



U.S. Department
of Transportation
**Federal Aviation
Administration**

Aviation System Standards
National Aeronautical Navigation Services

Glenn Dale, MD 20769-9700

Month, Day, Year

Dear Chart Agent:

We are very pleased and excited that you have decided to continue your relationship with the Federal Aviation Administration (FAA) as a distributor of our aeronautical and/or nautical chart products and related publications.

To help the FAA improve the level of service we provide your organization, we would appreciate your feedback. In the following weeks you will receive an email with a link to take a 5 question online survey and the option to receive a hard paper copy of the survey. Your participation is entirely anonymous and voluntary; it will only be used to help us improve the service we provide you.

We look forward to working with you to make the New Chart Agent Model a success. We appreciate your contribution and continued service to the flying and boating public.

If you have any questions or concerns, please contact Ms. LaShawn Johnson at 800-638-8972 x6333 (toll free within the U.S. only) or at 301-344-6333. If Ms. Johnson is unavailable, please contact Ms. Nancy Jones 301-344-6316.

Sincerely,

Patricia B. Banks
Manager, Printing & Distribution Team
FAA, National Aeronautical Navigation Services (AeroNav Services)