

**SUPPORTING STATEMENT FOR PAPERWORKREDUCTION ACT SUBMISSION  
9000-0115, NOTIFICATION OF OWNERSHIP CHANGES**

**A. Justification.**

**1. Administrative requirements.** Federal Acquisition Regulation cost principles at 31.205-52, Asset valuations resulting from business combinations, limits the amount of allowable cost that can result from revaluation of assets under the purchase method of accounting. In order to administer that cost principle adequately, notice of changes of ownership are necessary. The contract clause, Notification of Ownership Changes, establishes the responsibility for a contractor to notify the Government in the event of an ownership change.

**2. Uses of information.** The notification of ownership change required by the clause will enable the Government to determine properly allowable costs in a timely manner.

**3. Consideration of information technology.** This collection requires notification "in writing" and the FAR definition "in writing" does not preclude electronic transmission. This collection is GPEA compliant.

**4. Efforts to identify duplication.** This requirement was issued under the Federal Acquisition Regulation (FAR) which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.

**5. If the collection of information impacts small businesses or other entities, describe methods used to minimize burden.** The burden applied to small businesses is the minimum consistent with applicable laws, Executive orders, regulations, and prudent business practices.

**6. Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently.** Similar information is not already available to the contracting officer or buyer.

**7. Special circumstances for collection.** Collection of information on a basis other than when a contractor files for bankruptcy is not practicable. Collection is consistent with guidelines in 5 CFR 1320.6.

**8. Efforts to consult with persons outside the agency.** Under the procedures established for development of the FAR, agency and public comments were solicited and each comment was addressed before finalization of the text. A notice published in the *Federal Register* at 75 FR 9603, on March 3, 2010. No comments were received.

**9. Explanation of any decision to provide any payment or gift to respondents, other than reenumeration of contractors or guarantees.** Not applicable.

**10. Describe assurance of confidentiality provided to respondents.** This information is disclosed only to the extent consistent with prudent business practices and current regulations.

**11. Additional justification for questions of a sensitive nature.** No sensitive questions are involved.

**12 & 13. Estimated total annual public hour and cost burden.** Time required to read and prepare information is estimated at 1 hour per completion.

Annual Reporting Burden

Estimated respondents/yr.....		100
Responses annually.....	x	<u>1</u>
Total annual responses.....		100
Estimated hrs/response.....	x	<u>1.25</u>
Estimated total burden/hrs.....		125

Annual Recordkeeping Burden

Number of recordkeepers.....		100
Annual hours per recordkeeper.....	x	<u>.25</u>
Total recordkeeping burden hours.....		25 hrs

Annual Cost to the Public

Total response and recordkeeping burden hours.....		125
Average wages + overhead (\$24/hr + 75% OH).....	x	<u>\$42</u>
Total cost to the public.....		\$5,250

**14. Estimated cost to the Government.** Time required for Governmentwide review is estimated at 10 minutes per response.

Annual Reviewing Burden and Cost

Total annual responses.....		100
Review time per response.....	x	<u>10 min</u>
Total burden hours.....		16
Average wages + overhead (\$20/hr + 100% OH).....	x	<u>\$40</u>
Total cost to the Government.....		\$640

**15. Explain reasons for program changes or adjustments reported in Item 13 or 14.** This submission requests an extension of OMB approval of an information collection requirement in the FAR. The information collection requirement in the FAR remains unchanged.

**16. Outline plans for published results of information collections.** Results will not be tabulated or published.

**17. Approval not to display expiration date.** Not applicable.

**18. Explanation of exception to certification statement.** Not applicable.

**B. Collection of Information Employing Statistical Methods.**

Statistical methods are not used in this information collection.