

**[Date]**

**[Recipient Name]**

[Title]

[Company Name]

**[Street Address]**

[City, ST ZIP Code]

Dear **[Recipient Name]**:

On behalf of the Technology Innovation Program (TIP) I would like to thank you for submitting your white paper entitled “[xxxx].”

As you know, white papers have been requested as part of the process TIP uses to identify potential areas of Critical National Need (CNN) for use in defining future competitions and to shape TIP’s collaborative outreach efforts. Input from these white papers, along with input from NIST, TIP’s Advisory Board, other government agencies, and other stakeholders, is now being assessed by TIP’s competition planning teams. Assessment reports will then be prepared for each proposed CNN and submitted to the TIP Director for final selection.

The information you have provided in your white paper is therefore greatly appreciated. And, should the ideas in your white paper not be used to define our next solicitation, we will continue to look to your ideas for future development; they will not be lost.

Sincerely,

Thomas Wiggins,  
Director, Selection Management Office  
Technology Innovation Program  
National Institute of Standards and Technology