

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development	OMB Control Number: 2529-0013
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Enter only items that change	Current Record	New Record**
Agency form number(s): HUD-935.2C		
Annual reporting and keeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: **

In 2006 HUD (FHEO) revised form HUD-935.2 Affirmative Fair Housing Marketing (AFHM) Plan. This revision consists of creating:

- a. Form HUD-935.2A "Affirmative Fair Housing Marketing (AFHM) Plan-Multifamily Housing" to be used by multifamily housing developers.
- b. Form HUD-935.2B "Affirmative Fair Housing Marketing (AFHM) Plan-Single Family Housing" to be used by single family housing developers.

This action was taken to make the completion of the form clearer for the multifamily housing and single family housing user. The form HUD-935.2 had several instances where there were alternative directions for multifamily housing and single family housing users which made the form confusing. .

After the form were separated, it was brought to our attention that the two new forms did not cover condominiums/cooperatives. In order to remedy this problem HUD thought it would be better to create a new form for condominiums/cooperatives to keep the completion of this form clearer for the user. When HUD did the Paperwork Reduction Act Submission in 2006, the burden hours for condominiums/cooperatives were included in the burdens hours for single-family housing. Attached is the new form:

Signature of Senior Official or Designee:	Date:	For OIRA Use
X Lillian L. Deitzer, Departmental Paperwork Reduction Act Officer, OCIO		

** This form cannot be used to extend an expiration date.

HUD-935.2C “Affirmative Fair Housing Marketing (AFHM) Plan- Condominiums/Cooperatives” to be used by condominium/cooperative developers.

In the 2006 Paperwork Reduction Act Submission –Justification Item 12. AFHM Plan-Single Family Housing- HUD-935.2B: HUD estimated that approximately 30 new single family housing projects (this includes condominiums/cooperatives) would submit the HUD-935.2B, because most of the builders would take advantage of the exemption and use the option on form HUD-92541-Builder’s Certification of Plans, Specifications, & Site-Block 11, to self certify compliance with HUD’s Affirmative Fair Housing Marketing Regulations.

With the new form HUD 935.2C condominium/cooperative developers (included in the 30 new single family housing projects) may now submit the HUD-935.2C. The builders will be able to determine if they need to complete the HUD-935.2C or if they can self certify compliance with HUD’s Affirmative Fair Housing Marketing Regulations by completing Questions 1 and 2 in the “Applicability” Section of the form. Most of the builders will take advantage of the exemption and self certify.

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