



OMB Form No. 0920-0595
Expiration Date: 03/31/2010

July 21, 2009

MPEP ID#: «MPEPNUM»

«MSALUTE» «M1STNAME» «MLASTNAM» «MDEGREE»
«MTITLE»
«PLNAME1»
«PLADDR1»
«PLADDR2»
«PLCITY» , «PLSTATE» «PLZIP»
«PLCNTRY»

Dear «MSALUTE» «MLASTNAM»:

Advance Notice: Shipment of Samples for HIV Rapid Testing (HIV-RT) from the CDC Model Performance Evaluation Program

Purpose The purpose of this letter is to inform you:

1. that the MPEP is **resuming shipments for HIV-RT participants**,
2. the upcoming shipment will contain six plasma samples for HIV rapid testing,
3. to check the accuracy of your shipping information, and
4. you must submit your results online; **no hardcopy** forms will be accepted.

The next shipment of samples for HIV Rapid Testing will contain six plasma samples from individual donors who are HIV-1 infected or uninfected.

Date of shipment: **September 22, 2009**

NEW! Only Online Results: The MPEP is now accepting result submission ONLY online. You will need to:

1. provide the MPEP with a valid email address, so you may receive your password, and
2. have access to the Internet.

Please check: On the information change form, check the accuracy of the:

- mailing address (*note: samples cannot be delivered to a P.O. Box*)
- sample shipping address (if different from above),
- current contact person's name,
- **contact e-mail address**,
- telephone and FAX numbers, and
- current laboratory director's name.

No response is necessary if this information is correct.

Information change form [enclosed]



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Advance Notice: Shipment of Samples for HIV Rapid Testing (HIV-RT) from the CDC Model Performance Evaluation Program, Continued

Change required?

If changes are required, please make the appropriate changes, then

- Scan and email the form(s) to MPEPHIV-RT@cdc.gov
- FAX the form(s) to (404) 498-2372,
- call 1-877-360-8502, or
- return the form directly to the MPEP.

Deadline for changes: June 26, 2009

Internal delivery

Some institutions require delivery of all incoming biologic specimens to

- a mailroom or
- a central receiving area in a different location at their address.

Note: Please arrange for timely delivery of the specimens to your laboratory.

Late shipment or damaged samples?

If you do not receive your specimen shipment within 4 days after the shipping date or if the samples are damaged, please contact the MPEP Coordinator, Leigh Vaughan: email LVaughan@cdc.gov, phone 404-498-2246; the MPEP toll-free at 1-877-360-8502, or inform the Sample Contractor (contact information will be included with the samples).


Deadline for requesting a second shipment: September 29, 2009


More information?

Contact Leigh Vaughan, CDC HIV Rapid Testing Project Coordinator:

- telephone (404) 498-2246
 - email: LVaughan@cdc.gov
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We appreciate your continued interest and participation in the CDC MPEP program.


Leigh I. Vaughan, B.A.
HIV Rapid Testing Project Coordinator
Model Performance Evaluation Program
Centers for Disease Control and Prevention


Sandra U. Neal, M.S., P.M.P.
HIV Rapid Testing Project Manager (Acting)
Model Performance Evaluation Program
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Enclosures