

SUMMARY OF INFORMATION COLLECTION

7 CFR 1775 Technical Assistance Programs

0572-0112

Date Prepared

Mar-10

INSTRUCTIONS:

Use this form when a single information collection document involves multiple reporting and keeping requirements.

> (f) TOTAL (h) TOTAL
 > - = (e) Averag ----- = (g) Averag ----- = (j) Averag
 > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) <i>(If "none" so state)</i> (c)	REPORTS					RECORDS		
			NO. OF RESPON-DENTS (d)	NO. OF RESPONSES PER RESPON-DENT (e)	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> (f)	HOURS PER RESPONSE (g)	TOTAL HOURS <i>(Col. f & g)</i> (h)	NO. OF RECORD-KEEPERS (i)	ANNUAL HOURS PER RECORD-KEEPER (j)	TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i> (k)
	Items Cleared With This Package									
1775.10(d)(3)	Narrative	Written	142	1	142	2.00	284.00			
1775.10(d)(6)	Budget justification	Written	142	1	142	10.00	1420.00			
1775.10(d)(1)	Legal Authority and Responsibility	Written	142	1	142	0.25	35.50			
1775.10(d)(2)	Evidence of Tax Exempt Status	Written	142	1	142	0.25	35.50			
1775.10(d)(8)	Scope of Work	Written	142	1	142	12.00	1704.00			
1775.13	Grant Agreement	RUS Bulletin 1775-1	45	1	45	2.00	90.00			
1775.2	Project Performance Report	Written	45	4	180	12.00	2160.00			
1775.21	Audit	Written	6	1	6	3.00	18.00			
	Financial Statements	Written	45	1	45	1.00	45.00			
1775.10	Statement concerning assistance under the National Forest Service-Dependent Rural Communities Economic Diversification Act	Written	45	1	45	1.00	45.00			

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			NO. OF RESPON- DENTS (d)	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> (f)	HOURS PER RESPONSE (g)	TOTAL HOURS <i>(Col. f & g)</i> (h)	NO. OF RECORD- KEEPERS (i)	ANNUAL HOURS PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS <i>(Col. i & j)</i> (k)
1775.10(c)(3)	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD-1047	45	1	45	0.25	11.25			
1775.10(c)(5)	Certification Regarding Debarment	AD-1048	45	1	45	0.25	11.25			
1775.10(c)(6)	Documentation of assistance provided to Rural Development employees	Written	142	1	142	0.25	35.50			
1775.10(c)(9)	Indirect Cost Agreement	Written	142	1	142	1.00	142.00			
1775.10(c)(10)	Statement of Compliance , Title VI of Civil Rights Act of 1964	Written	45	1	45	0.50	22.50			
1775.10(d)(4)	Latest Financial Information	Written	142	1	142	1.00	142.00			
1775.10(d)(7)	Evidence of Financial Management System	Written	142	1	142	0.25	35.50			
1775.10(c)(4)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees Other Than Individuals	AD-1049	45	1	45	0.25	11.25			
1775.18(a)	Request for Advance or Reimbursement	SF 270	45	12	540	1.00	540.00			
		(0348-0004)	41	4	164	1.00	164.00			
	Financial Status Report (Short Form)	SF 269A (0348-0038)	45	4	180	1.50	270.00			
Total Hours This Package			142		2,663		7222.25			

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	Items Cleared Under Other Packages									
1775.10(c)(1)	Application for Federal Assistance (Non-construction Programs)	SF-424 (0348-0043)	168	1	168	0.75	126.00			
1775.10(c)(2)	Budget Information--Non-Construction Programs	SF-424A (0348-0044)	168	1	168	3.00	504.00			
1775.10(c)(2)	Assurances--Non-construction Programs	SF-424B (0348-0040)	168	1	168	0.25	42.00			
1775.10(c)(8)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	50	1	50	0.17	8.50			
1775.10(c)(7)	Assurance Agreement	RD 400-4 (0575-0018)	50	1	50	0.25	12.50			
1775.10(c)(11)	Disclosure of Lobbying Activities	SF LLL (0348-0046)	50	1	50	0.25	12.50			
