

Do not write in this space.

Approval by OMB  
3060 – 0856  
Estimated time per response: 1.5 hours

**Schools and Libraries Universal Service  
Service Provider Invoice Form 474  
This form can be filed online or by mail.**

Please read instructions before completing

Form 474 Invoice # \_\_\_\_\_  
(To be inserted by administrator)

**Block 1: Service Provider Information**

1. Service Provider Name

2a. Service Provider Identification Number (SPIN)

3. Contact Person's Name

4. Contact Telephone Number Area Code: Phone Number: Ext.

Contact Fax Number Area Code: Fax Number:

Contact Email Address

5. Invoice Number

6. Invoice Date to USAC

7. Total Invoice Amount

SPIN \_\_\_\_\_  
 Service Provider Form Identifier \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact Telephone Number \_\_\_\_\_

Block 2, Page \_\_\_ of \_\_\_

Make as many copies of this page as necessary,  
 and number the completed pages to assure that they are all processed correctly.

**BLOCK 2: Funding Request Number Information**

	8	9	10	11	12	13	14
	Form 471 Application Number (from Funding Commitment Decision Letter)	Funding Request Number (FRN) (from Funding Commitment Decision Letter)	Bill Frequency (e.g., Monthly, Quarterly, Annually, One-time, Other)	Customer Billed Date (mm/yyyy)	Shipping Date to Customer or Last Day of Work Performed (mmddyyyy)	Total (Undiscounted) Amount for Service per FRN (14.2 digits max.)	Discount Amount Billed to USAC (41.2 digits max.)
				For each FRN, there should be an entry in Column 11 or Column 12 but <b>NOT BOTH</b>			
1							
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**Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.**

**FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT**

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to range from 1 to 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0856), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember – You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0856.

**THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.**

Please submit this form to:

**SLD SPI Form 474  
P. O. Box 7026  
Lawrence, KS 66044-7026**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form (pages 1-4) to:

**SLD Forms  
ATTN: SLD SPI Form 474  
3833 Greenway Drive  
Lawrence, KS 66046  
888-203-8100**