

SUPPORTING STATEMENT  
VA FORM 29-0812  
Service-Disabled Veterans Insurance  
Waiver of Premiums  
2900-0700

JUSTIFICATION:

1. This form will be used by the policyholder to apply for waiver of premiums on Service-Disabled Veterans Insurance (SDVI) policies. The information requested is authorized by law, 38 U.S.C. section 1912.
2. The information collected on the form is used by Department of Veterans Affairs (VA) to establish the insured's eligibility for waiver of premiums. This application is to be completed by veterans who have government life insurance and become totally disabled.
3. We do not plan to add VA Form 29-0812 to the VBA website due to the fact that it is a one time mailing. This form should not be made available to the general public because it is only for individuals who are declared individually unemployable according to Compensation and Pension standards.
4. The information is not contained in any other VA records. Similar information is not available elsewhere.
5. The information does not involve any small businesses.
6. This form is designed for use by the insurance activity to determine the insured's eligibility for disability insurance benefits.
7. There are no special circumstances requiring that the collection of information be conducted in a manner inconsistent with the guidelines in 5 CFR Section 1320.6.
8. The Department notice was published in the Federal Register on January 15, 2010, Volume 75, Number 10, Pages 2593-2594. VA did not receive any comments on the collection of information.
9. The information collected is supplied by the respondent. No remuneration is made.
10. The information collection conforms with the Privacy Act of 1974 and is subject to the conditions of disclosure contained therein. The records are maintained in the system identified as 36VA00, "Veterans and Armed Forces Personnel United States Government Life Insurance Records - VA" as contained in the Privacy Act Issuances, 1993 Compilation.
11. There are no questions of a sensitive nature.

12. We estimate that approximately 3,500 forms a year will be received. We also estimate that it will take approximately 20 minutes to complete this form. We arrived at this estimate by initiating a trial with a VA staff member unfamiliar with the forms. The annual burden will now be 1,167 hours.

13. This submission does not involve any record keeping costs.

14. Cost to Government:

\$2,888.00	Estimated mailing cost (3,500 X 2 minutes per form X \$15.51/hour (average salary for station mail personnel) plus 3,500 X 30.8 cents each (presort discount)).
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\$3,262.00	Estimated cost for collections (3,500 X 4 minutes per X \$13.98/hour (average salary of station collections personnel)).
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\$27,708.00	Estimated cost for processing (3,500 forms X 20 minutes per form X \$23.75/hour (average salary for reviewers)).
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\$600.00	Estimated printing costs (10,000 X \$60/1,000 forms).
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\$34,458.00	Total cost to the Government.
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\$17,505.00	Cost to reporting public (1,167 hours X \$15/hour).
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15. There is no change in burden.

16. The information is collected for insurance purposes only and there are no plans for publication.

17. The collection instrument, VA Form Letter 29-0812, may be reproduced and/or stocked by the respondents and veteran service organizations. This VA form letter does not display an expiration date, and if required to do so would result in unnecessary waste of existing stock of this form. This form is submitted to OMB for approval every three years. As such, this date requirement would also result in an unnecessary burden on the respondents and would delay Department action on the benefit being sought. VA also seeks to minimize its cost to itself of collecting, processing and using the information by not displaying the expiration date. For the reasons stated, VA continues to seek an exemption that waives the displaying of the expiration date on this VA form.

18. There are no exceptions to the certification statement identified in Item 19 of OMB Form 83-I.

## B. STATISTICAL METHODS

The collection does not collect information employing statistical methods.