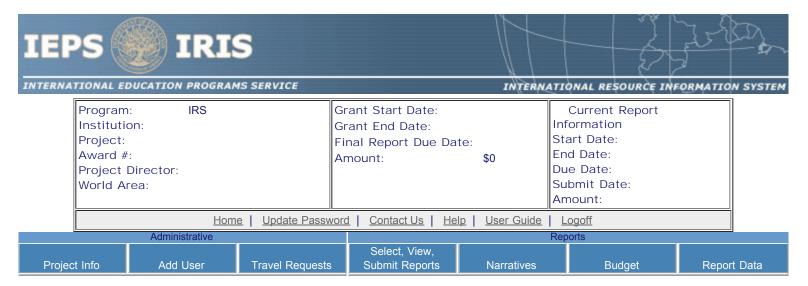
ATTACHMENT B Continued IEPS REPORTING SYSTEM PROPOSED SCREENS

INTERNATIONAL RESEARCH AND STUDIES (IRS)

CFDA NUMBER: 84.017

IEPS REPORTING SYSTEM PROPOSED SCREENS



Please change your password to something other than your award number.

Update Password

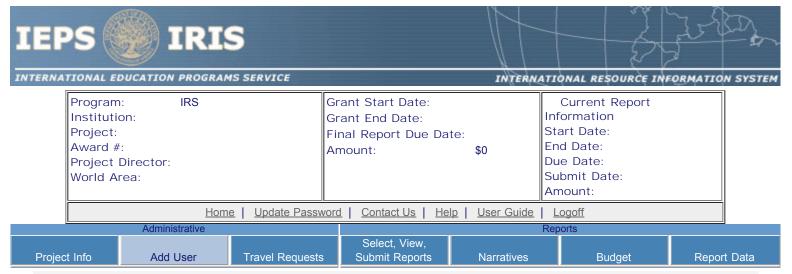
To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

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Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action To remove a user, click the Delete link under Action

| Action | Name | Email | Title |
|-----------------|------|-------|-------|
| Update Delete | | | |
| | | | |

<u>Home</u> | <u>Update Password</u> | <u>Contact Us</u> | <u>Help</u> | <u>User Guide</u> | <u>Logoff</u>



Add a User

* Required fields

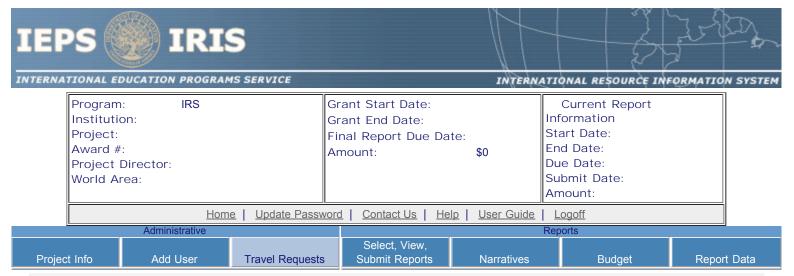
User name:

First name Last name

Email: *

Title * Select one

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International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- · Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

| Action Name(s) | Status | Submitted Date | Approval Date | FY Funds | Travel Dates | Country | Purpose |
|--|--|----------------|---------------|----------|--------------|---------|---------|
| | | | | | | | |
| | Home Update Password Contact Us Help User Guide Logoff | | | | | | |
| International Education Programs Service U.S. Department of Education Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700 | | | | | | | |

International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

* Required fields

Participant name:

Travel to or from U.S.:

* To From U.S.

Title VI IRS funds used for travel: * In-Country International

Type of participant: * Select one

Purpose of travel: * Select one

Travel Justification: * (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field: Select

Country(ies): * For travel to the U.S., select the country the participant is traveling from.

Select one
Select one
Select one
Select one

Select one

Title VI IRS funds expended for travel: * \$ Max \$1,000

Which FY funds are being used: * 2009

Explanation of Title VI IRS funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI IRS funds to be expended, e.g., lodging, per diem, travel.

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1,000 characters)

Participant's Departure Itinerary (Required for international travel)
Please include connecting flights.

| From State | Arrival Date | To State or Country | Airline and Flight Number |
|------------|--------------------------|---------------------|------------------------------|
| or Country | (IIIII/Idd/yyyy) 10 Oily | To State of Country | Number |
| | | | |
| | | | |
| | | | |
| | | | |
| | From State or Country | | |

Participant's Return Itinerary

Departure
Date From State Arrival Date Airline and Flight
(mm/dd/yyyy) From City or Country (mm/dd/yyyy) To City To State or Country Number

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Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also view reports from previous grants for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

| Select Report | Report Type | FY | Due Date | Begin Date | End Date | Amount | Submit Date | Report Status |
|------------------|--|------|------------|---------------|------------|-----------|----------------|---|
| | Spring Year 1 (Narratives/Budget) | 2009 | 04/01/2010 | 09/01/2009 | 03/01/2010 | \$158,982 | | Current Report Screens for this report Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Budget |
| | Fall Year 1 (Report Data/Budget) | 2009 | 10/31/2010 | 09/01/2009 | 08/31/2010 | \$0 | | Projects Conducted Adoption of Outcomes Publications Outreach Activities Sources of Funding Travel from U.S. Travel to U.S. Budget |
| | Final Year 2 (Narratives/Budget/Report Data) | 2010 | 11/29/2012 | 09/01/2010 | 08/31/2012 | \$0 | | Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Projects Conducted Adoption of Outcomes Publications |

| | | | | Outreach Activities |
|--|--|--|--|---------------------|
| | | | | Sources of Funding |
| | | | | Travel from U.S. |
| | | | | Travel to U.S. |
| | | | | Budget |

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Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

*Please provide a justification for the one-time time extension.

| С | comments: (limit 1,500 characters and spaces) |
|---|---|
| Г | |
| | |
| | |
| | |
| Ш | |

*Enter the amount of funds to be used during the time extension

\$ 0

*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

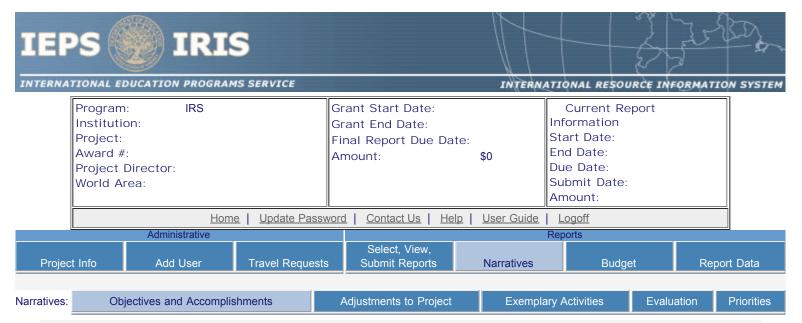
Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

Submit Request

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Phone: (202) 502-7700



Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

Required field

(limit 5,000 characters and spaces)

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Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

Required field

(limit 5,000 characters and spaces)

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Exemplary Activities <a>②

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

Required field

(limit 5,000 characters and spaces)

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Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

Required field

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

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http://iris.ed.gov/irisomb/irslrc/narrAssess.cfm[9/18/2009 4:48:39 PM]



Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click <u>here.</u>

Required field

(limit 4,000 characters and spaces)

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IRS Priorities for 2009 - 2011

•Competitive Preference Priority 1 (Instructional Materials Applications):

The development of specialized instructional or assessment materials focused on any of the following seventy-eight (78) languages selected from the U.S. Department of Education's list of Less Commonly Taught Languages (LCTLs):

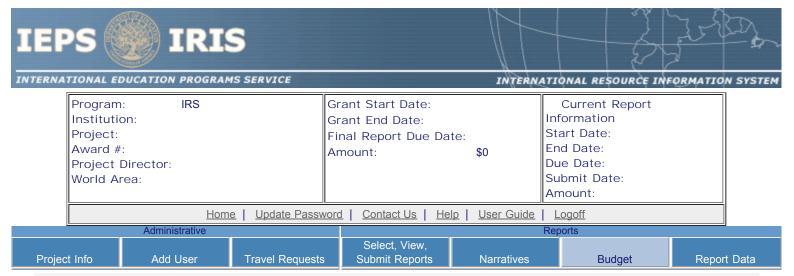
Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber (all languages), Bosnian, Bulgarian, Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese (Mandarin), Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and Zulu.

•Competitive Preference Priority 2 (Research, Surveys and Studies Applications):

Research, surveys, assessments, or studies focused on any of the following seventy-eight (78) languages selected from the U.S. Department of Education's list of Less Commonly Taught Languages (LCTLs):

Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber (all languages), Bosnian, Bulgarian, Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese (Mandarin), Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and Zulu.

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Spring Budget

For each category, enter the amount of Title VI IRS funds expended during the current reporting period. Report on expenditures from 09/01/2009 through 03/01/2010. Totals will be automatically calculated.

* Required fields

| Budget Category | Title VI IRS Funds Spent in the Current Reporting Period |
|----------------------|--|
| Personnel | \$ |
| Fringe Benefits | \$ |
| Travel | \$ |
| Equipment | \$ |
| Supplies | \$ |
| Contractual | \$ |
| Other | \$ |
| Fall / Final | \$ |
| Total Direct Costs | \$ |
| Total Indirect Costs | \$ |
| Total Budget | \$ |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

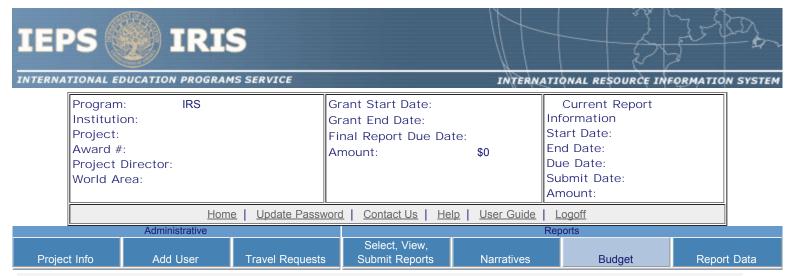
(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Fall Budget

For each category, enter the amount of Title VI IRS funds expended during the current reporting period. Report on expenditures from 03/01/2010 through 08/31/2010. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

| Budget Category | Title VI IRS Funds Reported on the Spring Report | | Title VI IRS Funds Spent in the Spring Reporting Period (09/01/2009-03/01/2010) | Matching Funds Spent in the Spring Reporting Period | Title VI IRS Funds Spent in the Current Reporting Period (03/01/2010-08/31/2010) | Matching Funds Spent in the Current Reporting Period | Total Title VI IRS Funds Spent | Total Matching Funds |
|--|---|-----|--|--|--|---|---|----------------------------|
| Personnel | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Fringe Benefits | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Travel | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Equipment | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Supplies | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Contractual | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Other | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Direct Costs | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Training Stipends | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Budget | \$0 | \$0 | \$ | \$ % | \$ % | \$ % | \$ % | \$ % |
| Carryover | | | | | | | \$ | |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

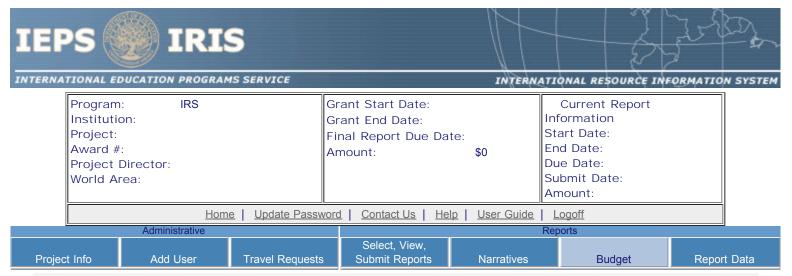
no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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http://iris.ed.gov/irisomb/irslrc/budget.cfm[9/29/2009 4:45:19 PM]



Final Budget

For each category, enter the amount of Title VI IRS funds expended during the current reporting period. Report on expenditures from 09/01/2010 through 08/31/2012. Totals will be automatically calculated.

* Required fields

| Budget Category | Title VI IRS Funds Spent in the Current Reporting Period |
|----------------------|--|
| Personnel | \$ |
| Fringe Benefits | \$ |
| Travel | \$ |
| Equipment | \$ |
| Supplies | \$ |
| Contractual | \$ |
| Other | \$ |
| Fall / Final | \$ |
| Total Direct Costs | \$ |
| Total Indirect Costs | \$ |
| Total Budget | \$ |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Projects Conducted

Create a record for each project conducted during the current reporting period.

- The projects conducted records already added for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new Projects Conducted record, click the "Add a Project Conducted" button.





Projects Conducted

Enter the following information to create an overview of the project conducted under the grant during the current reporting period. Select all disciplines, languages, skills, levels of learning, levels of language instruction, world areas and countries that apply to the project.

* Required fields

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Type of project:

Select one

Title:

(limit 150 characters and spaces)

Intended user(s) of materials:

(for materials development project only)

or materials development project only)

* Select all that apply instructors reference students

Research basis of materials:

(for materials development project only)

Type(s) of Assessment:

(for assessment instruments project only)

* Select one

* Select all that apply achievement

diagnostic measurement

placement

Project director: * Select one

Discipline(s): Select all that apply

Accounting Agriculture Anthropology Archaeology

Architecture/urban and regional planning

Language(s): Select all that apply

Abron

Achinese (Achenese)

Acholi Afar Afrikaans Aja-Gbe Akan Akkadian

Select all that apply

Skill(s): Select all that apply

Cultural Understanding

Listening Not Applicable

Level(s) of learning: Select all that apply

Advanced

Beginning/introductory

Intermediate

Level(s) of language instruction: Select all that apply

7th-12th grade Continuing education

Government

World area(s): Select all that apply

Africa Asia Canada East Asia

Country(ies): Select all that apply

United States of America

Afghanistan Albania Algeria

American Samoa

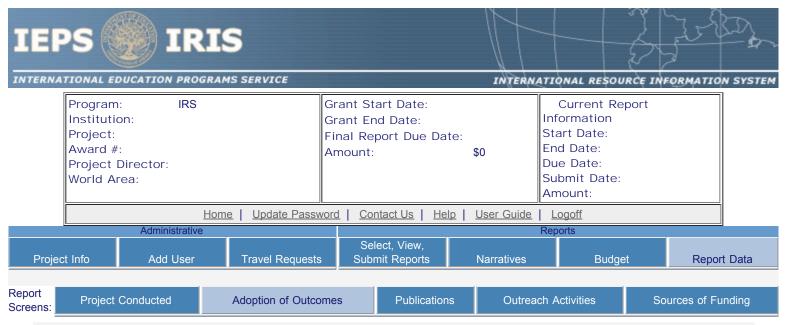
Andorra Angola

Is this specifically for heritage learners? * Yes No

Description of project:

(Discuss the scope of the project as well as bibliographic information on citations or reviews of the project. Limit 1,000 characters and spaces.)

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Adoption of Outcomes

Enter information about the adoption of project outcomes which occurred during the current reporting period.

* Required fields

Have any individuals at institutions or organizations expressed interest in using any materials, products, assessment instruments, or research outcomes that have been produced with grant funds? *

Yes Please provide an example of such interest:

No

How many individuals at institutions or organizations have expressed such interest?

Individuals

Institutions

Organizations

Have any materials, products, assessment instruments, or research outcomes produced using grant funds been used by other individuals, institutions, or organizations not affiliated with the grant? *

Yes Please provide an example of such use:

No

How many individuals, institutions, or organizations have used these items?

Individuals

Institutions

Organizations

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Publications and Research Presentations

Indicate the total number of publications and presentations conducted, developed, and / or written during the current reporting period with IRS grant funds. Note that these can also be in electronic format.

with IRS grant runds. Note that these can also be in electronic format.

Audio, video, and podcasts:

Authored books:

Assessment materials:

Book chapters:

Conference papers/presentations:

Curricula and textbooks:

Edited books:

Journal articles:

Reports/monographs:

Teaching cases:

Toolkits and instructional materials:

Working papers:

Other: (please specify)

:
:

Comments: (limit 2,000 characters and spaces)

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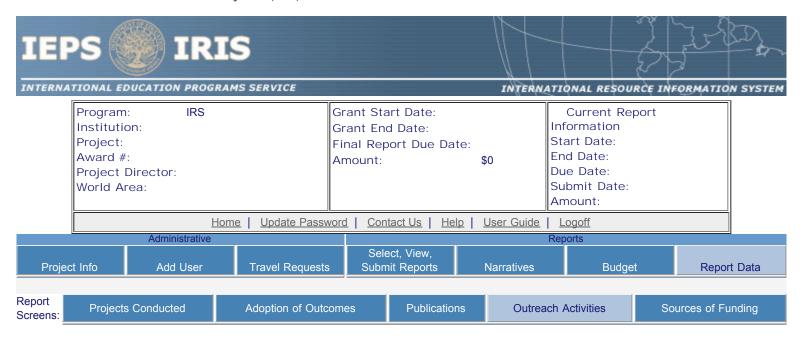


Outreach Activity

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI IRS funds were expended.

- The outreach activities already entered for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new outreach activity, click the "Add an Outreach Activity" button.
- To enter default values for city, state, and language which will pre-populate on new records, click the "Enter Outreach Defaults" button

| Action | Activity Title | Dates | Location | | | |
|---|-------------------------------------|-------------------------|----------|--|--|--|
| | Home Update Password Contact Us | l Help I User Guide I I | ogoff | | | |
| Home Update Password Contact Us Help User Guide Logoff International Education Programs Service U.S. Department of Education Office of Postsecondary Education | | | | | | |
| Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700 | | | | | | |



Outreach Activities

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI IRS funds were expended.

* Required fields

Title of activity:

(limit 500 characters and spaces)

Theme / topic *

(limit 100 characters and spaces)

World Area of Focus * Select all that apply

Language(s) addressed: Select all that apply

Abron

Achinese (Achenese)

Acholi Afar Afrikaans Aja-Gbe Akan Akkadian Albanian

(All MANN SELECTIONS, hold down the "ctrl" or "apple" key and click)

Target audience(s): * Select all that apply

Business

Business executives Community organization

Elementary and secondary education

(15 ENGIA) DOMESTIONS, Noted down the "ctrl" or "apple" key and click)

Presenter(s): Select all that apply

Doctoral student
Faculty of institution
Faculty of other institution
Faculty of other institution

Project type: Grant Project Director Select one

Is this a teacher training activitiy? Yes No For broadcast events, select type: Select one

IEPS - International Resource Information System (IRIS)

Broadcast event audience scope: Select one

City:

State: Select one
Country: * Select one

Dates of activity: *From: To:

mm dd yyyy mm dd yyyy

Total number of attendees:

(Attendees are not required for broadcast events.)

Number of student attendees:

Number of educator attendees:

Is this specifically for heritage learners? * Yes No

Activity outcomes:

(limit 1,000 characters and spaces)

Partnership(s):

(limit 1,000 characters and spaces)

Comments:

(limit 1,000 characters and spaces)

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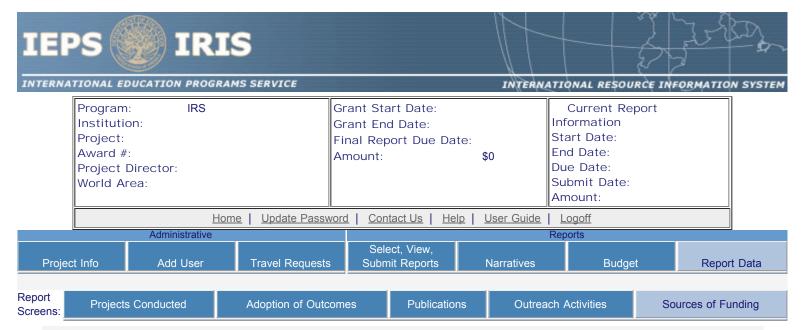
Outreach Defaults

If you enter a default city, state, and / or language on this screen, these fields will be pre-populated for you when you create new outreach activities.

City:

State: Select one Language: Select one

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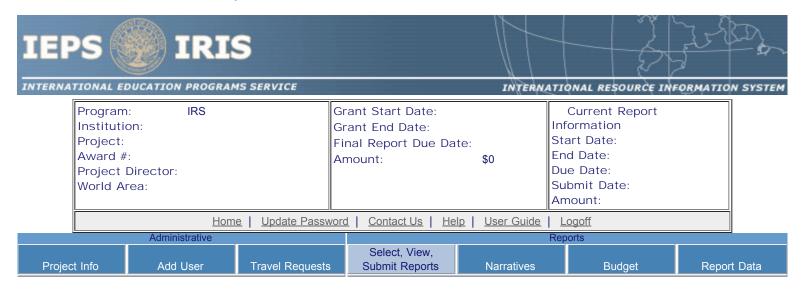
Sources of Funding

For each category or activity conducted during the current reporting period, enter the amount that each funding source provided. The first column should include only funds from the Title VI IRS grant. The second column should include funds from other federal sources and the last column should include funds from all other sources. If a specific category, activity or source of funding does not apply, enter the number 0 (zero). Totals will be automatically calculated.

| Category | Title VI IRS Grant | Other Federal Sources (including other Title VI or Fulbright-Hays grants) | Other Sources (including personal) |
|-----------------------|-----------------------|--|------------------------------------|
| Research Projects | | | |
| Materials Development | | | |
| Total | | | |

Comments: (limit 1,000 characters and spaces)

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Printer Friendly Version

Project Identification

Project Director:

Title:
Address:
Phone:
Fax:
Email:
Web site:

Home institution: Project title: IRS World area: IEPS contact:

Languages:

Countries:

Disciplines:

Subject areas:

Before this report can be submitted, you must return to the <u>Project Information</u> screen and enter: abstract, languages, countries, disciplines, and subjects areas .

There is no information entered on the following screen(s) for this report. Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name

Not Applicable

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

Projects Conducted

Adoption of Outcomes

Publications

Outreach Activities

Sources of Funding

Budget

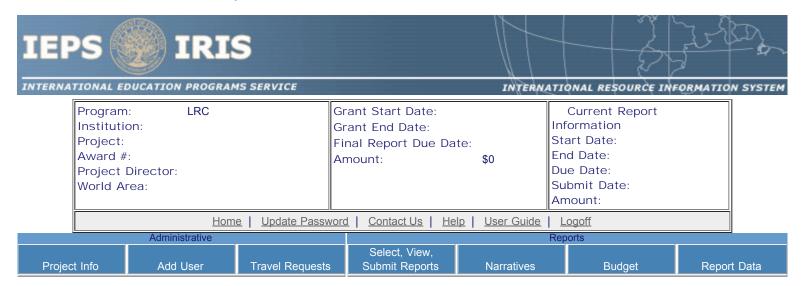
You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

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LANGUAGE RESOURCE CENTERS (LRC)

CFDA NUMBER: 84.229A

IEPS REPORTING SYSTEM PROPOSED SCREENS



Please change your password to something other than your award number.

Update Password

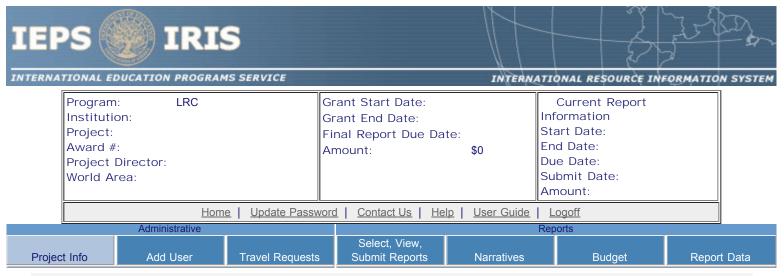
To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

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Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project

| and Subject areas relev | vai | it to your project. |
|--------------------------------------|-----|--|
| * Required fields Name: Title: | | |
| Street: | * | |
| Street 2: | | |
| City: | * | |
| State: Postal code: | | District of Columbia |
| Phone: | * | |
| Fax: | | |
| Email: Web address: | | |
| Home institution: Project title: | * | |
| Primary world area: | * | International |
| Additional world areas: | | Select all that apply Africa Asia Canada East Asia |
| Program officer: | | (Europe |

Abstract

Cut and paste your abstract from your application into the box below.

(Limit 4,000 characters and spaces)

Select all of the languages, countries, disciplines, and subject areas that apply to the project from the dropdowns below. Any entries already selected are displayed first.

Languages *

Please select no more than 15 of the languages most relevant to your project.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Abron

Achinese (Achenese)

Acholi

Afar

Afrikaans

Aja-Gbe

Akan

Akkadian

Albanian

Countries *

Please select no more than 15 of the countries most relevant to your project's focus.

(for multiple selections, hold down "ctrl" or "apple" key and click. You are only allowed up to 15 selections.)

Select all that apply

United States of America

Afghanistan

Albania

Algeria

American Samoa

Andorra

Angola

Anguilla

Antigua and Barbuda

Subject Areas *

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

Distance Learning

Evaluation

Foreign Language Across The Curriculum

Foreign Language Programs (Domestic)

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Additional Users

To add a user with permission to edit reports for this project, click the add a user button. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action To remove a user, click the Delete link under Action

| Action | Name | Email | Title |
|-----------------|------|-------|-------|
| Update Delete | | | |
| | | | |

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Add a User

* Required fields

User name:

First name Last name

Email:

Title * Select one

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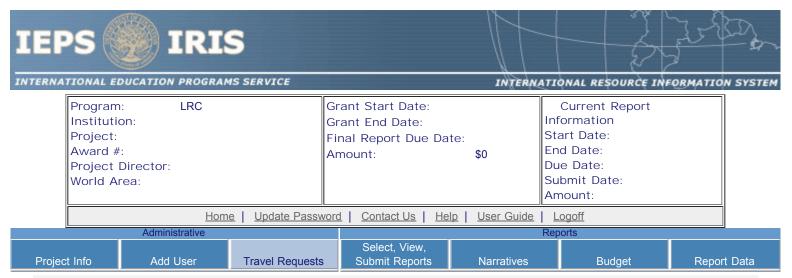
International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- · Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

| Action Name(s) Statu | us Submitted Date | Approval Date | FY Funds | Travel Dates | Country | Purpose |
|--|------------------------|--|-----------------------------|--------------|---------|---------|
| | | | | | | |
| | Home Update Passwor | ord Contact Us He | elp User Gui | de Logoff | | |
| International Education Programs Service U.S. Department of Education | | | | | | |
| Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 | | | | | | |
| | Internat U Offic | tional Education Programs I.S. Department of Educat ce of Postsecondary Educ | s Service tion cation | de Logoff | | |



International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

* Required fields

Participant name:

Travel to or from U.S.: Tο From U.S.

Title VI LRC funds used for travel: In-Country International

Type of participant: Select one Purpose of travel: Select one

Travel Justification: * (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field: Select

* For travel to the U.S., select the country the participant is traveling from. Country(ies):

Select one

Select one

Select one

Select one

Select one

Title VI LRC funds expended for travel:

Which FY funds are being used: 2006

Explanation of Title VI LRC funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI LRC funds to be expended, e.g., lodging, per diem, travel.

IEPS - International Resource Information System (IRIS) Departure date: (mm/dd/yyyy) Return date: (mm/dd/yyyy) Comments: (limit 1,000 characters) Participant's Departure Itinerary (Required for international travel) Please include connecting flights. Departure Date From State **Arrival Date** Airline and Flight (mm/dd/yyyy) From City or Country (mm/dd/yyyy) To City To State or Country Number Participant's Return Itinerary Departure Date From State **Arrival Date** Airline and Flight (mm/dd/yyyy) From City or Country (mm/dd/yyyy) To City To State or Country Number

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Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- · After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also view reports from previous grants for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

| Select Report | Report Type | FY | Due Date | Begin Date | End Date | Amount | Submit Date | Report Status |
|------------------|--------------------------------------|------|------------|---------------|------------|-----------|----------------|--|
| | Spring Year 1 (Narratives/Budget) | 2006 | 04/15/2007 | 08/15/2006 | 03/15/2007 | \$330,000 | | Current Report Screens for this report Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Budget |
| | Fall Year 1 (Report Data/Budget) | 2006 | 10/15/2007 | 08/15/2006 | 08/14/2007 | \$0 | | Projects Conducted Adoption of Outcomes Publications Outreach Activities Sources of Funding Travel to U.S. Travel from U.S. Budget |
| | Spring Year 2 (Narratives/Budget) | 2007 | 04/15/2008 | 08/15/2007 | 03/15/2008 | \$330,000 | | Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Budget |
| | Fall Year 2 | 2007 | 10/15/2008 | 08/15/2007 | 08/14/2008 | \$0 | | Projects Conducted |

| (Report Data/Budget) | | | | | | Adoption of Outcomes Publications Outreach Activities Sources of Funding Travel to U.S. Travel from U.S. Budget |
|--|------|------------|------------|------------|-----------|---|
| Spring Year 3 (Narratives/Budget) | 2008 | 04/15/2009 | 08/15/2008 | 03/15/2009 | \$339,978 | Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Budget |
| Fall Year 3 (Report Data/Budget) | 2008 | 10/15/2009 | 08/15/2008 | 08/14/2009 | \$0 | Projects Conducted Adoption of Outcomes Publications Outreach Activities Sources of Funding Travel to U.S. Travel from U.S. Budget |
| Final Year 4 (Narratives/Budget/Report Data) | 2009 | 11/15/2010 | 08/15/2009 | 08/14/2010 | \$345,000 | Objectives and Accomplishments Adjustments to Project Exemplary Activities Evaluation Priorities Projects Conducted Adoption of Outcomes Publications Outreach Activities Sources of Funding Travel to U.S. Travel from U.S. Budget |

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Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

*Please provide a justification for the one-time time extension.

| С | comments: (limit 1,500 characters and spaces) |
|---|---|
| Г | |
| | |
| | |
| | |
| Ш | |

*Enter the amount of funds to be used during the time extension

\$ 0

*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

Submit Request

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Objectives and Accomplishments

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

Required field

(limit 5,000 characters and spaces)

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Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

Required field

(limit 5,000 characters and spaces)

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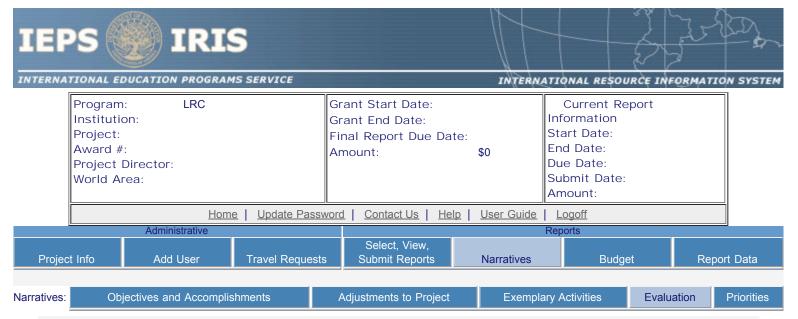
Exemplary Activities

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

Required field

(limit 5,000 characters and spaces)

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Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

Required field

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

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Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click <u>here.</u>

Required field

(limit 4,000 characters and spaces)

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LRC Priorities for 2006 - 2009

Invitational Priority 1

Centers that focus on languages spoken in the following world regions: Africa, Inner Asia, Middle East, South Asia, or Southeast Asia.

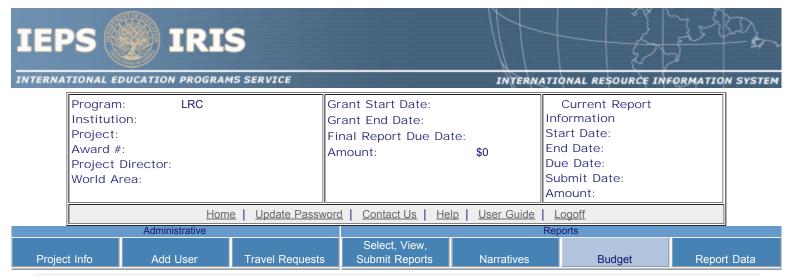
Invitational Priority 2

Research conducted on new and improved methods for teaching foreign languages, including the use of technology and the dissemination of the research results.

Invitational Priority 3

Collaboration with Title VI National Resource Centers, Language Resource Centers, Centers for International Business Education, and American Overseas Research Centers in conducting development and dissemination activities with the objective of increasing the nation's capacity to produce Americans with advanced proficiency in the less and least commonly taught languages and an understanding of the societies in which those languages are spoken.

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Spring Budget

For each category, enter the amount of Title VI LRC funds expended during the current reporting period. Report on expenditures from 08/15/2006 through 03/15/2007. Totals will be automatically calculated.

* Required fields

| Budget Category | Title VI LRC Funds Spent in the Current Reporting Period |
|---|--|
| Personnel | \$ |
| Fringe Benefits | \$ |
| Travel | \$ |
| Equipment | \$ |
| Supplies | \$ |
| Contractual | \$ |
| Other | \$ |
| Fall / Final | \$ |
| Total Direct Costs | \$ |
| Total Indirect Costs (may not exceed 8% of direct costs) | \$ |
| Total Budget | \$ |

Comments: (limit 1,000 characters and spaces)

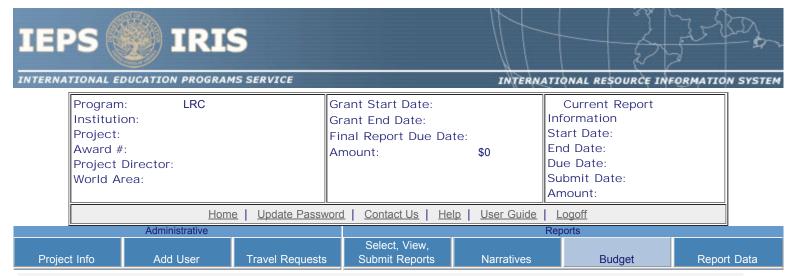
Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Fall Budget

For each category, enter the amount of Title VI LRC funds expended during the current reporting period. Report on expenditures from 03/15/2007 through 08/14/2007. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

| Budget Category | Title VI LRC Funds Reported on the Spring Report | Matching Funds Reported on the Spring Report | Title VI LRC Funds Spent in the Spring Reporting Period (08/15/2006-03/15/2007) | Matching Funds Spent in the Spring Reporting Period | Title VI LRC Funds Spent in the Current Reporting Period (03/15/2007-08/14/2007) | Matching Funds Spent in the Current Reporting Period | Total Title VI LRC Funds Spent | Total Matching Funds |
|---|---|---|--|--|--|---|---|----------------------------|
| Personnel | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Fringe Benefits | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Travel | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Equipment | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Supplies | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Contractual | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Other | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Direct Costs | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Training Stipends | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Budget | \$0 | \$0 | \$ % | \$ % | \$ % | \$ % | \$ % | \$ % |
| Carryover | | | | | | | \$ | |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Office of Postsecondary Education
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http://iris.ed.gov/irisomb/irslrc/budget.cfm[9/29/2009 4:49:59 PM]

Spring Budget

For each category, enter the amount of Title VI LRC funds and matching funds expended during the current reporting period. Report on expenditures from 08/15/2007 through 03/15/2008. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

| Amount carried over north previous risear year. | Amount carried over from previous fiscal year: | \$ |
|---|--|----|
|---|--|----|

| Budget Category | Title VI LRC Funds Spent in the Current Reporting Period | Matching Funds Spent in the Current Reporting Period |
|---|--|--|
| Personnel | \$ | \$ |
| Fringe Benefits | \$ | \$ |
| Travel | \$ | \$ |
| Equipment | \$ | \$ |
| Supplies | \$ | \$ |
| Contractual | \$ | \$ |
| Other | \$ | \$ |
| Total Direct Costs | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$ | \$ |
| Training Stipends | \$ | \$ |
| Total Budget | \$ | \$ |
| Amount of carryover Expended | \$ | |
| Total funds expended | \$ | |
| Amount to be carried over to next year | \$ | |

<u>r</u>

Comments: (limit 1,000 characters and spaces)

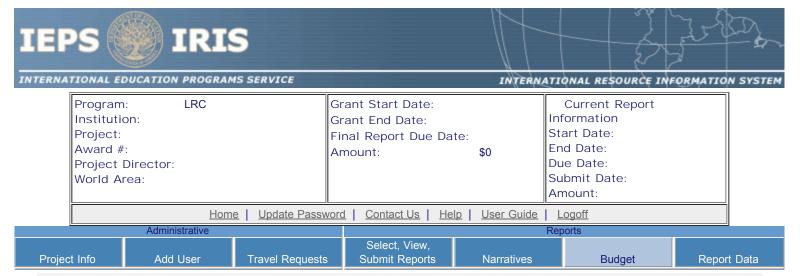
Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Final Budget

For each category, enter the amount of Title VI LRC funds and matching funds expended during the current reporting period. Report on expenditures from 08/15/2009 through 08/14/2010. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the <u>SF 269 - Financial Status Report Long Form</u>. You must complete and submit this form via fax or hard copy to your program officer as part of your final performance report.

| Budget Category | Title VI LRC Funds Spent in the Current Reporting Period | Matching Funds Spent in the Current Reporting Period |
|---|---|---|
| Personnel | \$ | \$ |
| Fringe Benefits | \$ | \$ |
| Travel | \$ | \$ |
| Equipment | \$ | \$ |
| Supplies | \$ | \$ |
| Contractual | \$ | \$ |
| Other | \$ | \$ |
| Total Direct Costs | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$ | \$ |
| Training Stipends | \$ | \$ |
| Total Budget | \$ | \$ |
| Total Budget | % | % |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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http://iris.ed.gov/irisomb/irslrc/budget.cfm[9/29/2009 4:52:41 PM]



Projects Conducted

Create a record for each project conducted during the current reporting period.

- The projects conducted records already added for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new Projects Conducted record, click the "Add a Project Conducted" button.





Projects Conducted

Enter the following information to create an overview of the projects conducted under the grant during the current reporting period. Select all disciplines, languages, skills, levels of learning, levels of language instruction, world areas and countries that apply to the projects.

* Required fields

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Type of project:

Select one

Title:

(limit 150 characters and spaces)

Intended user(s) of materials:

(for materials development project only)

Select all that apply instructors reference students

Research basis of materials:

(for materials development project only)

Type(s) of Assessment:

(for assessment instruments project only)

Select all that apply

achievement

Select one

diagnostic measurement

placement

proficiency Select one Project director:

Discipline(s): Select all that apply

> Accounting Agriculture Anthropology Archaeology

Architecture/urban and regional planning

Area studies Select all that apply Language(s):

Abron

Achinese (Achenese)

Acholi Afar Afrikaans Aja-Gbe Akan Akkadian Albanian Select all that apply

Skill(s): Select all that apply

Cultural Understanding

Listening Not Applicable

Level(s) of learning: Select all that apply

Advanced

Beginning/introductory

Intermediate

Level(s) of language instruction: Select all that apply

7th-12th grade Continuing education

Government

World area(s): Select all that apply

Africa Asia Canada East Asia

Country(ies): Select all that apply

United States of America

Afghanistan Albania Algeria

American Samoa

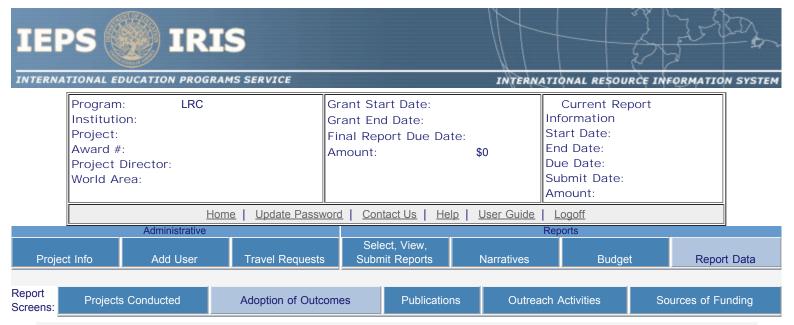
Andorra Angola

Is this specifically for heritage learners? * Yes No

Description of project:

(Discuss the scope of the project as well as bibliographic information on citations or reviews of the project. Limit 1,000 characters and spaces.)

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Adoption of Outcomes

Enter information about the adoption of project outcomes which occurred during the current reporting period.

* Required fields

Have any individuals at institutions or organizations expressed interest in using any materials, products, assessment instruments, or research outcomes that have been produced with grant funds? *

Yes Please provide an example of such interest:

No

How many individuals at institutions or organizations have expressed such interest?

Individuals

Institutions

Organizations

Have any materials, products, assessment instruments, or research outcomes produced using grant funds been used by other individuals, institutions, or organizations not affiliated with the grant? *

Yes Please provide an example of such use:

No

How many individuals, institutions, or organizations have used these items?

Individuals

Institutions

Organizations

Have any additional individuals, institutions, or organizations become involved in the project during the current reporting period? *

Yes Please provide an example of such involvement:

No

How many individuals at institutions or organizations have become involved in the project?

Individuals

Institutions

Organizations

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Publications and Research Presentations

Indicate the total number of publications and presentations conducted, developed, and / or written during the current reporting period with LRC grant funds. Note that these can also be in electronic format.

Authored books:
Assessment materials:
Book chapters:
Conference papers/presentations:
Curricula and textbooks:
Edited books:
Journal articles:
Reports/monographs:
Teaching cases:
Toolkits and instructional materials:
Working papers:
Other: (please specify)

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Outreach Activity

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI LRC funds were expended.

- The outreach activities already entered for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new outreach activity, click the "Add an Outreach Activity" button.
- To enter default values for city, state, and language which will pre-populate on new records, click the "Enter Outreach Defaults" button

| Action | Activity Title | Dates | Location | | | |
|--|-------------------------------------|-------------------------|----------|--|--|--|
| | Home Update Password Contact Us | l Help I User Guide I I | ogoff | | | |
| Internal Education Programs Service U.S. Department of Education Office of Postsecondary Education | | | | | | |
| Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700 | | | | | | |



Outreach Activities

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI LRC funds were expended.

* Required fields

Title of activity:

(limit 500 characters and spaces)

Theme / topic

(limit 100 characters and spaces)

World Area of Focus * Select all that apply

Language(s) addressed: Select all that apply

Abron

Achinese (Achenese)

Acholi Afar Afrikaans Aja-Gbe Akan Akkadian Albanian

(rollement) selections, hold down the "ctrl" or "apple" key and click)

Target audience(s): * Select all that apply

Business

Business executives Community organization

Elementary and secondary education

(FEREITAL GOVERNMENT old down the "ctrl" or "apple" key and click)

Presenter(s): Select all that apply

Doctoral student
Faculty of institution
Faculty of other institution
Faculty of other institution

Project type: Grant Project Director Select one

Is this a teacher training activitiy? Yes No
For broadcast events, select type: Select one

IEPS - International Resource Information System (IRIS)

Broadcast event audience scope: Select one

City:

State: Select one
Country: * Select one

Dates of activity: *From: To:

mm dd yyyy mm dd yyyy

*

Total number of attendees:

(Attendees are not required for broadcast events.)

Number of student attendees:

Number of educator attendees:

Is this specifically for heritage

learners?

*Yes No

Activity outcomes:

(limit 1,000 characters and spaces)

Partnership(s):

(limit 1,000 characters and spaces)

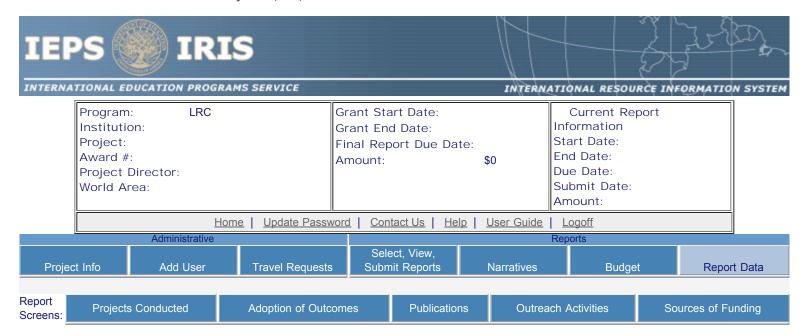
Comments:

(limit 1,000 characters and spaces)

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International Education Programs Service
U.S. Department of Education
Office of Postsecondary Education
1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700

http://iris.ed.gov/irisomb/irslrc/outreach.cfm[9/21/2009 5:45:52 PM]



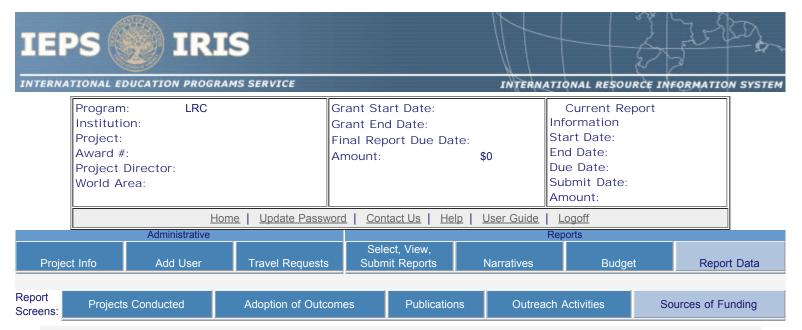
Outreach Defaults

If you enter a default city, state, and / or language on this screen, these fields will be pre-populated for you when you create new outreach activities.

City:

State: Select one Language: Select one

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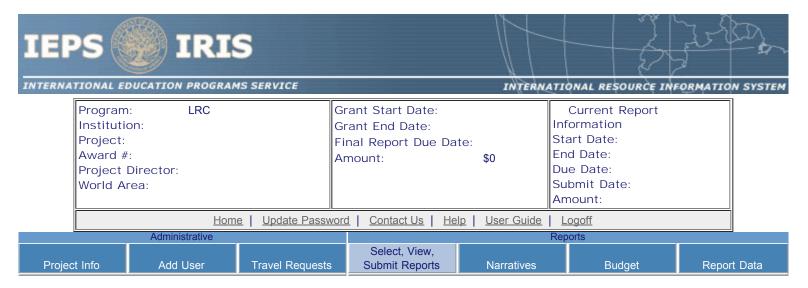
Sources of Funding

For each category or activity conducted during the current reporting period, enter the amount that each funding source provided. The first column should include only funds from the Title VI LRC grant. The second column should include funds from other federal sources and the last column should include funds from all other sources. If a specific category, activity or source of funding does not apply, enter the number 0 (zero). Totals will be automatically calculated.

| Category | Title VI LRC Grant | Other Federal Sources (including other Title VI or Fulbright-Hays grants) | Other Sources (including personal) |
|-----------------------------|-----------------------|--|------------------------------------|
| Research Projects | | | |
| Materials Development Total | | | |
| Assessment Instruments | | | |
| Total | | | |

Comments: (limit 1,000 characters and spaces)

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Printer Friendly Version

Project Identification

Project Director:

Title: Address:

Phone: Fax: Email: Web site:

Home institution: Project title: LRC World area:

IEPS contact:

Languages:

Countries:

Disciplines:

Subject areas:

Before this report can be submitted, you must return to the Project Information screen and enter: abstract, languages, countries, disciplines, and subjects areas .

There is no information entered on the following screen(s) for this report. Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name

Not Applicable

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

Projects Conducted

Adoption of Outcomes

Publications

Outreach Activities

Sources of Funding

Budget

You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

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NATIONAL RESOURCE CENTERS (NRC)

CFDA NUMBER: 84.015A

IEPS REPORTING SYSTEM PROPOSED SCREENS



Please change your password to something other than your award number.

Update Password

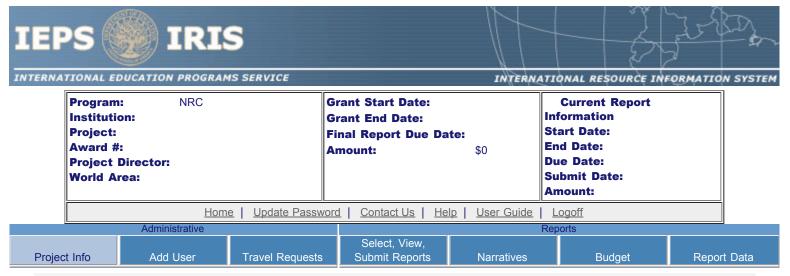
To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Current password:

New password:

Confirm password:

<u>Home</u> | <u>Update Password</u> | <u>Contact Us</u> | <u>Help</u> | <u>User Guide</u> | <u>Logoff</u>



Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

| and subject area | s relevant to your project. |
|-------------------------------------|--|
| * Required fields Name: Title: | |
| Street: | * |
| Street 2: | |
| City: | * |
| State: | District of Columbia |
| Postal code: | |
| Phone: | * |
| Fax: | |
| Email: Web site: | |
| Home institution: Project title: | * |
| World area: | * Southeast Asia |
| Program officer: | () |
| | Abstract |
| | Cut and paste your abstract from your application into the box below. (Limit 4,000 characters and spaces) |

Select all of the languages, countries, disciplines, and subject areas relevant to your NRC from the dropdowns below. Any entries already selected are displayed first.

Languages *

Please select no more than 15 of the languages most relevant to your project. (for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Abron

Achinese (Achenese)

Acholi

Afar

Afrikaans

Aja-Gbe

Akan

Akkadian

Albanian

Countries *

Please select no more than 15 of the countries most relevant to your project's focus. (for multiple selections, hold down "ctrl" or "apple" key and click. You are only allowed up to 15 selections.)

Select all that apply

United States of America

Afghanistan

Albania

Algeria

American Samoa

Andorra

Angola

Anguilla

Antigua and Barbuda

Center Thematic Focus *

Select the thematic focus that is most relevant to the Center's activities and objectives for the four-year grant cycle, in terms of course development, outreach activities, and information dissemination. If a theme or focus is not listed, select Other and indicate.

Select all that apply

Arts and Culture

Business

Comparative Politics

Economic Development

Education

Environment

Global Studies

Journalism

Select all that apply
Arts and Culture
Business
Comparative Politics
Economic Development
Education
Environment
Global Studies
Journalism
Media Studies

If other is selected, please include your own Center Thematic Focus.

Subject Areas *

Please select no more than 15 items.

(for multiple selections, hold down "ctrl" or "apple" key and click.)

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

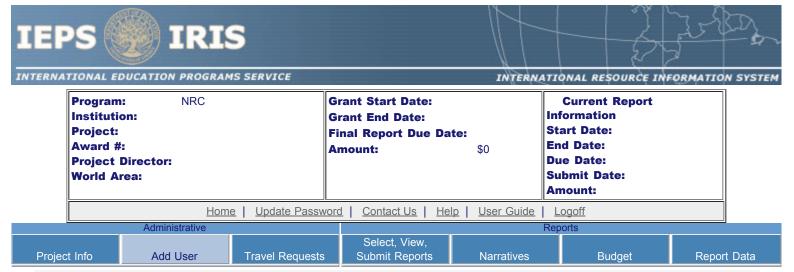
Distance Learning

Evaluation

Foreign Language Across The Curriculum

Foreign Language Programs (Domestic)

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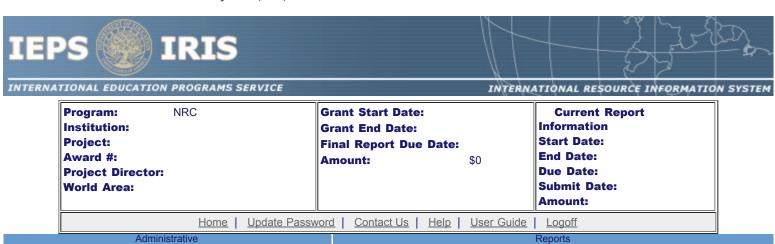
Additional Users

To add a user with permission to edit reports for this project, click the add a user button. Please check if the user is your assistant/associate director, language coordinator, or outreach coordinator. The system will email login information to each added user. The user will have access to all functionalities in IRIS except report submission which is restricted to the Project Director. If a user is no longer associated with the project, the Project Director must remove that user from IRIS. IEPS staff may not add or delete users from IRIS.

To update a user, click the Update link under Action To remove a user, click the Delete link under Action

| Action | Name | Email | Title |
|-----------------|------|-------|-------|
| Update Delete | | | |
| | | | |

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Select, View,

Submit Reports

Narratives

Budget

Report Data

Add a User

* Required fields

Project Info

User name:

First name Last name

Travel Requests

Email: *

Title * Select one

Add User

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International Travel Approval Request

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

- To add a TAR, click the "Add a Travel Approval Request" button.
- · Your TARs are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- IRIS will notify your program officer by email when the TAR is submitted.
- · Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, it can be updated and resubmitted to IEPS for your program officer to reapprove.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Phone: (202) 502-7700



International Travel Approval Request - Submit 30 days in advance of travel

Submit a Travel Approval Request (TAR) for each person traveling to or from the U.S., to participate in project related activities. A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.

* Required fields

Participant name:

Travel to or from U.S.:

* To From U.S.

Title VI NRC funds used for travel: * In-Country International

Travel Justification: * (limit 2,000 characters)

Provide travel justification that is directly related to the approved project scope. Indicate whether this funding was in the approved budget.

Discipline / Field: Select

Country(ies): * For travel to the U.S., select the country the participant is traveling from.

Select one

Select one

Select one

Select one

Select one

2007

Title VI NRC funds expended for travel: * 5

\$

Which FY funds are being used:

Explanation of Title VI NRC funds expended: (limit 2,000 characters)

Provide a detailed itemization of Title VI NRC funds to be expended, e.g., lodging, per diem, travel.

IEPS - International Resource Information System (IRIS)

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

or Country

Comments: (limit 1,000 characters)

Participant's Departure Itinerary (Required for international travel)

Please include connecting flights.

(mm/dd/yyyy) From City

Departure
Date From State Arrival Date Airline and Flight

(mm/dd/yyyy) To City

To State or Country

Number

Participant's Return Itinerary

Departure

Date From State Arrival Date Airline and Flight

(mm/dd/yyyy) From City or Country (mm/dd/yyyy) To City To State or Country Number

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Report Schedule

Information on the reports for this grant are displayed below.

- To begin entering your report, click the "Enter Report Information" button below or click a button on the menu bar. You may also click a link in the Report Status column to go directly to a screen.
- To view or submit a report, click the "View / Submit Report" button.
- After viewing the report, project directors may click the "Submit Report" button to submit it to IEPS.
- To begin entering your report data now, click the "Select Report" option for your fall report and click the "Enter Report Information" button.
- You may also view reports from previous grants for your program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

| Select Report | Report Type | FY | Due Date | Begin Date | End Date | Amount | Submit Date | Report Status |
|------------------|--------------------------------------|------|------------|---------------|------------|-----------|----------------|---|
| | Spring Year 2 (Narratives/Budget) | 2007 | 04/01/2007 | 01/05/2007 | 03/01/2007 | \$229,500 | | Current Report Screens for this report Objectives and Assessment Adjustments to Project Exemplary Activities Evaluation Priorities Budget |
| | Fall Year 1 (Report Data/Budget) | 2006 | 10/15/2007 | 01/05/2007 | 08/15/2007 | \$0 | | Instructional Resources Bachelor's Degrees Master's Degrees Doctoral Degrees Placements Outreach Resource Leveraging Language Courses IAS Courses Publications Travel From U.S. Travel To U.S. Budget |
| | Spring Year 2 (Narratives/Budget) | 2007 | 04/01/2008 | 08/16/2007 | 03/01/2008 | \$0 | | Objectives and Assessment Adjustments to Project |

| | | | | | | Exemplary Activities Evaluation Priorities Budget |
|--|------|------------|------------|------------|-----------|---|
| Fall Year 2 (Report Data/Budget) | 2007 | 10/15/2008 | 08/16/2007 | 08/15/2008 | \$0 | Instructional Resources Bachelor's Degrees Master's Degrees Doctoral Degrees Placements Outreach Resource Leveraging Language Courses IAS Courses Publications Travel From U.S. Budget |
| Spring Year 3 (Narratives/Budget) | 2008 | 04/01/2009 | 08/16/2008 | 03/01/2009 | \$232,000 | Objectives and Assessment Adjustments to Project Exemplary Activities Evaluation Priorities Budget |
| Fall Year 3 (Report Data/Budget) | 2008 | 10/15/2009 | 08/16/2008 | 08/15/2009 | \$0 | Instructional Resources Bachelor's Degrees Master's Degrees Doctoral Degrees Placements Outreach Resource Leveraging Language Courses IAS Courses Publications Travel From U.S. Budget |
| Final Year 4 (Narratives/Budget/Report Data) | 2009 | 11/15/2010 | 08/16/2009 | 08/15/2010 | \$0 | Objectives and Assessment Adjustments to Project Exemplary Activities Evaluation Priorities Instructional Resources Bachelor's Degrees Master's Degrees Doctoral Degrees Placements Outreach Resource Leveraging Language Courses IAS Courses Publications Travel From U.S. Travel To U.S. Budget |

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Time Extension

Section 74.25 of the Education Department General Administrative Regulations (EDGAR) allows a grantee to notify IEPS about the necessity to extend the end of a grant for up to 12 months. The time extension allows you to complete an activity that you were unable to complete before the scheduled end date of your grant. If you need a time extension, you must notify your program officer in writing at least 10 days before the end date of the grant.

*Please provide a justification for the one-time time extension.

| Comments: (limit 1,500 characters and s | paces) | | |
|---|--------|--|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

*Enter the amount of funds to be used during the time extension

\$ 0

*Enter the revised end date for your project. When the project end date is extended, the due date for the submission of your final performance report will change. The final performance report will be due 90 days after the revised end date.

Example: 01/01/1900

Please note: According to EDGAR 74.25(e)(2)(ii) a time extension may not be exercised merely for the purpose of using unobligated balances.

Submit Request

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Objectives and Assessment

Describe each of the objectives of the project and the progress made towards those objectives during the current reporting period.

Required field

(limit 5,000 characters and spaces)

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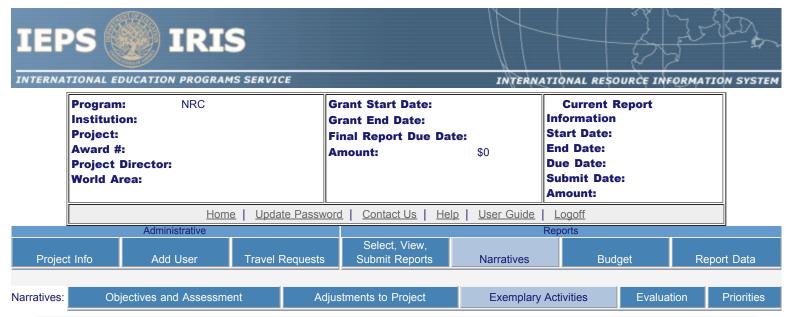
Adjustments to Project

For any planned activity that was scheduled to take place during the current reporting period but did not, explain the circumstances. Indicate whether you still plan to conduct the activity and when; or, specify the amount of funds to be reprogrammed, the activities to be conducted, and when.

Required field

(limit 5,000 characters and spaces)

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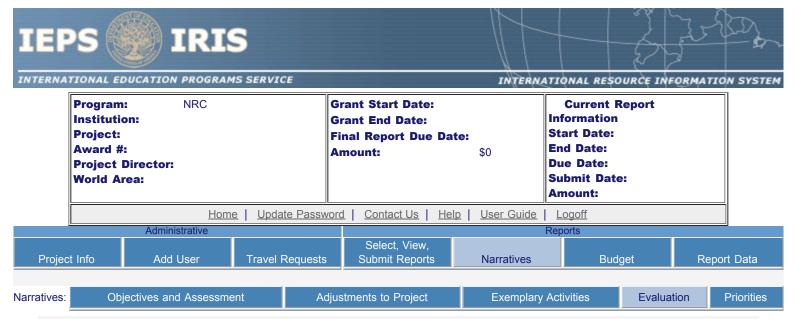
Exemplary Activities ②

Describe project activities that showcase the grantee's success in meeting its project objectives in a particularly effective way during the current reporting period and that you would recommend for replication or dissemination because of their content and impact.

Required field

(limit 5,000 characters and spaces)

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Evaluation

Describe project-related evaluation activities that have taken place during the current reporting period.

Required field

(limit 5,000 characters and spaces)

Please upload any evaluation or assessment reports regarding your grant activities. (You may upload up to 2 documents.)

no file selected

no file selected

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Priorities

Describe any activities that took place during the current reporting period which address the announced priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the announced priorities, click <u>here.</u>

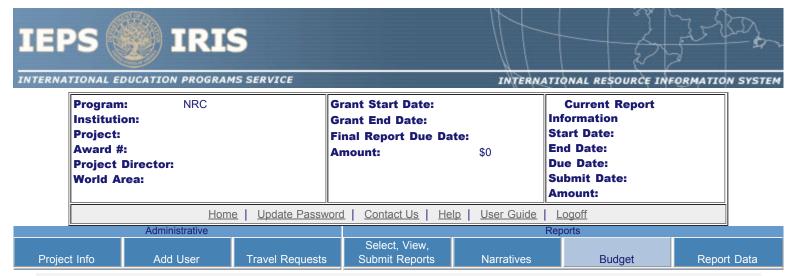
Required field

(limit 4,000 characters and spaces)

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Priorities for

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Budget

For each category, enter the amount of Title VI NRC funds expended during the current reporting period. Report on expenditures from 01/05/2007 through 03/01/2007. Totals will be automatically calculated.

* Required fields

| Budget Category | Title VI NRC Funds Spent in the Current Reporting Period |
|---|--|
| Personnel | \$ |
| Fringe Benefits | \$ |
| Travel | \$ |
| Equipment | \$ |
| Supplies | \$ |
| Contractual | \$ |
| Other | \$ |
| Total Direct Costs | \$ |
| Total Indirect Costs (may not exceed 8% of direct costs) | \$ |
| Total Budget | \$ |

Comments: (limit 1,000 characters and spaces)

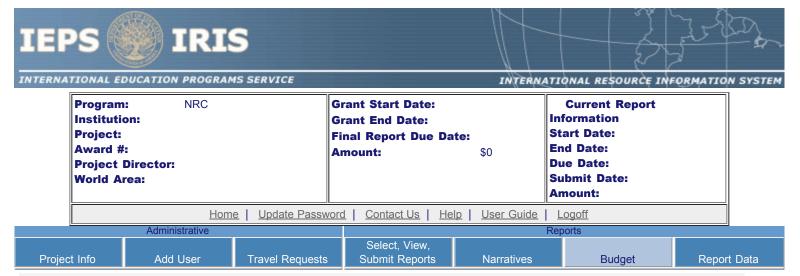
Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Fall Budget

For each category, enter the amount of Title VI NRC funds expended during the current reporting period. Report on expenditures from 03/01/2007 through 08/15/2007. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Budget numbers submitted on your spring report may be updated here. This will not change what was submitted on your spring report.

| Budget Category | Title VI NRC Funds Reported on the Spring Report | Matching Funds Reported on the Spring Report | Title VI NRC Funds Spent in the Spring Reporting Period (01/05/2007-03/01/2007) | Matching Funds Spent in the Spring Reporting Period | Title VI NRC Funds Spent in the Current Reporting Period (03/01/2007-08/15/2007) | Matching Funds Spent in the Current Reporting Period | Total Title VI NRC Funds Spent | Total Matching Funds |
|---|---|---|--|--|--|---|---|----------------------------|
| Personnel | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Fringe Benefits | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Travel | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Equipment | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Supplies | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Contractual | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Other | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Direct Costs | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Training Stipends | \$0 | \$0 | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Budget | \$0 | \$0 | \$ | \$ % | \$ | \$ % | \$ % | \$ % |
| Carryover | | | | | | | \$ | |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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U.S. Department of Education
Office of Postsecondary Education
1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700

http://iris.ed.gov/irisomb/nrc/budget.cfm[9/29/2009 5:02:46 PM]

Spring Budget

For each category, enter the amount of Title VI NRC funds and matching funds expended during the current reporting period. Report on expenditures from 08/16/2007 through 03/01/2008. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

| Amount carried over from previous fiscal year: | \$ |
|--|----|
|--|----|

| Budget Category | Title VI NRC Funds Spent in the Current Reporting Period | Matching Funds Spent in the Current Reporting Period |
|---|--|--|
| Personnel | \$ | \$ |
| Fringe Benefits | \$ | \$ |
| Travel | \$ | \$ |
| Equipment | \$ | \$ |
| Supplies | \$ | \$ |
| Contractual | \$ | \$ |
| Other | \$ | \$ |
| Total Direct Costs | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$ | \$ |
| Training Stipends | \$ | \$ |
| Total Budget | \$ | \$ |
| | % | % |
| Amount of carryover Expended | \$ | |
| Total funds expended | \$ | |
| Amount to be carried over to next year | \$ | |

Comments: (limit 1,000 characters and spaces)

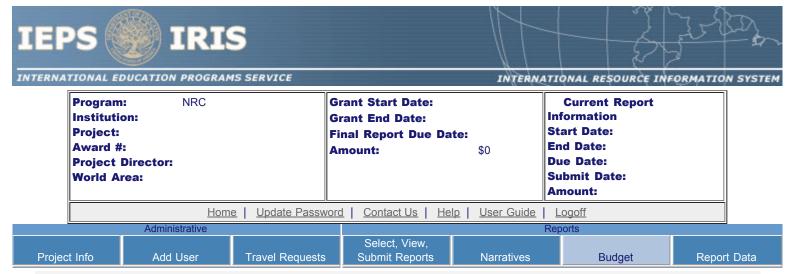
Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Final Budget

For each category, enter the amount of Title VI NRC funds expended during the current reporting period. Report on expenditures from 08/16/2009 through 08/15/2010. Totals will be automatically calculated.

* Required fields

| Budget Category | Title VI NRC Funds Spent in the Current Reporting Period |
|---|--|
| Personnel | \$ |
| Fringe Benefits | \$ |
| Travel | \$ |
| Equipment | \$ |
| Supplies | \$ |
| Contractual | \$ |
| Other | \$ |
| Total Direct Costs | \$ |
| Total Indirect Costs (may not exceed 8% of direct costs) | \$ |
| Total Budget | \$ |

Comments: (limit 1,000 characters and spaces)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the final budget expenditures for the just completed budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file must have a .xls extension and may not contain any of the following characters: -: / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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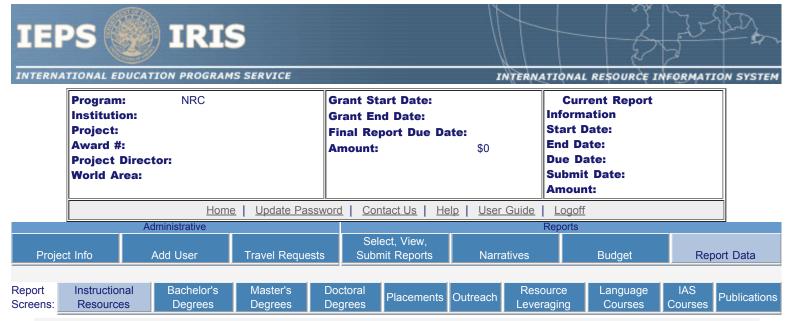


Development of Instructional Resources

Enter information for each instructional resource developed during the current reporting period with support from Title VI NRC funds. Instructional resources are anything one can give to a teacher to help them teach (e.g., CD's, pamphlets or textbooks).

- The instructional resources already entered for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a record, click the "Add an Instructional Resource" button.

| <u> User Guide Logoff</u> |
|------------------------------|
| |
| Service n tion |
| r |



Development of Instructional Resources

Enter information for each instructional resource developed during the current reporting period with support from Title VI NRC funds.

* Required fields

Type: * Select one

Title of resource: *

Intended audience(s): * Select all that apply

Business

Business executives Community organization

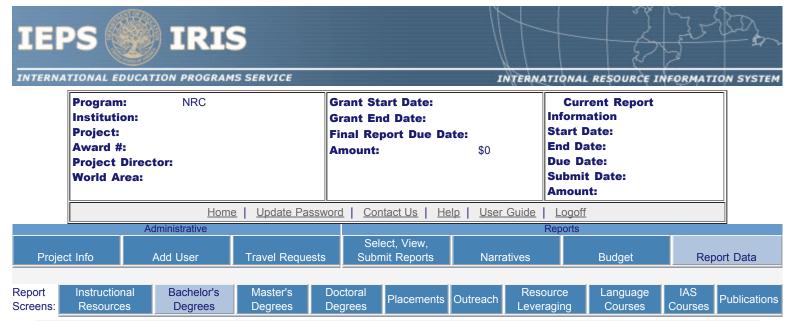
Elementary and secondary education

Federal government

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Comments: (limit 1,000 characters and spaces)

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Program Graduates - Bachelor's Degrees Earned by Discipline

Program graduates are defined as all degree recipients who have accumulated a minimum of 15 semester credit hours or the equivalent from courses related to the center's program during their study for that degree. Do not include first- or second-year language courses in French, German, Italian or Spanish in the credit hour count.

- Select each major discipline and enter the number of NRC program bachelor's degree graduates in that discipline.
- Include students who graduated between September 2006 and August 2007.
- Count each student only once.
- Click the "Save" button to redisplay the page with additional blank records, if needed.
- The total will be automatically calculated.
- The total degrees on this screen must be the same as the total bachelor degree placements on the Placements screen.

| | Discipline | Number of Students who Earned Degree |
|------------|------------|--------------------------------------|
| Select one | | |

IEPS - International Resource Information System (IRIS)

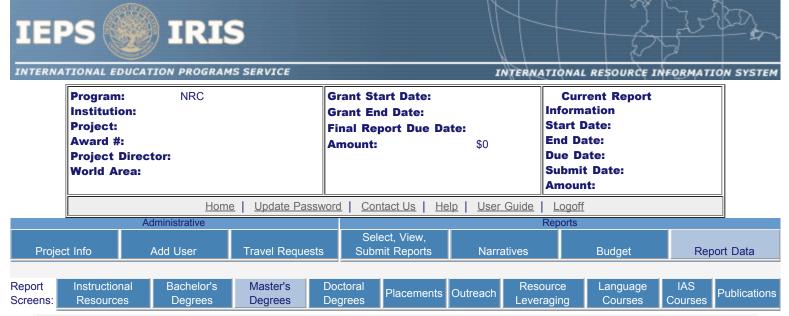
Select one

Total:

Comments: (Limit 1,000 characters and spaces)

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International Education Programs Service

U.S. Department of Education Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700



Program Graduates - Master's Degrees Earned

A program graduate is defined as a degree recipient who has accumulated a minimum of 15 semester credit hours or the equivalent from courses related to the center's program (excluding first and second-year language courses in French, German, Italian and Spanish) during his or her study for that degree.

- For each master's degree graduate, select the discipline and foreign languages of study.
- Include students who graduated between September 2006 and August 2007.
- The total degrees on this screen must be the same as the total master's degree placements on the Placements screen.

Enter the number of records to display (one for each student) and press the "Tab" key:

* Required fields

| Student No. | Discipline * | Language 1 * | Language 2 |
|----------------|--------------|--------------|------------|
| 1 | Select one | Select one | Select one |
| 2 | Select one | Select one | Select one |
| 3 | Select one | Select one | Select one |

Comments: (Limit 1,000 characters and spaces)

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International Education Programs Service
U.S. Department of Education
Office of Postsecondary Education
1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700

http://iris.ed.gov/irisomb/nrc/nrcMastDegrees.cfm[8/25/2009 3:00:38 PM]



Program Graduates - Doctoral Degrees Earned

A program graduate is defined as a degree recipient who has accumulated a minimum of 15 semester credit hours or the equivalent (excluding first and second-year language courses in French, German, Italian and Spanish) from courses related to the center's program during his or her study for that degree.

- For each doctoral degree graduate, select the discipline and foreign languages of study.
- Include students who graduated between September 2006 and August 2007.
- The total degrees on this screen must be the same as the total doctoral degree placements on the Placements screen.

Enter the number of records to display (one for each student) and press the "Tab" key:

* Required fields

| Student No. | Discipline * | Language 1 * | Language 2 | Language 3 |
|----------------|--------------|--------------|------------|------------|
| 1 | Select one | Select one | Select one | Select one |
| 2 | Select one | Select one | Select one | Select one |
| 3 | Select one | Select one | Select one | Select one |

Comments: (Limit 1,000 characters and spaces)

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Program Graduate Placements

A program graduate is defined as a degree recipient who has accumulated a minimum of 15 semester credit hours or the equivalent (excluding first and second-year language courses in French, German, Italian and Spanish) from courses related to the center's program during his or her study for that degree.

- Enter the number of bachelor's, master's and doctoral degree recipients placed in the sectors listed.
- Graduates who are out of the job market are considered unemployed.
- Include students who graduated between September 2006 and August 2007.
- Totals will be automatically calculated.
- The total number of placements must equal the total number of graduates from the degree pages.

| Sector | Bachelor's | Master's | Doctorates |
|---|------------|----------|------------|
| Elementary or secondary education | | | |
| Federal government | | | |
| Foreign government | | | |
| Graduate study | | | |
| Higher education | | | |
| International organization (in U.S.) | | | |
| International organization (outside U.S.) | | | |
| Private sector (for profit) | | | |
| Private sector (non-profit) | | | |
| State or local government | | | |
| Unemployed or out of job market | | | |
| Unknown | | | |
| | | | |

| U.S. military | | |
|--------------------------------|---|---|
| Total Students Placed | | |
| Total Students Awarded Degrees | 0 | 0 |

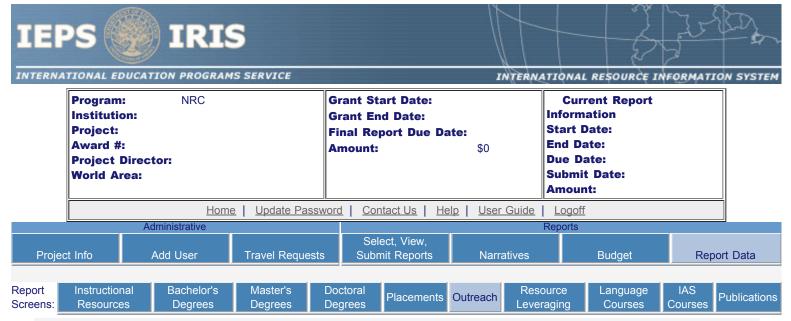
Comments: (Limit 1,000 characters and spaces)

Select the Hiring Institutions for Doctoral Degree Higher Education Placements

Select all that apply
Abilene Christian University
Abraham Baldwin Agricultural College
Adams State College
Adelphi University
Adler School of Professional Psychology
Adrian College
Agnes Scott College
Aims Community College
Air Force Institute of Technology

(Press the Ctrl or apple key and click to select more than one.)

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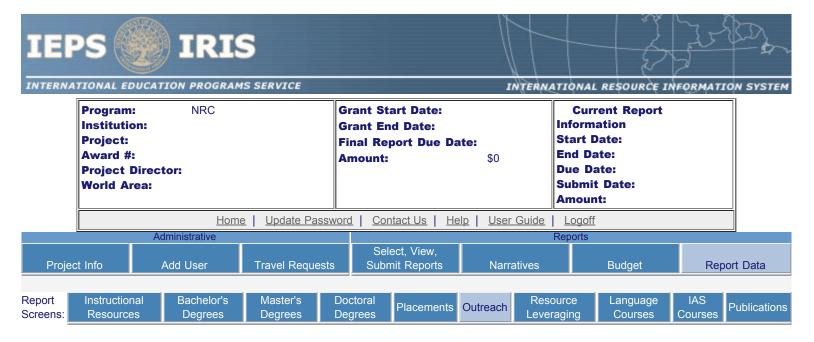


Outreach Activity

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI NRC funds were expended.

- The outreach activities already entered for this report are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new outreach activity, click the "Add an Outreach Activity" button.
- To enter default values for city, state, and language which will pre-populate on new records, click the "Enter Outreach Defaults" button

| Action | Activity Title | Dates | Location | | | |
|---|---|-------|----------|--|--|--|
| | | | | | | |
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| International Education Programs Service U.S. Department of Education Office of Postsecondary Education | | | | | | |
| | 1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700 | | | | | |



Outreach Activities

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI NRC funds were expended.

* Required fields

Title of activity:

(limit 500 characters and spaces)

Theme / topic

(limit 100 characters and spaces)

World Area of Focus * Select all that apply

Language(s) addressed: Select all that apply

Abron

Achinese (Achenese)

Acholi Afar Afrikaans Aja-Gbe Akan Akkadian Albanian

(Allemannischetions, hold down the "ctrl" or "apple" key and click)

Target audience(s): * Select all that apply

Business

Business executives Community organization

Elementary and secondary education

(15 EAGRAPH SOMETHING NOW the "ctrl" or "apple" key and click)

Presenter(s): Select all that apply

Doctoral student
Faculty of institution
Faculty of other institution
Faculty of other institution

Is this a teacher training activitiy?

Grant Project Director

Yes

For broadcast events, select type: Select one
Broadcast event audience scope: Select one

IEPS - International Resource Information System (IRIS)

City:

State: Select one
Country: * Select one

Dates of activity: * From: To:

mm dd yyyy mm dd yyyy

Total number of attendees:

(Attendees are not required for broadcast events.)

Number of student attendees:

Number of educator attendees:

Primary Activities Select one

Activity outcomes:

(limit 1,000 characters and spaces)

Partnership(s): Select the types of partnerships that have been utilized within this reporting period.

(limit 1,000 characters and spaces) Select one

Describe activities conducted with this partner:

Comments:

(limit 1,000 characters and spaces)

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Outreach Defaults

If you enter a default city, state, and / or language on this screen, these fields will be pre-populated for you when you create new outreach activities.

City:

State: Select one

Language: Select one

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http://iris.ed.gov/irisomb/nrc/OutreachDefaults.cfm[8/25/2009 1:12:17 PM]



Additional Resources Obtained to Support NRC Project Activities

Indicate any additional funds provided by your institution or another entity to support NRC activities and objectives for the current reporting period. In the first column, enter the amount of NRC grant funds used. In the remaining columns, enter the funds that each entity provided to support the activity. If an activity or funding source is not applicable, enter the number 0 (zero).

* Required fields

| | Title VI NRC | Institution | Foundation | State or Local Government | Other Funds | Total |
|---|-----------------|-------------|------------|------------------------------|----------------|-------|
| Conference, Lecture Series, or Seminar | | | | | | |
| Evaluation | | | | | | |
| Language Assessment | | | | | | |
| Commonly Taught Language Instruction | | | | | | |
| Less Commonly Taught Language Instruction (French, German, Spanish) | | | | | | |
| Non-Language Instruction | | | | | | |
| Library and Information Resources | | | | | | |
| Outreach | | | | | | |
| Overseas Linkages | | | | | | |
| Staff Development | | | | | | |
| Total | | | | | | |

Indicate the number and dollar amount of faculty and student grants obtained during the current reporting period that are relevant to the NRC activities and objectives. Do not include FLAS fellowships that were awarded to students. *

Faculty-obtained: Total value of these grants * \$

Student-obtained: Total value of these grants * \$

Related federal grants:

If this course has more related federal grant(s), enter the total number and click "Display Rows."

| Type of grant | Funding agency | Activity (from list above) | Amount |
|---------------|----------------|----------------------------|--------|
| | | | |
| | | | |
| | | | |
| | | | |

Explain how having a Title VI NRC grant has enabled the Center or Program to attract additional funding to help accomplish project activities and objectives. *

(limit 2,000 characters)

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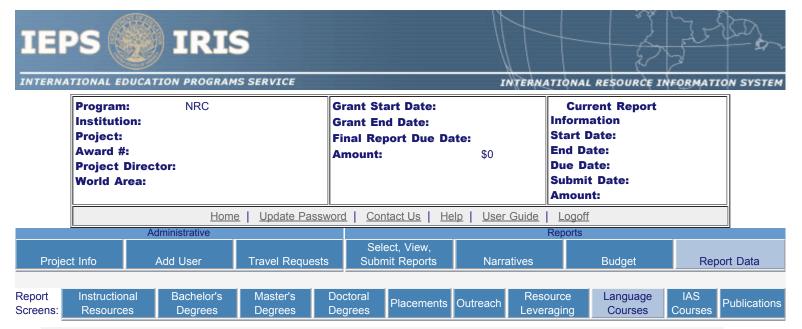


Language Courses

- The language courses for this report are listed below.
- To add a course, click the "Add a Language Course" button.
- To download a spreadsheet template and then upload the courses in the spreadsheet, click the "Upload Language Course Spreadsheet" button.
- To view or edit a course record, click "Update."
- To remove a single course record, click "Delete."
- Courses are displayed in the order they were entered.



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Language Courses

Enter the following information for each language course taught during the current reporting period.

| * Required fields Course title: | * | | |
|---|---|-----------|----|
| Course number: | * | | |
| Language: | * | Select on | е |
| Level: | * | Select on | е |
| Semester or quarter: | * | Select on | е |
| Contact hours per week: | * | | |
| Is this course supported with Title VI NRC funds? | * | Yes | No |
| Is this a new course? | * | Yes | No |
| Comments: (limit 1,000 characters and spaces) | | | |

Sections

If this course has more than 3 sections, enter the number of sections and click "Display Rows."

| Section | | Enrollment | | | |
|---------|------------------------|-----------------|------------|---------|--|
| | Classroom Instructor * | Undergraduate * | Graduate * | Other * | |
| | Select one | | | | |
| | Select one | | | | |
| | Select one | | | | |



Uploading course records imports course records from a pre-formatted Excel spreadsheet directly into the system.

Instructions to Upload Course Records

Step 1: Download the pre-formatted Excel spreadsheet for this screen.

- Click to save a copy of the spreadsheet to your desktop.
- 2. You must use Microsoft Excel to enter data into the downloaded spreadsheet.
- 3. If you are unable to read the downloaded spreadsheet file or if you are unable to view the drop-down lists (such as for languages), contact the help desk at IRIS@cds2.com for assistance.

Step 2: Enter course records into the spreadsheet

I. General Information

- If there is a drop-down list for a column, it will say so on the second line. You must use the dropdowns for these columns. Select the most appropriate choice from the list. To display the drop-down options for a field, click on the cell and then on the arrow that appears to the right of the cell. You will see the possible selections for that field and may select only from those values. (Note that you cannot click on the dropdown in the heading row.)
- For Language and Classroom Instructor columns, if the list doesn't have the appropriate value, enter the other value into the "other" column.
- You may use the copy and paste function whenever the same information must be entered many times.
- If the value you enter in a field exceeds the maximum specified, the value will be cut off at that point.
- Save and backup your copy of this file in your records frequently.
- No more than 1000 course records can be uploaded from one spreadsheet.

II. Specifics for Language Course Records:

Course Title: Enter the title of the course as listed in your institution's course catalog.

Course Number: Enter the number of the course as listed in your institution's course catalog.

Language: Select the language taught in the course from the drop-down list. If the language is not the list, enter the language into the "Other" column.

Level: Select the level of the course at the institution by choosing from the drop-down list.

Semester/Quarter: Select the semester or quarter in which the course was given from the drop-down list.

Contact Hours/Week: Enter the number of classroom contact hours per week.

Is course supported with Title VI monies?: If this course was supported with Title VI NRC funds, select "yes," otherwise "no."

Is course a new offering?: If the course wasn't previously offered at your institution, select "yes," otherwise "no."

Comments: Enter any further information you would like included with this course record. Limit 1000 characters.

Course sections

Create a record for each section of a course. If only one section was offered, only one record is needed. If five sections

were offered, then five course records should be entered — one for each section.

Section: Indicate the number of the section from your institution's course catalog.

Classroom Instructor: Select the type of the instructor for this section from the drop-down list. If the correct type is not on the drop-down list, enter the type into the other instructor column.

Enrollment: The total number of enrolled undergraduate, graduate and other student enrollment in this section of the course must be greater than zero. Zero should be entered if a student type does not apply.

Step 3: Uploading the spreadsheet

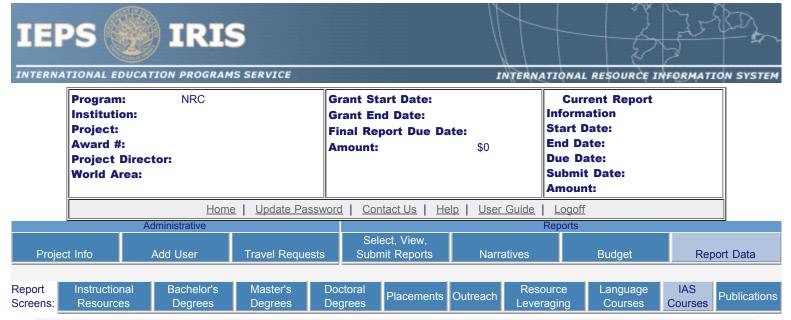
- 1. After you have entered all of your courses and sections, in Excel, save the spreadsheet as a **CSV** type by clicking on "Save As" and selecting Save as type "CSV (Common delimited)".
- 2. Return to this screen and click the "Browse..." button below. The File Upload window shows files available on your computer. Find your CSV file and click on it, then click the "Open" button.
- 3. Please be sure you are uploading the course spreadsheet for language courses.
- 4. After a file is selected, click the "Upload Course Records" button. Click "OK" when asked to confirm that you would like this filed to be uploaded.
- 5. The system reviews all the data while uploading. If the records upload successfully, the Language Courses page will display with a list of your courses and a message telling you how many records were loaded.
- 6. If there are 3 or more blank records in a row on the spreadsheet, the load will stop at that point.
- 7. If any records could not be uploaded, a list of the problematic records by row and column will display. Fix the problems on the spreadsheet and repeat Step 3.

Records from a spreadsheet are saved only if there are no problematic course records. No partial uploads will occur.

Upload Course Spreadsheet: Select the .CSV file from your desktop

no file selected

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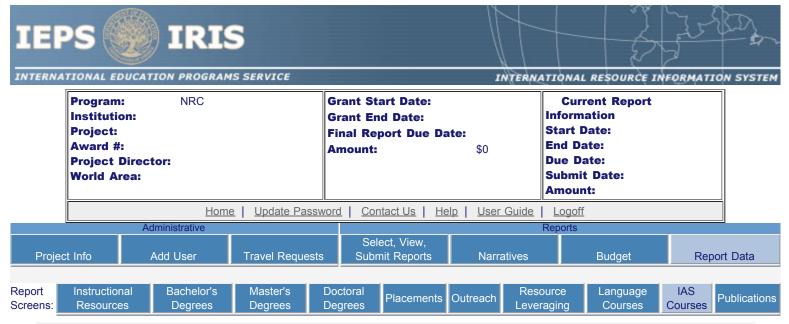


International and Area Studies Courses

- The international and area studies courses already entered for this report are listed below.
- To add a course, click the "Add an IAS Course" button.
- To download a spreadsheet template and then upload the courses in the spreadsheet, click the "Upload IAS Course Spreadsheet" button.
- To view or edit a course record, click the "Update."
- To delete a course record, click the "Delete."
- Courses are displayed in the order they were entered.



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International and Area Studies Courses

An international and area studies course is defined as a course having at least 25% international content. Enter the following information for each international and area studies course taught during the current reporting period.

* Required fields Course title: Course number: Semester or quarter: Select one Contact hours per week: Discipline(s): Select all that apply Accounting Agriculture Anthropology Archaeology (for multiple selections, hold down the "ctrl" or "apple" key and click) Is this course supported with Title VI NRC funds?

Yes No

Is this a new course? Yes No

Nature of enhancements: Select one (Required if course is not new)

Degree program this course applies to: Select one

Comments: (limit 1,000 characters and spaces)

Sections

If this course has more than 3 sections, enter the number of sections and click "Display Rows."



IEPS - International Resource Information System (IRIS)

| Select one | | |
|------------|--|--|
| Select one | | |
| Select one | | |

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Uploading course records imports course records from a pre-formatted Excel spreadsheet directly into the system.

Instructions to Upload Course Records

Step 1: Download the pre-formatted Excel spreadsheet for this screen.

- 1. Click to save a copy of the spreadsheet to your desktop.
- 2. You must use Microsoft Excel to enter data into the downloaded spreadsheet.
- 3. If you are unable to read the downloaded spreadsheet file or if you are unable to view the drop-down lists (such as for disciplines), contact the help desk at IRIS@cds2.com for assistance.

Step 2: Enter course records into the spreadsheet

I. General Information

- If there is a drop-down list for a column, it will say so on the second line. You must use the dropdowns for these columns. Select the most appropriate choice from the list. To display the drop-down options for a field, click on the cell and then on the arrow that appears to the right of the cell. You will see the possible selections for that field and may select only from those values. (Note that you cannot click on the dropdown in the heading row.)
- In the Discipline, Nature of Revisions, Degree, and Classroom Instructor columns, if the list doesn't have the appropriate value, enter the other value into the "other" column.
- You may use the copy and paste function whenever the same information must be entered many times.
- If the value you enter in a field exceeds the maximum specified, the value will be cut off at that point.
- Save and backup your copy of this file in your records frequently.
- No more than 1000 course records can be uploaded from one spreadsheet.

II. Specifics for IAS Course Records:

Course Title: Enter the title of the course as listed in your institution's course catalog.

Course Number: Enter the number of the course as listed in your institution's course catalog.

Semester/Quarter: Select the semester or quarter in which the course was given from the drop-down list.

Contact Hours: Enter the number of classroom contact hours per week.

Discipline: In each course record, select at least one discipline as listed in your institution's course catalog. Three disciplines can be specified for each course in the disciplines columns. If a discipline is not in the drop-down, enter that discipline in the "Other Discipline" column. If a course has more than three disciplines, specify additional disciplines in the "Other Discipline" column as well. **Is course supported with Title VI monies?:** If this course was supported with Title VI NRC funds, select "yes," otherwise "no."

Is course a new offering?: If the course wasn't previously offered at your institution, select "yes," otherwise "no." **Nature of Revisions/Enhancements:** If the course has been previously offered at your institution, select the type of revision or enhancement to the course, if any, from the drop-down list. If the revision/enhancement is not on the drop-down list, enter that revision in the "Other Revision" column.

If this course can be applied toward a professional or pre-professional program: If the course can be used to meet requirements for achieving a professional degree at your institution, select the professional degree program from the drop-down

list. If the program is not on the drop-down list, enter the program in the "Other Program" column.

Comments: Enter any further information you would like included with this course record. Limit 1000 characters.

Course sections

Create a record for each section of a course. If only one section was offered, only one record is needed. If five sections were offered, then five course records should be entered — one for each section.

Section: Indicate the number of the section from your institution's course catalog.

Classroom Instructor: Select the type of the instructor for this section from the drop-down list. If the correct type is not on the drop-down list, enter the type into the other instructor column.

Enrollment: The total number of enrolled undergraduate, graduate and other student enrollment in this section of the course must be greater than zero. Zero should be entered if a student type does not apply.

Step 3: Uploading the spreadsheet

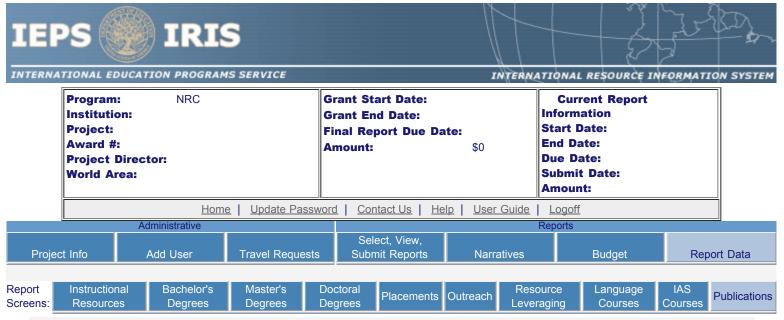
- After you have entered all of your courses and sections, in Excel, save the spreadsheet as a CSV type by clicking on "Save As" and selecting Save as type "CSV (Common delimited)".
- 2. Return to this screen and click the "Browse..." button below. The File Upload window shows files available on your computer. Find your CSV file and click on it, then click the "Open" button.
- 3. Please be sure you are uploading the course spreadsheet for IAS courses.
- 4. After a file is selected, click the "Upload Course Records" button. Click "OK" when asked to confirm that you would like this filed to be uploaded.
- 5. The system reviews all the data while uploading. If the records upload successfully, the IAS Courses page will display with a list of your courses and a message telling you how many records were loaded.
- 6. If there are 3 or more blank records in a row on the spreadsheet, the load will stop at that point.
- 7. If any records could not be uploaded, a list of the problematic records by row and column will display. Fix the problems on the spreadsheet and repeat Step 3.

Records from a spreadsheet are saved only if there are no problematic course records. No partial uploads will occur.

Upload Course Spreadsheet: Select the .CSV file from your desktop

no file selected

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Publications and Research Presentations

Indicate the total number of publications and presentations conducted, developed, and / or written during the current reporting period with NRC grant funds. Note that these can also be in electronic format.

Audio, video, and podcasts:

Authored books:

Assessment materials:

Book chapters:

Conference papers/presentations:

Curricula and textbooks:

Edited books:

Journal articles:

Reports/monographs:

Teaching cases:

Toolkits and instructional materials:

Working papers:

Other: (please specify)

:

:

Comments: (limit 2,000 characters and spaces)

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Printer Friendly Version

Project Identification

Project Director: Title: Address:

Phone:

Fax:

Email:

Web site:

Home institution:

Project title: NRC

World area:

IEPS contact:

Outreach director:

Outreach director email:

Languages:

Countries:

Disciplines:

Subject areas:

Before this report can be submitted, you must return to the <u>Project Information</u> screen and enter: abstract, languages, countries, disciplines, and subjects areas .

There is no information entered on the following screen(s) for this report.

Click the link to return to the screen or check the "Not Applicable" box and click the "Save" button if it does not apply. Note that you cannot check "Not Applicable" for narratives, budget or other required screens.

Screen Name

Not Applicable

Adjustments to Project

Exemplary Activities

Evaluation

Priorities

Instructional Resources

Bachelor's Degrees

Master's Degrees

Doctoral Degrees

Placements

Outreach

Resource Leveraging

Language Courses

IAS Courses

Publications

Budget

You cannot submit the report until information is entered on each of these screens or "Not applicable" is checked.

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