

SAMPLE	Federal Funds Granted	Proposed In- Kind	Total Budget	Federal Funds Expended (As of Dec 31)	Match Funds Expended (As of Dec 31)
Personnel Salaries	\$250,000	\$50,000	\$300,000	\$10,000	\$1,000
Personnel Fringe Benefits	\$75,000	\$15,000	\$90,000	\$3,000	\$300
Travel	\$35,000	\$10,000	\$45,000	\$0	\$0
Equipment	\$15,000	\$15,000	\$30,000	\$0	\$0
Materials/Supplies	\$15,000	\$30,000	\$45,000	\$5,000	\$5,000
Subcontracts					
XYZ Corporation	\$125,000	\$0	\$125,000	\$0	\$0
ABC Organization	\$250,000	\$0	\$250,000	\$15,000	\$0
123 Business	\$475,000	\$50,000	\$500,000	\$25,000	\$0
Total Subcontracts	\$850,000	\$50,000	\$900,000	\$40,000	\$0
Construction	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$155,000	\$155,000	\$0	\$45,000
Total Direct Costs	\$1,240,000	\$325,000	\$1,565,000	\$58,000	\$51,300
Total Indirect Costs	\$60,000	\$0	\$60,000	\$1,000	\$0
Total Costs	\$1,300,000	\$325,000	\$1,625,000	\$59,000	\$51,300
Percentage	80.00%	20.00%	100.00%	53.49%	46.51%

Total Funds Expended (As of Dec 31)
\$11,000
\$0
\$15,000
\$25,000
\$40,000
\$0
\$45,000
\$109,300
\$1,000
\$110,300
100.00%

Planning Budget	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended (As of Dec 31)	Match Funds Expended (As of Dec 31)	Total Funds Expended (As of Dec 31)
Personnel Salaries						
Personnel Fringe Benefits						
Travel						
Equipment						
Materials/Supplies						
Subcontracts						
Construction						
Other						
Total Direct Costs						
Total Indirect Costs						
Total Costs						
Percentage	#VALUE!	#VALUE!	#VALUE!	#DIV/0!	#DIV/0!	#DIV/0!

Please describe the status of each subcontract greater than \$25,000.	Subcontractor #1	Subcontract #2	Subcontract #3	Subcontract #4	Subcontract #5
Purpose of the subcontract.					
Enter Subcontractor Name Here. Enter "Not Selected" if no vendor has been selected.					
Has an RFP been released (if applicable)? (Y, N, NA). If so, when?					
Has the project team executed a contract with the selected vendor? (Y,N)					
If so, please complete the following:	-	-	-	-	-
Start/End dates of contract					
Contract Value					
a. Federal Portion					
b. In-Kind Portion					