U.S. DEPARTMENT OF HOMELAND SECURITY	Recordkeeping Guidelines for Air Cargo Screening Populations	OMB No. 1652-0053 Exp: 03/31/2010
TRANSPORTATION SECURITY ADMINISTRATION		

Who must comply?	Certified Cargo Screening Program participants; TSA Approved Validation Firms	
What is this collection about?	This information collection requires a Certified Cargo Screening Program participant or a TSA Approved Validation Firm to maintain records demonstrating compliance with all statutes, regulations, directives, orders, and security programs that apply to the operations of a Certified Cargo Screening Program participant or a TSA Approved Validation Firm.	
Where do I find the requirements for this information?	Title 49 CFR, Part 1549.105(a); Part 1522.129; 74 Fed. Reg. 47672 (September 16, 2009); Order for the Certified Cargo Screening Program; Validation Firm Standard Security Program.	
When must information be submitted to the TSA?	Information must be submitted to TSA upon request or during a review of compliance with the program requirements through routine onsite inspections, assessments, and tests.	
How is the information submitted?	The information must be submitted in accordance with the regulations. CCSP Participants or TSA Approved Validation Firms may submit information, to a TSA representative during a review of compliance or these entities may submit the information to a TSA representative by way of e-mail at <a href="https://ccsp.gov">CCSP@dhs.gov</a> or via fax at (703) 603-0725.	
What happens when complete information is received?	TSA will determine compliance with the program requirements through routine onsite inspections, assessments, and tests by examining the records submitted by the CCSP Participant or TSA Approved Validation Firm.	
For additional information, contact	For additional information, CCSP participants or applicants TSA Approved Validation Firms should contact their Principal Cargo Security Analysts at <a href="mailto:CCSP@dhs.gov">CCSP@dhs.gov</a>	

## **Paperwork Reduction Act Statement**:

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

Transportation Security Administration estimates that the average burden for recordkeeping is approximately 1 hour per year. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: TSA-11, Attention: PRA 1652-0053 601 South 12th Street, Arlington, VA 20598.