
1990 K Street, N.W., Washington, DC 20006-8521  
Phone: (202) 502-7700