

APPENDIX C.1.A

FACULTY EMAIL INVITATION

MESSAGE LINE: RE: [NAME OF SCHOOL] DOCTORAL TRAINING AND EDUCATION

TO: [FILL: FACULTY NAME]

FROM: [FILL: PROJECT DIRECTOR NAME]

SUBJECT: [FILL: NAME OF SCHOOL] Doctoral Training and Education

Dear [FILL: FACULTY NAME]:

I am contacting you to invite you to participate in an interview about the training and education of doctoral students. As a token of our appreciation, you will receive **\$50**. The interview is for a study with faculty and students to learn more about the doctoral program experience. The study is sponsored by the Office of Research Integrity (ORI), U.S. Department of Health and Human Services [www.ori.dhhs.gov]. For this study, we are inviting faculty like you who completed the ORI Faculty Survey and agreed to be recontacted.

We would like to conduct the interview in person in [FILL: MONTH] 2009 at a location and time most convenient for you. The interview will take one and a half to two hours and will cover topics related to your doctoral students. ORI has contracted with Mathematica Policy Research, an independent research company, to conduct this study on its behalf. For more information about Mathematica, please visit www.mathematica-mpr.com.

Please reply to this email or call 1-XXX-XXX-XXXX toll-free to schedule your interview or learn more about the study.

We look forward to hearing from you.

Sincerely,

[FILL: PROJECT DIRECTOR NAME]
Project Director

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0990-. The time required to complete this information collection is estimated to average (2 hours) per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave., S.W., Suite 537-H, Washington D.C. 20201, Attention: PRA Reports Clearance Officer